

## Board of County Commissioners Business Meeting Minutes – APPROVED 12/14/2023

A complete video copy and packet including staff reports of this meeting can be viewed at <https://www.clackamas.us/meetings/bcc/business>.

**Thursday, December 7, 2023 – 10:00 AM**

In person and via virtual technology (Zoom)

**PRESENT:** Chair Tootie Smith  
Commissioner Mark Shull  
Commissioner Martha Schrader  
Commissioner Ben West  
Resident Commissioner Ann Leenstra (I only)

### CALL TO ORDER

Chair Smith recessed as the Board of County Commissioners and convened the Housing Authority of Clackamas County Board of Commissioners. Commissioner Ann Leenstra joined the meeting.

#### **I. HOUSING AUTHORITY CONSENT AGENDA**

- A. Approval to apply for a Federal Grant to continue the Resident Opportunity and Self-Sufficiency programs for Public Housing Residents. Grant value is up to \$272,250 for 3 years, with a match of up to \$68,062.50. Funding is through US Department of Housing and Urban Development and matching funds through Metro Supportive Housing Services Measure Funds. No County General Funds are involved.

Clerk to the Board Tony Mayernik read the consent agenda. Chair Smith asked if any Commissioner wished to remove any item from the consent agenda. No requests were heard.

Commissioner Leenstra: “I move we approve the consent agenda of the Housing Authority.”  
Commissioner Shull seconded the motion. No further discussion was heard.

Clerk Mayernik called the poll  
Commissioner West Aye  
Commissioner Schrader Aye  
Commissioner Shull Aye  
Commissioner Leenstra Aye  
Chair Smith Aye; motion passes 5-0.

Chair Smith adjourned the Housing Authority Board and reconvened the Board of County Commissioners. Commissioner Ann Leenstra left the meeting.

#### **II. CONSENT AGENDA**

##### **A. Elected Officials**

- 1. Approval of Previous Business Meeting Minutes – BCC

##### **B. \*County Counsel**

- 1. Approval of a Board Order to Extend the Cable Television Franchise with Northwest Fiber, LLC doing business as Ziplly Fiber. Franchise fee revenue is \$32,000 over 2 years. Funding through Northwest Fiber, LLC. No County General Funds are involved.

**C. \*Health, Housing, & Human Services**

1. Approval of Amendment #4 expanding the scope of work and increasing funding of a personal services contract with Northwest Family Services for adult and youth housing supportive services. Amendment value is \$472,252.21 for 9 months, total agreement value is increased to \$8,250,381.21 for 3 years. Funding is through the Supportive Housing Services Measure. No County General Funds are involved.
2. Approval of a Personal Services Contract with AntFarm for supportive services for youth in the rural areas of Clackamas County. Contract value is \$760,446.72 for 7 months. Funding is through budgeted County General Funds.
3. Approval of a Revenue Intergovernmental Agreement with Washington County to partner on a Notice of Funding Opportunity for the Tobacco Prevention Community Grant. Agreement value is \$105,000 for 20 months. Funding is through Oregon Health Authority Tobacco Tax Revenue. No County General Funds are involved.
4. Approval of a 340B Pharmacy Services Revenue Agreement with Rite Aid Headquarters Corporation for Disbursement of 340B Drugs. Agreement value is \$210,000 for 3 years. Funding is through Rite Aid Headquarters Corporation. No County General Funds are involved.
5. Approval of a Health Care Services Contract with CareOregon, Inc. for Medication Primary Pathway Expansion. Contract value is \$750,000 for 2 years. Funding is through CareOregon. No County General Funds are involved.

