



Board of County Commissioners
 Clackamas County

Members of the Board:

Approval of Contract Amendment #3 between Clackamas County and
 Oregon City Chamber of Commerce (Chamber)
 to provide Business Recovery Center services
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approval of Contract Amendment #3 between Clackamas County and Oregon City Chamber of Commerce (Chamber) for Chamber to provide Business Recovery Center (BRC) services in support of the local business community impacted by the COVID-19 pandemic. The amendment adds \$50,000 in Oregon State Lottery funds to enable the Chamber to continue to provide BRC services to the local business community through March 2022.
Dollar Amount and Fiscal Impact	\$50,000 in Clackamas County Oregon State Lottery funds. Total Contract not to exceed \$155,026.00.
Funding Source	Oregon State Lottery through Business & Community Services. These funds are within the BCS FY 21/22 budget. No general funds involved.
Duration	This agreement became effective on November 20, 2020. This amendment #3 changes the contract termination date from September 30, 2021 to March 31, 2022
Previous Board Action	<ul style="list-style-type: none"> The original BRC contract and amendments were signed by County Administrator Gary Schmidt due to the contract value being under \$150,000. The August 17, 2021 ARPA update to the BCC included approval of \$150,000 of County ARPA funds being allocated to six Chambers of Commerce to extend Business Recovery Center services through September 30, 2021. Due to the complexity of ARPA funding requirements, the funding source was changed from ARPA to Oregon State Lottery funds.
Strategic Plan Alignment	<ol style="list-style-type: none"> This contract amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing BRC services to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. This contract amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: 10/19/2021 Counsel Initials: ARN
Procurement Review	Was the item processed through procurement? Yes
Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	3507

BACKGROUND:

Clackamas County, through its Department of Business and Community Services, Economic Development Division, along with seven chambers of commerce, has established six Business Recovery Centers to connect business owners to assistance and resources they need to recover from the economic downturn caused by the COVID-19 pandemic.

The recovery centers are:

- Canby Area Business Recovery Center
- Lake Oswego & West Linn Area Business Recovery Center
- North Clackamas Business Recovery Center
- Oregon City Business Recovery Center
- Sandy Area Business Recovery Center
- Wilsonville Recovery Center

The BRCs provide a one-stop shop for recovery assistance and resources for businesses of all sizes and types. While each BRC is dedicated to a specific part of the County, no Clackamas County business who requests assistance will be turned away, regardless of geographic location.

Services are offered in multiple languages and, depending on client needs, may include:

- Individualized answers to business questions
- Assistance with connecting to financial resources
- Help with navigating technical resources
- Educational resources
- Referrals to organizations and resources
- Access to interpreters and translation services

Initial BRC efforts were funded by the Coronavirus Aid, Relief and Economic Security (CARES) Act through Clackamas County. This amendment, as well as the last one, is funded by Clackamas County Oregon State Lottery funds.

The supporting chambers are Canby, Lake Oswego/West Linn, North Clackamas, Oregon City, Sandy and Wilsonville.

More information is available at <http://www.clackamasbusiness.org>.

PROCUREMENT PROCESS:

This Amendment is in accordance with LCRB C-047-0800(b) for an unanticipated amendment.

RECOMMENDATION:

Staff respectfully recommends the BCC approve contract amendment #3 with the Oregon City Chamber of Commerce.

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

**AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH OREGON CITY CHAMBER OF COMMERCE FOR
OPERATION OF BUSINESS RECOVERY CENTERS
Contract #3507**

This Amendment #3 is entered into between **Oregon City Chamber of Commerce** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **November 19, 2020** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from September 30, 2021 to **March 31, 2022**. County and Contractor acknowledge that Work may have been performed after September 30, 2021. By execution of this Amendment #3, the County hereby approves and ratifies Work performed after September 30, 2021. All previously performed Work is and remains subject to the terms and conditions of the Contract. The County reserves all rights, remedies, claims, and causes of action it may have with respect to previously performed Work.
2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:
County will provide an additional **\$50,000** in compensation for Contractor to perform the Work during the extended term of this Contract. The total Contract Compensation shall not exceed \$155,026.00.

ORIGINAL CONTRACT	\$ 42,526.00
AMENDMENT #1	\$ 37,500.00
AMENDMENT #2	\$ 25,000.00
AMENDMENT #3	\$ 50,000.00
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TOTAL AMENDED CONTRACT	\$ 155,026.00

3. **Source of Funds.** On or about August 19, 2021, the parties executed Amendment #2 to the Contract. Amendment #2 provided an additional \$25,000.00 and stated such funding was subject to ARPA. The County will not use ARPA funds to pay Contractor under this Contract. As such, the ARPA requirements set forth in Amendment #2 are hereby deleted.

