

**HOUSING AUTHORITY OF CLACKAMAS COUNTY
AUTHORIZATION AGREEMENT FOR DIRECT DEPOSITS (ACH)**

Direct Deposit via Automated Clearing House ("ACH") is the deposit of funds into a vendor's account. After submission of this ACH Form, the first payment will be made by check. This ACH Form is for starting, changing, or cancelling of ACH payments with the Housing Authority of Clackamas County.

Action: START CHANGE CANCEL

Vendor Information

Vendor Name:	Phone Number:
Street/PO Box:	
City:	State: Zip:
Vendor Email:	
Social Security Number OR Tax Reporting Number:	

Financial Institution Information

Bank Name:	Name on Account:
Account #:	Routing #:
Checking <input type="checkbox"/>	Savings <input type="checkbox"/>

*****PLEASE ATTACH A VOIDED CHECK FROM THIS ACCOUNT*****

Authorization

I authorize Clackamas County Housing Authority (HACC) to deposit payment for rent provided to HACC clients directly into my account at the financial institution listed above, which may only be an institution in the United States. Deposit advice will be available through our online portal. If HACC erroneously deposits funds into said account, I authorize HACC and the financial institution to initiate the transaction(s) necessary to correct the effort. This authorization will remain in effect until HACC has received written notification from me of its termination and HACC has had reasonable opportunity to act upon it. I understand that HACC is relying on the accuracy of account information provided and HACC will not be held responsible if the information on this Form is inaccurate.

Print Name of Authorizing Official

Authorizer's Signature:

Date:

PLEASE SUBMIT THIS COMPLETED FORM TO: landlordservices@clackamas.us

The completed Form may also be mailed to:
Clackamas County Housing Authority, PO Box 1510, Oregon City, OR 97045

Questions, please call: 503-650-3150

INTERNAL USE ONLY

Vendor ID #

Date Processed:

Accounts Payable Initials: