

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS

Policy Session Worksheet

Presentation Date: 04/28/2020 **Approx. Start Time:** 2:30 pm **Approx. Length:** 30 min.

Presentation Title: DTD Fee Change Proposals – FY 2020/2021

Department: Transportation & Development

Presenters: Dan Johnson, Director - DTD; Diedre Landon, Admin. Services Manager - DTD

Other Invitees: Cheryl Bell, Assistant Director – DTD; Jennifer Hughes, Planning Director – DTD; Richard Nys, Engineering Development Review Supervisor – DTD; Erik Englebert, Septic & Onsite Wastewater Supervisor – DTD; Ellen Rogalin, Community Relations Specialist, Snr. – PGA

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

We are seeking preliminary approval of fee modifications to the Department of Transportation & Development (DTD) fee schedule to be implemented for the Fiscal Year 2020/2021 budget.

EXECUTIVE SUMMARY:

Each year, the Board of County Commissioners sets fees and fines when it adopts the budget for the coming fiscal year. This is the annual review of proposed changes to DTD fees. The Board's early review and preliminary approval of proposed fees and fines allows DTD to integrate those proposals into requested budgets submitted to the County Administrator.

DTD is proposing three types of revisions that will:

1. Update descriptions and authorizing legislation through some housekeeping modifications;
2. Cover rising actual costs and increase cost recovery; and
3. Apply consumer price index (CPI) adjustments, per county ordinance.

1. Proposed Housekeeping Modifications (Attachment 1)

There were a number of instances where work groups wanted to update fee descriptions and reorganize the adopted fee table for clarity. During this review we also saw some outdated references to authorizing legislation, which we are offering updates for.

2. Proposed New and Revised Fees

We track employee time against permits through our Job Cost system, and have historically reviewed these costs against current application fees to improve the **process cost recovery** of permits within this program. We then propose fee increases based off of that data; however, while we are still providing these comparisons (where available) we have chosen to review the **permit cost recovery** for Engineering and Land Use Planning through a different lens this year.

In the case of copies and research fees, we found that workgroups had adopted a variety of fees and we would like to standardize the fee so that each work group in the department is charging customers the same amount.

➤ **Engineering Development Review (Attachment 2, Page 1):**

We reviewed the specific tasks required to process each of the different Engineering permits and used this to establish a baseline estimate of time spent on each application. Tasks range from processing the permit application through the formal inspection of the work. The baseline for the Engineering permits includes average time we estimate is spent by a Permits Specialist or Permits Technician and the minimum time we would expect an Engineering Technician to spend. If the Board’s goal is full cost recovery at the permit level, then it seems that at a minimum, we should propose to increase all fees to the applicable baseline.

➤ **Land Use Planning (Attachment 2, Pages 1-4):**

The Land Use Planning program averages 26% **programmatic cost recovery** through Licenses/Permits and Charges for Services. This program receives General Fund support to help subsidize the public service function, where we averaged 38 customer interactions for each land use application submitted during FY 2018/2019 (514 Permits: 20,002 Customer Inquiries).

This demonstrates that many of the citizen inquiries we respond to do not result in a formal land use application, making **programmatic cost recovery** through application fees more challenging. Washington County is able to achieve just under 60% **programmatic cost recovery** for their Land Use Planning program, through their Licenses/Permits and Charges for Services, but as you will see from the provided fee comparisons, the current Washington County permit fees are markedly higher than even our proposed FY 2020/2021 increases.

We sorted land use applications by the applicable review process and used this to establish a baseline estimate of time spent on applications in each category. This baseline includes average time we estimate is spent by a Permits Specialist or Administrative Specialist 2 and the minimum time we would expect a Planner to spend. More complex or contentious applications would require more Planner time than the minimum, and this is reflected currently in some of the fees set higher than the baseline.

Land Use Application Type	Assumptions	Baseline Cost
Type I	Permits Specialist (1 hour) + Planner (2 hours)	\$315
Type II (Minimally Complex)	Permits Specialist (2.5 hours) + Planner (5 hours)	\$785
Type II (Moderately Complex)	Permits Specialist (2.5 hours) + Planner (6.5 hours)	\$960
Type II (Highly Complex)	Permits Specialist (2.5 hours) + Planner (8.5 hours)	\$1,195
Type III (Hearings Officer)	Permits Specialist (5 hours) + Planner (20 hours)	\$2,740

Type III (Planning Commission/Board of County Commissioners)	Permits Specialist (1 hour) + Administrative Specialist 2 (10.5 hours) + Planner (35 hours)	\$5,280
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If the Board's goal is full cost recovery at the permit level, then it seems that at a minimum, we should propose to increase all fees to the applicable baseline. This will also help the County achieve a more logical system of fees than the one we have currently.

➤ **Plumbing (Attachment 2, Page 5):**

The calculated fees for remote structures with long water lines exceeded any reasonable amount of staff time that we would have to inspect the lines; we want to better cover our costs, and not overcharge for these services, so we are proposing an adjusted structure for these fees.

➤ **Septic & Onsite Wastewater (Attachment 2, Page 6):**

We are proposing a compliance recovery fee that would be charged on code violations when we are charged with permitting systems after the fact. We are also requesting an increase to the "Annual Report Evaluation for a Holding Tank" because the current rate of \$35 does not capture the staff time necessary for this process.

➤ **Dog Services (Attachment 2, Page 7):**

We are repealing the rescue entity fee (as rescue entities are now being handled by the state per SB 883). We are proposing a fee for "other surgery or procedure under sedation" such as a dental cleaning or mass removal (this is not something we plan to do as a service to the general public, but a way for cost recovery when the procedure has to be performed).

3. Transportation System Development Charges - SDCs (Attachment 2, Page 5; Attachment 3):

Implement the annual Consumer Price Index (CPI) adjustment on existing fees, per county ordinance.

Proposed modifications to the fee table will add new land use categories and apply the annual Consumer Price Index (CPI) adjustment to accommodate a proposed tiered residential TSDC rate. These changes would only go into effect on July 1, 2020, if the tiered rates are approved by the Board in April 2020.

DETAILS IN ATTACHMENTS:

- Attachment 1: proposed HOUSEKEEPING edits, changing existing descriptions and authorizing legislation.
- Attachment 2: proposed FEE modifications, rationale, comparisons and job costing details.
- Attachment 3: a DRAFT TSDC rate table with the CPI adjustment applied to existing rates.

- Attachment 4: a 10-year adjustment history of each fee proposed for modification. (Since only certain fees are modified each year, this table shows the history of when these particular fees were last amended.)

FINANCIAL IMPLICATIONS (current year and ongoing):

Is this item in your current budget? YES NO (Changes effective 07/01/2020.)

(Fee and fine changes respond to constituent and market forces and demands as well as local, state, or other regulatory changes. Annual adjustments allow departments to keep pace with economic changes.)