SIGNATURE PAGE FOLLOWS

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

Oregon City Chamber of Commerce

Victoria Merrig ^{10/18/21}
Authorized Signature Date
Victoria Merrig
Printed Name

Clackamas County

Chair

Recording Secretary

Date

Approved as to Form:

Andrew Naylor Digitally signed by Andrew Naylor
Date: 2021.10.19 14:13:21 -07'00'
County Counsel Date



BUSINESS & COMMUNITY SERVICES

150 BEAVERCREEK ROAD
 OREGON CITY, OR 97045
 WWW.CLACKAMAS.US/BCS

SARAH ECKMAN, INTERIM DIRECTOR

Board of County Commissioners
 Clackamas County

Members of the Board:

Approval of Contract Amendment #3 between Clackamas County and
 Sandy Area Chamber of Commerce (Chamber)
 to provide Business Recovery Center services
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approval of Contract Amendment #3 between Clackamas County and Sandy Area Chamber of Commerce (Chamber) for Chamber to provide Business Recovery Center (BRC) services in support of the local business community impacted by the COVID-19 pandemic. The amendment adds \$50,000 in Oregon State Lottery funds to enable the Chamber to continue to provide BRC services to the local business community through March 2022.
Dollar Amount and Fiscal Impact	\$50,000 in Clackamas County Oregon State Lottery funds. Total Contract not to exceed \$152,320.00.
Funding Source	Oregon State Lottery through Business & Community Services. These funds are within the BCS FY 21/22 budget. No general funds involved.
Duration	This agreement became effective on November 20, 2020. This amendment #3 changes the contract termination date from September 30, 2021 to March 31, 2022
Previous Board Action	<ul style="list-style-type: none"> • The original BRC contract and amendments were signed by County Administrator Gary Schmidt due to the contract value being under \$150,000. • The August 17, 2021 ARPA update to the BCC included approval of \$150,000 of County ARPA funds being allocated to six Chambers of Commerce to extend Business Recovery Center services through September 30, 2021. Due to the complexity of ARPA funding requirements, the funding source was changed from ARPA to Oregon State Lottery funds.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1) This contract amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing BRC services to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. 2) This contract amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: 10/19/2021 Counsel Initials: ARN
Procurement Review	Was the item processed through procurement? Yes
Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	3505

BACKGROUND:

Clackamas County, through its Department of Business and Community Services, Economic Development Division, along with seven chambers of commerce, has established six Business Recovery Centers to connect business owners to assistance and resources they need to recover from the economic downturn caused by the COVID-19 pandemic.

The recovery centers are:

- Canby Area Business Recovery Center
- Lake Oswego & West Linn Area Business Recovery Center
- North Clackamas Business Recovery Center
- Oregon City Business Recovery Center
- Sandy Area Business Recovery Center
- Wilsonville Recovery Center

The BRCs provide a one-stop shop for recovery assistance and resources for businesses of all sizes and types. While each BRC is dedicated to a specific part of the County, no Clackamas County business who requests assistance will be turned away, regardless of geographic location.

Services are offered in multiple languages and, depending on client needs, may include:

- Individualized answers to business questions
- Assistance with connecting to financial resources
- Help with navigating technical resources
- Educational resources
- Referrals to organizations and resources
- Access to interpreters and translation services

Initial BRC efforts were funded by the Coronavirus Aid, Relief and Economic Security (CARES) Act through Clackamas County. This amendment, as well as the last one, is funded by Clackamas County Oregon State Lottery funds.

The supporting chambers are Canby, Lake Oswego/West Linn, North Clackamas, Oregon City, Sandy and Wilsonville.

More information is available at <http://www.clackamasbusiness.org>.

PROCUREMENT PROCESS:

This Amendment is in accordance with LCRB C-047-0800(b) for an unanticipated amendment.

RECOMMENDATION:

Staff respectfully recommends the BCC approve contract amendment #3 with the Sandy Area Chamber of Commerce.

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

**AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH SANDY AREA CHAMBER OF COMMERCE FOR
OPERATION OF BUSINESS RECOVERY CENTERS
Contract #3505**

This Amendment #3 is entered into between **Sandy Area Chamber of Commerce** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **November 19, 2020** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from September 30, 2021 to **March 31, 2022**. County and Contractor acknowledge that Work may have been performed after September 30, 2021. By execution of this Amendment #3, the County hereby approves and ratifies Work performed after September 30, 2021. All previously performed Work is and remains subject to the terms and conditions of the Contract. The County reserves all rights, remedies, claims, and causes of action it may have with respect to previously performed Work.

2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:
The original Contract was funded by the CARES Act. That funding and program ended June 30, 2021. There remains unused funds in the amount of \$3,686.00. These funds are not recoverable and not spendable. Therefore, County is reducing the original Contract amount from \$43,503.00 to \$39,820.00.

