



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 8, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Clackamas County Transfer of Appropriations for Fiscal Year 2022-2023 (FY22-23)

Purpose/Outcomes	A consent item for a Transfer Resolution moving budget authority within Health, Housing and Human Services Fund 240 in FY 22-23.
Dollar Amount and Fiscal Impact	No fiscal impact. Transfer of existing appropriations.
Funding Source	N/A
Duration	July 1, 2022-June 30, 2023
Previous Board Action/Review	Budget Adopted June 9, 2022
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency.
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email smontoya@clackamas.us

BACKGROUND: Periodically during the fiscal year it is necessary to transfer appropriations to more accurately reflect the changing requirements of the operating departments.

Transfers are a method of moving budgeted appropriations during the fiscal year as required by state budget law per ORS 294.463. There is no financial impact as a result of these transfers.

The attached resolution accomplishes the changes requested by the department in keeping with a legally accurate budget.

SUMMARY OF PROPOSED BUDGET CHANGES

Exhibit A

September 8, 2022

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

1 Health Housing & Human Services (H3S) Fund 240 - H3S Administration Line of Business

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	418,360	-	418,360	Operating Expenses	2,857,932	-	2,857,932
Charges, Fees, License, Permits, Fines, Assessi	1,820,170	-	1,820,170	Interfund Transfer	33,231,220	(33,219,000)	12,220
Federal, State, Local, All Other Gifts & Donati	32,000,000	(32,000,000)	-	Contingency	111,934	-	111,934
General Fund Support	1,893,556	(1,200,000)	693,556				
Other Interfund Transfers	69,000	(19,000)	50,000				
Revised Total Fund Resources			2,982,086	Revised Total Fund Requirements			2,982,086

Comments: The Health Housing & Human Services (H3S) Fund 240 - H3S Administration is transferring funding from Metro Supportive Housing Service, the District Attorney Office, and General Fund Support to the newly established Housing and Community Development line of business to support services for affordable housing and development in Clackamas County.

2 Health Housing & Human Services (H3S) Fund 240 - Housing and Community Development Line of Business

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Federal, State, Local, All Other Gifts & Donati	-	32,000,000	32,000,000	Operating Expenses	-	4,503,640	4,503,640
Other Interfund Transfers	-	19,000	19,000	Special Payments	-	25,695,360	25,695,360
General Fund Support	-	1,200,000	1,200,000	Interfund Transfer	-	-	-
				Contingency	-	3,020,000	3,020,000
Revised Total Fund Resources			33,219,000	Revised Total Fund Requirements			33,219,000

Comments: The Health Housing & Human Services Fund is establishing the new Housing and Community Development line of business, with new programs to provide services for affordable housing and development for residents in Clackamas County through the Metro Supportive Housing Services Measure, Interfund Transfers, and General Fund Support.

Item								
1 Health Housing & Human Services (H3S) Fund 240 - H3S Administration Line of Business								
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Beginning Fund Balance	418,360	-	418,360	Operating Expenses	2,857,932	-	2,857,932	
Charges, Fees, License, Permits, Fines, Ass	1,820,170	-	1,820,170	Interfund Transfer	33,231,220	(33,219,000)	12,220	
Federal, State, Local, All Other Gifts & Don	32,000,000	(32,000,000)	-	Contingency	111,934	-	111,934	
General Fund Support	1,893,556	(1,200,000)	693,556					
Other Interfund Transfers	69,000	(19,000)	50,000					
Revised Total Fund Resources			2,982,086	Revised Total Fund Requirements			2,982,086	
Comments: The Health Housing & Human Services (H3S) Fund 240 - H3S Administration is transferring funding from Metro Supportive Housing Service, the District Attorney Office, and General Fund Support to the newly established Housing and Community Development line of business to support services for affordable housing and development in Clackamas County.								
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Other Interfund Transfers	-	19,000	19,000	Special Payments	-	25,695,360	25,695,360	
General Fund Support	-	1,200,000	1,200,000	Interfund Transfer	-	-	-	
				Contingency	-	3,020,000	3,020,000	
Revised Total Fund Resources			33,219,000	Revised Total Fund Requirements			33,219,000	
Comments: The Health Housing & Human Services Fund is establishing the new Housing and Community Development line of business, with new programs to provide services for affordable housing and development for residents in Clackamas County through the Metro Supportive Housing Services Measure, Interfund Transfers, and General Fund Support.								

