



Capt. Malcolm McDonald
Director

CLACKAMAS COUNTY COMMUNITY CORRECTIONS
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January 15, 2020

Board of County Commissioners
Clackamas County

Members of the Board:

Approval to Apply for a Grant Award

Purpose/Outcome	Community Corrections would like to engage a recovery mentor to assist pre and post-trial populations, leaving jail to connect with treatment, recovery supports, and housing in the community.
Dollar Amount and Fiscal Impact	Maximum amount of award is \$93,750
Funding Source	Bureau of Justice Assistance and the Centers for Disease Control & Prevention
Duration	12 Months
Previous Board Action/Review	No previous Board action.
Strategic Plan Alignment	Provide supervision, resources, intervention, and treatment services. Ensure Safe, Healthy and Secure Communities
Contact Person	Captain Malcolm McDonald, Director, Community Corrections – 503-655-8717

BACKGROUND:

In April 2019, Community Corrections was awarded a training/travel scholarship from Arnold Ventures. "Planning Initiative to Build Bridges Between Jail and Community-Based Treatment for Opioid Use Disorder." The Building Bridges project supported a nine-month planning process for selected counties committed to implementing medication-assisted treatment in jail and enhancing collaboration between jail and community-based treatment providers. Community Corrections received coaching and technical assistance to develop a continuum-of-care model. As a result of the work done on the Planning Initiative, Community Corrections has been invited to apply for this funding. This grant would provide funding for a recovery mentor who would work closely with community members releasing from jail to connect them with treatment and recovery supports. Additionally, this funding would be used to pay for recovery housing for those exiting jail.

RECOMMENDATION: Community Corrections respectfully requests that the Board of County Commissioners approve application of this Grant Award from Bureau of Justice Assistance and the Centers for Disease Control & Prevention.

Respectfully submitted,

Capt. Malcolm McDonald Director, Community Corrections

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

** CONCEPTION **

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Lead Department: Community Corrections Application for: Subrecipient funds Direct Grant
Grant Renewal? Yes No
If renewal, complete sections 1, 2, & 4 only

Name of Funding Opportunity: Building Bridges Between Jails& Community Based Treatment for Opioid Use Disorder
Funding Source: Federal State Local: _____
Requestor Information (Name of staff person initiating form): Malcolm McDonald
Requestor Contact Information: malcolmmcd@clack
Department Fiscal Representative: Nora Jones
Program Name or Number (please specify): Building Bridges
Brief Description of Project:

This funding opportunity, supported by the Bureau of Justice Assistance and the Centers for Disease Control and Prevention, will make \$93,750 available to eligible Building Bridges sites to support projects that increase the capacity of local communities to collaborate across the areas of public safety, behavioral health, and public health.

Name of Funding (Granting) Agency: Bureau of Justice Assistance and Centers for Disease Control & Prevention

Agency's Web Address for Grant Guidelines and Contact Information:

<https://oip.gov/funding/index.htm>

OR

Application Packet Attached: Yes No

Completed By: _____ Date _____

** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE **

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant Other Funding Agency Award Notification Date: Febraury 17,2020
CFDA(s), if applicable: 16.560
Announcement Date: January 15,2020 Announcement/Opportunity #: N/A
Grant Category/Title: N/A Max Award Value: \$93,750
Allows Indirect/Rate: Yes Match Requirement: none
Application Deadline: January 31,2020 Other Deadlines: _____
Grant Start Date: March 1,2020 Other Deadline Description: _____
Grant End Date: February 28,2021
Completed By: _____ Program Income Requirement: _____
Pre-Application Meeting Schedule: _____

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department and/or Division's Mission/Purpose/Goals?

"The mission of Clackamas County Community Corrections is to provide supervision, resources, intervention, treatment & victim services to justice involved individuals and crime victims so they can experience and contribute to a safe community" This grant will allow community corrections to implement strategies within a continuum of care for community member exiting jail and accessing treatment and housing.

2. What, if any, are the community partners who might be better suited to perform this work?

N/A - Community Corrections received an invitation to apply for this opportunity as a result of the work that has been done with the Building Bridges initiative.

3. What are the objectives of this grant? How will we meet these objectives?

The objective of this grant is to implement effective linkage to care programs upon release from incarceration. This will be met by developing a plan which includes a mentor and recovery housing to connect clients with treatment and recovery supports.

4. Does the grant proposal fund an existing program? If yes, which program? If no, what is the purpose of the program?

No, the purpose of this program is to enhance collaboration of public safety, behavioral health and treatment providers.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If no, can staff be hired within the grant timeframe?

This position would be filled by contract with a local non-profit we currently do business with.

2. Are there partnership efforts required? If yes, who are we partnering with and what are their roles and responsibilities?