County will provide an additional **\$50,000** in compensation for Contractor to perform the Work during the extended term of this Contract. The total Contract Compensation shall not exceed \$152,320.00.

ORIGINAL CONTRACT	\$ 39,820.00
AMENDMENT #1	\$ 37,500.00
AMENDMENT #2	\$ 25,000.00
AMENDMENT #3	\$ 50,000.00
TOTAL AMENDED CONTRACT	\$ 152,320.00

3. **Source of Funds.** On or about August 24, 2021, the parties executed Amendment #2 to the Contract. Amendment #2 provided an additional \$25,000.00 and stated such funding was subject to ARPA. The County will not use ARPA funds to pay Contractor under this Contract. As such, the ARPA requirements set forth in Amendment #2 are hereby deleted.

SIGNATURE PAGE FOLLOWS

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

Sandy Area Chamber of Commerce

 10/15/21
Authorized Signature Date

Khrys Jones
Printed Name

Clackamas County

Chair

Recording Secretary

Date

Approved as to Form:
Andrew Digitally signed by Andrew Naylor
Naylor Date: 2021.10.19 14:13:55 -07'00'

County Counsel Date



BUSINESS & COMMUNITY SERVICES

150 BEAVERCREEK ROAD
 OREGON CITY, OR 97045
 WWW.CLACKAMAS.US/BCS

SARAH ECKMAN, INTERIM DIRECTOR

Board of County Commissioners
 Clackamas County

Members of the Board:

Approval of Contract Amendment #3 between Clackamas County and
 Canby Area Chamber of Commerce (Chamber)
 to provide Business Recovery Center services
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approval of Contract Amendment #3 between Clackamas County and Canby Area Chamber of Commerce (Chamber) for Chamber to provide Business Recovery Center (BRC) services in support of the local business community impacted by the COVID-19 pandemic. The amendment adds \$50,000 in Oregon State Lottery funds to enable the Chamber to continue to provide BRC services to the local business community through March 2022.
Dollar Amount and Fiscal Impact	\$50,000 in Clackamas County Oregon State Lottery funds. Total Contract not to exceed \$162,366.00.
Funding Source	Oregon State Lottery through Business & Community Services. These funds are within the BCS FY 21/22 budget. No general funds involved.
Duration	This agreement became effective on November 20, 2020. This amendment #3 changes the contract termination date from September 30, 2021 to March 31, 2022
Previous Board Action	<ul style="list-style-type: none"> • The original BRC contract and amendments were signed by County Administrator Gary Schmidt due to the contract value being under \$150,000. • The August 17, 2021 ARPA update to the BCC included approval of \$150,000 of County ARPA funds being allocated to six Chambers of Commerce to extend Business Recovery Center services through September 30, 2021. Due to the complexity of ARPA funding requirements, the funding source was changed from ARPA to Oregon State Lottery funds.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1) This contract amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing BRC services to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. 2) This contract amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: 10/19/2021 Counsel Initials: ARN
Procurement Review	Was the item processed through procurement? Yes
Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	3532

BACKGROUND:

Clackamas County, through its Department of Business and Community Services, Economic Development Division, along with seven chambers of commerce, has established six Business Recovery Centers to connect business owners to assistance and resources they need to recover from the economic downturn caused by the COVID-19 pandemic.

The recovery centers are:

- Canby Area Business Recovery Center
- Lake Oswego & West Linn Area Business Recovery Center
- North Clackamas Business Recovery Center
- Oregon City Business Recovery Center
- Sandy Area Business Recovery Center
- Wilsonville Recovery Center

The BRCs provide a one-stop shop for recovery assistance and resources for businesses of all sizes and types. While each BRC is dedicated to a specific part of the County, no Clackamas County business who requests assistance will be turned away, regardless of geographic location.

Services are offered in multiple languages and, depending on client needs, may include:

- Individualized answers to business questions
- Assistance with connecting to financial resources
- Help with navigating technical resources
- Educational resources
- Referrals to organizations and resources
- Access to interpreters and translation services

Initial BRC efforts were funded by the Coronavirus Aid, Relief and Economic Security (CARES) Act through Clackamas County. This amendment, as well as the last one, is funded by Clackamas County Oregon State Lottery funds.

The supporting chambers are Canby, Lake Oswego/West Linn, North Clackamas, Oregon City, Sandy and Wilsonville.

More information is available at <http://www.clackamasbusiness.org>.

PROCUREMENT PROCESS:

This Amendment is in accordance with LCRB C-047-0800(b) for an unanticipated amendment.

RECOMMENDATION:

Staff respectfully recommends the BCC approve contract amendment #3 with the Canby Area Chamber of Commerce.