STRATEGIC PLAN ALIGNMENT:

- How does this item align with your Department's Strategic Business Plan goals?

The development and permitting functions support the DTD mission to *provide transportation maintenance and construction, land use planning, permitting ... to residents, property owners, businesses and the traveling public so they and future generations can experience and invest in a safe, well-designed and livable community.* Improved cost recovery ensures our ability to continue providing these services in a timely manner.

- How does this item align with the County's Performance Clackamas goals?
 - *Improved descriptions and authorizing legislation will increase trust with citizens who are reviewing the adopted fee table. [Building public trust through good government.]*
 - *Increased cost recovery through development fees will allow for transparency in the budget. [Build public trust through good government.]*
 - *Adjusting the Transportation Development Charge rates each year to reflect changes to the regional CPI, ensures we are collecting the right amount of money to build the infrastructure improvements to support our growing region. [Building strong infrastructure.]*

LEGAL/POLICY REQUIREMENTS:

Unless otherwise delegated, the Board of County Commissioners establishes fees and fines as part of the annual budget adoption process.

PUBLIC/GOVERNMENTAL PARTICIPATION:

The Budget Committee meets for several days of review and hearings in the spring. Fees and fines are at that point integrated into the Administrator's Proposed Budget and subject to further review. The Board of County Commissioners formally sets the fees and fines at the budget adoption hearing in June. The public is notified about proposed fee and fine changes before they become effective.

OPTIONS:

1. Approve the proposed fees, effective July 1, 2020, recognizing that this still provides a General Fund subsidy for public service.

2. Approve the proposed fees, effective January 1, 2021, recognizing that this still provides a General Fund subsidy for public service.
3. Provide further direction to DTD regarding proposed fees.

RECOMMENDATION:

Staff respectfully recommends approval of Option 1, approval of the proposed fees, effective July 1, 2020, recognizing that this still provides a General Fund subsidy for public service.

ATTACHMENTS:

1. Proposed Housekeeping modifications
2. Proposed Fee Modifications
3. Proposed TSDC Rate Adjustment
4. DTD Fee History Worksheet for Proposed Modifications

SUBMITTED BY:

Division Director/Head Approval _____
Department Director/Head Approval _____
County Administrator Approval _____

*For information on this issue or copies of attachments, please contact:
Diedre Landon, DTD Administrative Services Manager @ 503-742-4411.*

HOUSEKEEPING: FEE DESCRIPTION CHANGES & AUTHORIZING LEGISLATION UPDATES

DEPARTMENT / DIVISION CURRENT FEE DESCRIPTION	PROPOSED FEE DESCRIPTION	CURRENT AUTH. LEGISLATION	PROPOSED AUTH. LEGISLATION	COMMENTS
DTD - ENGINEERING				
Development Permit:				Add header - organize similar permits.
Commercial Development Traffic & Site Plan Review & Construction Inspection (includes apartments & condominiums)				Remove header; consolidate with fee description below.
Commercial, Multifamily, & Industrial Permit and Inspection	Commercial, multifamily, & industrial (includes apartments & condominiums); permit and inspection	Code §1.01.090		Description change.
Entrance Permit:				Add header - organize similar permits.
Residential (non-subdivision), logging, agricultural driveway permit & inspection, under 150 feet in length	New entrance; permit & inspection, under 150 feet in length	Code §1.01.090		Description change.
Residential (non new subdivision) Permit & Inspection, over 150 feet in length	New entrance; permit & inspection, 150 feet and over in length	Code §1.01.090		Description change.
Urban Area Subdivision Driveway (New development with sidewalks & curbs within the UGB)	New entrance; permit & inspection, subdivision w/in UGB	Code §1.01.090		Description change.
Driveway resurface/replacement	Existing entrance; surface, resurface, minor upgrade and/or extend existing driveway	Code §1.01.090		Description change.
Refund; permit application withdrawn/denied	Refund; permit application withdrawn/denied	Code §1.01.090	Code §1.01.090	MOVE: Should be listed under "DTD - Engineering - Other Fees", not "Entrance Permits".
Right-of-Way Permit:				Add header - organize similar permits.
Ditches, culverts or drainage	Ditches, culverts, drainage, minor surfacing (under 5000 sf) or other minor work	Code §1.01.090		Description change.
Minor paving	Non-maintained local access road paving (5000 square feet or more)	Code §1.01.090		Description change.
Parade and race permit	Bike, run, walk, parade and race event w/ traffic control review	Code §1.01.090		Description change.
Filming permit	Filming with traffic control review	Code §1.01.090		Description change.
Revocable Encroachment Permit	Revocable Encroachment (Individual)	Code §1.01.090		Duplicate & modify description to reflect level of effort required for different processes.
Revocable Encroachment Permit	Revocable Encroachment (Entity)	Code §1.01.090		
Permitting work in the right-of-way; work completed by DTD, DTD contractors or railroads	Work in the right-of-way completed by DTD, DTD contractors or railroads	Code §1.01.090		Description change.
Erosion Control Permit - Single-Family Residence	Erosion Control Review - Single-Family Residence	Code §1.01.090		Description change.
Erosion Control Permit - Non-Single Family Residence	Erosion Control-Review - Non-Single Family Residence	Code §1.01.090		Description change.
Surface Water and Erosion Control Plan Review	Surface Water Plan Review	Code §1.01.090		Description change.
Guide & Tourist-Oriented Directional sign:				Add header - organize similar permits.
Installation or replacement	Installation	Code §1.01.090		Description change.
Replacement/removal/reinstallation	Replacement / reinstallation	Code §1.01.090		Description change.
Hamlet or Village Sign:				Add header - organize similar permits.
Manufacture/installation/repair/ replacement	Hamlet or Village Sign - Manufacture/installation/repair/ replacement	Code §1.01.090		Description change.
DTD - PLANNING – Land Use Applications				
Agriculture Land Dwellings	Agriculture Land Dwellings - Type II	ZDO §1307.15		Description change.
Wireless telecommunication – Primary Use Type I	Wireless telecommunication – Type I	ZDO §1307.15		Description change. MOVE: Not alphabetical in the fee table.
GIS/AutoCAD mapping and drafting		Code §1.01.090		MOVE: Should be listed under "DTD - Planning - Other Fees", not "Land Use Applications".
Groundwater Hydrogeologic Review/Supplemental Review by a Qualified Professional		ZDO 1002	ZDO §1307.15	Proposed Authorizing Legislation update.
Interpretations to Planning Director	Interpretation; Comprehensive Plan OR Zoning & Development Ordinance	ZDO 1002	ZDO §1307.15	Description change. Proposed Authorizing Legislation update.
Land Use Compatibility Statement (LUCS)		ZDO §1307.15		MOVE: Should be listed under "DTD - Planning - Other Fees", not "Land Use Applications".
Signs – No Design Review		ZDO §1307.15		MOVE: Should be listed under "DTD - Planning - Other Fees", not "Land Use Applications".
Wireless telecommunication facility – (Planning Director review)	Wireless telecommunication facility - Type I	ZDO §1307.15		Description change.