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing
Authorization to Transfer
Appropriations within the Fiscal Year
2022-23



Resolution No. 2022-82
Page 1 of 1

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred between appropriation categories;

WHEREAS, transfer of appropriations for the period of July 1, 2022 through June 30, 2023, inclusive is necessary to continue to prudently manage the distribution of those expenditures for the needs of Clackamas County residents;

WHEREAS; the line of businesses being adjusted are:

- Health, Housing & Human Services Administration
- Housing & Community Development (newly created line of business)

It further appearing that it is in the best interest of the County to approve this transfer of appropriations for the period of July 1, 2022 through June 30, 2023.

BE RESOLVED BY THE BOARD OF COUNTY COMMISSIONERS THAT:

Pursuant to ORS 294.433 through ORS 294.481, the transfer of appropriations within the fiscal year budget is authorized as shown in the attached **Exhibit A**, which by this reference is made a part of this Resolution.

DATED this 8th day of September, 2022

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 22, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Clackamas County Supplemental Budget Resolution for Fiscal Year 2022-2023 (FY22-23)

Purpose/Outcomes	Public hearing for supplemental budget change for FY22-23
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$11,476,909
Funding Source	Beginning Fund Balance, Federal and State Operating Grants, Charge for Services, and Interfund Transfers
Duration	July 1, 2022-June 30, 2023
Previous Board Action/Review	Budget Adopted June 9, 2022
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email smontoya@clackamas.us

BACKGROUND:

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$11,476,909.

Item

1 General Fund 100 - Non Departmental

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	70,106,986	-	70,106,986	Operating Expenses	34,000	-	34,000
Charges, Fees, License, Permits, Fines, Assessm	16,000	-	16,000	Interfund Transfers	160,609,273	136,632	160,745,905
Taxes	150,947,359	-	150,947,359	Reserve for Future Expenditures	25,000,000	-	25,000,000
All Other Revenue Sources	381,920	-	381,920	Contingency	26,908,050	(136,632)	26,771,418
Federal, State, Local, All Other Gifts & Donation	4,285,000	-	4,285,000	Unappropriated Ending Balance	13,185,947	-	13,185,947
Revised Total Fund Resources			225,737,265	Revised Total Fund Requirements			225,737,270

Comment: The General Fund - Non-Departmental is reducing Contingency and budgeting an increase in Interfund Transfers to Human Resources for the hiring of a 2-year limited-term full-time Human Resources Analyst to help with recruitment work.

2 General Fund 100 - Human Resources

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	103,644	-	103,644	Operating Expenses	5,487,384	136,632	5,624,016
Charges, Fees, License, Permits, Fines Assessmen	4,054,669	-	4,054,669				
General Fund Support	1,329,072	136,632	1,465,704				
Revised Total Fund Resources			5,624,017	Revised Total Fund Requirements			5,624,016

Comment: The General Fund - Human Resources is recognizing additional General Fund Support to add a 2-year limited-term full-time Human Resources Analyst to help with recruitment work.

3 General Fund 100 - Juvenile

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Federal, State, Local, All Other Gifts & Donation	1,916,521	-	1,916,521	Operating Expenses	11,700,220	-	11,700,220
Charges, Fees, License, Permits, Fines Assessmen	4,524	-	4,524	Special Payments	168,656	-	168,656
Other Interfund Transfers	158,394	-	158,394				
General Fund Support	9,789,438	-	9,789,438				
Revised Total Fund Resources			11,868,877	Revised Total Fund Requirements			11,868,876

Comment: The General Fund - Juvenile is eliminating one full-time position and increasing professional services to support the new Community Monitoring Pilot Program. The budget adjustment is within the Operating Expense category.

4 Special Grant Fund 230

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	11,882,522	-	11,882,522	Operating Expenses	20,169,178	62,407	20,231,585
Federal, State, Local, All Other Gifts & Donation	40,631,961	62,407	40,694,368	Special Payments	19,577,655	-	19,577,655
All Other Revenue Resources	160,000	-	160,000	Transfers	12,927,650	-	12,927,650
Revised Total Fund Resources			52,736,890	Revised Total Fund Requirements			52,736,890

Comment: The Special Grants Fund (ARPA) is recognizing revenue awarded in FY21-22 and increasing Operating Expenses for the Gladstone Library program.