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

**AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH CANBY CHAMBER OF COMMERCE FOR
OPERATION OF BUSINESS RECOVERY CENTERS
Contract #3532**

This Amendment #3 is entered into between **Canby Chamber of Commerce** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **November 24, 2020** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. **ARTICLE I, Section 1. Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from September 30, 2021 to **March 31, 2022**. County and Contractor acknowledge that Work may have been performed after September 30, 2021. By execution of this Amendment #3, the County hereby approves and ratifies Work performed after September 30, 2021. All previously performed Work is and remains subject to the terms and conditions of the Contract. The County reserves all rights, remedies, claims, and causes of action it may have with respect to previously performed Work.

2. **ARTICLE I, Section 3. Consideration** is hereby amended as follows:
County will provide an additional **\$50,000** in compensation for Contractor to perform the Work during the extended term of this Contract. The total Contract Compensation shall not exceed \$162,366.00.

ORIGINAL CONTRACT	\$ 49,866.00
AMENDMENT #1	\$ 37,500.00
AMENDMENT #2	\$ 25,000.00
<u>AMENDMENT #3</u>	<u>\$ 50,000.00</u>
TOTAL AMENDED CONTRACT	\$ 162,366.00

3. **Source of Funds.** On or about August 17, 2021, the parties executed Amendment #2 to the Contract. Amendment #2 provided an additional \$25,000.00 and stated such funding was subject to ARPA. The County will not use ARPA funds to pay Contractor under this Contract. As such, the ARPA requirements set forth in Amendment #2 are hereby deleted.

SIGNATURE PAGE FOLLOWS

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

Canby Chamber of Commerce


Authorized Signature

10/19/21
Date

KYLE LANG
Printed Name

Clackamas County

Chair

Recording Secretary

Date

Approved as to Form:

Andrew Naylor Digitally signed by Andrew Naylor
Date: 2021.10.19 14:12:02 -07'00'

County Counsel Date



Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Contract Amendment #3 between Clackamas County and
Lake Oswego Chamber of Commerce (Chamber)
to provide Business Recovery Center services
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approval of Contract Amendment #3 between Clackamas County and Lake Oswego Chamber of Commerce (Chamber) for Chamber to provide Business Recovery Center (BRC) services in support of the local business community impacted by the COVID-19 pandemic. The amendment adds \$50,000 in Oregon State Lottery funds to enable the Chamber to continue to provide BRC services to the local business community through March 2022.
Dollar Amount and Fiscal Impact	\$50,000 in Clackamas County Oregon State Lottery funds. Total Contract not to exceed \$163,520.00.
Funding Source	Oregon State Lottery through Business and Community Services. These funds are within the BCS FY 21/22 budget. No general funds involved.
Duration	This agreement became effective on November 20, 2020. This amendment #3 changes the contract termination date from September 30, 2021 to March 31, 2022
Previous Board Action	<ul style="list-style-type: none"> • The original BRC contract and amendments were signed by County Administrator Gary Schmidt due to the contract value being under \$150,000. • The August 17, 2021 ARPA update to the BCC included approval of \$150,000 of County ARPA funds being allocated to six Chambers of Commerce to extend Business Recovery Center services through September 30, 2021. Due to the complexity of ARPA funding requirements, the funding source was changed from ARPA to Oregon State Lottery funds.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1) This contract amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing BRC services to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. 2) This contract amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: 10/19/2021 Counsel Initials: ARN
Procurement Review	Was the item processed through procurement? Yes
Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	3508

BACKGROUND:

Clackamas County, through its Department of Business and Community Services, Economic Development Division, along with seven chambers of commerce, has established six Business Recovery Centers to connect business owners to assistance and resources they need to recover from the economic downturn caused by the COVID-19 pandemic.

The recovery centers are:

- Canby Area Business Recovery Center
- Lake Oswego & West Linn Area Business Recovery Center
- North Clackamas Business Recovery Center
- Oregon City Business Recovery Center
- Sandy Area Business Recovery Center
- Wilsonville Recovery Center

The BRCs provide a one-stop shop for recovery assistance and resources for businesses of all sizes and types. While each BRC is dedicated to a specific part of the County, no Clackamas County business who requests assistance will be turned away, regardless of geographic location.

Services are offered in multiple languages and, depending on client needs, may include:

- Individualized answers to business questions
- Assistance with connecting to financial resources
- Help with navigating technical resources
- Educational resources
- Referrals to organizations and resources
- Access to interpreters and translation services

Initial BRC efforts were funded by the Coronavirus Aid, Relief and Economic Security (CARES) Act through Clackamas County. This amendment, as well as the last one, is funded by Clackamas County Oregon State Lottery funds.

The supporting chambers are Canby, Lake Oswego/West Linn, North Clackamas, Oregon City, Sandy and Wilsonville.

PROCUREMENT PROCESS:

This Amendment is in accordance with LCRB C-047-0800(b) for an unanticipated amendment.

RECOMMENDATION:

Staff respectfully recommends the BCC approve contract amendment #3 with the Lake Oswego Chamber of Commerce.