No

3. If this is a pilot project, what is the plan for sunseting the project and/or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

N/A

4. If funded, this grant would create a new program, does the department intend for the program to continue after initial funding is exhausted? If yes, how will the department ensure funding (e.g. request new funding during the budget process, supplanted by a different program, etc.)?

This grant will not create a new program.

Collaboration

1. List County departments that will collaborate on this award, if any.

Clackamas County Jail, Community Corrections

Reporting Requirements

1. What are the program reporting requirements for this grant?

Monthly and final progress reports.

2. How will grant performance be evaluated? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

There are currently data sources in place, including our current tracking system for Transition Center clients along with the Department of Corrections Information System, Jail management system, and the Criminal Justice Commission.

3. What are the fiscal reporting requirements for this grant?

Quarterly and final financial reports

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Yes.

2. Are other revenue sources required? Have they already been secured?

No, other revenue sources are not required.

3. For applications with a match requirement, how much is required (in dollars) and what type of funding will be used to meet it (CGF, In-kind, Local Grant, etc.)?

N/A

4. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?


Yes, if recipient has a current federally approved indirect cost rate.

Program Approval:

Name (Typed/Printed)	Date	Signature
** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR **		
ATTACH ANY CERTIFICATIONS REQUIRED BY THE FUNDING AGENCY. COUNTY FINANCE OR ADMIN WILL SIGN.		

Section IV: Approvals

DIVISION DIRECTOR (or designee, if applicable)		
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR (or designee, if applicable)		
Malcolm McDonald	1/15/2020	
Name (Typed/Printed)	Date	Signature

FINANCE GRANT MANAGER (or designee, if applicable; FOR FEDERALLY-FUNDED APPLICATIONS ONLY)		
Name (Typed/Printed)	Date	Signature

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. If your grant is awarded, all grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.

Department: keep original with your grant file.

Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder

Grant Overview and Application

Overview of Funding Opportunity

Individuals with opioid use disorder (OUD) pass through jails each year, placing correctional facilities at the epicenter of the opioid crisis. Few jails offer the FDA-approved medications—buprenorphine, methadone, and naltrexone—that have consistently been shown to be the most effective forms of treatment for OUD when combined with behavioral therapies.

The Building Bridges demonstration project supported a nine-month planning process for selected counties committed to implementing medication-assisted treatment in jails and enhancing collaboration between jails and community-based treatment providers. Communities received coaching and technical assistance to develop a comprehensive continuum-of-care model that targets the jail population and builds bridges between in-custody and community-based treatment and supervision, including probation, parole, and court-based programs.

This funding opportunity, supported by the Bureau of Justice Assistance and the Centers for Disease Control and Prevention, will make \$93,750 available to eligible Building Bridges sites to support projects that increase the capacity of local communities to collaborate across the areas of public safety, behavioral health, and public health. Please see below for the eligibility criteria, allowable uses of funding, and instructions to apply for funding.

Eligibility Criteria

- ◀ Participated in at least 80 percent of coaching calls.
- ◀ Implementation of at least one form of medication-assisted treatment (MAT) in your local jail by or before February 29, 2020.

Allowable Uses of Funding

Funds are to be used only to support the following allowable activities:

- ◀ Implementing effective community-level opioid overdose prevention activities
- ◀ Implementing effective linkage to care programs upon release from incarceration
- ◀ Enhancing public health, behavioral health, and public safety (e.g., police and law enforcement agencies, child welfare, courts and corrections, as well as first responders such as fire and paramedic/emergency services) collaborations, with a focus on scaling up promising interventions

Mandatory Project Information

Responses to the project activity section must be submitted via the solicitation form (see page 4) by 5:00 p.m., ET, on January 31, 2020. All other required documents must be submitted via email to COAP@iir.com.

Additional Mandatory Application Requirements

Work Plan (Required)

Attach a work plan with a start date of March 1, 2020. The work plan should outline all planned activities. The work plan should be laid out as a table and contain the following elements:

- ◀ Activities: All activities should be included in the work plan.

- ◀ Responsible individuals: For each activity in the work plan, identify the organization and/or staff member responsible for carrying out the activity; and
- ◀ Timeline: Outline the specific time period during which the activity will occur.

A work plan template has been emailed to you along with this solicitation.

Budget and Associated Documentation

The Budget Detail Worksheet and the Budget Narrative are now combined in a single document collectively referred to as the Budget Detail Worksheet. The Budget Detail Worksheet is a user-friendly, fillable, Microsoft Excel-based document designed to calculate totals. In addition, the Excel workbook contains worksheets for multiple budget years that can be completed as necessary. All applicants should use the Excel version when completing the proposed budget in an application, except in cases where the applicant does not have access to Microsoft Excel or experiences technical difficulties. If an applicant does not have access to Microsoft Excel or experiences technical difficulties with the Excel version, the applicant should use the 508-compliant accessible Adobe Portable Document Format (PDF) version. Both versions of the Budget Detail Worksheet can be accessed at <https://ojp.gov/funding/Apply/Forms/BudgetDetailWorksheet.htm>. Applicants should complete only the Year 1 tab, which is defined as March 1, 2020, to February 28, 2021.