Attachment 1

DTD - PLANNING - Water Resource Applications				
Floodplain Development Permit	Floodplain Development Permit - Type II	ZDO §1307.15		Description change.
Floodway Fish Enhancement Permit	Floodplain Development Permit--Type I	ZDO §1307.15		Description change. Capture both Floodway Fish Enhancement Permit and other Floodplain Development Permits, Type I.
Willamette River Greenway Conditional Use Permit – Dock/Development located beyond 150' of the mean low water level	Willamette River Greenway Permit – Dock/Development located beyond 150' of the mean low water level	ZDO §1307.15		Description change.

PROPOSED FEE CHANGES - FY 2020/2021

DEPARTMENT / DIVISION [NEW] FEE DESCRIPTION	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	CURRENT FEE	PROPOSED FEE 20/21	COMMENTS	COMPARISON WITH OTHER JURISDICTIONS	DTD JCS COST DATA		
DTD - ALL DIVISIONS									Comparisons		
Research fee	Code §1.01.090			x	[Varies by department program.]	\$120 hour; minimum 1 hour	Adopt consistent rate for department; repeal fees in individual work groups. Increase the hourly research fee to more accurately reflect actual costs.				
Paper copies:											
8 1/2" x 11" or 14"	ORS 209.070 (3); Code §1.01.090		x	x	[Varies by department program.]	\$2 / page	Adopt consistent rate for department; repeal fees in individual work groups. In some cases this results in a fee increase.				
11" x 17"	ORS 209.070 (3); Code §1.01.090		x	x		\$2.50 / page	Adopting a higher cost per page aligns with our sustainability goals and encourages paperless business practices.				
18" x 24"	ORS 209.070 (3); Code §1.01.090		x	x		\$3.50 / page					
Large Format	ORS 209.070 (3); Code §1.01.090		x	x		\$0.75 sq ft (\$5.00 minimum)					
Credit/Debit card service fee; charged by US Bank	Not a COUNTY fee -- service fee is charged by US Bank on applicable transactions.				[Varies by department program - some departments still reflect a county adopted service fee, others reflect the bank service fee.]	Actual Cost.	Adopt clarification at the department level; repeal fees in individual work groups. Not all work groups have implemented a merchant collected service fee, but many have. This is not a county fee, remove references to county adopted fee.				
DTD - ENGINEERING									Comparisons	# Permits	Average Cost to Process
Development Permit and/or Development Agreement time extension	Code §1.01.090			x	N/A	\$400	New fee.	Portland: \$828			
Plan review (beyond three reviews)	Code §1.01.090			x	N/A	Actual cost	New fee.				
Reinspection	Code §1.01.090			x	N/A	Actual cost	New fee.				
Entrance Permit:											
Existing entrance; surface, resurface, minor upgrade and/or extend existing driveway	Code §1.01.090			x	\$150	\$300	Fee change.	Washington County: \$250	39	\$296	
Time extension	Code §1.01.090			x	N/A	\$150	New fee.	Portland: \$828			
Right-of-Way Permit:											
Ditches, culverts, drainage, minor surfacing (under 5000 sf) or other minor work	Code §1.01.090			x	\$150	\$300	Fee change.	Washington County: \$250	5	\$404	
Non-maintained local access road paving (5000 square feet or more)	Code §1.01.090			x	\$150	\$500	Fee change.	Washington County: \$450	1	\$603	
Bike, run, walk, parade and race event w/ traffic control review	Code §1.01.090			x	\$95	\$300	Fee change.	Washington County: \$118	2	\$44	
Filming with traffic control review	Code §1.01.090			x	\$95	\$150	Fee change.	Washington County: \$118	1	\$240	
Revocable Encroachment (Individual)	Code §1.01.090			x	\$150	\$400	Fee change.	Portland: \$550	1	\$407	
Revocable Encroachment (Entity)	Code §1.01.090			x	\$150	\$750	Fee change.	Portland: \$550			
Temporary Road Closures	Code §1.01.090			x	\$350	\$500	Fee change.	Washington County: \$1,000 - \$2,000 deposit	7	\$179	
Traffic control plan review (if not associated with another Engineering permit)	Code §1.01.090			x	\$200	\$300	Fee change.	Washington County: \$150	5	\$123	
Time Extension	Code §1.01.090			x	[NEW FEE]	\$150	New fee.	Portland: \$828			
Design Modification Review Type 1	Code §1.01.090			x	[NEW FEE]	\$500	New fee.	Portland: \$486			
Design Modification Review Type 2	Code §1.01.090			x	[NEW FEE]	\$400	New fee.	Portland: \$486			
ADA Exception Review per Permit	Code §1.01.090			x	[NEW FEE]	\$500	New fee.	Portland: \$486			
Guide & Tourist-Oriented Directional sign:											
Installation	Code §1.01.090			x	\$250	\$500/each	Fee change.				
Replacement / reinstallation	Code §1.01.090			x	\$25/work order	\$300/each	Fee change.				
Research fee	Code §1.01.090			x	\$70/hour - 1 hour minimum	[REPEAL]	Repeal. Adopted at department level for consistency.				
NOTE: All credit/debit card transactions are subject to a service fee Credit/Debit card service fee.	Code §1.01.090			x	variable	[REPEAL]	Repeal. Adopted at department level for consistency.				
In alignment with the recently developed Cost Recovery policy and the desire for programs to better recover costs through fees/fines, we are looking to increase all planning fees to the assumed baseline/adopt a fee for processing the application.									DTD JCS Cost per Permit		
DTD - PLANNING – Land Use Applications									Comparisons	# Permits	Average Cost to Process
Agriculture Land Dwellings - Type III	ZDO §1307.15			x	\$960	\$2,740	Type III (Hearings Officer): assumed 5 hours of Permits Specialist time and 20 hours of Planner time for a baseline of \$2,740.	Washington County: \$7,424 + \$718 for final approval	1	\$4,091	
Comprehensive Plan Map Amendment	ZDO §1307.15			x	\$4,000	\$5,280	Type III (Planning Commission/Board of County Commissioners): assumed 1 hour of Permits Specialist time, 10.5 hours of Administrative Specialist 2 time and 35 hours of Planner time for a baseline of \$5,280.	Portland: \$15,599 - \$34,231			
Design Review	ZDO §1307.15			x	.384% of construction cost but no less than \$650 and no more than \$36,835	.384% of construction cost; \$785 minimum, \$36,835 maximum.	Increase minimum fee to \$785.	Portland: \$1,165 - \$27,000	62	\$2,732	
Design Review awnings without signing, facades and storefront revisions and similar minor changes	ZDO §1307.15			x	\$135	[REPEAL]	Repeal. Fee does not cover costs. Result is that "minor" reviews would pay the design review minimum fee in most cases.		4	\$1,253	