ATTACHMENT:

Contract Amendment #3 between Clackamas County and Lake Oswego Chamber of Commerce

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

**AMENDMENT #3
TO THE CONTRACT DOCUMENTS WITH LAKE OSWEGO CHAMBER OF COMMERCE FOR
OPERATION OF BUSINESS RECOVERY CENTERS
Contract #3508**

This Amendment #3 is entered into between **Lake Oswego Chamber of Commerce** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **November 19, 2020** (“Contract”).

The Purpose of this Amendment #3 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from September 30, 2021 to **March 31, 2022**. County and Contractor acknowledge that Work may have been performed after September 30, 2021. By execution of this Amendment #3, the County hereby approves and ratifies Work performed after September 30, 2021. All previously performed Work is and remains subject to the terms and conditions of the Contract. The County reserves all rights, remedies, claims, and causes of action it may have with respect to previously performed Work.
2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:
County will provide an additional **\$50,000** in compensation for Contractor to perform the Work during the extended term of this Contract. The total Contract Compensation shall not exceed \$163,520.00.

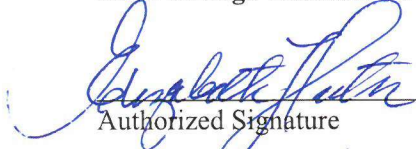
ORIGINAL CONTRACT	\$ 51,020.00
AMENDMENT #1	\$ 37,500.00
AMENDMENT #2	\$ 25,000.00
AMENDMENT #3	\$ 50,000.00
TOTAL AMENDED CONTRACT	\$ 163,520.00

3. **Source of Funds.** On or about August 17, 2021, the parties executed Amendment #2 to the Contract. Amendment #2 provided an additional \$25,000.00 and stated such funding was subject to ARPA. The County will not use ARPA funds to pay Contractor under this Contract. As such, the ARPA requirements set forth in Amendment #2 are hereby deleted.

SIGNATURE PAGE FOLLOWS

Except as expressly amended above, all other terms and conditions of the Contract shall remain in full force and effect. By signature below, the parties agree to this Amendment #3, effective upon the date of the last signature below.

Lake Oswego Chamber of Commerce

 10/19/21
Authorized Signature Date

Elizabeth Hartman
Printed Name

Clackamas County

Chair

Recording Secretary

Date

Approved as to Form:

Andrew Naylor Digitally signed by Andrew Naylor
Date: 2021.10.19 14:12:32 -07'00'

County Counsel Date



BUSINESS & COMMUNITY SERVICES

150 BEAVERCREEK ROAD
 OREGON CITY, OR 97045
 WWW.CLACKAMAS.US/BCS

SARAH ECKMAN, INTERIM DIRECTOR

Board of County Commissioners
 Clackamas County

Members of the Board:

Approval of Contract Amendment #4 between Clackamas County and
 North Clackamas County Chamber of Commerce (Chamber)
 to provide Business Recovery Center services
in support of the local business community impacted by the COVID-19 pandemic

Purpose/Outcomes	Approval of Contract Amendment #4 between Clackamas County and North Clackamas County Chamber of Commerce (Chamber) for Chamber to provide Business Recovery Center (BRC) services in support of the local business community impacted by the COVID-19 pandemic. The amendment adds \$50,000 in Oregon State Lottery funds to enable the Chamber to continue to provide BRC services to the local business community through March 2022.
Dollar Amount and Fiscal Impact	\$50,000 in Clackamas County Oregon State Lottery funds. Total Contract not to exceed \$193,145.00.
Funding Source	Oregon State Lottery through Business and Community Services. These funds are within the BCS FY 21/22 budget. No general funds involved.
Duration	This agreement became effective on November 20, 2020. This amendment #4 changes the contract termination date from September 30, 2021 to March 31, 2022
Previous Board Action	<ul style="list-style-type: none"> • The original BRC contract and amendments were signed by County Administrator Gary Schmidt due to the contract value being under \$150,000. • The August 17, 2021 ARPA update to the BCC included approval of \$150,000 of County ARPA funds being allocated to six Chambers of Commerce to extend Business Recovery Center services through September 30, 2021. Due to the complexity of ARPA funding requirements, the funding source was changed from ARPA to Oregon State Lottery funds.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1) This contract amendment supports the BCS goal of giving businesses access to innovative tools and programs to help them locate or expand in Clackamas County. Providing BRC services to businesses impacted by COVID-19 will help them make it through the pandemic so they can operate/reopen under the new normal, and eventually expand as economic times improve. 2) This contract amendment supports the County strategic priority of Growing a Vibrant Economy by providing much needed assistance to Clackamas County small businesses so they can remain in business beyond the COVID-19 pandemic.
County Counsel Review	County Counsel Review Date: 10/19/2021 Counsel Initials: ARN
Procurement Review	Was the item processed through procurement? Yes
Contact Person	Sarah Eckman, BCS Interim Director (503) 742-4303
Contract No.	3506

BACKGROUND:

Clackamas County, through its Department of Business and Community Services, Economic Development Division, along with seven chambers of commerce, has established six Business Recovery Centers to connect business owners to assistance and resources they need to recover from the economic downturn caused by the COVID-19 pandemic.

