

December 1, 2022

Board of County Commissioners,
Clackamas County

Approval of an Assignment Addendum from the Housing Authority of Clackamas County of a Personal Services Contract with The Immigrant and Refugee Community Organization for mobile and/or site-based outreach, engagement, and supportive housing case management services. Addendum has no fiscal impact. Contract value remains at \$727,140.99 for 7 months. Funding is through Metro Supportive Housing Services Funds.
No County General Funds are involved.

Purpose/Outcome	To assign The Immigrant and Refugee Community Organization contract from the Housing Authority of Clackamas County (HACC) to Clackamas County.
Dollar Amount and Fiscal Impact	The total contract value over the contract term is \$727,140.99.
Funding Source	Supportive Housing Services funding - No County General Funds are involved.
Duration	Upon signature through June 30, 2023, 7 months.
Previous Board Action/Review	November 29, 2022 – Contract presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the County’s strategic priority to ensure safe, healthy, and secure communities.
Counsel Review	November 2, 2022, Andrew Naylor
Procurement Review	(Please check yes or no for procurement review. If the answer is “no,” please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide a brief explanation: Assignment of contract from HACC to H3S does not need procurement review
Contact Person	Vahid Brown, Human Services Manager (971) 334-9870
Contract No.	H3S 10876

BACKGROUND:

The Health, Housing, and Human Services Department (H3S) of Clackamas County, requests approval to assign the personal services contract with The Immigrant and Refugee Community Organization to provide mobile and/or site-based outreach, engagement, and supportive housing case management services from the Housing Authority of Clackamas County (HACC) to Clackamas County effective at the creation of the new housing division of H3S.

The Immigrant and Refugee Community Organization contract was procured by HACC with the intention of being managed by HACC staff. Following the procurement, Clackamas County elected to create a new housing division within its Department of Health, Housing, and Human Services, to consolidate the provision of housing-related services, including those funded by the Supportive Housing Services Measure that as previously managed by HACC. With the creation of the new division, HACC intends to assign the approved contract to Clackamas County for management by the new housing division. As a result, the proposed contract contains an Assignment Addendum to be executed by both the Housing Authority Board and the Clackamas County Board of County Commissioners that enables the assignment to occur once the new division is created.

The total contract value is \$727,140.99.

RECOMMENDATION:

Staff respectfully recommends that the Board of Clackamas County assign contract #10876 with The Immigrant and Refugee Community Organization to provide mobile and/or site-based outreach, engagement, and supportive housing case management services from the Housing Authority of Clackamas County to Clackamas County and authorize Commissioner Tootie Smith, Chair, to sign the Assignment Addendum on behalf of Clackamas County Board of County Commissioners.

Respectfully submitted,



Rodney A. Cook, Director
Health, Housing & Human Services

**ASSIGNMENT ADDENDUM
TO THE CONTRACT DOCUMENTS WITH
THE IMMIGRANT AND REFUGEE COMMUNITY ORGANIZATION**

This Assignment Addendum is entered into between **The Immigrant and Refugee Community Organization** (“Contractor”), the Housing Authority of Clackamas County (“HACC”) and Clackamas County (“County”). This Assignment Addendum is attached to, and incorporated into, the contract between Contractor and HACC executed contemporaneously herewith (“Contract”). As used below, “Contract” means this Assignment Addendum and the Contract.

The County is creating a new Housing Division within the County’s Department of Health, Housing, and Human Services. On or after July 1, 2022, contracts for the provision of supportive housing services, including this Contract, will be assigned by HACC, to the County.

On or after July 1, 2022, or at such other time as either HACC or County may determine (the “Effective Date”), all of HACC’s rights, title, interest, responsibilities, and other obligations will be assigned from HACC to County. By execution of this Assignment Addendum, County hereby accepts such assignment and assumes and agrees to be bound by the terms of the Contract as of the date of the Effective Date.

Housing Authority of Clackamas County

Clackamas County


Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name

**The Immigrant and Refugee Community
Organization**

DocuSigned by:
 11/1/2022

Authorized Signature Date

Jeff MacDonald

Printed Name

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

County Admin

Procurement

If applicable, complete the following:

Board Agenda Date/Item Number: _____