Attachment 2

DEPARTMENT / DIVISION [NEW] FEE DESCRIPTION	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	CURRENT FEE	PROPOSED FEE 20/21	COMMENTS	COMPARISON WITH OTHER JURISDICTIONS	DTD JCS COST DATA	
DTD - PLANNING – Land Use Applications [CONTINUED...]								Comparisons	# Permits	Average Cost to Process
Farmers' Market	ZDO §1307.15			x	N/A	\$785	New fee. Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785. The Board may wish to continue to subsidize this permit.		1	\$377
Historic Landmark, Historic District, and Historic Corridor, Maintenance	ZDO §1307.15			x	[NEW FEE]	\$315	New fee. Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315. The Board may wish to continue to subsidize this fee -- this is a special overlay district that property owners are managing, in addition to the typical zoning standards.	Portland: \$300 Washington County: No Charge (Type I)		
Historic Landmark, Historic District, and Historic Corridor, Minor Alteration	ZDO §1307.15			x	[NEW FEE]	\$785	New fee. Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785. The Board may wish to continue to subsidize this fee -- this is a special overlay district that property owners are managing, in addition to the typical zoning standards.	Portland: \$300 - \$1,750 Washington County: Type II - Rural = \$2,305; Urban = \$2,039		
Historic Landmark, Historic District, and Historic Corridor, Major Alteration	ZDO §1307.15			x	[NEW FEE]	\$1,195	New fees. Type II (highly complex): assumed 2.5 hours of Permits Specialist time and 8.5 hours of Planner time for a baseline of \$1,195.	Portland: \$1,550 - \$1,750 Washington County: Type II - Rural = \$2,305; Urban = 2,039		
Historic Landmark, Historic District, and Historic Corridor, Moving or Demolition	ZDO §1307.15			x	[NEW FEE]	\$1,195	The Board may wish to continue to subsidize this fee -- facilitating this program does require night meetings and this is a special overlay district that property owners are managing, in addition to the typical zoning standards.	Portland: \$8,925 Washington County: Type II - Rural = \$2,305; Urban = \$2,039		
Historic Landmark, Historic District, and Historic Corridor, New Construction	ZDO §1307.15			x	[NEW FEE]	\$1,195	The Board may wish to continue to subsidize this fee -- facilitating this program does require night meetings and this is a special overlay district that property owners are managing, in addition to the typical zoning standards.	Portland: \$1,750 Washington County: Type II - Rural = \$2,305; Urban = \$2,039		
Home Occupation	ZDO §1307.15			x	\$520	\$850	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785. JCS data supports increasing above the estimated baseline of \$785.	Washington County: Type II - Rural = \$1,624; Urban = \$1,694; Renewal = \$491	23	\$850
Interpretations to Hearings Officer	ZDO §1307.15			*	\$610	[REPEAL]	Repeal. Due to code changes, this is no longer an option.			
Interpretation; Comprehensive Plan OR Zoning & Development Ordinance	ZDO §1307.15			x	\$730	\$1,195	Type II (highly complex): assumed 2.5 hours of Permits Specialist time and 8.5 hours of Planner time for a baseline of \$1,195.	Washington County: \$844 (Director's Interpretation)		
Land Use Permit--Type II, Not Otherwise Listed	ZDO §1307.15			x	\$845	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960. Currently processed under Planning Director Review - Not Otherwise Listed.			
Mineral and Aggregate Overlay District, Impact Area Permit	ZDO §1307.15			x	[NEW FEE]	\$315	New fee. Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315.	Deschutes County: \$547 - \$1,666		
Modification	ZDO §1307.15			x	\$235 or 25% of current fee for the application being modified, whichever is greater	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960. Percentage-based fee does not correlate to work required.	Portland: \$1,550 Washington County: Type II - Rural = \$1,624; Urban = \$2,268		
Mobile Vending Unit Level Three	ZDO §1307.15			x	\$1,750; \$800 if no Plan. Dept. involvement	\$1,750	Modify fee structure for clarity; there will always be planning department involvement.	Gresham: \$1,110 / Unit	1	\$566
Nonconforming Use - Alteration or Verification	ZDO §1307.15			x	\$700	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Portland: \$1,796 Washington County: Type II - Urban = \$2,943	42	\$925
Open Space Review	ZDO §1307.15			x	\$565	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Gresham: \$1,775		
Open Space Review - Conflict Resolution	ZDO §1307.15			x	\$730	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Gresham: \$1,775	1	\$539

Attachment 2

DEPARTMENT / DIVISION [NEW] FEE DESCRIPTION	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	CURRENT FEE	PROPOSED FEE 20/21	COMMENTS	COMPARISON WITH OTHER JURISDICTIONS	DTD JCS COST DATA	
DTD - PLANNING – Land Use Applications [CONTINUED...]								Comparisons	# Permits	Average Cost to Process
Private Use Airport and Safety Overlay Zone, New Use	ZDO §1307.15			x	[NEW FEE]	\$2,740	New fee. Type III (Hearings Officer): assumed 5 hours of Permits Specialist time and 20 hours of Planner time for a baseline of \$2,740.			
Private Use Airport and Safety Overlay Zone, Expansion of Existing Use	ZDO §1307.15			x	\$845	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.			
Public Use Airport and Safety Overlay Zones, Use Permitted Subject to Review	ZDO §1307.15			x	[NEW FEE]	\$2,740	New fee. Type III (Hearings Officer): assumed 5 hours of Permits Specialist time and 20 hours of Planner time for a baseline of \$2,740.			
Property Line Adjustment - Type II	ZDO §1307.15			x	\$455	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785.	Portland: \$1,546 - \$2,579 Washington County: Type II - Rural = \$1,624; Urban = \$2,268	58	\$833
Replacement Dwelling - EFU District	ZDO §1307.15			x	\$500	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785.	Washington County: \$2,196 - \$2,414 (Type II)	15	\$273
Replat - Type II	ZDO §1307.15			x	\$2,600 [NEW FEE]	\$2,600	New fee. Have historically charged partition/subdivision fee because the code distinction between these was unclear; code changes address these differently than in the past.	Multnomah County: \$1,753		
Replat - Type I	ZDO §1307.15			x	\$315 [NEW FEE]	\$315	New fee. Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315. Have historically charged property line adjustment fee because the code distinction between these was unclear; code changes address these differently than in the past.			
Sensitive Bird Habitat District, Alteration or Development	ZDO §1307.15			x	\$845	\$960	Fee change. Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960. Currently processed under Planning Director Review.	Gresham: \$1,775		
Steep Slope Review - Type II	ZDO §1307.15			x	\$665	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Gresham: \$1,775	3	\$1,098
Steep Slope Review - Type I	ZDO §1307.15			x	\$75	\$315	Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315.	Gresham: \$1,775	1	\$149
Temporary Dwelling for Care Permit - New and Renewal	ZDO §1307.15			x	\$504	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785. The Board may wish to continue to subsidize this fee in line with their affordable housing goals.	Washington County: Type II - Rural = \$1,113; Urban = \$1,615; Renewal = \$470	49	\$465
Temporary Use Otherwise Prohibited	ZDO §1307.15			x	\$520	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Washington County: Type II - Rural = \$1,170; Urban = \$1,694	5	\$1,905
Temporary Dwelling While Building	ZDO §1307.15			x	\$125	\$315	Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315.	Washington County: \$228 (Type I)		
Temporary Structure of Emergency Shelter	ZDO §1307.15			x	\$125	\$315	Type I: assumed 1 hour of Permits Specialist time and 2 hours of Planner time for a baseline of \$315. The Board may wish to continue to subsidize this permit, which is rarely applied for and would be needed if someone had, for example, a fire.	Washington County: \$228 (Type I)	2	\$110
Time Extension	ZDO §1307.15			x	25% current fee for the application being extended but no less than \$235 and not more than \$650	\$960	Percentage-based fee does not correlate to work required, and maximum is too low.	Washington County: Type I - Rural = \$455; Urban = \$668; Type II - Rural = \$1,624	14	\$1,063
Utility Facility Necessary for Public Service in EFU Zone (including wireless-telecommunication facility with a tower less than 200 feet in height)	ZDO §1307.15			x	\$960	[REPEAL]	Repeal. Consolidated with: Land Use Permits, Type II - Otherwise not listed.		1	\$811
Variance	ZDO §1307.15			x	\$900	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Washington County: Type III - Rural = \$5,001; Urban = \$4,829; Hardship Relief Variance - Rural = \$1,624; Urban = \$2,039; Lot Area Variance - \$2,989	10	\$878
Vested Right Determination	ZDO §1307.15			x	\$700	\$5,000	Type II (highly complex): assumed 2.5 hours of Permits Specialist time and 8.5 hours of Planner time for a baseline of \$1,195. Need to include the cost of legal services; JCS accurately reflect the cost of this service.	Washington County: Type III - Rural = \$6,195; Urban = \$4,829	2	\$5,930