The recovery centers are:

- Canby Area Business Recovery Center
- Lake Oswego & West Linn Area Business Recovery Center
- North Clackamas Business Recovery Center
- Oregon City Business Recovery Center
- Sandy Area Business Recovery Center
- Wilsonville Recovery Center

The BRCs provide a one-stop shop for recovery assistance and resources for businesses of all sizes and types. While each BRC is dedicated to a specific part of the County, no Clackamas County business who requests assistance will be turned away, regardless of geographic location.

Services are offered in multiple languages and, depending on client needs, may include:

- Individualized answers to business questions
- Assistance with connecting to financial resources
- Help with navigating technical resources
- Educational resources
- Referrals to organizations and resources
- Access to interpreters and translation services

Initial BRC efforts were funded by the Coronavirus Aid, Relief and Economic Security (CARES) Act through Clackamas County. This amendment, as well as the last one, is funded by Oregon State Lottery funds.

The supporting chambers are Canby, Lake Oswego/West Linn, North Clackamas, Oregon City, Sandy and Wilsonville.

More information is available at <http://www.clackamasbusiness.org>.

PROCUREMENT PROCESS:

This Amendment is in accordance with LCRB C-047-0800(b) for an unanticipated amendment.

RECOMMENDATION:

Staff respectfully recommends the BCC approve contract amendment #4 with the North Clackamas County Chamber of Commerce.

Respectfully submitted,



Sarah Eckman
Interim Director, Business & Community Services

AMENDMENT #4
TO THE CONTRACT DOCUMENTS WITH NORTH CLACKAMAS COUNTY CHAMBER OF
COMMERCE FOR OPERATION OF BUSINESS RECOVERY CENTERS
Contract #3506

This Amendment #4 is entered into between **North Clackamas County Chamber of Commerce** (“Contractor”) and Clackamas County (“County”) and shall become part of the Contract documents entered into between both parties on **November 20, 2020** (“Contract”).

The Purpose of this Amendment #4 is to make the following changes to the Contract:

1. ARTICLE I, Section 1. **Effective Date and Duration** is hereby amended as follows:
The Contract termination date is hereby changed from September 30, 2021 to **March 31, 2022**. County and Contractor acknowledge that Work may have been performed after September 30, 2021. By execution of this Amendment #4, the County hereby approves and ratifies Work performed after September 30, 2021. All previously performed Work is and remains subject to the terms and conditions of the Contract. The County reserves all rights, remedies, claims, and causes of action it may have with respect to previously performed Work.
2. ARTICLE I, Section 3. **Consideration** is hereby amended as follows:
County will provide an additional **\$50,000** in compensation for Contractor to perform the Work during the extended term of this Contract. The total Contract Compensation shall not exceed \$193,145.00.

ORIGINAL CONTRACT	\$ 77,584.00
AMENDMENT #1	\$ 3,061.00
AMENDMENT #2	\$ 37,500.00
AMENDMENT #3	\$ 25,000.00
AMENDMENT #4	\$ 50,000.00
TOTAL AMENDED CONTRACT	\$ 193,145.00

3. **Source of Funds.** On or about August 17, 2021, the parties executed Amendment #3 to the Contract. Amendment #3 provided an additional \$25,000.00 and stated such funding was subject to ARPA. The County will not use ARPA funds to pay Contractor under this Contract. As such, the ARPA requirements set forth in Amendment #3 are hereby deleted.

SIGNATURE PAGE FOLLOWS



October 28, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of the Sale and Transfer of County Property to Donnie L. Martin

Purpose/Outcomes	Approval of the Sale and Transfer of county property Tax Lot 31W12D 03500, parcel no. 05020905 to Donnie L. Martin.
Dollar Amount and Fiscal Impact	\$1,000.00 sale proceeds for parcel; returning property to tax rolls
Funding Source	Private buyer
Duration	In perpetuity
Strategic Plan Alignment	<p>1. The Property Disposition line of business the department of Business & Community Services purpose is to provide land and surplus property management services to County departments and elected officials on behalf of the public so they can make informed decisions regarding land development and infrastructure, and generate additional revenue to support, maintain, and enhance other public services. Selling county-owned properties advances the goal of repurposing properties for public benefit or returning them to the tax rolls.</p> <p>2. Build public trust through good government by conducting property sales in a transparent manner.</p>
Previous Board Action	Approved to move to the consent agenda at Administrator Issues October 12, 2021
Counsel Review	10/12/2021, KR
Contact Person	Sarah Eckman, Interim Director, BCS – 503-894-3135