5 Health Housing & Human Services (H3S) Fund 240

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	20,786,204	-	20,786,204	Operating Expenses	95,669,946	2,147,402	97,817,348
Charges, Fees, License, Permits, Fines, Assessm	12,455,513	545,440	13,000,953	Special Payments	6,736,855	5,324,127	12,060,982
All Other Revenue Resources	237,900	-	237,900	Contingency	7,127,183	100,000	7,227,183
Federal, State, Local, All Other Gifts & Donation	98,850,260	7,126,089	105,976,349	Transfers	33,231,220	-	33,231,220
General Fund Support	9,720,017	-	9,720,017	Reserve for Future Expenditures	-	100,000	100,000
Other Interfund Transfers	715,310	-	715,310				
Revised Total Fund Resources			150,436,733	Revised Total Fund Requirements			150,436,733

Comment: Impacted Lines of Business: H3S Admin, Social Services, Children, Family & Community Connections, Public Health, Behavioral Health, and Housing & Community Development
 - Revenue: Recognizing new revenue from Oregon Health Authority, Care Oregon, Federal Department of Labor, Oregon State Department of Human Services, and the Clackamas Workforce Partnership
 - Expense: Budgeting additional expenditure authority in Operating Expenses, Special Payments, Contingency, and Reserve for Future Expenditures

6 Health Centers Fund 253

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	11,842,567	-	11,842,567	Operating Expenses	50,273,397	170,880	50,444,277
Federal, State, Local, All Other Gifts & Donation	7,662,727	-	7,662,727	Contingency	11,842,567	-	11,842,567
Charges, Fees, License, Permits, Fines, Assessm	42,382,470	170,880	42,553,350				
Revenue from Bonds & Other Debts	45,970	-	45,970				
All Other Revenue Resources	182,230	-	182,230				
Revised Total Fund Resources			62,286,844	Revised Total Fund Requirements			62,286,844

Comment: The Health Center Fund is recognizing additional Charges/Fee revenue and increasing Operating Expenses for new FTE.

Small differences between Resources and Requirements may exist due to rounding.

7 Parks & Forestry Fund 257

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	3,087,749	-	3,087,749	Operating Expenses	4,989,928	76,261	5,066,189
Federal, State, Local, All Other Gifts & Donation	1,151,611	-	1,151,611	Special Payments	2,000	-	2,000
Charges, Fees, License, Permits, Fines, Assessm	1,308,256	76,261	1,384,517	Reserve for Future Expenditures	3,506,920	-	3,506,920
Revenue from Bonds & Other Debts	655,200	-	655,200	Contingency	188,482	-	188,482
All Other Revenue Resources	1,938,569	-	1,938,569				
Other Interfund Transfers	325,746	-	325,746				
General Fund Support	220,200	-	220,200				
Revised Total Fund Resources			8,763,592	Revised Total Fund Requirements			8,763,591

Comment: The Parks & Forestry Fund is recognizing Charge/Fee revenue based on fee increases and adding a full-time Park Ranger position.

8 Technology Services Fund 747

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,898,000	3,359,200	5,257,200	Operating Expenses	18,375,083	3,059,200	21,434,283
Federal, State, Local, All Other Gifts & Donation	35,000	-	35,000	Reserve for Future Expenditures	500,000	300,000	800,000
Charges, Fees, License, Permits, Fines, Assessm	13,355,793	-	13,355,793	Contingency	300,000	-	300,000
All Other Revenue Sources	33,000	-	33,000				
General Fund Support	3,853,290	-	3,853,290				
Revised Total Fund Resources			22,534,283	Revised Total Fund Requirements			22,534,283

Comment: The Technology Services Fund is recognizing Beginning Fund Balance and increasing Operating Expense to complete postponed projects and appropriating an increase to Reserves for Future Expenditures.

9 Self Insurance Fund 760

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	26,671,097	-	26,671,097	Operating Expenses	34,543,386	132,202	34,675,588
Charges, Fees, License, Permits, Fines, Assessm	1,732,490	-	1,732,490	Reserve for Future Expenditures	3,003,552	-	3,003,552
All Other Revenue Sources	31,012,785	-	31,012,785	Contingency	21,869,434	(132,202)	21,737,232
Revised Total Fund Resources			59,416,372	Revised Total Fund Requirements			59,416,372

Comment: The Self Insurance Fund is adding a 2-year limited-term HR Business System Analyst position for software development updates and reducing Contingency.

Small differences between Resources and Requirements may exist due to rounding.

