



Health, Housing, and Human Services

Richard Swift, Director

**2051 Kaen Road
Room 239
Oregon City, Oregon 97045
503-650-5697**

Website Address: <http://www.clackamas.us/h3s/>



Health, Housing and Human Services Department

Department Mission

The mission of the Health, Housing and Human Services Department is to remove barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity and inclusion.

Health, Housing and Human Services Department	
Richard Swift - Director	
Vacant - Deputy Director	
FTE 559.52	
Total Request \$ 151,063,348	
General Fund Support \$ 11,649,385	

Administration Richard Swift - Department Director Total Request \$3,589,579 Gen Fund \$ 1,855,025	Behavioral Health Division Mary Rumbaugh - Division Director Total Request \$29,760,622 Gen Fund \$ 933,679	Children, Family & Community Connections Rod Cook - Division Director Total Request \$9,360,729 Gen Fund \$ 2,612,533	Health Centers Deborah Cockrell - Division Director Total Request \$56,484,772 Gen Fund \$ 587,523
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Director's Office FTE 9 Total Request \$3,589,579 Gen Fund \$ 1,855,025	Safety Net Services FTE 30.54 Total Request \$6,581,983 Gen Fund \$ 605,330	Prevention Services FTE 10.6 Total Request \$4,949,037 Gen Fund \$ 1,682,482	Primary Care FTE 93.05 Total Request \$15,442,707 Gen Fund \$ -
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Behavioral Health System of Care FTE 25.2 Total Request \$13,664,024 Gen Fund \$ -	Weatherization FTE 12 Total Request \$2,159,011 Gen Fund \$ -	Dental FTE 25.75 Total Request \$4,761,820 Gen Fund \$ -
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Prevention and Stigma Reduction FTE 2.4 Total Request \$857,264 Gen Fund \$ -	Workforce FTE 14 Total Request \$2,252,681 Gen Fund \$ 930,051	Behavioral Health Clinics FTE 82.79 Total Request \$13,750,365 Gen Fund \$ -
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Peer Delivered FTE 1.4 Total Request \$2,502,301 Gen Fund \$ -	Administration FTE 35.25 Total Request \$22,529,880 Gen Fund \$ 587,523
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Administration FTE 21 Total Request \$6,155,050 Gen Fund \$ 328,349



Health, Housing and Human Services Department

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Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Community Development Division
Chuck Robbins - Division Director
Total Request \$6,651,207
Gen Fund \$ 48,279

Public Health Division
Vacant ¹ - Division Director
Total Request \$10,850,937
Gen Fund \$ 2,514,748

Social Services Division
Brenda Durbin - Division Director
Total Request \$34,365,502
Gen Fund \$ 3,097,598

Community Development
FTE 9.53
Total Request \$6,651,207
Gen Fund \$ 48,279

Administration
FTE 4.1
Total Request \$808,739
Gen Fund \$ 201,820

The Center for Public Health Advancement
FTE 5.8
Total Request \$2,352,454
Gen Fund \$ 499,375

Administration
FTE 15
Total Request \$6,376,251
Gen Fund \$ 409,024

Housing Support
FTE 16.23
Total Request \$6,266,570
Gen Fund \$ 1,997,922

Environmental Health
FTE 10.1
Total Request \$1,637,382
Gen Fund \$ -

Infectious Disease Control and Prevention
FTE 9.02
Total Request \$1,698,344
Gen Fund \$ 323,867

Developmental Disabilities
FTE 67.06
Total Request \$10,980,142
Gen Fund \$ -

Oregon Project Independence
FTE 4.4
Total Request \$685,695
Gen Fund \$ -

Population Health Strategies
FTE 7.45
Total Request \$1,144,950
Gen Fund \$ 784,765

Vital Statistics
FTE 2.8
Total Request \$382,950
Gen Fund \$ -

Volunteer Connection
FTE 9.4
Total Request \$1,976,506
Gen Fund \$ 108,323

Aging and Disability Resource Connection
FTE 6.6
Total Request \$2,544,746
Gen Fund \$ -

Access to Care
FTE 14.78
Total Request \$2,826,118
Gen Fund \$ 704,921

Veterans Services
FTE 5.27
Total Request \$867,520
Gen Fund \$ 582,329

Energy Assistance
FTE 9
Total Request \$4,668,072
Gen Fund \$ -

¹ Department Director, Richard Swift is currently serving as Acting Public Health Director



Health, Housing and Human Services Department

Department Budget Summary by Fund

Division	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20	FY 19/20
Program	FTE	H3S Administration Fund	Clackamas Behavioral Health Fund	Community Solutions Fund	Children, Family & Community Connections Fund	Clackamas Health Centers Fund	Community Development Fund	Public Health Fund	Social Services Fund	Total Proposed Budget	General Fund Subsidy Included in Proposed Budget**
Administration											
Director's Office	9.00	3,589,579								3,589,579	1,855,025
Behavioral Health											
Safety Net Services	30.54		6,581,983							6,581,983	605,330
System of Care	25.20		13,664,024							13,664,024	-
Prevention and Stigma Reduction	2.40		857,264							857,264	-
Peer Delivered	1.40		2,502,301							2,502,301	-
Administration	21.00		6,155,050							6,155,050	328,349
Children, Family & Community Connections											
Prevention Services	10.60				4,949,037					4,949,037	1,682,482
Weatherization	12.00				2,159,011					2,159,011	-
Workforce	14.00				2,252,681					2,252,681	930,051
Health Centers											
Administration	35.25					22,529,880				22,529,880	587,523
Primary Care	93.05					15,442,707				15,442,707	-
Dental	25.75					4,761,820				4,761,820	-
Behavioral Health Clinics	82.79					13,750,365				13,750,365	-
Housing & Community Development											
Community Development	9.53						6,651,207			6,651,207	48,279
Public Health											
Administration	4.10							808,739		808,739	201,820
Environmental Health	10.10							1,637,382		1,637,382	-
Population Health Strategies	7.45							1,144,950		1,144,950	784,765
Access to Care	14.78							2,826,118		2,826,118	704,921
The Center for Public Health Advancement	5.80							2,352,454		2,352,454	499,375
Infectious Disease Control and Prevention	9.02							1,698,344		1,698,344	323,867
Vital Statistics	2.80							382,950		382,950	-
Social Services											
Administration	15.00								6,376,251	6,376,251	409,024
Developmental Disabilities	67.06								10,980,142	10,980,142	-
Volunteer Connection	9.40								1,976,506	1,976,506	108,323
Veterans Service	5.27								867,520	867,520	582,329
Housing Support	16.23								6,266,570	6,266,570	1,997,922
Oregon Project Independence	4.40								685,695	685,695	-
Aging and Disability Resource Connection	6.60								2,544,746	2,544,746	-
Energy Assistance	9.00								4,668,072	4,668,072	-
TOTAL	559.52	3,589,579	29,760,622		9,360,729	56,484,772	6,651,207	10,850,937	34,365,502	151,063,348	11,649,385
FY 18/19 Budget	564.41	3,741,699	31,794,401	657,665	10,457,923	53,676,948	7,163,041	10,570,719	35,239,801	153,302,197	10,965,226
\$ Increase (Decrease)	-4.89	-152,120	-2,033,779	-657,665	-1,097,194	2,807,824	-511,834	280,218	-874,299	-2,238,849	684,159
% Increase (Decrease)	-0.87%	-4.07%	-6.40%	-100.00%	-10.49%	5.23%	-7.15%	2.65%	-2.48%	-1.46%	6.24%

** General Fund subsidy is support from unrestricted General Fund revenues, primarily property tax
Subsidy does not include resources generated by operations such as charges for service (including costs allocated to users) and grants



H3S Administration

Purpose Statement

The purpose of the Director's Office is to provide leadership, guidance, and support services to the H3S Divisions and key (internal and external) stakeholders so they can meet service and program goals at a high level, have confidence in H3S, and seek out H3S for resources and guidance.

Health, Housing and Human Services Department

Richard Swift - Director
Vacant - Deputy Director
FTE 559.52
Total Request \$ 151,063,348
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Administration

Richard Swift - Department
Director
Total Request
\$3,589,579
Gen Fund \$ 1,855,025

Director's Office

FTE 8
Total Request
\$3,589,579
Gen Fund \$ 1,855,025



H3S Administration

Director's Office



Purpose Statement

The purpose of the Director's Office is to provide leadership, guidance, and support services to the H3S Divisions and key (internal and external) stakeholders so they can meet service and program goals at a high level, have confidence in H3S, and seek out H3S for resources and guidance.

Performance Narrative

The H3S Director's Office proposes a budget of \$3,589,579. The Office serves as the central administration for all of H3S, and tracks several measures across divisions. The office is staffed with expertise in Housing Policy, LEAN/Process Improvement, Contracting, Data Analysis, Performance Measurement, BCC Processes, Project Management, Budgeting, and Suicide Prevention.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of Performance Clackamas strategic results that are met by H3S divisions. ¹	-	New	70%	73% ¹	70%
 STRATEGIC RESULT	By 2019, 90% of H3S Employee Satisfaction Surveys will indicate that employees are showing each other respect and support.	85.3%	82.2%	89%	90.3%	90%
 STRATEGIC RESULT	BY 2020, 90% of H3S Employee Satisfaction Surveys will indicate that employees are kept informed about issues that affect their job.	72.8%	74.0%	82%	72.4%	85%

¹ Measurement and definitions around several H3S strategic results are still being developed. The figure shown above is a proxy measure. It is the percentage of key performance measures presented in this budget that are on target.

Program includes:

Mandated Services

Shared Services

Grant Funding



Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	961,947	801,016	503,087	503,087	439,637	(63,450)	-12.6%
State Revenue	-	4,700	224,816	224,816	32,582	(192,234)	-85.5%
Charges for Services	870,845	906,442	1,115,164	1,219,459	1,262,335	147,171	13.2%
Miscellaneous Revenue	10,263	14,494	-	30	-	-	0%
I/F Transfer from General Fund	596,493	613,522	1,898,632	1,820,632	1,855,025	(43,607)	-2.3%
Operating Revenue	1,477,601	1,539,158	3,238,612	3,264,937	3,149,942	(88,670)	-2.7%
							0%
Total Rev - Including Beginning Bal	2,439,548	2,340,174	3,741,699	3,768,024	3,589,579	(152,120)	-4.1%
Personnel Services	972,215	1,042,616	1,354,605	1,265,068	1,601,700	247,095	18.2%
Materials & Services	346,886	277,789	1,988,145	1,664,370	1,420,513	(567,632)	-28.6%
Indirect Costs (Internal Dept Chgs)	-	-	-	-	-	-	0%
Cost Allocation Charges	85,546	82,921	88,591	88,591	100,856	12,265	13.8%
Operating Expenditure	1,404,647	1,403,326	3,431,341	3,018,029	3,123,069	(308,272)	-9.0%
Special Payments	-	-	-	-	-	-	0%
Interfund Transfers	233,886	433,761	310,358	310,358	466,510	156,152	50.3%
Total Exp - Including Special Categories	1,638,533	1,837,087	3,741,699	3,328,387	3,589,579	(152,120)	-4.1%
General Fund Support (if applicable)	596,493	613,522	1,818,632	1,818,632	1,855,025	36,393	2.0%
Full Time Equiv Pos (FTE) Budgeted	8.00	8.00	9.00	9.00	9.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	7.00	7.00	-	9.00	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	1.00	1.00	-	-	-	-	0%

Significant Issues and Changes

The increase in General Fund Support (starting in FY 18-19) is from the Policy Level Proposal approved by the budget committee to focus on affordable housing and homelessness prevention. This ongoing \$1.2 million commitment is allocated for planning, supported housing, housing development, countywide houseless services, veteran housing services, public housing resident services, and various utility and maintenance payments for the Veterans' Village. Examples of key outcomes and/or deliverables for the Policy Level Proposal include:

- A research product that identifies frequent users of emergency services, quantifies their systemic costs to the public, and targets housing interventions.
- Case management for our largest CoC program (Shelter + Care, approximately \$450,000 annually), of which a significant percentage would be at risk of turn-back without this case management. The funding levels of this Federally-funded program are based on utilization, so this program risked having a decrease in funding in coming years without this investment from the General Fund.
- Emergency housing services for 85 high-risk households fleeing domestic violence with the goal of transitioning 80% to permanent housing.
- Gap funding to help low-income residents access available housing (e.g., assistance with first and last months' rent, security deposits).
- 24 units of emergency shelter beds and ongoing case management in partnership with Providence and faith community partners.

The additional position in the Director's Office is the result of transferring the H3S Suicide Prevention Coordinator from the Behavioral Health Division. This was a strategic decision made to emphasize the importance of this work across all of H3S.



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CLACKAMAS
C O U N T Y



Behavioral Health Division

Division Purpose Statement

The purpose of the Behavioral Health Division is to provide coordination, assessment, outreach, and recovery services to Clackamas County residents experiencing mental health and addiction distress so they can achieve their own recovery goals.

Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Behavioral Health Division

Mary Rumbaugh -

Division Director

Total Request

\$29,760,622

Gen Fund \$ 933,679

Safety Net Services

FTE 30.54

Total Request

\$6,581,983

Gen Fund \$ 605,330

Behavioral Health System of Care

FTE 25.20

Total Request

\$13,664,024

Gen Fund \$ -

Prevention and Stigma Reduction

FTE 2.4

Total Request

\$857,264

Gen Fund \$ -

Peer Delivered

FTE 1.4

Total Request

\$2,502,301

Gen Fund \$ -

Administration

FTE 21.0

Total Request

\$6,155,050

Gen Fund \$ 328,349



Behavioral Health Division

Safety Net Services

Purpose Statement

The purpose of the Safety Net Services Program is to provide low barrier and timely trauma informed crisis, safety net and monitoring services to individuals with a high level of behavioral health need and risk so they can connect with community supports and services, reduce their reliance on higher levels of care and remain safely in the community.

Performance Narrative

The Safety Net Services program has a proposed budget of \$6,581,983. This is a maintenance level budget. Funding allows for FTE to provide discharge planning from the county jail, an intensive treatment team to provide discharge planning from an inpatient hospital and a community outreach team to address individuals in the community coming to the attention of law enforcement prior to arrest. In addition, this funding addresses contractually required elements regarding the requirement to provide 24-7 mobile crisis to individuals experiencing a mental health crisis in the community within one hour of the request.

Key Performance Measures

		FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Less than 30% of safety net clients get re-arrested in Clackamas County within 90 days or less. ¹	28%	30%	30%	31%	Discontinue ¹
RESULT	Percent of safety net clients, receiving jail diversion services, that do not get re-arrested in Clackamas County within 90 days. ¹	72%	70%	70%	69%	70%
RESULT	Less than 15% of Medicaid and uninsured patients get readmitted to a hospital within 30 days or less. ¹	17%	15%	15%	4%	Discontinue ¹
RESULT	Percent of Medicaid or uninsured patients that do not get readmitted to a hospital within 30 days. ¹	83%	85%	85%	96%	85%

¹ For FY 19-20, both key performance measures in this program will be reworded to reflect positive outcomes. Less than 30% of safety net clients get re-arrested becomes percent that do not get re-arrested, with a goal of 70%. Less than 15% of Medicaid/Uninsured clients get readmitted to the hospital becomes percent that do not get readmitted to the hospital, with a goal of 85%.

Program includes:

Mandated Services ☒ Y

Shared Services ☐ N

Grant Funding ☒ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation The Safety Net program are partially funded by revenues received from the Oregon Health Authority Community Addictions and Mental Health Agreement. The CFAA indicates which services are mandated: * 24-7 crisis line, 24-7 mobile crisis response, and Involuntary Commitment Program.



Behavioral Health Division

Safety Net Services Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	562,307	1,212,345	1,212,345	1,372,088	159,743	13.2%
Prior Year Revenue	(40,987)	190,083	-	-	-	-	0%
State Grants & Revenues	3,301,574	5,011,566	4,390,090	3,831,145	4,379,252	(10,838)	-0.2%
Local Grants & Revenues	313,848	24,117	265,000	-	-	(265,000)	-100.0%
Charges for Service	258,419	232,390	246,089	166,165	224,593	(21,496)	-8.7%
Other Revenues	1,816	2,394	2,960	2,780	720	(2,240)	-75.7%
Interfund Transfers	823,389	824,482	824,482	824,482	605,330	(219,152)	-26.6%
Operating Revenue	4,658,059	6,285,032	5,728,621	4,824,572	5,209,895	(518,726)	-9.1%
Total Rev - Including Beginning Bal	4,658,059	6,847,339	6,940,966	6,036,917	6,581,983	(358,983)	-5.2%
Personnel Services	3,599,890	3,972,477	4,248,425	2,909,631	4,121,327	(127,098)	-3.0%
Materials & Services	812,101	707,120	1,256,158	1,105,651	869,801	(386,357)	-30.8%
Indirect Costs (Internal Dept Chgs)	344,756	594,308	509,807	311,755	545,648	35,841	7.0%
Cost Allocation Charges	426,354	479,652	381,663	337,792	387,563	5,900	1.5%
Capital Outlay	1	-	-	-	-	-	0%
Operating Expenditure	5,183,102	5,753,557	6,396,053	4,664,829	5,924,339	(471,714)	-7.4%
Contingency	-	-	544,913	-	657,644	112,731	20.7%
Total Exp - Including Special Categories	5,183,102	5,753,557	6,940,966	4,664,829	6,581,983	(358,983)	-5.2%
General Fund Support (if applicable)	773,389	824,482	824,482	824,482	605,330	(219,152)	-26.6%
Full Time Equiv Pos (FTE) Budgeted	35.29	34.54	30.54	30.54	30.54	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	27.29	25.54		27.54		-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	8.00	9.00		3.00		-	0%

Significant Issues and Changes

Local Grants & Revenues was reduced in FY19-20 due to previous contracts with other local law enforcement jurisdictions regarding services provided by the Behavioral Health Unit in conjunction with the Clackamas County Sheriffs Office. There will be no reduction of services, however the administrative burden to continue the contracts outweighs the revenue we collected. County General funds were decreased in this program area to Administration to cover the Safety Net Support Program.