BACKGROUND:

Parcel 05020905 Map Number 31W12D 03500 was received by foreclosure in 2014 per Deed 2014-064905. Business and Community Services (BCS), Property Disposition considered the tax foreclosed property assets to be declared as surplus and consistent with standard practice, developed a list of properties which was distributed to County Departments, local Municipalities, County agencies and Special Districts. This parcel was offered to these public entities to no avail. This parcel was then offered in 2019 in a “Strip Campaign” to be sold/disposed of. At this time both abutting/adjacent homeowners declined stating that they had no interest in the purchase. Since 2019, an abutting property owner has come forward with an offer to purchase the property. County Counsel reviewed Real Market Value (RMV) with Assessment and Taxation staff and believe that the parcel has little to no value other than to an adjacent or abutting landowner. Property Disposition under the direction of the BCS Interim Director, Sarah Eckman, and Senior

County Counsel, Kathleen Rastetter recommend the sale of parcel 05020905; accepting the current offer of \$1000.00.

RECOMMENDATION:

Staff respectfully recommend the sale of this parcel to the adjacent property owner Donnie L. Martin, returning the property to the tax rolls.

ATTACHMENTS:

1. Quit Claim Deed Tax Lot 31W12D 03500, parcel no. 05020905
2. Aerial photo
3. Deed 2014-064905 (this is the original 2014 foreclosure deed)

Respectfully submitted,



Sarah Eckman, Interim Director
Business & Community Services

After recording return to:

Clackamas County Property Disposition/Sarah Eckman
150 Beaver Creek Rd.
Oregon City, OR 97045

Until change is requested all taxes shall be sent to:

Donnie L. Martin
22222 SW Antioch Downs Ct.
Tualatin, OR 97062

Accepted by Clackamas County
Board Order No.

QUITCLAIM DEED

THE GRANTOR(S), Clackamas County, Oregon, for and in consideration of: \$ One thousand dollars and 00/100 (\$1,000.00), conveys and quitclaims all right, title and interest in and to the GRANTEE, Donnie L Martin, the following described real estate, situated in the County of Clackamas, State of Oregon, to-wit:

A tract of land in Section 12, Township 3 South, Range 1 West of the Willamette Meridian, in the County of Clackamas and State of Oregon, as described in deed to John M. Brown recorded January 25, 1928, in Deed Book 191, Page 426, Clackamas County Deed Records, and more fully described as follows:

Beginning at a point 26 feet South of the Northwest corner of a tract of land described in deed to Charles W. Woolever, et ux, recorded December 5, 1921 in Deed Book 165, Page 508, Clackamas County Deed Records, said Northwest corner being 858 feet North, 2569 feet West and 858 feet North of the Southeast corner of said Section 12; running thence North 26 feet tracing the West boundary of said Brown tract to the Northwest corner of said Woolever tract; thence East 26 feet tracing the North boundary of said Brown tract to a point; thence South 45° West 36.7 feet to the place of beginning. NOTE; This legal description was compiled from the legal descriptions shown in Deed Book 191, Page 426, recorded January 25, 1928, and Deed Book 165, Page 508, recorded December 5, 1921, Clackamas County Deed Records.

BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON TRANSFERRING FEE TITLE SHOULD INQUIRE ABOUT THE PERSON'S RIGHTS, IF ANY, UNDER *ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010*. THIS INSTRUMENT DOES NOT ALLOW USE OF THE PROPERTY DESCRIBED IN THIS INSTRUMENT IN VIOLATION OF APPLICABLE LAND USE LAWS AND REGULATIONS. BEFORE SIGNING OR ACCEPTING THIS INSTRUMENT, THE PERSON ACQUIRING FEE TITLE TO THE PROPERTY SHOULD CHECK WITH THE APPROPRIATE CITY OR COUNTY PLANNING DEPARTMENT TO VERIFY THAT THE UNIT OF LAND BEING TRANSFERRED IS A LAWFULLY ESTABLISHED LOT OR PARCEL, AS DEFINED IN *ORS 92.010 OR 215.010*, TO VERIFY THE APPROVED USES OF THE LOT OR PARCEL, TO DETERMINE ANY LIMITS ON LAWSUITS AGAINST FARMING OR FOREST PRACTICES, AS DEFINED IN *ORS 30.930*, AND TO INQUIRE ABOUT THE RIGHTS OF NEIGHBORING PROPERTY OWNERS, IF ANY, UNDER *ORS 195.300, 195.301 AND 195.305 TO 195.336 AND SECTIONS 5 TO 11, CHAPTER 424, OREGON LAWS 2007, SECTIONS 2 TO 9 AND 17, CHAPTER 855, OREGON LAWS 2009, AND SECTIONS 2 TO 7, CHAPTER 8, OREGON LAWS 2010*.

