

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Sitting/Acting as North Clackamas Parks and Recreation District Board

Policy Session Worksheet

Presentation Date: 4/11/17 **Approx Start Time:** 1:30 p.m. **Approx Length:** 30 minutes

Presentation Title: North Clackamas Parks and Recreation District Governance

Department: North Clackamas Parks & Recreation District

Presenters: Gary Barth, Business and Community Services Director
Scott Archer, NCPRD Director

Other Invitees: Laura Zentner, Deputy Director, Business and Community Services
Chris Storey, Assistant County Counsel

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

Consider information regarding potential scenarios for District Advisory Board and governance of NCPRD, and provide staff direction.

EXECUTIVE SUMMARY:

The North Clackamas Parks and Recreation District (NCPRD) is a special county parks and recreation district, established and operated under the provisions of ORS 451. The Board of County Commissioners (BCC) is the legal governing board (Board) of NCPRD. The Board appoints a 9-member District Advisory Board (DAB) for the purpose of advising the Board on the design, planning, and development of parks and facilities, and to advise the District Board on programs, maintenance and operations.

The DAB membership is composed of one appointee each from the City Councils of Milwaukie and Happy Valley, 2 members from east of I-205 (one of which may reside in the City of Happy Valley), 2 members from west of I-205 (one of which may reside in the City of Milwaukie), 1 member from the Milwaukie Center's Community Advisory Board (CCAB), and 2 members at large (one from east and one from west of I-205). The DAB meets on a standing monthly date, or more frequently as needed, in the evening at District facilities within the boundaries of NCPRD.

Due to the recent notice from the City of Happy Valley of their intention to withdraw (de-annex) from NCPRD, the DAB meetings have been postponed until further notice. The notice of Happy Valley's withdrawal considerably affects the DAB, since our IGAs with the two cities in the District guide its make-up. Additionally, prior to the withdrawal notice from Happy Valley, the DAB had been actively engaged in studying and recommending that the Board seek voter approval of reformation of NCPRD as an independently-governed special district under ORS 266.

As such, staff is seeking Board direction on the status of the DAB and governance of NCPRD. The main purpose for the DAB's recommendation to consider reformation as an ORS 266 district, was to have more direct engagement from the governing board. Though it is unlikely at the current time that the Board will pursue the ORS 266 direction, the goal of board engagement can still be accomplished under the current ORS 451 governance structure.

To this end, staff is proposing the following scenarios for Board consideration and direction:

1. The BCC would have a standing monthly meeting in its capacity as the NCPRD Board, in order to conduct regular District Board business. The agenda for these meetings could be created in much the same way as the current DAB agendas. Under this scenario, having a DAB would not be necessary, as the Board would be directly reviewing the same information that would have been presented to the DAB. As needed, the Board could appoint special or ad-hoc committees for projects and issues.
2. Status Quo – NCPRD would continue operating under the existing structure with a DAB advising the Board on District business. Due to Happy Valley’s anticipated withdrawal, a new make-up of DAB membership would need to be developed.
3. Other ideas and recommendations that the Board may wish to consider.

FINANCIAL IMPLICATIONS (current year and ongoing): N/A

LEGAL/POLICY REQUIREMENTS: Pending Board direction, potential dissolution of DAB, or developing new make-up of DAB.

RECOMMENDATION: Consider proposed scenarios for DAB and governance of NCPRD, and provide staff direction.

ATTACHMENTS:

1. NCPRD Communications Chart
2. Tualatin Hills Park & Recreation District Board of Directors Regular Meeting Agenda for February 14, 2017 (Example of a Parks and Recreation District’s Governing Board Meeting Agenda)

SUBMITTED BY:

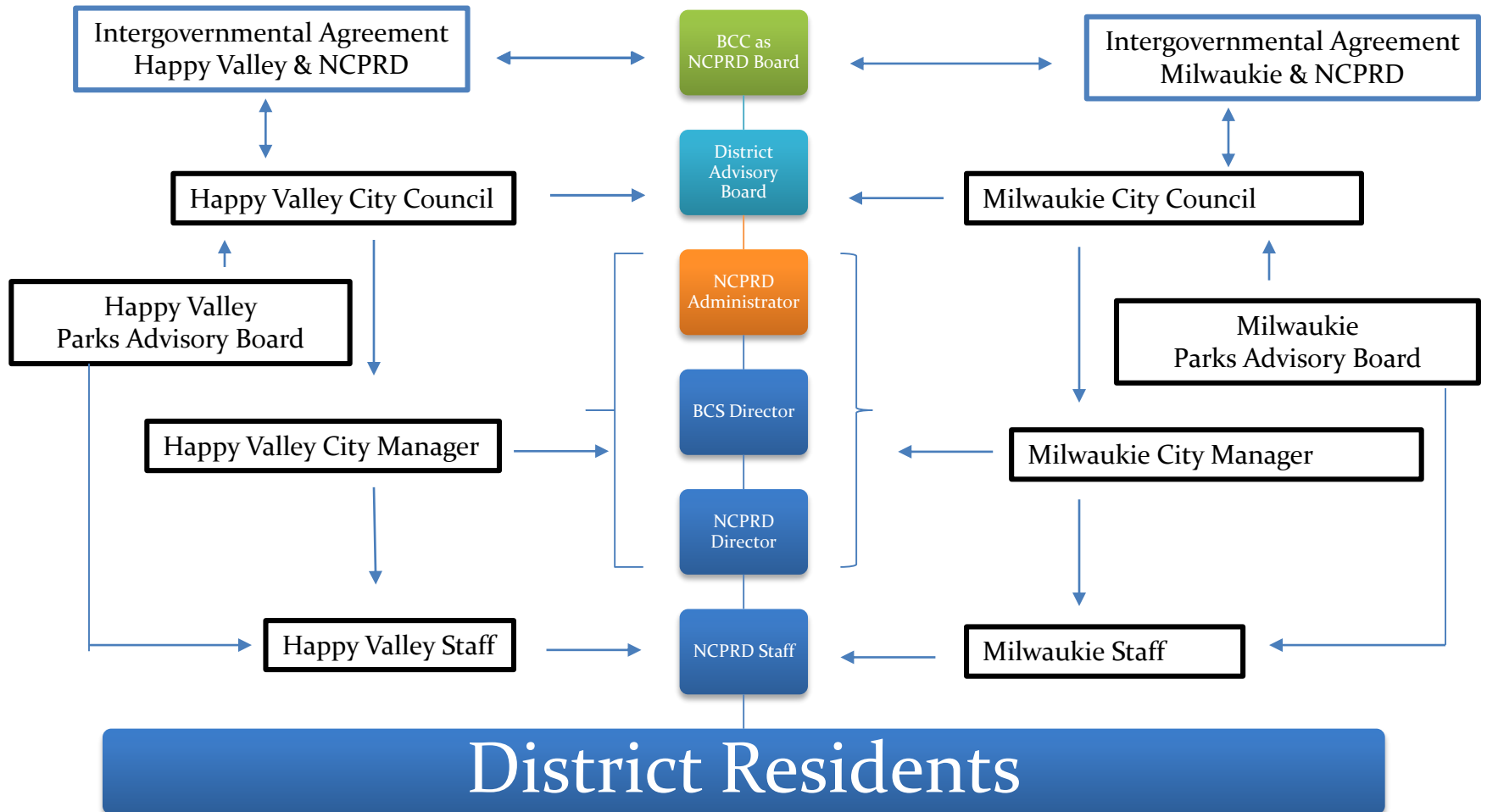
Division Director/Head Approval _____

Department Director/Head Approval _____

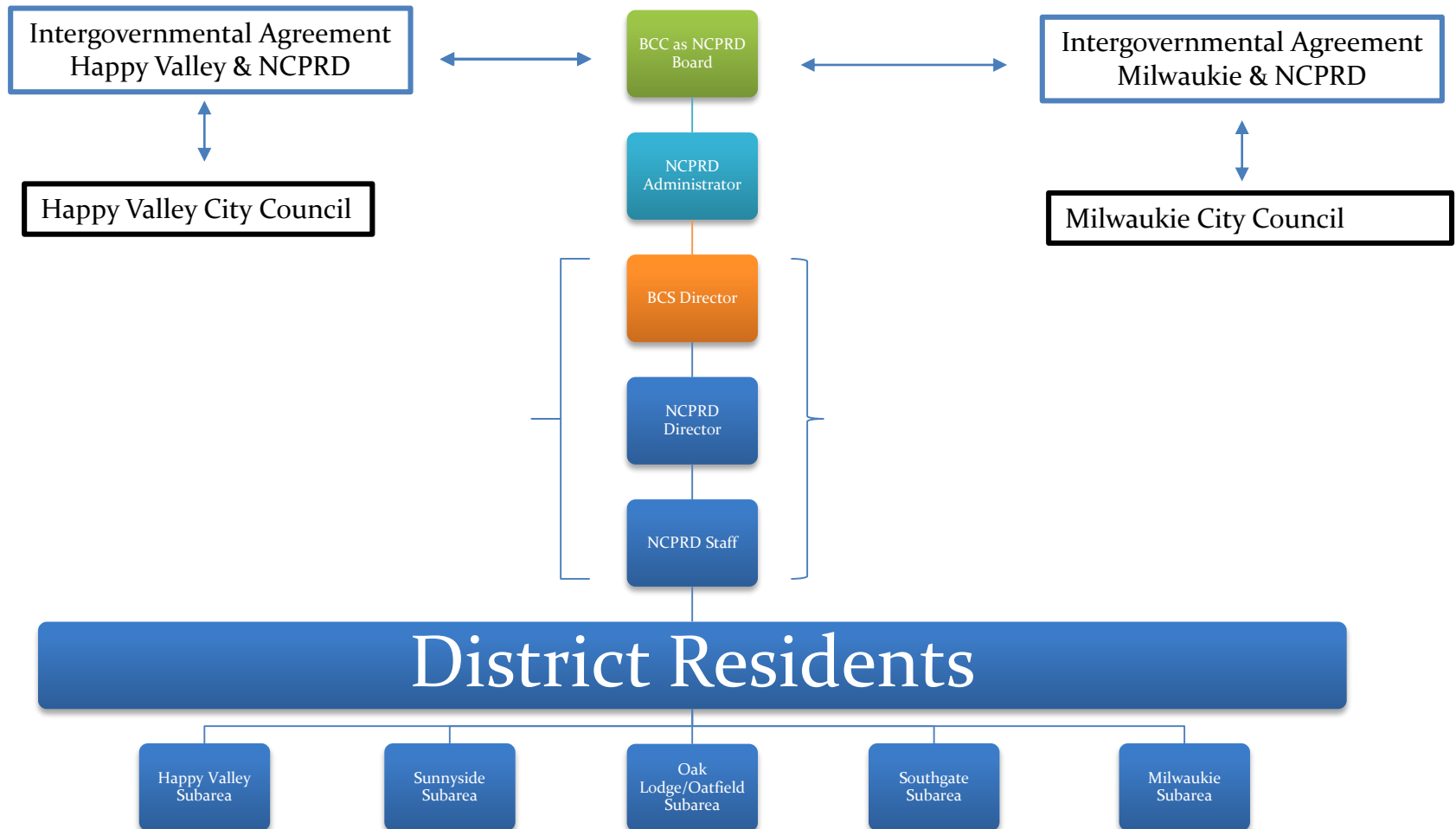
County Administrator Approval _____

For information on this issue or copies of attachments, please contact Scott Archer @ 503-742-4421