The Budget Detail Worksheet should provide the detailed computation for each budget line item, listing the total cost of each and showing how it was calculated by the applicant. For example, costs for personnel should show the annual salary rate and the percentage of time devoted to the project for each employee paid with federal funds. The Budget Detail Worksheet should present a complete itemization of all proposed costs.

For questions pertaining to budget and examples of allowable and unallowable costs, see the DOJ Grants Financial Guide at <https://ojp.gov/financialguide/DOJ/index.htm>. The budget summary page must reflect the amounts in the budget categories as included in the Budget Detail Worksheet. These amounts should mirror the amounts in the Budget Narrative.

Indirect Cost Rate Agreement (if applicable)

Indirect costs may be charged to an award only if:

- a. The recipient has a current (unexpired), federally approved indirect cost rate; or
- b. The recipient is eligible to use, and elects to use, the de minimis indirect cost rate described in the Part 200 Uniform Requirements, as set out at 2 CFR 200.414(f).

An applicant with a current (unexpired) federally approved indirect cost rate must attach a copy of the indirect cost rate agreement to the application. An applicant that does not have a current federally approved rate may request one through its cognizant federal agency, which will review all documentation and approve a rate for the applicant entity, or, if the applicant's accounting system permits, applicants may propose to allocate costs in the direct-cost categories.

Certain OJP recipients have the option of electing to use the de minimis indirect cost rate. An applicant that is eligible to use the de minimis rate and wishes to use the de minimis rate should attach written documentation to the application that advises OJP of both (1) the applicant's eligibility to use the de minimis rate and (2) its election to do so. If an eligible applicant elects the de minimis rate, costs must be consistently charged as either indirect or direct costs but may not be double charged or inconsistently charged as both. The de minimis rate may no longer be used once an approved federally negotiated indirect cost rate is in place. (No entity that ever has had a federally approved negotiated indirect cost rate is eligible to use the de minimis rate.) For the de minimis rate requirements (including information on eligibility to elect to use the rate), see the Part 200 Uniform Requirements, at 2 CFR 200.414(f).

This document should be emailed to COAP@iir.com.

Applicant Certification (Required)

The applicant agency must provide a statement of assurance signed by the authorized representative of the applicant organization stating that:

- ◀ Federal funds made available through this award will not be used to supplant state, local, or tribal funds
- ◀ but will be used to increase the amounts of such funds that would, in the absence of federal funds, be made available for the activities addressed in the application.

- ◀ There has been appropriate coordination with all affected agencies.
- ◀ The project coordinator will agree to work with BJA and its representatives as well as the selected BJA COAP training and technical assistance provider(s) and partner agencies.

This document should be emailed to COAP@iir.com.

Accounting System and Financial Capability Questionnaire (Required)

All applicants must download, complete, and submit this form: <http://ojp.gov/funding/Apply/Resources/FinancialCapability.pdf>.

This document should be emailed to COAP@iir.com.

Post-Award Requirements

Bimonthly Collaborative Calls

The recipient of the funds will be required to have the project coordinator participate in a bimonthly call with BJA policy advisors, CDC staff members, and the IIR project manager. These calls will last no more than 1.5 hours. Additional staff members may choose to participate.

Monthly, Quarterly, and Final Reporting

The recipient of funds under this solicitation will be required to submit monthly progress reports, quarterly financial reports, final financial and progress reports, and, if applicable, an annual audit report in accordance with the Part 200 Uniform Requirements or specific award conditions. Future awards and fund drawdowns may be withheld if reports are delinquent.

Confidentiality and Human Subjects Protection

Any recipient of an award under this solicitation will be required to comply with the U.S. Department of Justice regulations on confidentiality and human subjects' protection. See the "Requirements Related to Research" (<https://www.ojp.gov/funding/Explore/LegalOverview2020/ResearchRelatedRequirements.htm>) webpage of the "Overview of Legal Requirements Generally Applicable to OJP Grants and Cooperative

Agreements" (<https://www.ojp.gov/funding/Explore/LegalOverview2020/index.htm>) for additional information. All funded applicants will be required to provide documentation of compliance with this requirement prior to commencing data collection.

Applicable Federal Laws and Regulations

All awards are subject to the availability of appropriated funds and to any modifications or additional requirements that may be imposed by law. Applicants selected for awards must agree to comply with additional legal requirements upon acceptance of an award. Additional information for each requirement can be found at <https://ojp.gov/funding/index.htm>.