Behavioral Health Division

Behavioral Health System of Care Program

Purpose Statement

The purpose of the Behavioral Health System of Care Program is to provide coordination, support, assessment, and referral services to Clackamas County Residents so they can access behavioral health resources that match their needs.

Performance Narrative

The Behavioral Health System of Care has a proposed budget of \$13,664,024. This represents a slight decrease due from previous years due to reorganization of how our Administrative support functions are reported. We continue to have a high response to individuals calling the customer service line seeking assistance with most individuals receiving assistance when they call. We have expanded our capacity to respond to calls on Fridays when administrative offices are closed but the county crisis clinic is open so the customer service staff at the clinic are answering the main customer service line to assist callers.

Key Performance Measure

		FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	By 2022, 95% of all residents seeking Behavioral Health services will receive a response within one business day of expressing need.	65%	85%	85%	88%	95%

Program includes:

Mandated Services ☒ Y

Shared Services ☐ N

Grant Funding ☒ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation The System of Care programs are funded by revenues received from the Oregon Health Authority Community Addictions and Mental Health Agreement.



Behavioral Health System of Care Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	1,950,379	2,096,158	4,666,393	4,666,393	2,020,104	(2,555,588)	-56.7% 0%
Prior Year Revenue	1,453,066	1,974,811	-	-	-	-	0%
Federal Grants & Revenues	411,996	929,448	1,085,443	71,974	795,999	(289,444)	-26.7%
State Grants & Revenues	11,157,702	10,836,503	9,911,119	8,673,771	10,835,921	924,802	9.3%
Charges for Service	5,660	-	-	-	-	-	0%
Other Revenues	221,480	363,327	13,000	19,572	12,000	(1,000)	-7.7%
Operating Revenue	13,249,904	14,104,089	11,009,562	8,765,317	11,643,920	634,358	5.8%
Total Rev - Including Beginning Bal	15,200,283	16,200,247	15,675,955	13,431,710	13,664,024	(1,921,230)	-12.8%
Personnel Services	2,258,884	2,132,937	2,798,886	2,715,229	3,184,770	385,884	13.8%
Materials & Services	8,562,723	7,677,858	10,627,900	8,373,712	7,806,787	(2,821,113)	-26.5%
Indirect Costs (Internal Dept Chgs)	216,314	317,647	359,368	258,007	437,234	77,866	21.7%
Cost Allocation Charges	270,701	256,640	263,768	248,289	321,556	57,788	21.9%
Operating Expenditure	11,308,622	10,385,082	14,049,922	11,595,237	11,750,347	(2,299,575)	-16.4%
Special Payments	227,574	556,309	349,568	449,568	193,700	(155,868)	-44.6%
Contingency	-	-	1,276,465	-	1,719,977	443,512	34.7%
Total Exp - Including Special Categories	11,536,196	10,941,391	15,675,955	12,044,805	13,664,024	(2,011,931)	-12.8%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	24.00	24.00	25.20	25.20	25.20	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	24.00	24.00		23.20		-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-		2.00		-	0%

Significant Issues and Changes

The decrease in Beginning balance is a result of the following:

- Funds to be held for settlement moved to Administration program
- Funds from previous years being paid out via Contracts in FY 2019 that were delayed due to formal procurement processes



Behavioral Health Division

Prevention and Stigma Reduction Program

Purpose Statement

The purpose of the Prevention and Stigma Reduction Program is to provide consultation and education services to Clackamas County residents so they can promote and support behavioral health in their lives and community.

Performance Narrative

The Prevention and Stigma Reduction Program has a budget of \$857,264. This budget is lower due to the transfer of suicide prevention coordinator into H3S Administration. This program continues to focus on community-based training to help address mental health stigma and provide community members basic tools to help an individual who may be experiencing mental health distress.

Key Performance Measure

		FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percent of Get Trained to Help participants report taking action(s) they would not otherwise taken. ¹	-	New	40%	78.3%	70%

¹ Reworded slightly from original MFR plan to better identify the participants surveyed.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation The Prevention program is partially funded by revenues received from the Oregon Health Authority Community Addictions and Mental Health Agreement. We are currently in the process of developing the survey questions that each participant of a class will receive 30-60 days after taking a class through Get Trained to Help.



Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	25,242	210,266	210,266	133,592	(76,674)	-36.5%
Prior Year Revenue	276,808	274,790	-	-	-	-	0%
Federal Grants & Revenues	1,392	-	84,286	-	-	(84,286)	-100.0%
State Grants & Revenues	245,080	445,991	524,194	831,335	723,672	199,478	38.1%
Local Grants & Revenues	25,871	-	-	-	-	-	0%
Other Revenues	3,949	2,500	-	-	-	-	0%
Operating Revenue	553,100	723,281	608,480	831,335	723,672	115,192	18.9%
Total Rev - Including Beginning Bal	553,100	748,523	818,746	1,041,601	857,264	38,518	4.7%
Personnel Services	308,540	324,429	512,956	618,814	317,402	(195,554)	-38.1%
Materials & Services	177,463	237,665	190,613	216,066	366,338	175,725	92.2%
Indirect Costs (Internal Dept Chgs)	29,546	48,587	67,039	35,079	42,406	(24,633)	-36.7%
Cost Allocation Charges	37,142	39,882	48,138	38,049	28,446	(19,692)	-40.9%
Capital Outlay	-	-	-	-	-	-	0%
Operating Expenditure	552,691	650,563	818,746	908,008	754,592	(64,154)	-7.8%
Interfund Transfers	-	-	-	-	50,000	50,000	0%
Contingency	-	-	-	-	52,672	52,672	0%
Total Exp - Including Special Categories	552,691	650,563	818,746	908,008	857,264	38,518	4.7%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	2.00	2.00	2.40	2.40	2.40	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	2.00	2.00	-	2.40	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

Significant Issues and Changes

Changes in this program are a result of Department Suicide Coordination efforts being transferred to H3S Administration. The FTE change is not reflected due to the conversion of 1.0 FTE temporary position being converted to a permanent position at the same time we transferred 1.0 FTE to H3S Administration.



Behavioral Health Division

Peer Delivered Services Program

Purpose Statement

The purpose of the Peer Delivered Services Program is to provide peer outreach, support and recovery services to residents of Clackamas County experiencing mental health or addictions issues so they can partner with someone with similar life experiences to advocate for themselves and define and achieve their own recovery goals that lead to an increase in quality of life.

Performance Narrative

The Peer Delivered Services Program has a budget of \$2,502,301. This is a maintenance level budget for this program. Through contracted peer organizations, who assist individuals with mental health and substance use challenges, move through and to recovery, those individuals will be positively impacted by the role of peer support specialists and peer recovery mentors.

Key Performance Measure

		FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	48% of customers achieve their recovery goals as measured by self-reported survey ¹	-	New	48%	NA	Discontinue ¹
RESULT	Percent of customers who feel their quality of life has improved as measured by self-reported survey ¹	-	New	New	75%	80%

¹ Reworded from original MFR plan to better match an existing survey question and the resulting data.

Program includes:

Mandated Services	<input type="text" value="Y"/>
Shared Services	<input type="text" value="N"/>
Grant Funding	<input type="text" value="Y"/>

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	The Peer program is partially funded by revenues from the Oregon Health Authority Community Addictions and Mental Health Services Agreement
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Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	77,672	430,943	430,943	18,263	(412,680)	-95.8%
Prior Year Revenue	285,758	300,001	-	-	-	-	0%
Federal Grants & Revenues	254,752	523,390	442,917	436,159	776,129	333,212	75.2%
State Grants & Revenues	1,248,821	1,187,013	1,276,512	1,927,327	1,707,909	431,397	33.8%
Interfund Transfers	25,000	-	-	-	-	-	0%
Operating Revenue	1,814,331	2,010,404	1,719,429	2,363,486	2,484,038	764,609	44.5%
Total Rev - Including Beginning Bal	1,814,331	2,088,076	2,150,372	2,794,429	2,502,301	351,929	16.4%
Personnel Services	105,164	124,671	144,463	276,474	190,286	45,823	31.7%
Materials & Services	1,369,699	706,553	1,530,118	2,371,262	1,784,666	254,548	16.6%
Indirect Costs (Internal Dept Chgs)	10,071	18,673	18,877	6,672	40,661	21,784	115.4%
Cost Allocation Charges	12,545	14,958	13,997	14,459	30,440	16,443	117.5%
Operating Expenditure	1,497,479	864,855	1,707,455	2,668,867	2,046,053	338,598	19.8%
Special Payments	517,783	1,091,686	442,917	107,299	456,248	13,331	3.0%
Total Exp - Including Special Categories	2,015,262	1,956,541	2,150,372	2,776,166	2,502,301	351,929	16.4%
General Fund Support (if applicable)	25,000	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	1.00	1.00	1.40	1.40	1.40	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	1.00	1.00	-	1.40	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

Significant Issues and Changes

Reduction in Beginning Balance is a result of payments on contracts that had been delayed awaiting formal procurement processing.



Behavioral Health Division

Administration Program

Purpose Statement

The purpose of the Behavioral Health Administration Program is to provide contract and grant coordination, compliance and quality management oversight, budget control and fiscal management, and personnel support services to Behavioral Health management and staff and other key internal and external stakeholders so they can provide continual access to behavioral health care that matches clients' needs.

Performance Narrative

The Behavioral Health Administration Program has a budget of \$6,155,050. This is a maintenance level budget for this program. Administrative services is focused on high quality customer service, both internally and externally. By meeting results, they ensure that critical mental health and substance services are not disrupted due to lapse in contract and ensure providers can continue to provide services because of timely revenue.

Key Performance Measures

		FY 16-17 Actuals	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percent of contracts (new and renewal) processed within 45 days of request. ^{1 2}	38%	71%	65%	66%	65%
RESULT	Percent of vouchers/invoices processed within 30 days. ^{3 4}	95%	95%	98%	93%	Discontinue ³
RESULT	Percent of vouchers/invoices processed within 15 days. ^{3 4}	-	-	-	New	90%

¹ Contract specialists in several H3S divisions are exploring an update to this measure; likely focused on median number of days.

² Behavioral Health Division completed approximately 140 contracts in FY 17-18 and 70 in the first half of FY 18-19.

³ This program plans to begin measuring performance on processing vouchers and invoices within 15 days rather than within 30.

⁴ Behavioral Health Division processes roughly 2,000 vouchers/invoices per year.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation The Administration programs are partially funded by revenues from the Oregon Health Authority Community Addictions and Mental Health Services Agreement



Behavioral Health Division

Administration Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	(1)		1,967,278	1,967,278	2,278,830	311,552	15.8%
Prior Year Revenue	-	839,054	-	-	-	-	0%
Federal Grants & Revenues	-	-	-	-	130,889	130,889	0%
State Grants & Revenues	829,101	2,068,131	3,126,911	2,909,337	2,272,055	(854,856)	-27.3%
Charges for Service	541,543	959,599	984,218	803,173	1,144,927	160,709	16.3%
Other Revenues	5	206,874	-	6,046	-	-	0%
Interfund Transfers	150,000	150,000	129,955	129,955	328,349	198,394	152.7%
Operating Revenue	1,520,649	4,223,658	4,241,084	3,848,511	3,876,220	(364,864)	-8.6%
Total Rev - Including Beginning Bal	1,520,648	4,223,658	6,208,362	5,815,789	6,155,050	(53,312)	-0.9%
Personnel Services	1,143,688	1,311,297	2,133,292	1,921,646	2,495,710	362,418	17.0%
Materials & Services	364,938	749,787	1,922,525	544,898	1,443,835	(478,690)	-24.9%
Indirect Costs (Internal Dept Chgs)	56,814	100,701	185,656	172,721	236,797	51,141	27.5%
Cost Allocation Charges	132,354	156,780	195,519	264,496	260,474	64,955	33.2%
Operating Expenditure	1,697,794	2,318,565	4,436,992	2,903,761	4,436,816	(176)	0.0%
Interfund Transfers	-	-	-	-	5,923	5,923	0%
Contingency	-	-	1,771,370	-	1,712,311	(59,059)	-3.3%
Total Exp - Including Special Categories	1,697,794	2,318,565	6,208,362	2,903,761	6,155,050	(53,312)	-0.9%
General Fund Support (if applicable)	150,000	150,000	129,955	129,955	328,349	198,394	152.7%
Full Time Equiv Pos (FTE) Budgeted	13.50	13.50	21.00	21.00	21.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	13.50	13.50		19.00	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-		2.00	-	-	0%

Significant Issues and Changes

The County General funds were increased in this program due to the reallocation of funds associated with Safety Net support services being transferred to Administration.



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CLACKAMAS
C O U N T Y

Children, Family and Community Connections Division



Division Purpose Statement

The purpose of the Children, Family and Community Connections Division is to provide prevention, education, employment, and weatherization services to vulnerable residents of Clackamas County so they can experience healthy home, work and school environments.

Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Children, Family & Community Connections

Rod Cook -
Division Director

Total Request

\$9,360,729

Gen Fund \$ 2,612,533

Prevention Services

FTE 10.60

Total Request

\$4,949,037

Gen Fund \$ 1,682,482

Weatherization Services

FTE 12.0

Total Request

\$2,159,011

Gen Fund \$ -

Workforce

FTE 14.0

Total Request

\$2,252,681

Gen Fund \$ 930,051



Children, Family and Community Connections Division

Prevention Services Program

Purpose Statement

The purpose of the Prevention Services Program is to provide equitable prevention, early intervention and system coordination services to the most vulnerable children, youth and families in Clackamas County so they can experience safe and stable home environments and academic progress.

Performance Narrative

The Prevention Services Program proposes a FY 19-20 budget of \$4,649,037, which is a 17% decrease from last fiscal year. For the first two quarters of FY 18-19, the program served 310 vulnerable families with children 0-6 years old to connect them to needed services and resources to facilitate stable home environments, healthy parent/child relationships, and age-appropriate child development. During the same period, the program served 330 domestic violence victims, helping them prepare a safety plan and/or giving them resources for how to stay safe.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percent of families that are healthy, stable & attached	75%	92%	85%	94%	85%
RESULT	Percent of clients with a domestic violence safety plan	85%	93%	95%	95%	95%

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Grant Funds:

Oregon Department of Education (ODE) Early Learning Division - July 1st, 2019 to June 30th, 2020 - No match requirement

Office of Juvenile Justice & Delinquency Prevention (OJJDP) - Opioid Prevention Grant

October 1st, 2018 - September 30th, 2021 - No match requirement



Children, Family and Community Connections Division

Prevention Services Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	143,414	959,232	917,076	917,076	724,332	(192,744)	-21.0%
Prior Year Revenue	601,830	215,025	-	284,386	-	-	0%
Federal Grants & Revenues	523,267	617,692	336,778	335,469	525,000	188,222	55.9%
State Grants & Revenues	4,003,891	1,944,385	3,001,153	2,488,315	1,899,723	(1,101,430)	-36.7%
Local Grants & Revenues	95,000	90,492	85,000	117,128	67,500	(17,500)	-20.6%
Charges for Service	409,159	199,713	95,610	157,928	50,000	(45,610)	-47.7%
Other Revenues	1,788	8,541	570	240,047	-	(570)	-100.0%
Interfund Transfers	1,314,461	1,547,599	1,415,482	1,415,482	1,682,482	267,000	18.9%
Operating Revenue	6,949,396	4,623,447	4,934,593	5,038,755	4,224,705	(709,888)	-14.4%
Total Rev - Including Beginning Bal	7,092,810	5,582,679	5,851,669	5,955,831	4,949,037	(902,632)	-15.43%
Personnel Services	986,700	1,008,124	1,433,042	905,985	1,357,755	(75,287)	-5.25%
Materials & Services	2,475,970	1,951,124	2,877,162	2,284,575	1,995,913	(881,249)	-30.63%
Special Payments	2,498,730	1,400,556	1,319,539	1,777,841	1,332,213	12,674	0.96%
Indirect Costs (Internal Dept Chgs)	15,536	15,837	18,828	60,000	20,000	1,172	6.22%
Cost Allocation Charges	156,642	289,961	203,098	203,098	240,712	37,614	18.52%
Capital Outlay	-	-	-	-	-	-	0%
Operating Expenditure	6,133,578	4,665,602	5,851,669	5,231,499	4,946,593	(905,076)	-15.47%
Interfund Transfers	-	-	-	-	2,444	2,444	0%
Total Exp - Including Special Categories	6,133,578	4,665,602	5,851,669	5,231,499	4,949,037	(902,632)	-15.43%
General Fund Support (if applicable)	1,276,663	1,278,438	1,382,482	1,682,482	1,682,482	300,000	21.7%
Full Time Equiv Pos (FTE) Budgeted	8.75	9.60	10.60	10.60	10.60	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	8.75	9.60	-	8.60	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	2.00	-	-	-

Significant Issues and Changes

REVENUE

The FY 19-20 budget reflects an increase of \$188,222 in federal grant revenue. This is due to the addition of a grant from the Office of Juvenile Justice & Delinquency Prevention (OJJDP) for opioid prevention

The FY 19-20 budget reflects a decrease (\$1,101,430) in state grant revenue. This is due to the loss of grant funding from the Oregon Dept of Education and the Oregon Health Authority.