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

Elizabeth Comfort

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Finance Director

SUMMARY OF PROPOSED BUDGET CHANGES
Exhibit A
September 22, 2022
 AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

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Charges, Fees, License, Permits, Fines, Assessments	16,000	-	16,000	Interfund Transfers	160,609,273	136,632	160,745,905
Taxes	150,947,359	-	150,947,359	Reserve for Future Expenditures	25,000,000	-	25,000,000
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Revised Total Fund Resources			225,737,265	Revised Total Fund Requirements			225,737,270
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Revised Total Fund Resources			52,736,890	Revised Total Fund Requirements			52,736,890
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General Fund Support	9,720,017	-	9,720,017	Reserve for Future Expenditures	-	100,000	100,000
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Revised Total Fund Resources			150,436,733	Revised Total Fund Requirements			150,436,733
Comments Impacted Lines of Business: H3S Admin, Social Services, Children, Family & Community Connections, Public Health, Behavioral Health, and Housing & Community Development - Revenue: Recognizing new revenue from Oregon Health Authority, Care Oregon, Federal Department of Labor, Oregon State Department of Human Services, and the Clackamas Workforce Partnership - Expense: Budgeting additional expenditure authority in Operating Expenses, Special Payments, Contingency, and Reserve for Future Expenditures							
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All Other Revenue Resources	182,230	-	182,230				
Revised Total Fund Resources			62,286,844	Revised Total Fund Requirements			62,286,844
Comments The Health Center Fund is recognizing additional Charges/Fee revenue and increasing Operating Expenses for new FTE.							
7 Parks & Forestry Fund 257							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	3,087,749	-	3,087,749	Operating Expenses	4,989,928	76,261	5,066,189
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Charges, Fees, License, Permits, Fines, Assessments	1,308,256	76,261	1,384,517	Reserve for Future Expenditures	3,506,920	-	3,506,920
Revenue from Bonds & Other Debts	655,200	-	655,200	Contingency	188,482	-	188,482
All Other Revenue Resources	1,938,569	-	1,938,569				
Other Interfund Transfers	325,746	-	325,746				
General Fund Support	220,200	-	220,200				
Revised Total Fund Resources			8,763,592	Revised Total Fund Requirements			8,763,591
Comments The Parks & Forestry Fund is recognizing Charge/Fee revenue based on fee increases and adding a full-time Park Ranger position.							

Small differences between Resources and Requirements may exist due to rounding.

SUMMARY OF PROPOSED BUDGET CHANGES

Exhibit A

September 22, 2022

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

8 Technology Services Fund 747

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,898,000	3,359,200	5,257,200	Operating Expenses	18,375,083	3,059,200	21,434,283
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000	Reserve for Future Expenditures	500,000	300,000	800,000
Charges, Fees, License, Permits, Fines, Assessments	13,355,793	-	13,355,793	Contingency	300,000	-	300,000
All Other Revenue Sources	33,000	-	33,000				
General Fund Support	3,853,290		3,853,290				
Revised Total Fund Resources			22,534,283	Revised Total Fund Requirements			22,534,283

Comments The Technology Services Fund is recognizing Beginning Fund Balance and increasing Operating Expense to complete postponed projects and appropriating an increase to Reserves for Future Expenditures.

9 Self Insurance Fund 760

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	26,671,097	-	26,671,097	Operating Expenses	34,543,386	132,202	34,675,588
Charges, Fees, License, Permits, Fines, Assessments	1,732,490	-	1,732,490	Reserve for Future Expenditures	3,003,552	-	3,003,552
All Other Revenue Sources	31,012,785	-	31,012,785	Contingency	21,869,434	(132,202)	21,737,232
Revised Total Fund Resources			59,416,372	Revised Total Fund Requirements			59,416,372

Comments The Self Insurance Fund is adding a 2-year limited-term HR Business System Analyst position for software development updates and reducing Contingency.

Small differences between Resources and Requirements may exist due to rounding.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making Appropriations for
Fiscal Year 2022-23

Resolution Order No. 2022-88

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2022 through June 30, 2023, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on September 22, 2022.

WHEREAS; the funds being adjusted are:

General Fund – Non Departmental	Health Centers Fund
General Fund – Human Resources	Parks & Forestry Fund
General Fund – Juvenile	Technology Services Fund
Special Grant Fund	Self-Insurance Fund
Health, Housing & Human Services (H3S) Fund	


It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2022 through June 30, 2023.