**D. \*Transportation & Development**

1. Approval of Sale Documents for two properties sold at the November 2023 Surplus Property Auction. Total Value is \$37,295. Funding is through purchasers. No County General Funds are involved.
2. Approval of Amendment #1 to Funding Agreement between Clackamas County and Clackamas County Historical Society for projects that will foster an understanding of the history of the Jennings Lodge Camp Meeting Site and Retreat Center. Amendment value is \$9,425.15, agreement value is increased to \$175,925.15. Funding through Jennings Lodge Camp Meeting Site and Retreat Center Education and Preservation Fund. No County General Funds are involved.
3. Approval of an Intergovernmental Agreement with Government Camp Village Special Road District related to Wy East Trail Road. Agreement value is \$60,000. Funding is through County Road Fund. No County General Funds are involved.

4. Approval of Amendment #1 to the Intergovernmental Agreement between Clackamas County and the City of Canby related to the South Ivy Street Sidewalk Improvement Project. Amendment value is \$4,758,410, agreement value is increased to \$6,947,225. Funding is through the State Funded Local Project Program, City of Canby, and County Road Fund. No County General Funds are involved.
5. Approval of a Funding Agreement with Clackamas County Arts Alliance to support small business owners through project facilitation and facilitate the purchase of art that will be installed in the new courthouse. Agreement value is \$200,000. Funding is through County Lottery Dollars. No County General Funds are involved.

Clerk to the Board Tony Mayernik read the consent agenda. Chair Smith asked if any Commissioner wished to remove any item from the consent agenda. No requests were heard.

Commissioner West: "I move that we approve the consent agenda as read." Commissioner Schrader seconded the motion. No further discussion was heard.

Clerk Mayernik called the poll  
Commissioner Shull Aye  
Commissioner Schrader Aye  
Commissioner West Aye  
Chair Smith Aye; motion passes 4-0.

Chair Smith recessed the Board of County Commissioners and convened the North Clackamas Parks & Recreation District Board of Directors.

### **III. NORTH CLACKAMAS PARKS & RECREATION DISTRICT CONSENT AGENDA**

- A. Approval of a Grant Agreement with the Oregon State Marine Board for the Maintenance Assistance Program. Grant value is \$9,500 over 2 years, with a match of \$6,332. Funding is through the Oregon State Marine Board, with matching funds from the NCPRD General Fund. No County General Funds are involved.
- B. Approval of a professional services contract with Design Workshop, Inc. for Consulting Services to develop a Parks and Recreation System Plan. Total value not to exceed \$358,028. Funding through NCPRD Capital Asset Funds. No County General Funds are involved.

Clerk Mayernik read the consent agenda. Chair Smith asked if any Director wished to remove any item from the consent agenda. No requests were heard.

Director Shull: "I move for approval of the North Clackamas Parks & Recreation District consent agenda." Commissioner West seconded the motion. No further discussion was heard.

Clerk Mayernik called the poll  
Commissioner Schrader Aye  
Commissioner West Aye  
Commissioner Shull Aye  
Chair Smith Aye; motion passes 4-0.

Chair Smith adjourned the North Clackamas Parks & Recreation District Board and reconvened the Board of County Commissioners.

#### **IV. PUBLIC COMMUNICATION**

Chair Smith opened the meeting for public testimony, none was heard. Chair Smith closed the meeting for public testimony.

#### **V. COUNTY ADMINISTRATOR UPDATE**

County Administrator Schmidt recognized Health, Housing, & Human Services staff and Transportation & Development staff.

#### **VI. COMMISSIONER COMMUNICATION**

Commissioner Shull made comments on flooding, the proposed Vietnam Veterans Memorial in Salem, short-term rentals, mental health, Pearl Harbor, and food security.

Commissioner Schrader made comments on Pearl Harbor, suicide awareness, childcare, Measure 110, the National Association of Counties, and the 2024 Farm Bill.

Commissioner West made comments on Pearl Harbor and addiction and mental health.

Chair Smith made comments on Measure 110, a recent employee recognition luncheon, the Tri-County Chairs meeting with Metro on Supportive Housing Services, the County's proposed 23-hour crisis stabilization center, County Counsel recruitment, the December 13<sup>th</sup> planning session, and the December 14<sup>th</sup> business meeting.

Chair Smith adjourned the meeting at 10:51 AM.