EXPENSES

Materials & Service decreased (\$907,249) as contracted services were reduced with the reduction in state revenue

Special payments decreased (\$227,326) as contracted services were reduced with the reduction in state revenue



Children, Family and Community Connections Division

Weatherization Services Program

Purpose Statement

The purpose of the Weatherization Program is to provide energy education, dwelling assessment, and energy efficiency services to lower-income county residents so they can experience decreased energy costs and increased comfort, health, and safety in their homes.

Performance Narrative

The Weatherization Program proposes a FY 19-20 budget of \$2,159,011, which is a 10% decrease in operating expenditures from last fiscal year. For the first two quarters of FY 18-19, the Weatherization Program served 38 dwellings and residents had a projected first year energy savings of nearly \$700 on average. Beyond weatherization, the program focuses efforts on improving the overall health of the home; such as installing carbon monoxide monitors and addressing mold issues. Also, over 350 residents received energy education services from program staff. Customer feedback for the first two quarters of FY 18-19 gave the program a 98% rating for Satisfaction with Service and 97% for Staff Interaction.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Decreased energy costs by an average of 12% or more	21%	28%	12%	30%	12%

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Grant Funds:

Bonneville Power Administration (BPA) - October 1st, 2019 to September 30th, 2020 (No Match Requirement)

Department of Energy (DOE) - July 1st, 2019 to June 30th, 2020 (No Match Requirement)

Energy Conservation Helping Oregonians (ECHO) - July 1st, 2019 to June 30th, 2020 (No Match Requirement)

Low-Income Home Energy Assistance Program (LIHEAP) - October 1st, 2019 to December 31, 2020 (No Match Requirement)

Community Development Block Grant (CDBG) - July 1st, 2019 to June 30th, 2020 (No Match Requirement)



Children, Family and Community Connections Division

Weatherization Services Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	349,150	373,841	256,453	256,453	195,350	(61,103)	-23.8%
Prior Year Revenue	448	-	-	-	-	-	0%
Federal Grants & Revenues	498,504	524,141	556,403	466,400	539,525	(16,878)	-3.0%
State Grants & Revenues	1,570,165	1,610,614	1,321,000	1,249,099	1,224,696	(96,304)	-7.3%
Local Grants & Revenues	163,196	122,164	158,000	159,613	109,440	(48,560)	-30.7%
Charges for Service	200,705	134,619	110,000	100,000	90,000	(20,000)	-18.2%
Other Revenues	1,297	-	-	-	-	-	0%
Interfund Transfers	-	-	256,453	256,453	-	(256,453)	0%
Operating Revenue	2,434,315	2,391,538	2,401,856	2,231,565	1,963,661	(438,195)	-18.2%
Total Rev - Including Beginning Bal	2,783,465	2,765,379	2,658,309	2,488,018	2,159,011	(499,298)	-18.8%
Personnel Services	947,671	1,014,966	1,176,695	996,948	1,262,409	85,714	7.3%
Materials & Services	1,330,412	1,335,003	1,225,161	911,406	896,602	(328,559)	-26.8%
Cost Allocation Charges	131,541	158,956	-	127,861	-	-	0%
Operating Expenditure	2,409,624	2,508,925	2,401,856	2,036,215	2,159,011	(242,845)	-10.1%
Interfund Transfers	-	-	256,453	256,453	-	(256,453)	0%
Total Exp - Including Special Categories	2,409,624	2,508,925	2,658,309	2,292,668	2,159,011	(499,298)	-18.8%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	13.00	12.00	12.00	12.00	12.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	10.00	10.00	-	10.00	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	3.00	2.00	-	2.00	-	-	-

Significant Issues and Changes

REVENUE

The FY 19-20 budget reflects an overall decrease (\$242,845) in revenue as it is anticipated that dedicated carry forward funds will decrease as will the FY19-20 allocations of Federal (Dept of Energy, Low Income Home Energy Assistance Program), State (Energy Conservation Helping Oregonians) and local (Northwest Natural) funds.

EXPENSES

Materials & Services reflects a decrease (\$328,559), which is a reduction in contracted labor to perform major measure weatherization services due to the decrease in overall revenue noted above.



Children, Family and Community Connections Division

Workforce Program

Purpose Statement

The purpose of the Workforce Program is to provide customized employment and training services to low-income and/or vulnerable residents of Clackamas County so they can have a pathway to increased employability and wage potential. The program also works closely with local business partners to connect job seekers with meaningful employment opportunities and foster successful long-term job placement.

Performance Narrative

The Workforce Program proposes a FY 19-20 budget of \$2,252,681, which is a 2% increase from last fiscal year. For the first two quarters of FY 18-19, 191 participants have received employment and training services through County-funded programs, with 122 (64%) receiving employment and 100 (82%) of those retaining employment after 90 days. These retention figures include 14 participants in the Corrections Advancement program where the average hourly wage was \$14.47, 9 participants in the Veterans Workforce program where the average hourly wage was \$17.99, and 14 participants in the Employment Investment program where the average hourly wage was \$14.56. Customer feedback for the first two quarters of FY 18-19 gave the programs 100% for both Satisfaction with Service and Staff Interaction. A robust local economy and record breaking low unemployment rates have created excellent opportunities for job seekers with barriers to employment. Employers are looking to expand their pool of applicants as they frequently have more job openings than qualified applicants. Outreach to these hiring managers results in a clear understanding of their needs as well as the opportunity to educate businesses about workforce programs and individuals with barriers to employment. Retention rates have risen significantly during this time.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percent of jobseekers in County-funded programs who retain employment for 90 days (out of the number who obtained employment).	55%	80%	55%	82%	55%
OUTPUT	Number of jobseekers in County-funded programs who obtained employment. ¹	93	121	-	122	-

¹ Most MFR Output, Demand, and Efficiency measures do not have specific targets.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Grant Funds:

Community Development Block Grant (CDBG) - July 1st, 2019 to June 30th, 2020 (No Match Requirement)



Children, Family and Community Connections Division

Workforce Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	186,429	244,295	401,212	401,212	531,199	129,987	32.4%
Prior Year Revenue	-	-	-	29,507	-	-	0%
State Grants & Revenues	698,207	662,141	584,240	596,156	532,431	(51,809)	-8.9%
Charges for Service	247,685	179,848	189,000	179,848	196,000	7,000	3.7%
Other Revenues	6,970	1,242	-	170	-	-	0%
Interfund Transfers	966,077	1,029,946	1,431,158	1,431,158	993,051	(438,107)	-30.6%
Operating Revenue	1,918,939	1,873,177	2,204,398	2,236,839	1,721,482	(482,916)	-21.9%
Total Rev - Including Beginning Bal	2,105,368	2,117,472	2,605,610	2,638,051	2,252,681	(352,929)	-13.5%
Personnel Services	1,259,678	1,263,663	1,420,884	1,278,848	1,501,027	80,143	5.6%
Materials & Services	252,702	193,839	376,334	187,473	321,562	(54,772)	-14.6%
Indirect Costs (Internal Dept Chgs)	34,387	34,314	40,000	-	42,000	2,000	5.0%
Cost Allocation Charges	314,306	224,444	367,180	239,319	384,246	17,066	4.6%
Operating Expenditure	1,861,073	1,716,260	2,204,398	1,705,640	2,248,835	44,437	2.0%
Interfund Transfers	-	-	401,212	401,212	3,846	(397,366)	0%
Total Exp - Including Special Categories	1,861,073	1,716,260	2,605,610	2,106,852	2,252,681	(352,929)	-13.5%
General Fund Support (if applicable)	903,077	966,946	966,946	966,946	930,051	(36,895)	0.0%
Full Time Equiv Pos (FTE) Budgeted	18.50	18.00	14.00	14.00	14.00	0.00	0%
Full Time Equiv Pos (FTE) Filled at Yr End	15.00	12.00	-	8.00	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	3.50	6.00	-	6.00	-	-	-

Significant Issues and Changes

REVENUE

The FY 19-20 budget does not have any significant revenue changes. Beginning fund balance is project to be a little higher than last year which offsets a reduction in state revenues and a reduction in General Fund support.

EXPENSES

The FY 19-20 budget does not have any significant expense changes. Personnel services and cost allocation charges had a minor increase while materials and services had a minor decrease.



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C O U N T Y



Health Centers Division

Division Purpose Statement

The purpose of the Health Centers is to provide patient-centered health care services to vulnerable populations so they can experience improved physical, dental, and behavioral health wellness.

Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Health Centers

Deborah Cockrell - Division
Director

Total Request
\$56,484,772

Gen Fund \$ 587,523

Administration

FTE 35.25
Total Request
\$22,529,880

Gen Fund \$ 587,523

Primary Care

FTE 93.05
Total Request
\$15,442,707

Gen Fund \$ -

Dental

FTE 25.75
Total Request
\$4,761,820

Gen Fund \$ -

Behavioral Health Clinics

FTE 82.79
Total Request
\$13,750,365

Gen Fund \$ -



Health Centers Division Administration Program

Purpose Statement

The purpose of the Administration Program is to provide leadership and direction, policy development, contract and grant coordination, quality management, budget control, fiscal oversight, medical billing, medical records management, and personnel support services to Health Center's management, staff and other key internal and external stakeholders so they can provide high quality and affordable health care to the County's most vulnerable residents.

Performance Narrative

The Administration Program proposes a budget of \$22,529,880. These resources allow us to provide centralized administrative management services across all service areas of the Health Centers Division and to support operations and future projects through a reserve and contingency fund. The Administration Program has shown increasing improvement in the number of contracts and amendments processed within 45 days and has continued to exceed the target set. This measure helps us measure the effectiveness of engaging community partners to serve vulnerable populations.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of contracts/amendments processed within 45 days. ^{1 2}	54%	71%	60%	80%	82%

¹ Contract specialists in several H3S divisions are exploring an update to this measure; likely focused on median number of days.

² Health Centers completed 72 contracts in FY 17-18 and 60 through the first half of FY 18-19.

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

HRSA330-GY18: 05/01/2019-04/30/2020 = \$2,202,317 (Health Resources and Service Administration)

HRSA330-QI: FY19: 08/02/2018-08/01/2019 = \$76,204 (Health Resources and Service Administration)

SAMHSA: Zero Suicide: 09/30/2019-09/29/2020 = \$201,669 (Substance Abuse and Mental Health Services Administration)



Health Centers Division

Administrative Services Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	12,792,935	14,247,329	16,641,926	16,641,927	16,962,059	320,133	1.9%
Federal Grants & Revenues	2,085,239	1,822,186	2,054,745	2,501,412	2,403,985	349,240	17.0%
State Grants & Revenues	-	-	65,350	-	-	(65,350)	-100.0%
Local Grants & Revenues	332,470	399,000	-	408,120	-	-	0%
Charges for Service	924,825	1,596,280	1,198,084	1,749,506	1,805,818	607,734	50.7%
Other Revenues	93,326	150,599	12,000	154,872	176,000	164,000	1366.7%
Interfund Transfers	522,976	543,188	567,643	567,643	587,523	19,880	3.5%
Operating Revenue	3,958,836	4,511,253	3,897,822	5,381,553	4,973,326	1,075,504	27.6%
Total Rev - Including Beginning Bal	16,751,771	18,758,582	20,539,748	22,023,480	21,935,385	1,395,637	6.8%
Personnel Services	2,831,941	3,628,170	3,839,370	3,870,881	4,265,114	425,744	11.1%
Materials & Services	952,447	1,845,616	755,698	1,462,065	1,059,043	303,345	40.1%
Indirect Costs (Internal Dept Chgs)	42,945	59,541	70,388	64,454	71,677	1,289	1.8%
Cost Allocation Charges	129,124	146,030	59,891	59,891	142,446	82,555	137.8%
Operating Expenditure	3,956,457	5,679,357	4,725,347	5,457,291	5,538,280	812,933	17.2%
Interfund Transfers	-	-	-	-	29,541	29,541	0%
Reserve for Future Expenditures	-	-	8,795,657	-	9,666,103	870,446	9.9%
Contingency	-	-	7,846,269	-	7,295,956	(550,313)	-7.0%
Total Exp - Including Special Categories	3,956,457	5,679,357	21,367,273	5,457,291	22,529,880	1,162,607	5.4%
General Fund Support (if applicable)	522,976	543,188	567,643	567,643	587,523	19,880	3.5%
Full Time Equiv Pos (FTE) Budgeted	37.50	34.25	35.25	35.25	35.25	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	36.00	32.25	-	34.25	-	-	
Full Time Equiv Pos (FTE) Vacant at Yr End	1.50	2.00	-	1.00	-	-	

Significant Issues and Changes

In FY 18-19 Health Centers Administrative Service Program realized an increase in revenue from Federal Grants and the 340b Pharmacy Program. As a result, Health Centers increased the budgeted revenue for FY 19-20.



Health Centers Division

Primary Care Program

Purpose Statement

The purpose of the Primary Care Program is to provide patient-centered health care services to vulnerable populations so they can experience improved health.

Performance Narrative

The Primary Care Program proposes a budget of \$15,442,707. The Primary Care Program provides comprehensive health services at four primary care clinics and three school based health centers. These resources allow us to provide comprehensive health services to our patients focusing on the treatment and improvement of the physical and mental health of each patient.

Chronic disease is a leading cause of death and disability in the United States and in our community. Measuring the percent of Health Centers patients who have a chronic disease for whom their disease is controlled, displays progress toward assisting people to avoid these risks. To improve this measure in the coming year, Clackamas Health Centers is revising our patient outreach and engagement processes, to encourage people to receive the care they need.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	CY 2018 Target ¹	FY 18-19 Actuals as of 12/31/18	CY 2019 Target ¹
RESULT	Percent of patients with controlled chronic disease. (% = controlled CD / total CD).	71%	67%	77%	65%	78.3%
OUTPUT	Number of primary care visits. ²	35,699	33,958	-	31,844	-

¹ Actual targets are set by Oregon Health Authority on a calendar year basis: 84% for 2017, 77% for 2018, 78.3% for 2019.

² Calendar Year ('16, '17, and '18) actuals are shown.

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

HRSA330-SUD-MH: 09/01/2018-08/31/2019 = \$327,000 (Health Resources and Service Administration)

SAMHSA: Zero Suicide: 09/30/2019-09/29/2020 = \$195,880 (Substance Abuse and Mental Health Services Administration)



Health Centers Division

Primary Care Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	300,000	-	-	-	-	0%
Federal Grants & Revenues	42,500	70,268	596,743	653,484	195,880	(400,863)	-67.2%
State Grants & Revenues	1,069,399	1,416,992	984,852	1,310,547	292,474	(692,378)	-70.3%
Local Grants & Revenues	704,604	326,750	125,046	-	-	(125,046)	-100.0%
Charges for Service	9,498,451	9,541,404	10,538,410	9,901,638	12,647,314	2,108,904	20.0%
Other Revenues	22,321	20,786	12,140	7,450	4,755	(7,385)	-60.8%
Operating Revenue	11,337,275	11,376,200	12,257,191	11,873,119	13,140,423	883,232	7.2%
Total Rev - Including Beginning Bal	11,337,275	11,676,200	12,257,191	11,873,119	13,140,423	883,232	7.2%
Personnel Services	8,858,874	8,976,559	11,706,725	10,366,666	12,368,968	662,243	5.7%
Materials & Services	1,978,360	1,969,080	1,621,875	1,803,275	1,540,658	(81,217)	-5.0%
Indirect Costs (Internal Dept Chgs)	142,006	141,305	174,835	160,090	189,204	14,369	8.2%
Cost Allocation Charges	1,196,339	1,135,919	1,197,719	1,197,601	1,343,877	146,158	12.2%
Capital Outlay	17,810	1,129	-	-	-	-	0%
Operating Expenditure	12,193,389	12,223,992	14,701,154	13,527,632	15,442,707	741,553	5.0%
Special Payments	8,668	-	-	-	-	-	0%
Total Exp - Including Special Categories	12,202,057	12,223,992	14,701,154	13,527,632	15,442,707	741,553	5.0%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	85.65	85.55	95.60	95.60	93.05	-2.55	-2.7%
Full Time Equiv Pos (FTE) Filled at Yr End	81.45	79.15	-	82.90	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	4.20	6.40	-	12.70	-	-	-

Significant Issues and Changes

Increase in FY 19-20 charges for services budget is due to operational efficiencies to increase access to care for the community, resulting in additional reimbursable visits. Reduction of the no show rate will allow additional support for patients to keep appointments after they are made.

The number of vacancies for the Primary Care Program are not outside the average for the industry.



Health Centers Division

Dental Program

Purpose Statement

The purpose of the Dental Program is to provide dental health care services to people with limited access to dental services so they can experience a transition from urgent care to restoring oral wellness and improved dental health.