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 22nd day of September, 2022

BOARD OF COUNTY COMMISSIONERS



Chair



Recording Secretary



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

March 30, 2023

BCC Agenda Date/Item: 20230330 I.A

Board of County Commissioners
Clackamas County

Approval of a Clackamas County Supplemental Budget Resolution for Fiscal Year 2022-2023. Fiscal impact is an increase in revenues and appropriations of \$25,776,911. Funding through Beginning Fund Balance, Federal and State Operating Grants, Charge for Services, and County General Funds.

Previous Board Action/Review	Budget Adopted June 9, 2022 and Revised September 22, November 23, and December 15, 2022 Briefed at Issues - March 21, 2023		
Performance Clackamas	Build public trust through good government by providing budget responsibility and transparency		
Counsel Review	No	Procurement Review	No
Contact Person	Sandra Montoya	Contact Phone	503-742-5424

EXECUTIVE SUMMARY: Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$25,776,911.

RECOMMENDATION: Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Respectfully submitted,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

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Item

Comments: The General Fund – County Counsel is recognizing the charge for services revenue and increasing Operating Expenses for trial costs.

Comments: The General Fund - Public & Government Affairs is transferring the Public, Education, and Government (PEG) spending authority to the newly created program in the Miscellaneous Pass-Through Department to better identify and manage this restricted funding sources.

Comments: The General Fund – Miscellaneous Pass-Through is transferring Public, Education, and Government (PEG) spending authority into the newly created PEG Program from item #2.

Comments: The Sheriff's Operating Levy Fund is reducing Contingency and adding spending authority for potential payments to other local agencies.

Comments: The Special Grants Fund is recognizing an ARPA transfer for Board approved expenditures to Operating Expenses.

Comments: Recognizing new revenue from the State of Oregon for Project Turnkey and Energy Conservation Helping Oregonians, and budgeting additional expenditure authority in Operating Expenses and Special Payments.

Comments: The Health Center Fund is recognizing additional grants and Charges/Fee revenue and increasing Operating Expenses for new positions.

Comments: The Stone Creek Golf Course Fund is recognizing additional revenue from golf course fees and increasing expenses for contract and maintenance.

SUMMARY OF PROPOSED BUDGET CHANGES

**Exhibit A
March 30, 2023**

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

9 Clackamas Broadband Utility Fund 602

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	100,000	246,000	346,000	Operating Expenses	2,715,014	246,000	2,961,014
Charges, Fees, License, Permits, Fines, Assessments	2,410,220	-	2,410,220	Special Payments	45,000	-	45,000
All Other Revenue Sources	295,000	-	295,000	Contingency	45,207	-	45,207
Revised Total Fund Resources			3,051,220	Revised Total Fund Requirements			3,051,221

Comments: The Clackamas Broadband Utility Fund is recognizing additional Beginning Fund Balance and increasing Operating Expenses for projects not completed last fiscal year.

10 Technology Services Fund 747

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	5,357,200	436,442	5,793,642	Operating Expenses	24,149,297	1,226,442	25,375,739
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000	Special Payments	45,000	-	45,000
Charges, Fees, License, Permits, Fines, Assessments	15,766,013	400,000	16,166,013	Reserve for Future Expenditures	800,000	-	800,000
All Other Revenue Sources	328,000	-	328,000	Contingency	345,207	-	345,207
Other Interfund Transfers	-	390,000	390,000				
General Fund Support	3,853,290	-	3,853,290				
Revised Total Fund Resources			26,565,945	Revised Total Fund Requirements			26,565,946

Comments: The Technology Services Fund is recognizing additional Beginning Fund Balance and increasing Operating Expenses for projects not completed last fiscal year.

Small differences between Resources and Requirements may exist due to rounding.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing
Authorization Regarding Adoption of
a Supplemental Budget and Making
Appropriations for Fiscal Year 2022-
23



RESOLUTION NO. 2023-036

Page 1 of 1

Whereas, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

Whereas, a supplemental budget for the period of July 1, 2022 through June 30, 2023, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

Whereas, a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on March 30, 2023.

Whereas, the funds being adjusted are:

General Fund – County Counsel	Health, Housing, and Human Services (H3S) Fund
General Fund – Public & Government Affairs	Health Centers Fund
General Fund – Miscellaneous Pass-Through	Stone Creek Golf Course Fund
Sheriff's Operation Levy Fund	Clackamas Broadband Utility Fund
Special Grants Fund	Technology Services Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2022 through June 30, 2023.