Attachment 2

DEPARTMENT / DIVISION [NEW] FEE DESCRIPTION	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	CURRENT FEE	PROPOSED FEE 20/21	COMMENTS	COMPARISON WITH OTHER JURISDICTIONS	DTD JCS COST DATA	
DTD - PLANNING – Other Fees								Comparisons	# Permits	Average Cost to Process
Wireless telecommunication facility - Type III (with an adjustment)	ZDO §1307.15			x	[NEW FEE]	\$2,740	New fee. Type III (Hearings Officer): assumed 5 hours of Permits Specialist time and 20 hours of Planner time for a baseline of \$2,740.	Washington County: \$6,919 - \$6,397		
Copies	Code- \$1.01.090			*	\$1 first page + \$0.10 each add'l page	[REPEAL]	Repeal. Adopted at department level for consistency.			
Credit/Debit card service fee-	Code- \$1.01.090			*	2.16% on transactions	[REPEAL]	Repeal. Adopted at department level for consistency.			
Flood Hazard Determination	ZDO §1307.15			x	\$125	[REPEAL]	Repeal. Charge by the hour, using the RESEARCH rates.			
Floodplain Delineation Map	ZDO §1307.15			x	\$210	[REPEAL]	Repeal. Charge by the hour, using the RESEARCH rates.			
Pre-Application Conference	ZDO §1307.15			x	\$500	\$850	Fee change. Revenue is currently split with Engineering to cover staff costs associated with attending meeting.	Portland: \$745 - \$2,248 Washington County: \$281	301	\$813
Notification Surcharge, Expanded Notification Area (Pursuant to ZDO §1307)	ZDO §1307.15			x	[NEW FEE]	\$120	New fee. Applies to Type III, Vested Rights, Non-conforming Use - Alteration / Verification land use applications located in Rural & Natural Resource zones.	Portland: \$450		
Application or appeal withdrawn (no public notice sent, staff report issued or decision issued)	Code \$1.01.090			x	Full refund of application fee	Retain 25% of original application fee.	Improved cost recovery for staff work performed on voided/withdrawn land use applications. After a review of 47 voided files, we lost an average of \$360 per file when it was voided. The actual cost ranged from \$125 - \$1,267.	Washington County: Fee refunded, LESS costs incurred by the County.		
Application or appeal withdrawn (public notice sent)	Code \$1.01.090			x	Application or appeal fee refunded less \$135 notice fee	Retain 50% of original application fee.				
Refund of Groundwater Hydrogeologic Review/Supplemental Review Fee	ZDO §1307.15			x	[NEW POLICY]	Refund if hydrogeologist has not performed any work on the file.	New policy. Adopt for clarification.			
Refund of Hearings Officer Review Fee	ZDO §1307.15			x	[NEW POLICY]	Refund if the hearing has not occurred.	New policy. Adopt for clarification.			
Research Fee	Code- \$1.01.090			*	\$70/hour - 1 hour minimum	[REPEAL]	Repeal. Adopted at department level for consistency.			
GIS/AutoCAD mapping and drafting	Code \$1.01.090			x	\$70/hour - 1 hour minimum	\$120/hour; 1 hour minimum	Consistent with new research fee.			
DTD - PLANNING - Water Resource Applications								Comparisons	# Permits	Average Cost to Process
Willamette River Greenway Permit – Dock/Development located beyond 150' of the mean low water level	ZDO §1307.15			x	\$630	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785.	Portland: \$1,525 - \$5,075	28	\$1,110
Habitat Conservation Area – Map Verification	ZDO §1307.15			x	\$565	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785.	Gresham: \$1,421	2	\$1,735
Stream Conservation Area Permit	ZDO §1307.15			x	\$245	\$960	Type II (moderately complex): assumed 2.5 hours of Permits Specialist time and 6.5 hours of Planner time for a baseline of \$960.	Gresham: \$1,421	7	\$1,131
Water Quality Resource Area District – Boundary Verification	ZDO §1307.15			x	\$565	\$785	Type II (minimally complex): assumed 2.5 hours of Permits Specialist time and 5 hours of Planner time for a baseline of \$785.	Gresham: \$1,421	3	\$618
DTD - PLUMBING										
Water System - First 50 ft. or less	ORS 455 & 447		x		\$87	[Repeal]	Replace with fee structure below. The calculated fees for remote structures with long water lines were unreasonable; we want to better cover our cost for performing the inspections of these lines. We are restructuring these fees to reduce those instances.			
Water System – Each additional 100 ft.			x		\$58	[Repeal]				
Water System - First 100 ft.	ORS 455 & 447		x		\$87	\$100				
Water System - Additional 100 ft., between 101 ft. and 200 ft. in length			x		\$58	\$100				
Water System – Each additional 100 ft., above 200 ft in length			x		\$58	\$25				
DTD - SDC								Comparisons		
Transportation SDC - Annual CPI Adjustment	Code \$11.03.030.J			x	0.9498% increase	Annual Adjustment - change in Engineering News Record (ENR) Northwest (Seattle, Washington) Construction Cost Index from January to January.	County Code, Section 11.03.030(J), states, "The Construction Cost Index shall be used by County staff to adjust the TSDC Rate Schedule each fiscal year, unless it is otherwise adjusted by the Board based on adoption of an updated Methodology or TSDC Capital Project List." The CONSTRUCTION COST INDEX is defined as that index published by the Engineering News Record (ENR) Northwest (Seattle, Washington) titled "Construction Cost Index." ENR Cost Indexes in Seattle show that the change from January 2019 (12008.39) to January 2020 (12122.45) was +0.9498%.	N/A - Construction Cost Index increase, per ordinance (as reviewed by workgroup with HBA input).		