Performance Narrative

The Dental Program proposes a budget of \$4,761,820. These resources allow us to provide comprehensive dental services at two dental clinics with the focus of treating and improving the oral health of each patient. In FY 19-20, the Dental Program will be expanding to provide pediatric dental services to children in Gladstone.

In the coming fiscal year Clackamas Health Centers will replace the current dental measure (percent of patients who complete a dental treatment plan within 12 months) with a measure showing the percent of patients who receive a dental sealant, for whom dental sealants are appropriate. This change follows the industry and key partner emphasis on the importance of dental sealants, which are now universally recommended to avoid decay in permanent teeth in children. Childhood tooth decay causes needless pain and has the potential to lead to future adverse outcomes. Health Centers is measuring this percentage among its roughly 850 dental patients aged 6-14.

Measuring the time to treatment plan completion is of limited value, and the percent completed within 12 months proved problematic to accurately track with the rolling, individualized start date.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	CY 2018 Target ²	FY 18-19 Actuals as of 12/31/18	CY 2019 Target ²
RESULT	Percent of patients who complete treatment plan within 12 months ¹	-	New	20%	12%	Discontinue ¹
RESULT	Percent of patients who receive a dental sealant, for whom dental sealants are appropriate ¹	New	14.3%	22.9% ²	14.6%	26.8% ²
OUTPUT	Number of dental visits. ³	13,698	13,973	-	15,638	-

¹ Health Centers is replacing the current dental measure with a measure showing the percent of patients who receive a dental sealant (details above).

² Actual targets are set by Oregon Health Authority on a calendar year basis starting with 22.9% for 2018 and 26.8% for 2019.

³ Calendar Year ('16, '17, and '18) actuals are shown.

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation



Health Centers Division

Dental Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	65,544	353,024	-	-	-	-	0%
Federal Grants & Revenues	447,551	307,083	19,231	-	-	(19,231)	-100.0%
State Grants & Revenues	121,964	104,784	-	3,000	-	-	0%
Local Grants & Revenues	290,565	112,517	-	84,178	-	-	0%
Charges for Service	2,725,404	3,149,782	4,054,518	3,552,434	4,163,604	109,086	2.7%
Other Revenues	17	90	-	-	-	-	0%
Operating Revenue	3,585,501	3,674,256	4,073,749	3,639,612	4,163,604	89,855	2.2%
Total Rev - Including Beginning Bal	3,651,045	4,027,280	4,073,749	3,639,612	4,163,604	89,855	2.2%
Personnel Services	2,263,704	2,503,255	3,503,220	3,176,733	3,734,927	231,707	6.6%
Materials & Services	673,459	908,936	652,749	641,376	587,993	(64,756)	-9.9%
Indirect Costs (Internal Dept Chgs)	33,274	33,273	50,054	45,833	52,360	2,306	4.6%
Cost Allocation Charges	264,804	265,741	362,112	362,124	386,540	24,428	6.7%
Capital Outlay	16,792	162,104	-	-	-	-	0%
Operating Expenditure	3,252,033	3,873,309	4,568,135	4,226,066	4,761,820	193,685	4.2%
Total Exp - Including Special Categories	3,252,033	3,873,309	4,568,135	4,226,066	4,761,820	193,685	4.2%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	18.90	23.75	26.00	26.00	25.75	(0.25)	-1.0%
Full Time Equiv Pos (FTE) Filled at Yr End	17.90	23.75	-	23.75	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	1.00	-	-	2.25	-	-	-

Significant Issues and Changes

The increase in FY 19-20 charges for services budget is due to operational efficiencies to increase access to care for the community, resulting in additional reimbursable visits. Reduction of the no show rate will allow additional support for patients to keep appointments after they are made.



Health Centers Division

Behavioral Health Clinic Program

Purpose Statement

The purpose of the Behavioral Health Clinic Program is to provide specialty behavioral health services to clients and prospective clients diagnosed with mental health or substance use disorders so they can experience reduced mental distress and achieve their individual goals.

Performance Narrative

The Behavioral Health Clinic Program proposes a budget of \$13,750,365. The Behavioral Health Program provides comprehensive health services at three behavioral health clinics. These resources allow the program to provide a variety of mental health and addition treatment services to children, adolescents, adults, and their families.

The measure of global distress is an evidence-based, statistically-validated gauge of the intensity of behavioral health symptoms (such as the impairment level on work, school, and/or personal relationships). The measurement is obtained at each visit via a patient-reported questionnaire, which was developed in partnership with A Collaborative Outcome Resource Network (ACORN).

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of clients attending two or more sessions who show a reduction in their global distress. ¹	New	76%	80%	79%	80%
OUTPUT	Number of client visits. ²	71,225	57,555	-	46,167	-

¹ Reworded slightly from original MFR plan to better match existing data sources. The narrative above includes a description of global distress.

² Calendar Year ('16, '17, and '18) actuals are shown.

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ N

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation



Health Centers Division

Behavioral Health Clinic Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	88,083	33,509	-	-	-	-	0%
Federal Grants & Revenues	521,549	348,337	138,309	49,375	-	(138,309)	-100.0%
State Grants & Revenues	-	310,220	313,900	398,911	75,000	(238,900)	-76.1%
Local Grants & Revenues	156,259	15,743	75,000	129,413	-	(75,000)	-100.0%
Charges for Service	13,321,940	15,124,622	16,274,051	14,350,851	17,163,220	889,169	5.5%
Other Revenues	7,773	19,498	5,000	9,758	7,140	2,140	42.8%
Operating Revenue	14,007,521	15,818,420	16,806,260	14,938,308	17,245,360	439,100	2.6%
Total Rev - Including Beginning Bal	14,095,604	15,851,929	16,806,260	14,938,308	17,245,360	439,100	2.6%
Personnel Services	8,744,086	9,077,973	10,355,194	9,761,385	11,280,311	925,117	8.9%
Materials & Services	1,217,455	1,425,036	1,230,719	1,099,314	867,488	(363,231)	-29.5%
Indirect Costs (Internal Dept Chgs)	136,767	136,770	163,739	149,931	168,345	4,606	2.8%
Cost Allocation Charges	884,591	1,255,627	1,290,734	1,290,840	1,434,221	143,487	11.1%
Capital Outlay	12,343	-	-	-	-	-	0%
Operating Expenditure	10,995,242	11,895,406	13,040,386	12,301,470	13,750,365	709,979	5.4%
Special Payments	496,044	-	-	-	-	-	0%
Total Exp - Including Special Categories	11,491,286	11,895,406	13,040,386	12,301,470	13,750,365	709,979	5.4%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	79.89	77.54	83.54	83.53	82.79	(0.75)	-0.9%
Full Time Equiv Pos (FTE) Filled at Yr End	75.89	68.26	-	77.53	-		
Full Time Equiv Pos (FTE) Vacant at Yr End	4.00	9.28	-	6.00	-		

Significant Issues and Changes

The increase in FY 19-20 charges for services budget is due to operational efficiencies to increase access to care for the community, resulting in additional reimbursable visits. Reduction of the no show rate will allow additional support for patients to keep appointments after they are made.



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Housing & Community Development

Purpose Statement

The combined¹ purpose of Housing & Community Development is to provide housing, shelter, neighborhood revitalization, and supportive services to low income and houseless people so they can experience healthy, safe, and affordable housing in neighborhoods with improved access to services.

Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Community Development Division

Chuck Robbins - Division
Director

Total Request
\$6,651,207

Gen Fund \$ 48,279

Community Development

FTE 9.5
Total Request
\$6,651,207

Gen Fund \$ 48,279



Community Development Division

Purpose Statement

The purpose of the Community Development Division is to provide supportive and houseless services, affordable housing, housing rehabilitation, and neighborhood revitalization services to low and moderate income individuals and families so they can feel secure in healthy, safe, stable housing and live in neighborhoods where they have improved access to services.

Performance Narrative

Utilizing funds primarily from the U.S. Department of Housing and Urban Development (HUD), Community Development undertakes a variety of affordable housing, housing rehabilitation, neighborhood improvement, community facility, public works, public services and historic preservation projects. Community Development (CD) has three general functions: Grant Planning and Administration, Housing Development and Rehabilitation, and CD Projects. The Division proposes a total budget of \$6,651,207. The measures below are related to the work the CD performs in the areas of public services, homeless prevention and affordable housing.

The Continuum of Care (CoC) is a group of individuals and organizations which strives to prevent and end homelessness in Clackamas County by strategically planning and implementing housing programs and services for families and individuals that are homeless or at risk of becoming homeless. With funds provided by HUD the CoC supports: four Rapid Rehousing programs that provide short-term housing subsidy and case management for homeless families with children; two transitional housing programs that work with homeless youth; seven Permanent Supportive Housing programs that provide on-going housing subsidy and case management for individuals and families with long homeless histories and disabilities; and three grants for data collection, program planning and operation of the HUD-required Coordinated Housing Access system.

The original housing measure was too restrictive and didn't provide a full picture of affordable housing development in the county. There are generally two types of Affordable Housing Developments: Construction of new units; and Rehabilitation of existing units to ensure their continued affordability. Both activities take a significant amount of time and resources to complete. Additionally, from start to finish either of these development can take 3-4 years to complete. The new measure combines both types of development and reports data for each step: 1) Predevelopment – This includes all the agreements, design and financing documents necessary to close on a development deal. This can take 2-3 years to complete; 2) Construction – depending on the size of the development this can take 12-24 months; and 3) Completion – this occurs after an occupancy permit is issued by the local jurisdiction. Projects included under Projected Performance include: Pre-development – Fuller Station project, 100 new units, Hillside Manor – preservation of 100 units of Public Housing; Under Construction – NHA Campus – 20 new units, Pleasant Ave, 24 new units for Veterans, Rosewood Terrace, 212 new units and Completed – River Glen Apartments, 44 rehabilitated units. The 40 completed units in FY 17-18 were Molalla Gardens, 27 new units and 13 rehabilitated units.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of houseless individuals served by CoC programs who move to or maintain stable housing.	New	89%	85%	NA	85%
OUTPUT	Number of new affordable units completed. ¹	60	27	50	0 ¹	Discontinue ¹
OUTPUT	Number of affordable housing units retained or in development (subtotals below). ¹	279	296	300	500	300
	# of Affordable units in pre-development.	212	256	100	200	100
	# of Affordable units under construction.	40	0	100	300	100
	# of Affordable units completed and/or rehabilitated.	60	40	100	0 ¹	100

¹ Community Development is proposing a revision to the affordable units metric. The new measure is able to show more detail on units currently under development; typically a multi-year, multi-phase process. The FY 18-19 actuals are as of 12/31/2018. We anticipate rehabbing 44 units by the end of June.

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation These measures are funded from the following sources: (1) Houseless Programs - Continuum of Care funding from the U.S. Department of Housing and Urban Development (HUD). These are renewable funds. There is a 25% match requirement. CDD uses Emergency Solutions Grant funds as match; (2) Affordable Housing - Primarily from a combination of HUD HOME and Community Development Block Grant funds, and Low Income Housing Tax Credit (LIHTC) funds. The HOME and CDBG funds are part of an annual allocation the County receives from HUD. The HOME program has a 25% match requirement. The match is provided by the housing developer that has applied to the County for these funds. LIHTC funds are granted by the State for a specific housing development. There is no match requirement.



Community Development Division

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
Prior Year Revenue	646,034	1,322,420	1,171,010	1,171,010	665,039	(505,971)	-43.2%
Federal Grants & Revenues	3,304,550	2,696,701	4,554,126	3,787,686	4,508,538	(45,588)	-1.0%
Local Grants & Revenues	127,044	206,139	700,000	563,974	700,000	-	0%
Charges for Service	209,552	272,095	185,000	150,000	110,000	(75,000)	-40.5%
Other Revenues	424,578	724,086	475,000	1,293,859	619,351	144,351	30.4%
Interfund Transfers	148,801	49,640	77,905	77,905	48,279	(29,626)	-38.0%
Operating Revenue	4,860,559	5,271,081	7,163,041	7,044,434	6,651,207	(511,834)	-7.1%
Total Rev - Including Beginning Bal	4,860,559	5,271,081	7,163,041	7,044,434	6,651,207	(511,834)	-7.1%
Personnel Services	1,077,849	1,151,240	1,199,138	1,197,781	1,312,694	113,556	9.5%
Materials & Services	2,710,618	2,445,431	4,650,355	4,411,505	4,101,034	(549,321)	-11.8%
Indirect Costs (Internal Dept Chgs)	16,978	17,721	20,002	20,002	19,721	(281)	-1.4%
Cost Allocation Charges	160,714	207,146	245,107	245,107	234,319	(10,788)	-4.4%
Capital Outlay	18,719	-	100,000	100,000	100,000	-	0%
Operating Expenditure	3,984,878	3,821,538	6,214,602	5,974,395	5,767,768	(446,834)	-7.2%
Debt Service	-	1,031	-	-	-	-	0%
Special Payments	230,766	277,501	465,000	405,000	400,000	(65,000)	-14.0%
Contingency	-	-	483,439	-	483,439	-	0%
Total Exp - Including Special Categories	4,215,644	4,100,070	7,163,041	6,379,395	6,651,207	(511,834)	-7.1%
General Fund Support (if applicable)	48,801	49,640	77,905	77,905	48,279	(29,626)	-38.0%
Full Time Equiv Pos (FTE) Budgeted	9.53	9.53	9.53	9.53	9.53	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	9.53	9.53	-	9.53	-	-	0%
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	0%

Significant Issues and Changes

The most significant issue continues to be the national debate and uncertainty surrounding Community Development Block Grant (CDBG) and HOME funding levels. This budget was based on an estimated 5% reduction in our allocation. The current federal administration has approved increases in the CDBG, HOME ESG and Continuum of Care budgets. Since the amounts cannot be confirmed the budget remains unchanged. However, HCD anticipates the following increases: (1) CDBG - 10%; (2) HOME - 40%; (3) ESG - 10%; and (4) Continuum of Care - 10%.



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C O U N T Y



Public Health Division

Division Purpose Statement

The purpose of the Public Health Division is to provide environmental health inspections and licenses, policy and assessment, access to care, infectious disease control, and education services to residents and businesses so they can prevent, respond, and take action to ensure healthy, clean, and safe places.

Health, Housing and Human Services Department

Richard Swift - Director
 Vacant - Deputy Director
 FTE 559.52
 Total Request \$ 151,063,348
 General Fund Support \$ 11,649,385

Public Health Division
 Vacant¹ - Division Director
 Total Request
 \$10,850,937
 Gen Fund \$ 2,514,748

Administration
 FTE 4.1
 Total Request
 \$808,739
 Gen Fund \$ 201,820

**Center for Public Health
 Advancement**
 FTE 5.8
 Total Request
 \$2,352,454
 Gen Fund \$ 499,375

Environmental Health
 FTE 10.1
 Total Request
 \$1,637,382
 Gen Fund \$ -

**Infectious Disease Control &
 Prevention**
 FTE 9.02
 Total Request
 \$1,698,344
 Gen Fund \$ 323,867

**Population Health
 Strategies**
 FTE 7.45
 Total Request
 \$1,144,950
 Gen Fund \$ 784,765

Vital Statistics
 FTE 2.8
 Total Request
 \$382,950
 Gen Fund \$ -

Access to Care
 FTE 14.78
 Total Request
 \$2,826,118
 Gen Fund \$ 704,921

¹ Department Director, Richard Swift is currently serving as Acting Public Health Director



Public Health Division Administration Program

Purpose Statement

The purpose of the Public Health Administration Program is to provide contract and grant coordination and compliance, budget control and fiscal management, and personnel recruitment, retention, and maintenance services to Public Health management and staff and other key internal and external stakeholders so they can experience continued and predictable funding to carry out Public Health initiatives.

Performance Narrative

The Administration Program is proposing an operating budget of \$808,739, comprised of 4.10 FTE, including the Director and Assistant Director of Public Health. This is a decrease to our current funding level, which is directly related to the decrease in FTE budgeted. When appropriate, the Fiscal, Contract, and Grant FTEs, will now directly charge programs for their services. Revenue is generated through Division Indirect charges to Public Health Programs for all services charged to the Admin Program. In FY 19-20 the Administration Program will continue to look for efficiencies within administrative processes and prioritize the development of our Public Health workforce.

In FY 16-17 our average time to process contracts was 71.3 days, resulting in 62% of direct contracts, intermediate contracts, and purchase orders being processed in less than 45 days. During this period we were processing all contracts for both Public Health and Health Center Divisions. We had two contract specialist in training during this time. In FY 17-18 our average time to process contracts was 42.5 days, resulting in 77% of direct contracts, intermediate contracts, and purchase orders being processed in less than 45 days. We achieved this increase by examining our processes and removing redundancies. For the period of 07/01/2018 – 03/21/2019, our average time to process contracts is 45.6 days, resulting in 80% of direct contracts, intermediate contracts, and purchase orders being processed in less than 45 days. This improvement is a result of continued efforts to improve our processes, which include getting the contract specialist involved early to provide guidance on scope and compliance. We hope to achieve our performance measure goal of processing 85% of contract within 45 days by year end.

Our biggest challenges to meeting this target remains items beyond our control, such as vendor's failure to respond in a timely manner, other government agencies who are the initiating agency, and purchases that leave our area for processing such as sub-recipient agreements that are processed through Finance - Grant Management and intermediate plus or formal procurements that are processed through Finance - Procurement.