NOW, THEREFORE, BE IT RESOLVED, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 30th day of March, 2023

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Elizabeth Comfort
Finance Director

Department of Finance

Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

June 22, 2023

BCC Agenda Date/Item: 20230622 V.A

Board of County Commissioners
Clackamas County

A Public Hearing for the approval of a Supplemental Budget Resolution for Fiscal Year 2022-2023. Fiscal impact is a net decrease in appropriations of \$904,632. This decrease is due to elimination of Debt Appropriation of \$6 million. Funding includes Beginning Fund Balance, Federal and State Grants, and Charge for Services. County General Funds net increase of \$960,000.

Previous Board Action/Review	Budget Adopted June 9, 2022 and Revised in 2022 on: September 22nd, November 23rd, and December 15 th , and March 30, 2023 Issues Meeting June 20, 2023		
Performance Clackamas	Build public trust through good government by providing budget responsibility and transparency		
Counsel Review	No	Procurement Review	No
Contact Person	Sandra Montoya	Contact Phone	503-742-5424

EXECUTIVE SUMMARY: Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is a net reduction of \$904,632 in appropriations, primarily due to a budgeted debt issuance that didn't materialize. The resolution also includes a \$960,000 increase in General Fund Support.

RECOMMENDATION: Staff respectfully request a public hearing for the consideration of this supplemental budget and adoption of the attached Resolution Order.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

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Attachments: Resolution and Exhibit A

Item

SUMMARY OF PROPOSED BUDGET CHANGES
Exhibit A
June 22, 2023
SUMMARY OF PROPOSED BUDGET CHANGES
AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

8 Technology Services Fund 747								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	5,693,642	-	5,693,642	Operating Expenses	22,660,725	110,000	22,770,725	
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000	Reserve for Future Expenditures	800,000	-	800,000	
Charges, Fees, License, Permits, Fines, Assessments	17,609,083	-	17,609,083	Contingency	300,000	-	300,000	
All Other Revenue Sources	33,000	-	33,000					
Other Interfund Transfers	390,000	-	390,000					
General Fund Support		110,000	110,000					
Revised Total Fund Resources			23,870,725	Revised Total Fund Requirements			23,870,725	

Comments: The Technology Services Fund is recognizing General Fund Support and increasing Operating Expenses for higher than-anticipated County phone costs.

9 Risk Management Claims Fund 761								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	12,664,838		12,664,838	Operating Expenses	6,228,424	100,000	6,328,424	
Charges, Fees, License, Permits, Fines, Assessments	5,224,626	100,000	5,324,626	Reserve for Future Expenditures	8,842,000	-	8,842,000	
All Other Revenue Sources	100,000	-	100,000	Contingency	2,919,040	-	2,919,040	
Revised Total Fund Resources			18,089,464	Revised Total Fund Requirements			18,089,464	

Comments: The Risk Management Claims Fund is recognizing additional Charges for Service revenue and increasing Operating Expenses due to higher claims' costs.

10 Fleet Services Fund 770								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	454,627	-	454,627	Operating Expenses	6,345,754	500,000	6,845,754	
Charges, Fees, License, Permits, Fines, Assessments	5,845,850	500,000	6,345,850	Contingency	93,803	-	93,803	
Revenue from Bonds & Other Debts	32,120	-	32,120					
All Other Revenue Resources	6,960	-	6,960					
Other Interfund Transfers	100,000	-	100,000					
Revised Total Fund Resources			6,939,557	Revised Total Fund Requirements			6,939,557	

Comments: The Fleet Management Fund is adjusting Charges for Services and Sales revenue and increasing Operating Expenses due to higher fuel costs.

Small differences between Resources and Requirements may exist due to rounding.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making Appropriations for
Fiscal Year 2022-23

Resolution Order No. 2023-065

WHEREAS; during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS; a supplemental budget for the period of July 1, 2022 through June 30, 2023, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; pursuant to ORS 294.353 Clackamas County intends to close projects/service codes within General Fund 100-Sheriff's Office and transfer the appropriate balances to the newly created Inmate Welfare Special Fund 207 and CCSO Forfeiture Fund 209;

WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on June 22, 2023.

WHEREAS; the funds being adjusted are:

General Fund – Non Departmental	Library Network Fund
General Fund – County Administration	Health, Housing, and Human Services (H3S) Fund
General Fund – Sheriff Office	Technology Services Fund
Inmate Welfare Special Fund	Risk Management Claims Fund
CCSO Forfeiture Fund	Fleet Services Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2022 through June 30, 2023.

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 22nd day of June, 2023

BOARD OF COUNTY COMMISSIONERS



Chair



Recording Secretary