N CPRD ORS 451 Status Quo



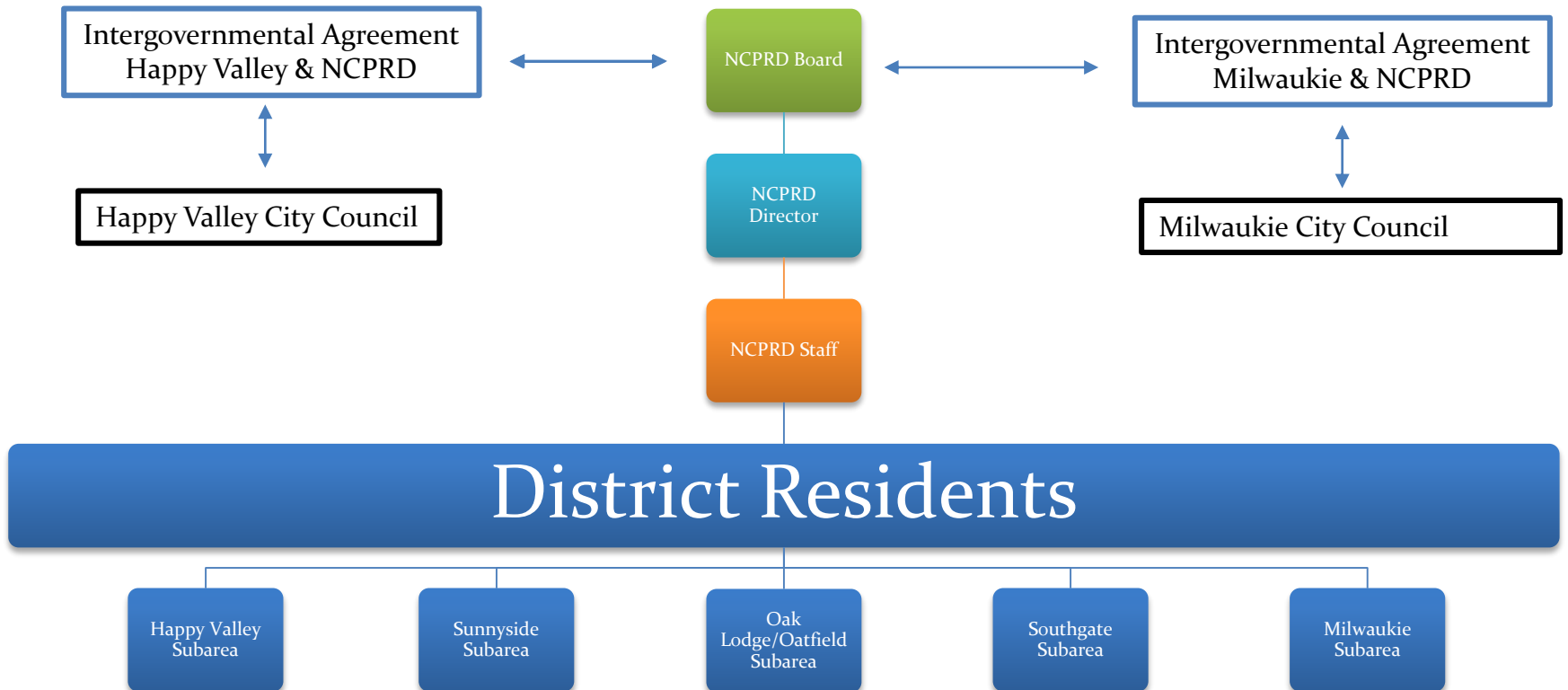
NCPRD ORS 451 Proposed Structure



Planning Subareas Replace DAB

NCPRD ORS 266

Single Purpose Board – Must Reside in District





Administration Office
503/645-6433
Fax 503/629-6301

**Board of Directors Regular Meeting
Tuesday, February 14, 2017
6:00 pm Executive Session; 7:00 pm Regular Meeting
HMT Recreation Complex, Peg Ogilbee Dryland Meeting Room
15707 SW Walker Road, Beaverton**

AGENDA

1. Executive Session*
 - A. Legal
 - B. Land
2. Call Regular Meeting to Order
3. Action Resulting from Executive Session
4. Audience Time**
5. Board Time
6. Consent Agenda***
 - A. Approve: Minutes of January 10, 2017 Regular Board Meeting
 - B. Approve: Monthly Bills
 - C. Approve: Monthly Financial Statement
 - D. Approve: Resolution Concerning Recreational Immunity Under ORS 105.672 to 105.696 (Public Use of Lands Act)
7. Unfinished Business
 - A. Review: Programs Functional Plan Modifications
 - B. Information: General Manager's Report
8. New Business
 - A. Review: Affordable Housing and Systems Development Charges
9. Adjourn

Executive Session:** Executive Sessions are permitted under the authority of ORS 192.660. Copies of the statute are available at the offices of Tualatin Hills Park & Recreation District. *Public Comment/Audience Time:** If you wish to be heard on an item not on the agenda, or a Consent Agenda item, you may be heard under Audience Time with a 3-minute time limit. If you wish to speak on an agenda item, also with a 3-minute time limit, please wait until it is before the Board. Note: Agenda items may not be considered in the order listed. *****Consent Agenda:** If you wish to speak on an agenda item on the Consent Agenda, you may be heard under Audience Time. Consent Agenda items will be approved without discussion unless there is a request to discuss a particular Consent Agenda item. The issue separately discussed will be voted on separately. In compliance with the Americans with Disabilities Act (ADA), this material, in an alternate format, or special accommodations for the meeting, will be made available by calling 503-645-6433 at least 48 hours prior to the meeting.