Applicant Process

Applications due: January 31, 2020

Review of applications: February 1 through February 10, 2020

Notification of awards: No later than February 17, 2020

Project begins: March 1, 2020

Application Checklist

- _____ Mandatory Project Information Form (see page 4)
- _____ Budget Detail Worksheet (see page 2)
- _____ Indirect Cost Rate Agreement (if applicable) (see page 2)
- _____ Work Plan (see page 1)
- _____ Applicant Certification (see page 2)
- _____ Accounting System and Financial Capability Questionnaire (see page 3)

Bureau of Justice Assistance's
Comprehensive Opioid Abuse Program

Building Bridges Between Jails and Community-Based Treatment for Opioid Use Disorder

Submission Deadline

Applications for the Building Bridges between Jails and Community-Based Treatment for Opioid Use Disorder Implementation Funding are due by 5:00 p.m., ET, on January 31, 2020. Please submit the application by completing this form. By using Adobe Acrobat Reader, you will be able to submit your application directly through a button on the form. A free download of Adobe Acrobat Reader can be found at <https://get.adobe.com/reader>. If using another PDF program, please complete the form and save your responses, then email a copy of the completed form, along with any required documents or attachments, to COAP@iir.com.

Questions

Should you have questions about the application process or issues with submission, please send an email to COAP@iir.com.

Mandatory Project Information

Applicant Information

Applicant jurisdiction:

Applicant organization:

Employer identification number:

Type of applicant:

County government

City or township government

Nonprofit organization

For-profit organization

Other (explain)

Primary Contact for Matters Related to This Application

First name

Last name

Job title

Phone number

Email address

Street address

City

State

ZIP code

Project Activities

Category 1: Implementing Effective Community-Level Opioid Overdose Prevention Activities

Check each of your intended use(s) of funding and provide a description of your activities and objectives. You may select more than one, or not applicable if you will have no activities within this category.

Not applicable

Provide training/information to the community and media on the impact of substance abuse and strategies being employed in your community to address SUD.

Provide individual and caregiver education and training on the risks and side effects of prescription and illicit drugs and administering naloxone.

Provide training and technical assistance on naloxone distribution to government agencies, community-based service or treatment providers, or educational institutions.

Provide education to improve family members' or caregivers' understanding of evidence-based treatments and prevention strategies related to SUD.

Other (explain)

Other (explain)

Other (explain)

Category 2: Implementing Effective Linkage to Care Programs Upon Release From Incarceration

Check each of your intended use(s) of funding and provide a description of your activities and objectives. You may select more than one, or not applicable if you will have no activities within this category.

Not applicable.

Develop recovery communities, recovery coaches, and recovery community organizations to expand the availability of and access to recovery support services.

Develop a plan for pre-trial and post-trial populations leaving jail or secure residential treatment to connect them to treatment and recovery supports.

Improve the availability and coordination of transportation services to connect rural residents to recovery and other support services.

Develop data sharing agreements with public health, behavioral health, and public safety agencies to allow for sharing of information and assessing success of programs and policies.

Develop shared data systems to allow public health, behavioral health, and public safety agencies to effectively share information about individuals who have SUD and connect to appropriate services.

Provide transitional or recovery housing as part of a comprehensive response strategy.

Other (explain)

Other (explain)

Other (explain)

Category 3: Enhancing Public Health, Behavioral Health, and Public Safety Collaborations, with a Focus on Scaling Up Promising Interventions

Check each of your intended use(s) of funding and provide a description of your activities and objectives. You may select more than one, or not applicable if you will have no activities within this category.

Not applicable.

Develop data sharing agreements with public health, behavioral health, and public safety agencies to allow for sharing of information and assessing success of programs and policies.

Develop shared data systems to allow public health, behavioral health, and public safety agencies to effectively share information about individuals who have SUD and connect to appropriate services.

Develop outreach teams to follow up with justice-involved individuals at risk of overdose, particularly those who have just experienced nonfatal overdoses.

Establish/expand court-based intervention programs to prioritize or expedite services to court-involved individuals who have SUD.

Develop a plan for pre-trial and post-trial populations leaving jail or secure residential treatment to connect them to treatment and recovery supports.

Expand or enhance models of care that have demonstrated effectiveness in serving justice-involved individuals with a history of SUD.

Other (explain)

Other (explain)

Other (explain)

Visit the COAP Resource Center at www.coapresources.org.

About BJA

BJA provides leadership and services in grant administration and criminal justice policy development to support local, state, and tribal law enforcement in achieving safer communities. To learn more about BJA, visit www.bja.gov and follow us on Facebook (www.facebook.com/DOJBJA) and Twitter (@DOJBJA). BJA is part of the U.S. Department of Justice's Office of Justice Programs.

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