Our goal of having completed Individual Development Plans for 100% of all current staff members has been delayed with the overhaul of County- and H3S-wide employee performance reviews and development plans. We hope to have the H3S employee development plan in place and measurable at some point in FY 19-20.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of contracts (new and renewals) processed within 45 days from Contract Request Form receipt. ¹	62%	77%	85%	80%	85%
RESULT	Percent of all current staff members will receive an Individual Development Plan	-	New	100%	On Hold	100%

¹ Contract specialists in several H3S divisions are exploring an update to this measure; likely focused on median number of days.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Shared Services:

FY19-20 Public Health Admin Org houses shared Fiscal, Billing, and Records administrative staff with the Health Centers. These shared services are reflected in the internal labor and internal fringe lines of the Public Health budget.



Public Health Division

Administration Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
State Grants & Revenues	-	13,096	32,026	-	-	(32,026)	-100.0%
Charges for Service	723,410	726,837	1,007,437	1,021,350	412,902	(594,535)	-59.0%
Other Revenues	2,373	293	-	2,289	-	-	0%
Interfund Transfers	40,010	209,169	130,353	38,550	395,837	265,484	203.7%
Operating Revenue	765,793	949,395	1,169,816	1,062,189	808,739	(361,077)	-30.9%
Total Rev - Including Beginning Bal	765,793	949,395	1,169,816	1,062,189	808,739	(361,077)	-30.9%
Personnel Services	668,667	833,566	1,056,054	955,967	728,151	(327,903)	-31.0%
Materials & Services	89,636	102,911	96,173	90,349	70,455	(25,718)	-26.7%
Indirect Costs (Internal Dept Chgs)	10,472	12,724	17,589	15,873	10,133	(7,456)	-42.4%
Operating Expenditure	768,775	949,201	1,169,816	1,062,189	808,739	(361,077)	-30.9%
Total Exp - Including Special Categories	768,775	949,201	1,169,816	1,062,189	808,739	(361,077)	-30.9%
General Fund Support (if applicable)	40,010	209,169	181,204	38,550	201,820	20,616	11.4%
Full Time Equiv Pos (FTE) Budgeted	5.74	8.00	8.00	8.00	4.10	(3.90)	-48.8%
Full Time Equiv Pos (FTE) Filled at Yr End	5.74	8.00	-	7.00	-	-	
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	1.00	-	-	

Significant Issues and Changes

In FY 19-20 we are moving Public Health's Fiscal and Contract administrative personnel costs associated to other grant funded programs out of our Admin Pool (Division Indirect). These direct administrative costs can be identified through labor distribution in WFS.



Public Health Division

Vital Statistics Program

Purpose Statement

The Vital Statistics Program provides birth and death certificate services to families and funeral homes so they can establish their identification or settle an estate.

Performance Narrative

The Vital Statistics Program is proposing an operating budget of \$382,950 and is comprised of 2.80 FTE. Revenue is generated through birth and death certificate fees. This is a decrease to our current funding level, which is directly related to the decrease in FTE budgeted specifically to the Vital Statistics Program. The program also includes front office and reception support in the Public Services building for Public Health and Health Center's Admin Program. Some of the FTE assisting this program also support other Public Health programs for which they can direct charge, therefore their portion of FTE is spread across other programs.

In FY 19-20, program staff will focus on building their administrative infrastructure to fully support the Environmental Health Program and the Population Health Strategies Program. They will also continue to look for and implement efficiencies within processing birth and death certificates.

In FY 17-18, 89% of death certificates were processed on the same day received. Those not processed in the 24 hours were usually due to omissions or mistakes by funeral homes and/or delays by the State of Oregon.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of death certificates processed same day received (within 24 hours).	New	89%	95%	82%	95%

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation **Mandated Services:**

Our Vital Statistics Program offers Birth & Death Certificates, which is a mandated services for Local Public Health in Oregon. Public Health receives fee revenue for Vital Stats services.



Public Health Division

Vital Statistics Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
Prior Year Revenue	-	-	-	-	13,996	13,996	0%
Charges for Service	379,193	436,989	424,029	356,258	368,954	(55,075)	-13.0%
Operating Revenue	379,193	436,989	424,029	356,258	382,950	(41,079)	-9.7%
Total Rev - Including Beginning Bal	379,193	436,989	424,029	356,258	382,950	(41,079)	-9.7%
Personnel Services	167,490	254,241	247,012	209,825	278,519	31,507	12.8%
Materials & Services	155,212	85,461	63,256	31,276	33,193	(30,063)	-47.5%
Indirect Costs (Internal Dept Chgs)	22,124	40,093	65,265	44,444	20,096	(45,169)	-69.2%
Cost Allocation Charges	30,326	52,539	45,495	53,763	47,142	1,647	3.6%
Operating Expenditure	375,152	432,334	421,028	339,308	378,950	(42,078)	-10.0%
Special Payments	3,001	2,954	3,001	2,954	4,000	999	33.3%
Total Exp - Including Special Categories	378,153	435,288	424,029	342,262	382,950	(41,079)	-9.7%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	3.00	3.05	3.05	3.05	2.80	(0.25)	-8.2%
Full Time Equiv Pos (FTE) Filled at Yr End	3.00	2.05	-	1.95	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	1.00	-	1.10	-	-	-

Significant Issues and Changes

Personnel costs increase in FY 19-20 because we will fill our FY 18-19 vacant Administrative Specialist 1 (AS1) FTE. Our Materials & Services costs will decrease because we will no longer have a contracted temporary employee filling our vacant AS1 FTE.



Public Health Division

Infectious Disease Control and Prevention Program

Purpose Statement

The purpose of the Infectious Disease Control and Prevention Program is to provide, in partnership with the healthcare community, disease monitoring, prevention, investigation, and control services to the residents of Clackamas County so they can be protected from the spread of infectious diseases of public health significance.

Performance Narrative

The Infectious Disease Control and Prevention (IDCP) Program proposes an operating budget of \$1,698,344 and is comprised of 9.02 FTE. This is an increase to current funding levels and is due to the addition of a needle exchange program and an increase in Early Intervention and Outreach grant funding.

The program's focus for FY 19-20 will include expanding prevention and outreach efforts to reduce and address sexually transmitted infections within Clackamas County. IDCP also plans to improve standard operating procedures and to build internal capacity to respond to reportable disease in a timely and efficient manner.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of gonorrhea cases treated with appropriate antibiotics (per Centers for Disease Control and Prevention guidelines). ¹	New	77%	70%	84%	70% ¹
RESULT	Percent of syphilis cases containing: a) gender of patient's sex partners, b) HIV status or date of most recent HIV test, and c) pregnancy status for females of childbearing age.	-	-	New	71%	85%

¹ Over the next few months, IDCP staff will review this performance measure and may propose a replacement or addition. Program staff work to connect individuals with medical providers for appropriate care. Those connections or referrals should be tracked. Public Health staff do not treat clients with antibiotics themselves (as might be inferred from the current measure) nor have the resources to provide full case management.

Program includes:

Mandated Services ☐ Y

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Mandates Services:

1. Infectious/Communicable Disease Investigation, Prevention, & Control
2. Tuberculosis Case Management

Grant Funding:

Federal Funding:

\$80,564 PE07 HIV Prevention Services

State Funding:

\$486,823 – PE01 State Support for Public Health CD/IDCP Services

\$49,991 – PE07 HIV Prevention Services

Other Funding:

\$9,000 – PE03 TB Case Management (State Reimbursement Model)

Local Gov't Other Agencies:

\$659,599 – Early Intervention and Outreach HIV funding coming through Multnomah County from the State



Public Health Infectious Disease Prevention and Control Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
Prior Year Revenue	28,085	-	-	-	-	-	0%
Licenses & Permits	1,020,013	-	-	-	-	-	0%
Federal Grants & Revenues	678,451	52,986	77,080	79,654	80,564	3,484	4.5%
State Grants & Revenues	625,276	480,637	542,164	533,174	536,814	(5,350)	-1.0%
Local Grants & Revenues	12,000	133,941	433,905	433,905	668,599	234,694	54.1%
Charges for Service	1,130,457	4,784	-	-	32,000	32,000	0%
Other Revenues	24,327	13,766	123,633	33,480	56,500	(67,133)	-54.3%
Interfund Transfers	784,917	334,207	75,247	172,795	323,867	248,620	330.4%
Operating Revenue	4,303,526	1,020,321	1,252,029	1,253,008	1,698,344	446,315	35.6%
Total Rev - Including Beginning Bal	4,303,526	1,020,321	1,252,029	1,253,008	1,698,344	446,315	35.6%
Personnel Services	2,552,123	631,285	710,622	721,316	1,137,715	427,093	60.1%
Materials & Services	907,438	212,634	159,627	180,029	251,332	91,705	57.4%
Indirect Costs (Internal Dept Chgs)	332,913	100,137	171,796	154,112	68,436	(103,360)	-60.2%
Cost Allocation Charges	339,231	86,287	116,891	98,550	151,861	34,970	29.9%
Capital Outlay	-	-	-	-	-	-	0%
Operating Expenditure	4,131,705	1,030,343	1,158,936	1,154,007	1,609,344	450,408	38.9%
Special Payments	152,340	93,410	93,093	99,001	89,000	(4,093)	-4.4%
Total Exp - Including Special Categories	4,284,045	1,123,753	1,252,029	1,253,008	1,698,344	446,315	35.6%
General Fund Support (if applicable)	738,829	334,207	72,911	172,795	323,867	250,956	344.2%
Full Time Equiv Pos (FTE) Budgeted	5.26	7.75	7.75	7.75	9.02	1.27	16.4%
Full Time Equiv Pos (FTE) Filled at Yr End	5.26	7.75	-	6.75	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	1.00	-	-	-

Significant Issues and Changes

In FY 19-20, we will fill one Disease Intervention Specialist FTE vacancy, .50 paid for by the Early Intervention & Outreach (EIO) grant and .50 paid by PE01 State Support grant funding.

In FY 19-20, we are redistributing .50 Public Health Data Analyst FTE to Early Intervention & Outreach program - funded by the EIO grant.



Public Health Division

Access to Care Program

Purpose Statement

The purpose of the Access to Care Program is to provide coordinated opportunities for care, referrals, education, and support services to eligible residents so they can get the care they need to improve their health.

Performance Narrative

The Access to Care Program proposes an operating budget of \$2,826,118 and is comprised of 14.78 FTE. This is a decrease from our current funding level and is due to funding cuts from decreasing caseload in the Women, Infants, and Children (WIC) program. The Access to Care Program also include: Maternal Child & Adolescent Service, Reproductive Health, School Based Health Centers, Immunization, Dental Services Coordination, and WIC Peer Counseling.

In FY 19-20 the Access to Care Program will continue to work towards the following goals:

1. Increasing the percentage of WIC-eligible pregnant women enrolled in WIC during their first trimester.
2. Ensuring the provision of immunizations, especially during peak time periods such as School Exclusion, and addressing barriers to immunizations such as vaccine hesitancy.
3. Identifying service gaps for the MCAH population and coordinating screening and referral processes to address gaps.

This programs key performance measure is to increase the percentage of WIC-eligible pregnant women enrolled in the WIC Program during the first trimester of pregnancy. Since 2015, the percent of WIC-eligible pregnant women enrolled in the WIC program during the first trimester as ranged from 33% to 44%. From January 2016 to early 2018, we steadily increased first trimester enrollment. Enrollment dipped during the first six months of FY 18-19.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percentage of WIC-eligible pregnant women enrolled in the WIC Program during the first trimester of pregnancy. ¹	38%	39.5%	40%	33%	40%

¹ This measure is tracked by Oregon Health Authority. Our version has been slightly modified from the original MFR plan.

Program includes:

Mandated Services ☐ Y

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Mandates Services:

1. Immunization Services
2. Maternal and Child Health Services
3. Reproductive Health
4. Women Infant and Children Services

Grant Funding:

Federal Funding:

\$62,000 CaCoon through Oregon Health Science University
 \$142,559 PE42 Maternity Child Health (MCH)
 \$34,947 – PE41 Reproductive Health
 \$22,990 – PE 43 Immunization Services
 \$869,788 – PE40 Women, Infants, and Children (WIC)

State Funding:

\$58,264 - PE42 Maternity Child Health (MCH)
 \$620,838 – School Based Health Centers (SBHC) Operation & Mental Health Funding
 \$68,971 – PE 43 Immunization Services



Public Health Division

Access to Care Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
Prior Year Revenue	-	-	-	-	7,042	7,042	0%
Federal Grants & Revenues	949,164	1,140,148	1,131,962	1,132,284	1,132,284	322	0.0%
State Grants & Revenues	-	550,451	659,678	765,735	751,843	92,165	14.0%
Local Grants & Revenues	-	-	-	-	67,500	67,500	0%
Charges for Service	-	205,520	160,219	125,141	162,528	2,309	1.4%
Other Revenues	898	30	-	-	-	-	0%
Interfund Transfers	553,367	977,842	903,065	806,010	704,921	(198,144)	-21.9%
Operating Revenue	1,503,429	2,873,991	2,854,924	2,829,170	2,826,118	(28,806)	-1.0%
Total Rev - Including Beginning Bal	1,503,429	2,873,991	2,854,924	2,829,170	2,826,118	(28,806)	-1.0%
Personnel Services	1,073,800	1,790,563	1,516,235	1,436,923	1,706,208	189,973	12.5%
Materials & Services	95,252	710,193	766,185	818,854	750,014	(16,171)	-2.1%
Indirect Costs (Internal Dept Chgs)	140,151	283,597	337,071	305,389	109,713	(227,358)	-67.5%
Cost Allocation Charges	194,226	288,335	235,433	260,962	260,183	24,750	10.5%
Operating Expenditure	1,503,429	3,072,688	2,854,924	2,822,128	2,826,118	(28,806)	-1.0%
Total Exp - Including Special Categories	1,503,429	3,072,688	2,854,924	2,822,128	2,826,118	(28,806)	-1.0%
General Fund Support (if applicable)	553,367	977,842	903,065	806,010	704,921	(198,144)	-21.9%
Full Time Equiv Pos (FTE) Budgeted	16.14	15.65	15.65	14.78	14.78	(0.87)	-5.6%
Full Time Equiv Pos (FTE) Filled at Yr End	16.14	15.65		13.78	-		
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-		1.00	-		

Significant Issues and Changes

Because of WIC funding cuts; two positons have been eliminated in our FY 19-20 budget compared to FY 18-19.



Public Health Division

The Center for Public Health Advancement

Purpose Statement

The purpose of the Center for Public Health Advancement Program is to provide health data information, policy development and recommendations, research, emergency preparedness, and public health communications and messaging services to county and community partners so they can access the tools they need to improve the identified health priorities within the 10 health equity zones

Performance Narrative

The Center for Public Health Advancement Program (CPHA) proposes an operating budget of \$2,352,454 and is comprised of 5.80 FTE. This is a decrease from the current funding level, which is directly related to the decrease in FTE budget specifically to the CPHA program. Revenue in this program is comprised of federal, state, and local funding, along with system enhancement/cost saving fees.

In FY 19-20 The Center for Public Health Advancement will continue to focus on increasing the ambulance services provider's percentage of response time in compliance based on priority 1-3 calls; continue its efforts in modernizing the informatics and research capabilities of the Public Health Division by making the data systems better connected, building upon our community data empowerment through BlueprintClackamas.com and community grants; and coordinating with the Tri-County County Health Group and other partners to promote wider data sharing.

A key performance measure for this unit is a 90% response time compliance achieved every month, measured separately for Priority 1, Priority 2 and Priority 3 calls for ambulance service providers. In FY 16-17 all agencies met greater than 90% compliance for all priority areas each month.

Every month within FY 17-18 had above 90% response time compliance for urban, suburban, and rural areas. Priority 1 areas had typical response time compliance rates below 95% whereas Priority 1 and 2 areas had compliance rates above 95%. In the calendar year 2018, within Urban areas only February was slightly under the 90% response time compliance at 89.69%. Within suburban areas January and August were slightly below 90% response time compliance at 89.17% and 89.8% respectively.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent response time compliance achieved every month, measured separately for Priority 1, Priority 2 and Priority 3 calls for ambulance service providers ¹	94%	92%	90%	90%	90%

¹ This measure is mandated by Oregon Health Authority

Program includes:

Mandated Services ☐ Y

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation **Mandates for Local Public Health in Oregon:**

1. Emergency Preparedness

Grant Funding:

Federal Funding:

\$1609,977 - PE12 Public Health Emergency Preparedness

\$29,111 – City Readiness Initiative funding from Washington County

Local Gov't Other Agencies:

\$12,659 – City of Lake Oswego for Medical Direction

\$89,732 – Public Health Modernization base funding to continue work from initial biannual award coming through Washington County



Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	683,757	466,322	67,834	67,834	626,834	559,000	824.1%
Prior Year Revenue	-	-	438,980	468,208	18,826	(420,154)	-95.7%
Federal Grants & Revenues	211,934	151,871	223,763	223,763	193,196	(30,567)	-13.7%
Local Grants & Revenues	14,000	137,332	72,156	70,984	102,392	30,236	41.9%
Charges for Service	769,374	719,405	839,877	670,458	911,831	71,954	8.6%
Other Revenues	1,727	16,042	-	7,000	-	-	0%
Interfund Transfers	440,583	315,446	776,927	955,678	499,375	(277,552)	-35.7%
Operating Revenue	1,437,618	1,340,096	2,351,703	2,396,091	1,725,620	(626,083)	-26.6%
Total Rev - Including Beginning Bal	2,121,375	1,806,418	2,419,537	2,463,925	2,352,454	(67,083)	-2.8%
Personnel Services	600,439	535,500	666,594	658,511	787,849	121,255	18.2%
Materials & Services	700,407	421,078	1,069,511	565,436	526,082	(543,429)	-50.8%
Indirect Costs (Internal Dept Chgs)	79,312	84,830	143,552	140,184	43,174	(100,378)	-69.9%
Cost Allocation Charges	75,107	84,851	121,882	123,185	97,647	(24,235)	-19.9%
Operating Expenditure	1,455,265	1,126,259	2,001,539	1,487,316	1,454,752	(546,787)	-27.3%
Debt Service	-	-	-	-	-	-	0%
Special Payments	269,244	218,244	402,799	330,949	359,186	(43,613)	-10.8%
Contingency	-	-	15,199	-	538,516	523,317	3443.1%
Total Exp - Including Special Categories	1,724,509	1,344,503	2,419,537	1,818,265	2,352,454	(67,083)	-2.8%
General Fund Support (if applicable)	-	315,446	728,412	955,678	499,375	(229,037)	-31.4%
Full Time Equiv Pos (FTE) Budgeted	5.64	6.58	6.58	5.80	5.80	(0.78)	-11.9%
Full Time Equiv Pos (FTE) Filled at Yr End	4.58	6.58	-	4.32	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	1.06	-	-	1.48	-	-	-

Significant Issues and Changes

FY 18-19 AMR System Enhancement Program budget contained the purchase of the First Watch Database for \$500,000 under Contracted Services. The Emergency Medical Council decided not to purchase the First Watch Database, so the dedicated \$500,000 is rolling into FY 19-20 Fund Balance with a Contingency line offsetting/balancing the program.