Attachment 2

DEPARTMENT / DIVISION [NEW] FEE DESCRIPTION	AUTH. LEGISLATION	FEE SET BY ORS	ORS AUTH. FEE	CODE AUTH. FEE	CURRENT FEE	PROPOSED FEE 20/21	COMMENTS	COMPARISON WITH OTHER JURISDICTIONS	DTD JCS COST DATA
DTD - SURVEYOR									
Comparisons									
Paper	ORS 209.070- (3)		x			[REPEAL]	Repeal. Adopted at department level for consistency.		
- 8 1/2" x 11" or 14"	ORS 209.070- (3)		x		\$2-	[REPEAL]	Repeal. Adopted at department level for consistency.		
- 11" x 17"	ORS 209.070- (3)		x		\$3-	[REPEAL]	Repeal. Adopted at department level for consistency.		
- 18" x 24"	ORS 209.070- (3)		x		\$4-	[REPEAL]	Repeal. Adopted at department level for consistency.		
- Large Format	ORS 209.070- (3)		x		\$0.75 sq ft (\$5- minimum)	[REPEAL]	Repeal. Adopted at department level for consistency.		
Research fee	Code- \$1.01.090		x		Actual cost; minimum- \$50	[REPEAL]	Repeal. Adopted at department level for consistency.		
DTD - SEPTIC & ONSITE WASTEWATER PROGRAM									
Comparisons									
Compliance Recovery Fee	OAR 340-071- 0140(7)		x		[NEW FEE]	Equal to the permit fee.	New fee. This fee will be charged on code violations when we are dealing with permitting systems "after the fact".		
Annual Report Evaluation for a Holding Tank	ORS 454.725			x	\$35	\$75	Increase to the calculated baseline cost for processing the application.		
Review/Research Request Fee (in office only-- no field visit)	ORS 454.725			x	\$70/hour--1 hour minimum	[REPEAL]	Repeal. Adopted at department level for consistency.		
DTD - DOG SERVICES									
Comparisons									
Animal Rescue Entity, Annual License	Code- \$5.01.030.A.2				\$100-	[REPEAL]	Repeal. Handled by the State, per SB 883.		
Other Surgery or Procedure Under Sedation (For animals being held in the shelter)	Code \$5.01.030			x	[NEW FEE]	\$100 minimum; actual cost	New fee. Fee for other surgery types such as a dental cleaning or mass removal that requires sedation. This will not be a service offered to the public, but will allow for cost recovery when we have to perform the procedure in the shelter.		

DRAFT
Clackamas County Transportation System Development Charge (TSDC)

Effective July 1, 2020

LAND USE CATEGORY	UNITS	CURRENT TSDC PER UNIT ³ [Effective 01/01/2019]	PROPOSED TSDC PER UNIT ³ [0.9498% Increase]
AUTOMOBILE SERVICE			
Automobile Care Center	1,000 gross square feet	\$7,392	\$7,463
Quick Lubrication Vehicle Shop	Service positions	\$12,337	\$12,454
Service Station	Fueling positions	\$13,070	\$13,194
State Motor Vehicles Department	1,000 gross square feet	\$80,044	\$80,805
HOUSING			
Bank	1,000 gross square feet	\$27,857	\$28,122
Church	1,000 gross square feet	\$4,392	\$4,434
Day Care	Students	\$930	\$939
Education	Students	\$729	\$736
Hospital	Beds	\$6,239	\$6,298
HOUSING			
Apartment	Dwelling units	\$3,207	\$3,237
Assisted Living	Beds	\$1,302	\$1,315
Mobile Home in Park	Spaces	\$2,406	\$2,429
Residential Condo/Townhouse	Dwelling units	\$2,802	\$2,828
Senior	Dwelling units	\$1,473	\$1,487
Accessory Dwelling Unit	Dwelling units	\$3,207	\$0
Small Accessory Dwelling Unit (200-449 square feet)	Dwelling units	\$1,401	\$1,414
Large Accessory Dwelling Unit (450-900 square feet)	Dwelling units	\$2,802	\$2,829
Single-family Detached	Dwelling units	\$4,590	\$0
Small Detached Single-Family Home (dwelling units 1,699 square feet or less)	Dwelling units	\$4,015	\$4,053
Medium Detached Single-Family Home (dwelling units 1,700-3,000 square feet)	Dwelling units	\$4,579	\$4,622
Large Detached Single-Family Home (dwelling units more than 3,000 square feet)	Dwelling units	\$4,840	\$4,886

DRAFT
Clackamas County Transportation System Development Charge (TSDC)

Effective July 1, 2020

LAND USE CATEGORY	UNITS	CURRENT TSDC PER UNIT ³ [Effective 01/01/2019]	PROPOSED TSDC PER UNIT ³ [0.9498% Increase]
Hotel / Motel	Rooms	\$3,939	\$3,977
Industrial / Manufacturing / Warehouse	1,000 gross square feet	\$2,031	\$2,051
Library	1,000 gross square feet	\$27,115	\$27,373
Medical / Dental	1,000 gross square feet	\$17,420	\$17,585
Military Base	Employees	\$858	\$866
Nursery	1,000 gross square feet	\$21,670	\$21,876
Office	1,000 gross square feet	\$5,032	\$5,080
Parking / Transit	Parking spaces	\$2,170	\$2,191
Pharmacy	1,000 gross square feet	\$16,042	\$16,194
Post Office	1,000 gross square feet	\$43,294	\$43,706
RECREATION			
Bowling Alley	Bowling lanes	\$6,188	\$6,247
Campground/RV Park	Sites	\$1,107	\$1,118
Casino/Video Lottery Establishment	1,000 gross square feet	\$55,038	\$55,561
Club, Health/Fitness	1,000 gross square feet	\$14,467	\$14,604
Club, Racquet/Tennis	Courts	\$18,659	\$18,836
Community Center	1,000 gross square feet	\$16,306	\$16,461
Golf Course	Holes	\$17,232	\$17,395
Golf Driving Range	Tee/drive positions	\$5,123	\$5,171
Marina	Berths	\$1,427	\$1,441
Movie Theater	Movie screens	\$55,899	\$56,430
Park	Acres	\$1005	\$1,015
Soccer Complex	Fields	\$34,391	\$34,718