FY 18-19 Program Planner FTEs residing in The Center's Special Projects program that are doing communication activities for other Public Health programs, are being redistributed to other programs accordingly in FY 19-20.



Public Health Division

Population Health Strategies

Purpose Statement

The purpose of the Population Health Strategies Program is to provide collaborative policy and systems assessment, development, and implementation services to family and community leaders so they can take action to support healthy, clean, and safe places to live, work, and play.

Performance Narrative

The Population Health Strategies (PHS) Program proposes an operating budget of \$1,144,950 and is comprised of 7.45 FTE. This is an increase to our current funding level. Revenue is comprised of federal, state, and internal county service fees. The program focuses on policy, systems, and environmental change. This includes Tobacco Prevention, Tobacco Retail Licensing, Health Impact Assessment, and Opioid Misuse and Prevention programming.

The work of PHS in the upcoming fiscal year continues to focus on innovative, modernized public health programming and partnerships and is advancing new work in non regulatory environmental health, health impact assessment, the built environment. PHS is leading work that focuses on the intersection between sustainability, transportation, land use, housing, clinical services, behavioral health, and public health through projects including newly funded climate change work, health impact assessment, and a shared position between Department of Transportation and Public Health. The work continues to focus on prevention and health promotion in tobacco, opiates, and other substances where PHS staff lead efforts across H3S divisions and departments to facilitate multi-sectoral projects.

A key performance measure for Population Health Strategies is an annual decrease in opioid prescription fills per capita. Clackamas County Opioid prescriptions per capita decreased from 213 fills per 1,000 residents beginning 12/31/16. The 2016 4th quarter prescription rate for the state was 201 fills per 1,000 residents; and the 2017 4th quarter prescription rate for Clackamas County was 197 fills per 1,000 residents while the state average is 182 fills per 1,000 residents (a 7.5% decrease). In FY 17-18, and so far in FY 18-19, the prescription fills have steadily decreased.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Number of tobacco-free property policies passed in Clackamas County by 2022 (an increase in two policies per year) ¹	-	New	2	NA	Discontinue ¹
RESULT	Smoking rates (past 30 days) among 8th grade youth ¹	13.1%	-	New	10.0%	9%
RESULT	Smoking rates (past 30 days) among 11th grade youth ¹	27.9%	-	New	25.0%	22.5%
RESULT	Opioid prescriptions per 1,000 residents	207.1	183.4	182	182.1	178.5

¹ Especially with the passage of Tobacco 21, priorities in PHS programing efforts have shifted from tobacco-free properties toward decreasing youth smoking rates (which are measured every other year).

Program includes:

Mandated Services ☒ Y

Shared Services ☒ Y

Grant Funding ☒ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet
If grant funding, include length of grant and any match requirement (w/funding source)

Explanation

Mandates for Local Public Health in Oregon:

1. Tobacco use prevention and education

Shared Services:

Program Planner FTE with DTD for Health Impact Assessment work

Grant Funding:

Federal Funding:

\$67,836 – PE27 Oregon Prescription Drug Overdose Prevention

State Funding:

\$215,224 – PE13 Tobacco Prevention & Education

\$83,986 - SPARC Grant roll-over



Public Health Division

Population Health Strategies

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	83,954	-	-	-	-	-	0%
Federal Grants & Revenues	255,888	108,972	122,507	90,206	139,651	17,144	14.0%
State Grants & Revenues	852,564	189,827	517,840	526,798	153,289	(364,551)	-70.4%
Local Grants & Revenues	89,616	106,082	7,947	3,795	-	(7,947)	-100.0%
Charges for Service	132,147	9,839	240,621	274,592	67,245	(173,376)	-72.1%
Other Revenues	978	-	-	-	-	-	0%
Interfund Transfers	633,639	206,347	256,104	125,737	784,765	528,661	206.4%
Operating Revenue	1,964,832	621,067	1,145,019	1,021,128	1,144,950	(69)	0.0%
Total Rev - Including Beginning Bal	2,048,786	621,067	1,145,019	1,021,128	1,144,950	(69)	0.0%
Personnel Services	840,112	460,274	766,879	618,220	902,258	135,379	17.7%
Materials & Services	811,720	78,003	177,561	185,154	62,861	(114,700)	-64.6%
Indirect Costs (Internal Dept Chgs)	110,028	72,293	118,759	113,260	54,402	(64,357)	-54.2%
Cost Allocation Charges	108,191	64,193	81,820	89,544	125,429	43,609	53.3%
Operating Expenditure	1,870,051	674,763	1,145,019	1,006,178	1,144,950	(69)	0.0%
Special Payments	192,729	24,000	-	14,950	-	-	0%
Total Exp - Including Special Categories	2,062,780	698,763	1,145,019	1,021,128	1,144,950	(69)	0.0%
General Fund Support (if applicable)	633,639	206,347	256,104	125,737	784,765	528,661	206.4%
Full Time Equiv Pos (FTE) Budgeted	5.42	5.42	5.42	5.42	7.45	2.03	37.5%
Full Time Equiv Pos (FTE) Filled at Yr End	5.42	5.42	-	4.00	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	1.42	-	-	-

Significant Issues and Changes

FY 19-20 FTE has increased due to filling our (shared with DTD) Program Planner FTE vacancy and filling the Administrative Specialist 1 FTE vacancy that has been dedicated to the Population Health Strategies team.



Public Health Division

Environmental Health Program

Purpose Statement

The Environmental Health Program provides environmental health inspections, licenses, and education services to restaurants, childcare providers, lodging, pools, and small drinking water systems so they can continue to operate in a healthy and safe manner for the public.

Performance Narrative

The Environmental Health Program (EH) proposes and operating budget of \$1,637,382 and is comprised of 10.10 FTE. This is an increase to our current funding level and is due to an increase in EH licensing fee increase to cover costs for services. Revenue is mainly comprised of inspection/licensing fees and some federal and state funding for the State Drinking Water Program.

As a result of FY 18-19 performance measure outcome, FY 19-20 will include an EH licensing fee increase to cover costs of services provided by health inspectors and to offset the costs of bringing in additional temporary staff to meet the FY 19-20 measure expectations and state standards. The EH program conducted a total of 2,332 restaurant inspections in 2017 meeting their goal of 90%. Additionally, EH was part of issuing 9,100 food handler cards in 2017. In 2018, a total of 2,156 restaurant inspections were conducted and 194 total systems were regulated by the county, of which we project an 88% completion rate, less than the desired rate of 90%.

Key Performance Measure

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actuals as of 12/31/18	FY 19-20 Target
RESULT	Percent of routine licensed facility inspections completed within the year. ¹	95%	90%	90%	88%	90%

¹ This measure has been slightly modified from the original MFR plan.

Program includes:

Mandated Services ☐ Y

Shared Services ☐ N

Grant Funding ☐ Y

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation **Mandated Services:**
Environmental Health Services

Grant Funding:

Federal Funding:

\$3,000 - Association of Food and Drug Officials (AFDO) Training Grant
\$40,093 - PE50 Safe Drinking Water Program

State Funding:

\$100,283 - PE50 Safe Drinking Water Program



Public Health Division

Environmental Health Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	-	-	-	-	0%
Licenses & Permits	1,020,013	1,091,717	1,109,928	1,077,730	1,382,742	272,814	24.6%
Federal Grants & Revenues	118,770	90,762	100,283	103,283	103,283	3,000	3.0%
State Grants & Revenues	31,458	47,192	47,192	47,192	47,192	-	0%
Charges for Service	75,082	30,083	47,963	47,910	104,165	56,202	117.2%
Other Revenues	17,864	2,011	-	35	-	-	0%
Interfund Transfers	-	62,153	-	42,926	-	-	0%
Operating Revenue	1,263,187	1,323,918	1,305,366	1,319,076	1,637,382	332,016	25.4%
Total Rev - Including Beginning Bal	1,263,187	1,323,918	1,305,366	1,319,076	1,637,382	332,016	25.4%
Personnel Services	770,290	848,661	851,883	895,833	1,128,324	276,441	32.5%
Materials & Services	208,308	139,784	74,405	110,529	100,301	25,896	34.8%
Indirect Costs (Internal Dept Chgs)	101,748	134,186	205,857	191,742	207,380	1,523	0.7%
Cost Allocation Charges	124,752	152,783	123,220	98,737	151,906	28,686	23.3%
Operating Expenditure	1,205,098	1,275,414	1,255,365	1,296,841	1,587,911	332,546	26.5%
Special Payments	58,184	64,653	50,000	22,235	49,471	(529)	-1.1%
Total Exp - Including Special Categories	1,263,282	1,340,067	1,305,365	1,319,076	1,637,382	332,017	25.4%
General Fund Support (if applicable)	-	62,153	-	42,926	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	9.60	9.60	9.60	10.10	10.10	0.50	5.2%
Full Time Equiv Pos (FTE) Filled at Yr End	8.10	9.60		9.10	-		
Full Time Equiv Pos (FTE) Vacant at Yr End	1.50	-		1.00	-		

Significant Issues and Changes

In FY 19-20 we are projecting a licensing fee increase to cover the full costs of services provided by the Environmental Health program; this increase is reflected in the fee revenue above.

In FY 19-20 we will be filling our vacant Environmental Health Specialist 1 FTE.



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Social Services Division

Division Purpose Statement

The purpose of the Social Services Division is to provide case management, financial support, information and referral, meaningful opportunities, and advocacy services to older adults, people with disabilities, Veterans, low income and houseless persons so they can meet their basic needs, receive benefits they have earned, have choice in their life decisions and successfully engage in their community.

Health, Housing and Human Services Department

Richard Swift - Director

Vacant - Deputy Director

FTE 559.52

Total Request \$ 151,063,348

General Fund Support \$ 11,649,385

Social Services Division

Brenda Durbin -

Division Director

Total Request

\$34,365,502

Gen Fund \$ 3,097,598

Administration

FTE 15.0

Total Request

\$6,376,251

Gen Fund \$ 409,024

Housing Support

FTE 16.23

Total Request

\$6,266,570

Gen Fund \$ 1,997,922

Developmental Disabilities

FTE 67.06

Total Request

\$10,980,142

Gen Fund \$ -

Oregon Project Independence

FTE 4.4

Total Request

\$685,695

Gen Fund \$ -

Volunteer Connection

FTE 9.40

Total Request

\$1,976,506

Gen Fund \$ 108,323

Aging and Disability Resource Connection

FTE 6.6

Total Request

\$2,544,746

Gen Fund \$ -

Veterans Services

FTE 5.27

Total Request

\$867,520

Gen Fund \$ 582,329

Energy Assistance

FTE 9.0

Total Request

\$4,668,072

Gen Fund \$ -



Social Services Division

Administration Program

Purpose Statement

The purpose of the Social Services Administration Program is to provide contract and grant coordination, compliance and quality management oversight, budget control and fiscal management, personnel, and general support services to Social Services management and staff and other key internal and external stakeholders so they can provide high quality services to the County's vulnerable residents.

Performance Narrative

The Administration Program is responsible for managing a \$34 million dollar budget comprised of 80 different funding sources. The program oversees over 100 contracts, processes over 6,000 invoices and payments, and assists thousands of clients in the reception area each year. The Administrative Services program provides the essential infrastructure required for the programs and for our community partners to be able to provide direct client services. Many Social Services programs are subject to regular program audits. These audits often include an element of fiscal review, including checks and balances. Program audits with no fiscal findings show that we are successfully administering public funds in a responsible and transparent way. During FY 17-18 the division had no fiscal findings.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18) ¹	FY 19-20 Target
RESULT	Percentage of vouchers/invoices processed within 30 days.	New	100%	100%	-	100%
RESULT	Percentage of audits that result in zero fiscal findings.	New	100%	100%	-	100%
OUTPUT	Number of contracts processed.	New	102	-	-	-
OUTPUT	Number of walk-ins and appointments seen at reception.	New	11,098	-	-	-
OUTPUT	Number of rides provided by Mt. Hood Express.	66,167	67,074	69,000	34,677	72,029
RESULT	Percentage of contracts (new and renewals) processed within 45 days of request. ²	-	New	Discontinue ²		

¹ Many measures are only reported once per fiscal year without mid-year actuals or projections available.

² After a review of the relevancy of Administrative Services measures as they relate to Social Services, this measure was slated to be removed. Social Services may adopt a median days version along with contract specialists from other H3S divisions.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	Most of the funding for Social Services Administration is derived from Indirect Rates charged to all of the grants that fund the programs operated by Social Services. This includes funds from the Developmentally Disabled Program, which is a shared service. The Mt. Hood Express funds are also included in this program area. Social Services has received funds to support the Mt. Hood Express for ten years. The required match for these funds is \$85,133, which is met with County General Fund and private donations.
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Social Services Division

Administration Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	855,186	1,023,953	1,064,524	1,064,524	1,209,302	144,778	13.6% 0%
Federal Grants & Revenues	310,511	301,249	940,481	389,539	1,097,971	157,490	16.7%
State Grants & Revenues	8,225	13,227	54,540	14,540	1,406,615	1,352,075	2479.1%
Local Grants & Revenues	-	-	-	-	-	-	0%
Charges for Service	1,592,686	1,679,082	1,999,764	1,999,764	2,073,340	73,576	3.7%
Fines & Penalties	-	-	-	-	-	-	0%
Other Revenues	90,901	197,946	333,350	264,692	179,999	(153,351)	-46.0%
Interfund Transfers	365,845	576,469	377,285	477,285	409,024	31,739	8.4%
Operating Revenue	2,368,168	2,767,973	3,705,420	3,145,820	5,166,949	1,461,529	39.4%
Total Rev - Including Beginning Bal	3,223,354	3,791,926	4,769,944	4,210,344	6,376,251	1,606,307	33.7%
Personnel Services	1,325,321	1,427,114	1,540,040	1,500,048	1,767,115	227,075	14.7%
Materials & Services	791,996	1,011,625	1,414,363	1,229,279	2,251,152	836,789	59.2%
Indirect Costs (Internal Dept Chgs)	71,209	83,694	115,175	115,175	132,318	17,143	14.9%
Cost Allocation Charges	224,879	231,215	214,359	214,359	221,523	7,164	3.3%
Capital Outlay	5,411	-	624,000	10,000	1,132,700	508,700	81.5%
Operating Expenditure	2,418,816	2,753,648	3,907,937	3,068,861	5,504,808	1,596,871	40.9%
Debt Service	-	-	-	-	-	-	0%
Special Payments	-	-	-	-	-	-	0%
Interfund Transfers	-	-	-	-	11,103	11,103	0%
Reserve for Future Expenditures	-	-	-	-	-	-	0%
Contingency	-	-	862,007	-	860,340	(1,667)	-0.2%
Total Exp - Including Special Categories	2,418,816	2,753,648	4,769,944	3,068,861	6,376,251	1,606,307	33.7%
General Fund Support (if applicable)	365,845	576,469	477,285	477,285	409,024	(68,261)	-14.3%
Full Time Equiv Pos (FTE) Budgeted	14.00	13.00	15.00	15.00	15.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	14.00	13.00	-	15.00	-	-	
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	

Significant Issues and Changes

Additional funding and more contracts with community partners continue to strain the capacity of the Administration Program. Social Services added one FTE to the the program in FY 18-19, which is helping to manage the increased workload. In FY 18-19 one additional position was added to support the operations of the new transit and transit planning programs funded by HB2017.



Social Services Division

Developmental Disabilities Program

Purpose Statement

The purpose of the Community Developmental Disabilities Program is to provide coordination of chosen home and community-based social services to individuals with intellectual and/or developmental disabilities so they can have control and choice over their own life and achieve their desired goals.