DRAFT
Clackamas County Transportation System Development Charge (TSDC)

Effective July 1, 2020

LAND USE CATEGORY	UNITS	CURRENT TSDC PER UNIT ³ [Effective 01/01/2019]	PROPOSED TSDC PER UNIT ³ [0.9498% Increase]
RESTAURANT			
Coffee/Donut Shop	1,000 gross square feet	\$43,413	\$43,825
Fast Food	1,000 gross square feet	\$64,583	\$65,196
Restaurant, Other	1,000 gross square feet	\$15,790	\$15,940
STORE			
Automobile Parts Sales	1,000 gross square feet	\$17,013	\$17,175
Automobile Sales	1,000 gross square feet	\$10,278	\$10,376
Building & Hardware	1,000 gross square feet	\$14,811	\$14,952
Convenience Market	1,000 gross square feet	\$112,196	\$113,262
Discount (free-standing)	1,000 gross square feet	\$11,273	\$11,380
Factory Outlet Center	1,000 gross square feet	\$8,462	\$8,542
Furniture	1,000 gross square feet	\$1,147	\$1,158
Other Shopping/Retail	1,000 gross square feet of leasable area	\$11,191	\$11,297
Supermarket	1,000 gross square feet	\$12,816	\$12,938
Tires	1,000 gross square feet	\$7,851	\$7,925
<i>¹ Based on average weekday trips</i>			
<i>² Italicized daily trip rate calculated as afternoon (PM) Peak Hour multiplied by system average daily to PM peak ratio (8.5)</i>			
<i>³ Includes compliance cost</i>			

DTD FEE MODIFICATION HISTORY, FOR PROPOSED FEE INCREASES

DEPARTMENT / DIVISION FEE DESCRIPTION	2010/2011	2011/2012	2012/2013 (adopted May 2012)	2012/2013 (adopted June 2012)	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
DTD - ALL DIVISIONS												
Research Fee	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	\$120 hour; minimum 1 hour
Paper Copies												
8 1/2" x 11" or 14"	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	\$2 / page
11" x 17"	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	\$2.50 / page
18" x 24"	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	\$3.50 / page
Large Format	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	[Varied.]	\$0.75 sq ft (\$5.00 minimum)
Debit & Credit Card Convenience Fee							Bank Collected Service Fee	no change	no change	no change	no change	no change
DTD - BUILDING CODES DIVISION												
Research Fee	no change	no change	no change	\$70/hour - 1 hour min.	no change	no change	no change	no change	no change	no change	no change	\$120 hour; minimum 1 hour [Adopt DTD Wide.]
DTD - ENGINEERING												
Development Permit and/or Development Agreement time extension												\$400.00
Plan review (beyond three reviews)												Actual cost
Reinspection												Actual cost
Entrance Permit												
Existing entrance; surface, resurface, minor upgrade and/or extend existing driveway	\$892.00	\$937.00	no change	\$95.00	no change	no change	no change	no change	no change	\$150.00	no change	\$300.00
Entrance Permit, Time Extension												\$150.00
Right of Way Permit												
Ditches, culverts, drainage, minor surfacing (under 5000 sf) or other minor work	\$892.00	\$937.00	no change	\$95.00	no change	no change	no change	no change	no change	\$150.00	no change	\$300.00
Non-maintained local access road paving (5000 square feet or more)	\$892.00	\$937.00	no change	\$95.00	no change	no change	no change	no change	no change	\$150.00	no change	\$500.00
Bike, run, walk, parade and race event w/ traffic control review				\$95.00	no change	no change	no change	no change	no change	no change	no change	\$300.00
Filming with traffic control review				\$95.00	no change	no change	no change	no change	no change	no change	no change	\$150.00
Temporary Road Closures											\$350.00	\$500.00

Attachment 4

DEPARTMENT / DIVISION FEE DESCRIPTION	2010/2011	2011/2012	2012/2013 (adopted May 2012)	2012/2013 (adopted June 2012)	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
DTD - PLANNING – Land Use Applications (Continued...)												
Home Occupation	\$475.00	\$499	no change	\$520.00	no change	no change	no change	no change	no change	no change	no change	\$850.00
Interpretations to Hearings Officer	\$560.00	\$588	no change	\$610.00	no change	no change	no change	no change	no change	no change	no change	[Repeal]
Interpretation; Comprehensive Plan OR Zoning & Development Ordinance	\$670.00	\$704	no change	\$730.00	no change	no change	no change	no change	no change	no change	no change	\$1,195.00
Land Use Permit--Type II, Not Otherwise Listed				\$845.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Mineral and Aggregate Overlay District, Impact Area Permit												\$315.00
Modification	no change	\$226 minimum or 25% of current fee whichever is greater	no change	\$235 or 25% of the current fee for the application being modified, whichever is greater	no change	no change	no change	no change	Change name from "Minor Modification"	no change	no change	\$960.00
Mobile vending unit level three				\$1,700.00	no change	no change	no change	no change	no change	no change	no change	\$1,750.00
Nonconforming Use - Alteration or Verification	\$580.00	\$609	no change	\$635.00	no change	no change	no change	no change	no change	no change	\$700.00	\$960.00
Open Space Review	\$515.00	\$541	no change	\$565.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Open Space Review - conflict resolution		\$704	no change	\$730.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Private Use Airport and Safety Overlay Zone, New Use												\$2,740.00
Private Use Airport and Safety Overlay Zone, Expansion of Existing Use	\$775.00	\$814	no change	\$845.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Public Use Airport and Safety Overlay Zones, Use Permitted Subject to Review												\$2,740.00
Property Line Adjustment - Type II				\$455.00	no change	no change	no change	no change	Change name from ""PLA - Planning Director Review"	no change	no change	\$785.00
Replacement Dwelling - EFU Disctric									\$500.00	no change	no change	\$785.00
Replat - Type II	\$2,380.00	\$2,499	no change	\$2,600.00	no change	no change	no change	no change	no change	no change	no change	\$2,600.00
Replat - Type I	\$290.00	\$305	no change	\$315.00	no change	no change	no change	no change	no change	no change	no change	\$315.00
Sensitive Bird Habitat	\$775.00	\$814	no change	\$845.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Steep Slope Review - Type II	\$610.00	\$641	no change	\$665.00	no change	no change	no change	no change	Change name from "Steep Slope - Planning Director Review"	no change	no change	\$960.00
Steep Slope Review - Type I	\$70.00	\$74	no change	\$75.00	no change	no change	no change	no change	Change name from "Steep Slope - Planning staff review"	no change	no change	\$315.00