Performance Narrative

In FY 17-18, the Developmental Disabilities program achieved two significant goals. It fully met its requirements for the number of qualifying encounters conducted, which ensured full allocation of its funding from the state, and it reduced average case loads in both its adult and children teams to more effective levels.

The program continued to experience an upward trend in requests for eligibility determinations, the first step in accessing program services, indicating a growing need for its services in the county.

In FY 18-19, the program has implemented a new customer satisfaction survey distribution and collection process that is increasing its ability to assess program participant satisfaction. In the first two quarters of this year, 90% of survey respondents have reported that they feel they have control and choice over their lives.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of program participants who say they achieve their goals.	-	New	70%	75%	70%
OUTPUT	Number of individuals served	New	1,879	-	1,921	-
RESULT	Percentage of abuse allegations that are reported within 24 hours of first knowledge	New	93%	100%	-	100%
EFFICIENCY	Percentage of state-contracted qualifying encounters conducted	New	102%	100%	114%	100%

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation Clackamas County operates the program for people with Developmental and Intellectual Disabilities in partnership with the State of Oregon.



Social Services Division

Developmental Disabilities Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	831,499	1,073,399			3,000,000	3,000,000	0%
State Grants & Revenues	5,713,214	5,070,334	10,664,007	10,664,007	7,980,142	(2,683,865)	-25.2%
Other Revenues	74,344	970	-	-	-	-	0%
Interfund Transfers	30,000	-	-	-	-	-	0%
Operating Revenue	5,817,558	5,071,304	10,664,007	10,664,007	7,980,142	(2,683,865)	-25.2%
Total Rev - Including Beginning Bal	6,649,057	6,144,703	10,664,007	10,664,007	10,980,142	316,135	3.0%
Personnel Services	3,774,685	4,214,973	6,291,707	4,932,243	7,034,736	743,029	11.8%
Materials & Services	538,143	499,803	862,619	834,202	969,203	106,584	12.4%
Indirect Costs (Internal Dept Chgs)	818,335	864,099	1,314,015	1,230,348	1,298,693	(15,322)	-1.2%
Cost Allocation Charges	499,630	565,828	645,414	645,414	774,561	129,147	20.0%
Capital Outlay	-	-	5,000	21,800	-	(5,000)	-100.0%
Operating Expenditure	5,630,793	6,144,703	9,118,755	7,664,007	10,077,193	958,438	10.5%
Contingency	-	-	1,545,252	-	902,949	(642,303)	-41.6%
Total Exp - Including Special Categories	5,630,793	6,144,703	10,664,007	7,664,007	10,980,142	316,135	3.0%
General Fund Support (if applicable)	30,000	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	45.75	59.50	65.40	65.40	67.06	1.66	2.5%
Full Time Equiv Pos (FTE) Filled at Yr End	45.75	59.50		65.40			
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-		-	-		

Significant Issues and Changes

The Developmental Disabilities Program continues to add new clients at a rapid rate. New positions have been added to manage the workload, but a lack of qualified applicants is hindering the program's ability to fill these new positions. As newly created positions with higher classification are added to the program, most have been filled with current employees. This results in strong promotional paths for employees, and also creates additional vacancies that need to be filled.



Social Services Division

Volunteer Connection Program

Purpose Statement

The purpose of the Volunteer Connection Program is to create meaningful volunteer opportunities that increase the capacity to provide independent living supports to older adults and persons with disabilities, increasing or maintaining their livelihood and independence.

Performance Narrative

The Volunteer Connection Program offers meaningful volunteer opportunities that increase the county's capacity to provide independent living supports to older adults and persons with disabilities, increasing or maintaining their livelihood and independence. This program benefits both the residents who are seeking meaningful ways to contribute to the health of their community and to the residents who are in need of the multiple services the program provides.

Volunteer Connection is comprised of seven distinct programs: Evidence-Based Health Programming, Family Caregiver Support Program, Money Management Program, Retired Seniors Volunteer Program, Senior Companions Program, Senior Health Insurance Benefits Assistance, and Transportation Reaching People.

The program has been highly successful in delivering services using the cost effective model of volunteer service supported by a dedicated small staff. Volunteers logged more than 55,000 hours of donated work in FY 17-18 - the equivalent of 28 FTE in paid staff. Social Services relies on this dedicated cadre of skilled volunteers to deliver services to some of the county's most vulnerable residents. Keeping these volunteers interested and engaged in their work ensures that the division maintains a skilled volunteer corps ready to deliver quality services. Nearly 99% of volunteers surveyed responded that they felt their volunteer service is meaningful.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of volunteers who feel their service is meaningful.	91%	99%	95%	-	95%
OUTPUT	Number of volunteer hours worked	54,667	55,051	-	-	-
EFFICIENCY	Number of volunteer hours per Volunteer Connection FTE	New	5,345	-	-	-

Program includes:

Mandated Services	<input type="text" value="No"/>
Shared Services	<input type="text" value="No"/>
Grant Funding	<input type="text" value="Yes"/>

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	Grant	Length	Match & Source
	RSVP	Over 20 years	\$38,858 County General Fund
	Senior Medicare Patrol	Over 10 years	
	SHIBA	Over 10 years	
	Money Management/MHS	7 years	
	Oregon Money Management Program	5 years	
	Senior Companion Program	Over 20 years	\$61,521 (\$31,521 County General Fund; \$30,000 in kind)
	Special Needs Transportation	A number of grants are under the umbrella of SNT - some have been in effect for over 15 years, two are new in 16/17.	\$3,000 TriMet
	Community Services Block Grant	Over 25 years	



Social Services Division

Volunteer Connection Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	263,014	399,135	380,578	381,373	378,842	(1,736)	-0.5%
Federal Grants & Revenues	385,168	370,854	438,476	438,476	388,001	(50,475)	-11.5%
State Grants & Revenues	569,967	609,792	1,040,473	1,040,473	824,015	(216,458)	-20.8%
Local Grants & Revenues	311,617	284,769	274,715	274,715	206,669	(68,046)	-24.8%
Charges for Service	65,526	101,210	30,500	30,500	15,500	(15,000)	-49.2%
Other Revenues	35,578	31,632	50,558	52,850	55,156	4,598	9.1%
Interfund Transfers	125,375	107,394	132,117	132,117	108,323	(23,794)	-18.0%
Operating Revenue	1,493,231	1,505,651	1,966,839	1,969,131	1,597,664	(369,175)	-18.8%
Total Rev - Including Beginning Bal	1,756,245	1,904,786	2,347,417	2,350,504	1,976,506	(370,911)	-15.8%
Personnel Services	689,072	808,631	1,017,745	973,937	882,646	(135,099)	-13.3%
Materials & Services	357,970	395,768	946,087	600,662	536,249	(409,838)	-43.3%
Indirect Costs (Internal Dept Chgs)	24,237	38,994	29,525	29,525	24,472	(5,053)	-17.1%
Cost Allocation Charges	-	-	24,086	24,086	26,929	2,843	11.8%
Capital Outlay	7,758	-	5,000	22,660	-	(5,000)	-100.0%
Operating Expenditure	1,079,037	1,243,393	2,022,443	1,650,870	1,470,296	(552,147)	-27.3%
Special Payments	239,492	273,673	324,974	324,974	333,940	8,966	2.8%
Contingency	-	-	-	-	172,270	172,270	0%
Total Exp - Including Special Categories	1,318,529	1,517,066	2,347,417	1,975,844	1,976,506	(370,911)	-15.8%
General Fund Support (if applicable)	125,375	107,394	132,117	132,117	108,323	(23,794)	-18.0%
Full Time Equiv Pos (FTE) Budgeted	10.80	9.60	9.40	9.40	9.40	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	10.80	9.60	-	9.40	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	-

Significant Issues and Changes

Recruiting new volunteers to ensure that the current programs can continue to operate is one of the key issues facing the Volunteer Connection. Most of the volunteer opportunities offered by the Volunteer Connection require significant training and time commitment. As older volunteers age out of volunteer service, identifying replacements continues to be a challenge. At the time the budget was developed the agency did not know the outcome of several Special Needs Transportation Grants. Since then we have received notice that we will be receiving \$145,000 additional dollars of state revenue which will reduce the -20.8% to -7% in state revenue line. The large negative change in the Materials & Services category is a result of moving prior year funds in the Oregon Money Management Program to the Contingency line.



Social Services Division

Veterans Service Program

Purpose Statement

The purpose of the Veterans Service Program is to provide Veterans Affairs claims consultation and representation services to Clackamas County Veterans and their eligible dependents so they can obtain the maximum federal and state benefits to which they are entitled.

Performance Narrative

Clackamas County accredited Veterans Service Officers expedite access to needed benefits and increase the positive outcome of benefit claims, appeals and application for veterans. In FY 17-18 the office filed 814 claims. The measure tracking the dollar amount of new claims is reported on a two-year lag to allow as many claims as possible to move through the long initial review and, if needed, appeal process. This lag provides a more accurate outcome of the office's work. As of August 2018, the amount of benefits generated from claims submitted during FY 16-17 was more than \$11 million. This is a significant, ongoing amount that will continue to benefit veterans and the local economy each year. Clackamas County provides significant financial support to the Veterans Office. Those investments result in a \$18.09 return for every \$1 of county funding.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Amount of new claim dollars granted to Clackamas County Veterans.	\$11,073,356	TBD ¹	\$10,000,000	-	\$10,000,000
OUTPUT	Number of claims filed.	1,009	814	-	-	-
EFFICIENCY	Return on Investment: Claim dollars generated for every dollar spent on the Veterans Service Office.	\$18.09	TBD ¹	-	-	-

¹ Claim dollars are reported on a two-year lag.

Program includes:

Mandated Services	<input type="text" value="No"/>
Shared Services	<input type="text" value="No"/>
Grant Funding	<input type="text" value="Yes"/>

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	The County Veterans Service Office receives a grant from the Oregon Department of Veterans Affairs that covers 32% of the cost of the service. County General Fund supplies 68% of the funds required to operate the service. The program has a \$45,844 maintenance of effort requirement, which is included in the County General Fund allotment.
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Social Services Division

Veterans Service Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	-	89,000	89,000	-	(89,000)	-100.0%
State Grants & Revenues	183,375	281,680	285,191	285,191	285,191	-	0%
Interfund Transfers	470,427	477,363	498,086	498,086	582,329	84,243	16.9%
Operating Revenue	653,802	759,043	783,277	783,277	867,520	84,243	10.8%
Total Rev - Including Beginning Bal	653,802	759,043	872,277	872,277	867,520	(4,757)	-0.5%
Personnel Services	424,112	470,041	633,697	633,697	653,640	19,943	3.1%
Materials & Services	45,996	46,415	68,396	68,396	49,610	(18,786)	-27.5%
Indirect Costs (Internal Dept Chgs)	85,419	89,148	108,365	108,365	99,214	(9,151)	-8.4%
Cost Allocation Charges	56,468	63,888	61,819	61,819	65,056	3,237	5.2%
Operating Expenditure	611,995	669,492	872,277	872,277	867,520	(4,757)	-0.5%
Total Exp - Including Special Categories	611,995	669,492	872,277	872,277	867,520	(4,757)	-0.5%
General Fund Support (if applicable)	470,427	477,363	498,086	498,086	582,329	84,243	16.9%
Full Time Equiv Pos (FTE) Budgeted	4.20	4.20	5.27	5.27	5.27	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	4.20	4.20	-	5.27	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	-

Significant Issues and Changes

Temporary staffing was added to the Veterans Office in FY 18-19 to increase outreach efforts and to accomplish one-time administrative tasks.



Social Services Division

Housing Support Program

Purpose Statement

The purpose of the Housing Support Program is to provide housing stabilization and supportive services to people who are homeless or at risk of becoming homeless so they can obtain and maintain permanent housing.

Performance Narrative

The housing crisis in Clackamas County is real, and the demand for services far outpaces availability. The Social Services Housing programs are operating at capacity, serving more than 630 households and 1,047 people in FY 17-18. An additional 1,172 households are awaiting services.

Those served are achieving positive outcomes, with more than 84% of participants exiting our permanent supportive housing, rapid rehousing and transitional housing programs retaining their housing six months post program completion.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of households who have retained permanent housing six months after program completion.	88%	84%	65%	-	65%
OUTPUT	Number of households served.	635	639	-	-	-
DEMAND	Number of households on the CHA (Coordinated Housing Access) waitlist.	New	1,172	-	-	-

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	Grant	Length	Match & Source
	Homeless Count	Over 10 years	
	Veterans Rental Assistance	Three years	
	Coordinated Housing Access	Four years	\$7,982 CDBG Housing Rights & Resources
	Housing our Heros	Three years	\$82,862 (\$31,439 County General Fund; \$12,636 EHA; \$38,787 EHA Vets Document Recording Fee revenue)
	Housing Vets First	Four years	
	Public Housing Case Management	Three years	
	Hope 2	6 years	\$18,242 CSBG
	Hope 1	Over 10 years	\$69,357 EHA
	Jackson Street	Three years	\$16,000 Jackson Reserves
	Housing our Families	Three years	\$42,364 EHA
	Community Services Block Grant (CSBG)	Over 25 years	
	State Homeless Assistance Program	Over 20 years	
	Emergency Housing Account (EHA)	Over 20 years	
	Bridges to Housing	9 years	
	Rent Well	Over 10 years	\$30,812 EHA
	Rent Well Corrections	Three years	
	Housing Stabilization Program	Over 15 years	
	Housing Rights & Responsibilities	Over 15 years	\$28,000 EHA



Social Services Division

Housing Support Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	323,634	467,062	417,596	418,915	346,834	(70,762)	-16.9% 0%
Federal Grants & Revenues	915,397	1,100,978	1,359,845	1,252,712	1,310,343	(49,502)	-3.6%
State Grants & Revenues	1,016,535	806,164	2,801,609	2,423,359	1,340,931	(1,460,678)	-52.1%
Local Grants & Revenues	24,133	7,575	13,004	200	-	(13,004)	-100.0%
Charges for Service	553,563	869,387	1,144,452	1,117,534	1,010,540	(133,912)	-11.7%
Other Revenues	6,750	21,789	-	-	-	-	0%
Interfund Transfers	1,776,027	1,745,626	2,292,997	1,947,997	2,257,922	(35,075)	-1.5%
Operating Revenue	4,292,405	4,551,519	7,611,907	6,741,802	5,919,736	(1,692,171)	-22.2%
Total Rev - Including Beginning Bal	4,616,039	5,018,581	8,029,503	7,160,717	6,266,570	(1,762,933)	-22.0%
Personnel Services	1,249,076	1,367,342	2,004,811	1,834,654	1,994,590	(10,221)	-0.5%
Materials & Services	1,947,653	2,285,046	4,932,126	3,926,624	3,341,831	(1,590,295)	-32.2%
Indirect Costs (Internal Dept Chgs)	410,856	467,218	669,975	625,128	512,205	(157,770)	-23.5%
Cost Allocation Charges	298,500	345,925	262,160	262,160	272,973	10,813	4.1%
Capital Outlay	17,889	-	-	-	-	-	0%
Operating Expenditure	3,923,974	4,465,531	7,869,072	6,648,566	6,121,599	(1,747,473)	-22.2%
Special Payments	124,295	116,879	93,316	93,316	93,316	-	0%
Contingency	-	-	67,115	-	51,655	(15,460)	-23.0%
Total Exp - Including Special Categories	4,048,269	4,582,410	8,029,503	6,741,882	6,266,570	(1,762,933)	-22.0%
General Fund Support (if applicable)	1,776,027	1,624,026	1,947,997	1,947,997	1,997,922	49,925	2.6%
Full Time Equiv Pos (FTE) Budgeted	12.80	13.30	16.23	16.23	16.23	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	12.80	13.30	-	16.23	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	-

Significant Issues and Changes

The 52% reduction in the State Grant Revenue line is due to the loss of \$782,107 in one time funding from the State of Oregon for a Rapid Rehousing program for homeless families. Additional reductions are due to the fact that the State funds are received over a two year period. As is often the case, expenditures in the first year of the biennium fall below the 50% of the two-year allocation, resulting in an increase in funding available for the second year of the biennium. Social Services will use other funds to provide a continuing level of service to offset this reduction.



Social Services Division

Oregon Project Independence Program

Purpose Statement

The purpose of the Oregon Project Independence Program is to provide needs assessment, information, service coordination, and advocacy services to persons 60 years of age or older with physical or cognitive challenges who meet eligibility criteria so they can eliminate or reduce risks to their safety and independence.

Performance Narrative

In FY 17-18, OPI successfully provided 250 older adults with the supports they needed to live independently and remain safe for as long as possible. Demand for OPI services in the community remained high, with a total 618 unduplicated people listed on the program waitlist at some point during the fiscal year.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of clients who did not transition to Medicaid services when exiting the program.	67%	76%	65%	79%	65%
OUTPUT	Number of clients served	165	250	-	241	-
DEMAND	Number of potential clients on waitlist	402	618	-	417	-

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation Oregon Project Independence is funded by State General Funds. These funds have been received for over 30 years.



Social Services Division

Oregon Project Independence Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	67,106	50,130	42,493	42,493	20,000	(22,493)	-52.9%
Federal Grants & Revenues	(7,914)	-	-	-	-	-	0%
State Grants & Revenues	449,505	467,158	830,000	552,080	665,695	(164,305)	-19.8%
Other Revenues	9,845	8,715	-	-	-	-	0%
Operating Revenue	451,436	475,873	830,000	552,080	665,695	(164,305)	-19.8%
Total Rev - Including Beginning Bal	518,542	526,003	872,493	594,573	685,695	(186,798)	-21.4%
Personnel Services	213,479	310,806	424,380	384,380	426,742	2,362	0.6%
Materials & Services	225,147	172,705	426,155	190,193	222,200	(203,955)	-47.9%
Indirect Costs (Internal Dept Chgs)	29,783	-	21,958	-	36,753	14,795	67.4%
Operating Expenditure	468,409	483,511	872,493	574,573	685,695	(186,798)	-21.4%
Total Exp - Including Special Categories	468,409	483,511	872,493	574,573	685,695	(186,798)	-21.4%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	3.00	3.50	4.40	4.40	4.40	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	3.00	3.50	-	4.40	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	-

Significant Issues and Changes

The lack of homecare workers is impacting the ability of the OPI program to rapidly implement plans for new clients. Additional reductions are due to the fact that the State funds are received over a two year period. As is often the case, expenditures in the first year of the biennium fall below the 50% of the two-year allocation, resulting in an increase in funding available for the second year of the biennium.



Social Services Division

Aging and Disability Resource Connection Program

Purpose Statement

The purpose of the Aging and Disability Resource Connection Program is to provide needs assessment, information, service coordination, and advocacy services to older adults, persons with disabilities, vulnerable individuals, and other interested parties so they can get the support they need to achieve their desired outcomes.

Performance Narrative

The Aging and Disability Resource Connection Program is a valuable information and referral resource for Clackamas older adults. However, the program experienced a slight decrease in consumer use in FY 17-18. This is due in part to the lack of dedicated staff and resources to conduct community outreach to ensure residents are aware of the programming available and how to access it. The program has added a temporary position, as of February 2019, to conduct outreach, which is anticipated to increase program use for the final third of FY 18-19.

The Care Transitions program, which is a partnership with Providence hospital systems, saw an increase in program participants from 105 in FY 16-17 to 327 in FY 17-18. This is a highly successful program evidence-based program that assists high risk participants from being readmitted to the hospital following discharge.

In the three programs that involve multiple contacts with clients, almost 84% of participants achieved their goals in FY 17-18, exceeding target completion for all three programs.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of people whose goals have been met.	New	84%	75%	-	75%
OUTPUT	Number of contacts fielded by ADRC Information & Referral.	2,410	2,387	-	1,103	-
OUTPUT	Number of people served.	2,771	2,973	-	-	-

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation The Information and Referral function of the ADRC is funded by two federal grants, the Older Americans' Act and the Community Services Block Grant. These funds have been received by the agency for over 30 years. The required match is \$276,071, \$211,671 of which is in kind and \$64,400 is County General Fund. Other component programs of the ADRC are more recent, and are detailed below.

Grant	Length
Care Transitions	Four years
Options Counseling	Five years
Older Americans Act	Over 25 years
Community Services Block Grant	Over 25 years



Social Services Division

Aging and Disability Resource Connection Program

Budget Summary

	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	138,738	112,756	69,352	69,352	33,000	(36,352)	-52.4%
Federal Grants & Revenues	1,820,356	1,573,320	1,883,713	1,879,107	2,007,968	124,255	6.6%
State Grants & Revenues	230,945	224,477	363,481	254,481	215,309	(148,172)	-40.8%
Local Grants & Revenues	10,000	62,500	99,376	69,376	169,942	70,566	71.0%
Charges for Service	-	-	118,527	-	118,527	-	0%
Other Revenues	29,370	-	-	-	-	-	0%
Interfund Transfers	15,450	-	-	-	-	-	0%
Operating Revenue	2,106,121	1,860,297	2,465,097	2,202,964	2,511,746	46,649	1.9%
Total Rev - Including Beginning Bal	2,244,859	1,973,053	2,534,449	2,272,316	2,544,746	10,297	0.4%
Personnel Services	574,046	565,190	897,044	688,929	892,914	(4,130)	-0.5%
Materials & Services	885,575	734,380	950,117	893,559	982,797	32,680	3.4%
Indirect Costs (Internal Dept Chgs)	116,708	82,820	126,164	95,704	40,911	(85,253)	-67.6%
Cost Allocation Charges	-	-	9,957	9,957	68,238	58,281	585.3%
Operating Expenditure	1,576,329	1,382,390	1,983,282	1,688,149	1,984,860	1,578	0.1%
Special Payments	515,869	521,313	551,167	551,167	559,886	8,719	1.6%
Total Exp - Including Special Categories	2,092,198	1,903,703	2,534,449	2,239,316	2,544,746	10,297	0.4%
General Fund Support (if applicable)	15,450	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	5.00	5.00	6.60	6.60	6.60	0.00	0%
Full Time Equiv Pos (FTE) Filled at Yr End	5.00	5.00	-	6.60	-	-	-
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	-

Significant Issues and Changes

In FY 18-19 Social Services entered into a contract to offer the Veterans Directed Home and Community Based Services program. The program provides in-home supports that allow older veterans to access the services they need to remain living independently and safely in their own home. Funding for the program originates at the Veterans Administration, is made available to Social Services via a contract with Multnomah County, and is reflected in the Local Grants revenue line item.



Social Services Division

Energy Assistance Program

Purpose Statement

The purpose of the Energy Assistance Program is to provide eligibility determination, financial assistance, and education services to income eligible households in Clackamas County so they can reduce their energy expenses.

Performance Narrative

In FY 17-18, the Energy Assistance program continued to implement creative strategies to ensure that as many households as possible could benefit from the program. Through extensive outreach, effective education and mobile enrollment, the program continued to achieve significant outcomes, including:

- Increased use of the program prior to utility shutoff (which saves money);
- Increased number of households served; and
- Increased use of the program by users who are seniors and/or people living with a disability.

Key Performance Measures

		FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Target	FY 18-19 Actual as of (12/31/18)	FY 19-20 Target
RESULT	Percentage of households who receive assistance prior to energy shutoff.	94%	96%	85%	-	90%
RESULT	Percentage of households that are first-time assistance recipients.	8%	6%	-	-	-
OUTPUT	Dollars paid to alleviate energy costs.	\$3,367,850	\$3,925,794	-	-	-
EFFICIENCY	Number of payments made to restore service. ¹	535	454	-	-	-

¹ Fewer payments to restore service is a gauge of program efficiency because restoring service is expensive.

Program includes:

Mandated Services

Shared Services

Grant Funding

Explain all "Yes" boxes below

For help with shared services, see AOC Shared State-County Services page on intranet

If grant funding, include length of grant and any match requirement (w/funding source)

Explanation	Low Income Household Energy Assistance Program (LIHEAP)	Over 25 years
	Oregon Energy Assistance Program (OEAP)	Over 10 years
	Oregon Low Income Gas Assistance Program (OLGA)	Over 15 years



Social Services Division

Energy Assistance Program

Budget Summary

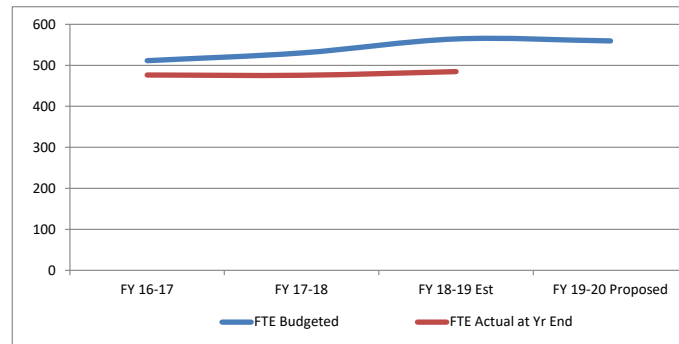
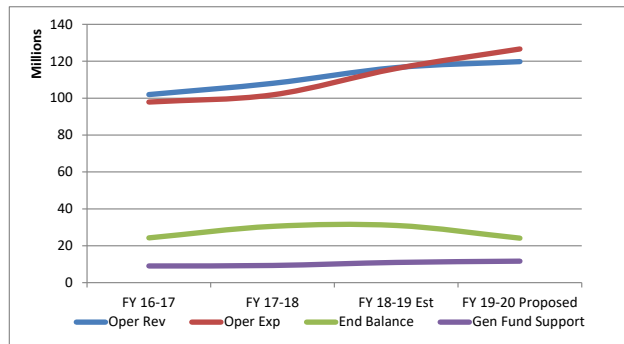
	FY 16-17 Actual	FY 17-18 Actual	FY 18-19 Amended Budget	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	-	12,859	-	-	-	-	0%
Federal Grants & Revenues	1,312,986	1,707,909	1,601,210	1,601,210	1,649,022	47,812	3.0%
State Grants & Revenues	2,719,766	2,881,320	3,514,744	3,513,994	2,981,891	(532,853)	-15.2%
Local Grants & Revenues	38,977	42,535	33,757	33,757	37,159	3,402	10.1%
Operating Revenue	4,071,729	4,631,764	5,149,711	5,148,961	4,668,072	(481,639)	-9.4%
Total Rev - Including Beginning Bal	4,071,729	4,644,623	5,149,711	5,148,961	4,668,072	(481,639)	-9.4%
Personnel Services	666,021	732,071	997,150	996,400	1,015,598	18,448	1.9%
Materials & Services	3,183,702	3,688,368	3,892,070	3,892,070	3,390,368	(501,702)	-12.9%
Indirect Costs (Internal Dept Chgs)	135,913	132,631	164,400	164,400	158,682	(5,718)	-3.5%
Cost Allocation Charges	72,288	85,104	87,391	87,391	94,724	7,333	8.4%
Operating Expenditure	4,057,924	4,638,174	5,141,011	5,140,261	4,659,372	(481,639)	-9.4%
Special Payments	1,645	6,469	8,700	8,700	8,700	-	0%
Total Exp - Including Special Categories	4,059,569	4,644,643	5,149,711	5,148,961	4,668,072	(481,639)	-9.4%
General Fund Support (if applicable)	-	-	-	-	-	-	0%
Full Time Equiv Pos (FTE) Budgeted	7.00	6.00	9.00	9.00	9.00	-	0%
Full Time Equiv Pos (FTE) Filled at Yr End	7.00	6.00	-	9.00	-	-	
Full Time Equiv Pos (FTE) Vacant at Yr End	-	-	-	-	-	-	

Significant Issues and Changes

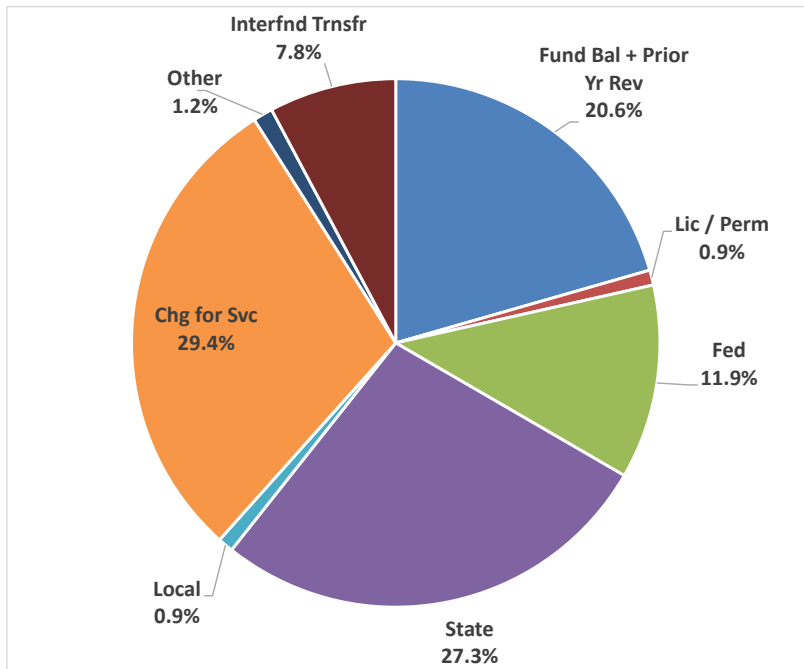
No significant issues or changes

**Health Housing & Human Services All Funds Combined
Summary of Revenue and Expense**

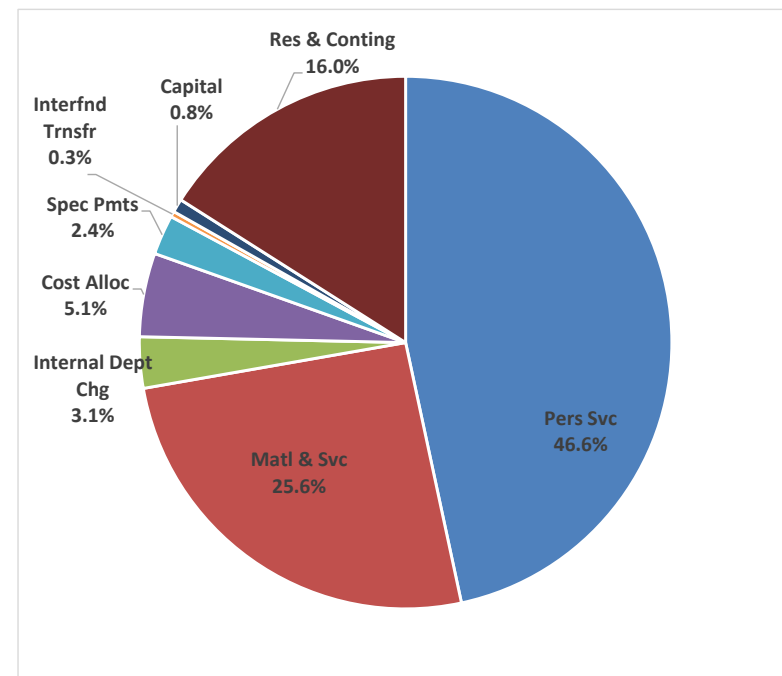
	FY 16-17	FY 17-18	FY 18-19 Amended Budgeted	FY 18-19 Projected Year End	FY 19-20 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Balance	20,223,886	24,269,906	30,509,366	30,509,367	30,969,301	459,935	1.5%
Prior Year Revenue	2,699,882	4,525,517	438,980	784,215	25,868	-413,112	-94.1%
Taxes	0	0	0	0	0	0	0%
Licenses & Permits	1,020,013	1,091,717	1,109,927	1,077,730	1,382,742	272,815	24.6%
Federal Grants & Revenues	14,711,308	14,438,296	17,748,301	15,492,193	17,929,038	180,737	1.0%
State Grants & Revenues	36,615,276	37,157,066	47,077,082	45,064,783	41,164,642	-5,912,440	-12.6%
Local Grants & Revenues	2,873,473	2,223,223	2,523,210	2,479,408	1,429,201	-1,094,009	-43.4%
Charges for Service	33,775,713	37,079,930	41,016,537	37,974,509	44,315,343	3,298,806	8.0%
Fines & Penalties	0	0	0	0	0	0	0%
Other Revenues	892,675	1,737,385	834,903	1,964,680	1,811,621	976,718	117.0%
Interfund Transfers	9,342,254	9,770,392	12,043,891	11,720,891	11,735,592	-308,299	-2.6%
Operating Revenue	101,930,594	108,023,526	122,792,831	116,558,409	119,794,047	-2,998,784	-2.4%
% Change	NA	6.0%	13.7%	7.9%	2.8%		
Personnel Services	49,409,394	52,782,635	65,448,749	58,702,972	70,307,987	4,859,238	7.4%
Materials & Services	33,358,858	33,002,553	46,804,163	40,693,560	38,613,299	-8,190,864	-17.5%
Indirect Costs (Internal Dept Chgs)	3,365,416	4,005,140	5,288,058	4,618,193	4,682,635	-605,423	-11.4%
Cost Allocation Charges	5,996,119	6,735,605	6,747,444	6,747,444	7,653,868	906,424	13.4%
Debt Service	0	1,031	0	0	0	0	0%
Special Payments (other governments & agencies)	5,424,180	4,660,106	4,104,074	4,187,954	3,639,660	-464,414	-11.3%
Interfund Transfers	233,886	433,761	968,023	968,023	519,367	-448,656	-46.3%
Capital Outlay	96,723	163,233	734,000	154,460	1,232,700	498,700	67.9%
Operating Expenditure	97,884,576	101,784,064	130,094,511	116,072,606	126,649,516	-3,444,995	-2.6%
% Change	NA	4.0%	27.8%	14.0%	9.1%		
Reserve for Future Expenditures	0	0	8,795,657	0	9,666,103	870,446	9.9%
Contingency	0	0	14,412,029	0	14,447,729	35,700	0.2%
Total Expenditure	97,884,576	101,784,064	153,302,197	116,072,606	150,763,348	-2,538,849	5.2%
Ending Balance (if applicable) (includes Reserve & Contingency)	24,269,904	30,509,368	23,207,686	30,995,170	24,113,832	906,146	3.9%
General Fund Support (if applicable)	9,045,368	9,316,631	10,965,226	10,965,226	11,649,385	684,159	6.2%
Full Time Equiv Positions (FTE) Budgeted	511.4	530.3	564.4		559.5	-4.9	-0.9%
Full Time Equiv Positions (FTE) Filled at Yr End	476.4	475.8		501.8			
Full Time Equiv Positions (FTE) Vacant at Yr End	35.0	54.5		62.6			



Health Housing & Human Services All Funds Combined FY 19-20 Proposed Budget



Resources



Requirements