Attachment 4

DEPARTMENT / DIVISION FEE DESCRIPTION	2010/2011	2011/2012	2012/2013 (adopted May 2012)	2012/2013 (adopted June 2012)	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
DTD - PLANNING – Land Use Applications (Continued...)												
Temporary Dwelling for Care – New	\$480.00	\$504	no change	\$525.00	no change	no change	no change	no change	no change	no change	no change	\$785.00
Temporary Dwelling for Care - Renewal	\$225.00	\$236	no change	\$245.00	no change	no change	no change	no change	no change	no change	no change	\$785.00
Temporary Use Otherwise Prohibited	\$475.00	\$499	no change	\$520.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Temporary Dwelling while building	\$115.00	\$121	no change	\$125.00	no change	no change	no change	no change	no change	no change	no change	\$315.00
Temporary Structure - Emergency Shelter	\$115.00	\$121	no change	\$125.00	no change	no change	no change	no change	no change	no change	no change	\$315.00
Time Extension	no change	no change	no change	25% of current fee for the application being extended but no less than \$235 and no greater than \$650	no change	no change	no change	no change	no change	no change	no change	\$960.00
Utility Facility Necessary for Public Service in EFU Zone (including cell tower)	\$880.00	\$924	no change	\$960.00	no change	no change	no change	no change	Name Change from "Utility Facility in the EFU Zone (including cell towers)"	no change	no change	[Repeal]
Variance	\$500.00	\$525	no change	\$545.00	\$900.00	no change	no change	no change	no change	no change	no change	\$960.00
Vested Right Determination	\$580.00	\$609	no change	\$635.00	no change	no change	no change	no change	no change	no change	\$700.00	\$5,000.00
Wireless Telecommunication Facility - Type III												\$2,740.00
DTD - PLANNING – Other Fees												
Copies	no change	no change	no change	no change	no change	no change	no change	no change	no change	no change	no change	[Adopt DTD wide.]
Flood Hazard Determination	\$115.00	\$121	no change	\$125.00	no change	no change	no change	no change	no change	no change	no change	[Repeal]
Floodplain Delineation Map	\$190.00	\$200	no change	\$210.00	no change	no change	no change	no change	no change	no change	no change	[Repeal]
Pre-Application Conference	\$260.00	\$273.00	no change	\$285.00	no change	\$400.00	no change	no change	\$500 Name change from "Pre-App Conf (Institutional, Commercial, Multi-family, Industrial)"	no change	no change	\$850.00
Notification Surcharge, Expanded Notification Area (Pursuant to ZDO §1307)												\$120.00
Application or Appeal Withdrawn - No Notice sent, staff report issued or decision issued							Full Refund of Application Fee	no change	no change	no change	no change	Retain 25% of original application fee.
Application or Appeal Withdrawn - Public Notice sent							Application or Appeal Fee Refunded; Less \$135 Notice Fee	no change	no change	no change	no change	Retain 50% of original application fee.
Refund of Groundwater Hydrogeologic Review/Supplemental Review Fee												Refund if hydrogeologist has not performed any work on the file.

Attachment 4

DEPARTMENT / DIVISION FEE DESCRIPTION	2010/2011	2011/2012	2012/2013 (adopted May 2012)	2012/2013 (adopted June 2012)	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
DTD - PLANNING – Other Fees (Continued...)												
Refund of Hearings Officer Review Fee												Refund if the hearing has not occurred.
Research Fee	\$65/hr - 1 hr min.	\$68/hr - 1 hr min.	no change	\$70/hr - 1 hr min.	no change	no change	no change	no change	no change	no change	no change	\$120 hour; minimum 1 hour [Adopt DTD Wide.]
DTD - PLANNING - Water Resource Applications												
<i>Note: When more than one Water Resource application is filed concurrently on the same property, the highest application fee shall be paid in full. Concurrent Water Resource applications fees shall be reduced by 25%.</i>												
Willamette River Greenway Permit – Dock/Development located beyond 150' of the mean low water level	\$560.00	\$575	no change	\$630.00	no change	no change	no change	no change	no change	no change	no change	\$785.00
Habitat Conservation Area – Map Verification	\$515.00	\$541	no change	\$565.00	no change	no change	no change	no change	no change	no change	no change	\$785.00
Stream Conservation Area Permit	\$225.00	\$236	no change	\$245.00	no change	no change	no change	no change	no change	no change	no change	\$960.00
Water Quality Resource Area District – Boundary Verification	\$515.00	\$541	no change	\$565.00	no change	no change	no change	no change	no change	no change	no change	\$785.00
GIS/Auto/CAD mapping & drafting					no change	\$70/hour (1 hour min)	no change	no change	no change	no change	no change	\$120/hour; 1 hour minimum
DTD - PLUMBING												
Water System – Each additional 100 ft.	no change	\$48	\$58.00	no change	no change	no change	no change	no change	no change	no change	no change	no change
Storm Sewer – each add'l 100 ft.	no change	\$61	\$74.00	no change	no change	no change	no change	no change	no change	no change	no change	no change
Sanitary Sewer – Over 150 ft. total length:					no change	no change	no change	no change	no change	no change	no change	no change
each additional	no change	\$61	\$74.00	no change	no change	no change	no change	no change	no change	no change	no change	no change
Septic tank conn. – additional 100 ft.	no change	\$61	\$74.00	no change	no change	no change	no change	no change	no change	no change	no change	no change
DTD - SDC												
Transportation SDC - Annual CPI Adjustment										New Methodology & Ordinance Adopted	+ 4.9307% increase of existing fees [See attached rate table.]	+ 0.9498% increase of existing fees [See attached rate table.]
DTD - SURVEYOR												
Print Fees												
8 1/2" x 11" or 14"	\$2.00	no change	no change	no change	no change	no change	no change	no change	no change	no change	no change	[Adopt DTD wide.]
11" x 17"	\$2.50	no change	no change	no change	no change	no change	no change	no change	no change	no change	no change	[Adopt DTD wide.]
18" x 24"	\$3.50	no change	no change	no change	no change	no change	no change	no change	no change	no change	no change	[Adopt DTD wide.]
Research Fee	Actual Cost	no change	no change	no change	no change	no change	no change	no change	no change	Actual cost; minimum \$50.	no change	\$120 hour; minimum 1 hour [Adopt DTD Wide.]

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DEPARTMENT / DIVISION FEE DESCRIPTION	2010/2011	2011/2012	2012/2013 (adopted May 2012)	2012/2013 (adopted June 2012)	2013/2014	2014/2015	2015/2016	2016/2017	2017/2018	2018/2019	2019/2020	2020/2021
DTD - SEPTIC & ONSITE WASTEWATER PROGRAM												
Annual Report Evaluation for a Holding Tank							\$35	\$35	no change	no change	no change	\$75.00
Review / Research Request Fee (in office only - no field visit.)							\$35/hr with \$20 min	\$70/hour - 1 hour minimum	no change	no change	no change	\$120 hour; minimum 1 hour [Adopt DTD Wide.]
Compliance Recovery Fee												Equal to the permit fee.