Dated this the _____ day of _____, 2021

GRANTOR(S): _____
Clackamas County

STATE OF OREGON, County of Clackamas) ss.

On this day personally appeared before me _____ and _____, Grantor(s), to me known to be the individuals(s) described in and who

executed the foregoing instrument, and acknowledged that he/she signed the same as his/her free and voluntary act and deed for the uses and purposes therein mentioned.

GIVEN under my hand and official seal this _____ day of _____, 2021.

Notary Public for Oregon

My commission expires _____

After recording return to:
Clackamas County Property Resources
150 Beaver Creek Rd.
Oregon City, OR 97045



NO FEE

12/18/2014 10:26:48 AM

D-FD Cnt=1 Stn=9 COUNTER1
This is a no fee document

SP

DEED

STATE OF OREGON)
) ss.
County of Clackamas)

THIS DEED, made this 18th day of December, 2014, between Bob Vroman, Clackamas County Assessor and Tax Collector, State of Oregon, "Grantor", and Clackamas County, a political subdivision of the State of Oregon, "Grantee",

WITNESSETH

WHEREAS, pursuant to a Judgment of the Circuit Court of the State of Oregon, in and for the County of Clackamas, duly made and entered on the 22th day of August, 2012, Clackamas County Circuit Court No. CCV 12080547, wherein Clackamas County, Oregon was plaintiff, and Eagle Creek Homes LLC, et al, were defendants, the real properties described below were sold to Clackamas County, Oregon subject to redemption, and

WHEREAS, these real properties have been held by Clackamas County, Oregon, for the period of two years from the date of the Judgment of Foreclosure, and have not been redeemed; and notice of expiration of the redemption period has been given by publication in the designated newspaper of general circulation in Clackamas County, Oregon, to-wit: The Clackamas Review, in two weekly issues of said newspaper not more than 30 days and not less than ten days prior to the date of expiration of the redemption period, proof of which is attached hereto as Exhibit "A", and by this reference made a part hereof, and

Whereas, UNDER THE LAWS OF THE State of Oregon and for and in consideration of the Judgment of Foreclosure, I execute this deed conveying to Clackamas County, a political subdivision of the State of Oregon, the following described real properties, to-wit:

Account Number	Tax lot Number	Deed Reference Number	Judgment Amount \$	Name
00010874	11E25DA01600	96-56838	\$37.44	TAYLOR DENNIS & JUNE
01730737	12E30BB00200	2008-022513	\$2,083.93	BOUYER HEATHER
00145435	13E35B 01500	97-041763	\$5,947.72	BURKHARDT BENJAMIN K
01537956	21E11AC06300	2003-032154	\$152.89	HERBST ALBERT M
00371323	21E24AC01702	1998-124614	\$998.93	RUSSELL JEFFREY J
00371449	21E24AC02000	1998-124614	\$16.02	RUSSELL JEFFREY J
00415107	21E36BA04000	81-12111	\$315.90	KRISS REGINA
01728296	22E17CA20300	2007-086025	\$177.33	MCKINNEY LAWRENCE FREDERICK
05010592	22E18BD90P08	2005-005785	\$190.24	MARNELLA ANTHONY
00527406	22E19D 01000	98-106185	\$18,013.50	AUTOLOT LLC
00559746	22E28D 01400	00559746-09-13	\$194.34	WHERRY ALVERTA A
00562983	22E29DB00700	2003-032153	\$748.50	HERBST ALBERT M
00563429	22E29DD00900	2008-077809	\$1,278.29	DAVIS TRISHA KRISTINE
00592503	22E32D 00800	80-48411	\$2,772.43	DUNWOODIE LAVINA
05012423	22E34C 01000	2009-028532	\$10,840.16	HLE PROPERTIES LLC
05020303	23E02A 01600	495-140	\$285.10	ELLIOTT MINNIE A
05020304	23E02B 01300	495-140	\$139.58	ELLIOTT MINNIE A
00610324	23E05D 01100	89-020423	\$9,769.62	DUVALL EVELYN M
00687493	25E07 04702	85-10031	\$339.46	HOFFMAN RUBEN E JR
00705099	26E19CD04000	99-090683	\$743.01	SIMCOE JANICE M
00732158	27E32AC03100	87-040342	\$224.97	BRUSS REGINALD D & LINDA M
00732167	27E32AC03200	87-040342	\$224.97	BRUSS REGINALD D & LINDA M
00732176	27E32AC03300	87-040342	\$224.97	BRUSS REGINALD D & LINDA M
00732265	27E32AC03900	90-062497	\$1,734.28	WILLEFORD BARBARA A
00733898	27E32BC11000	2008-069824	\$603.52	ZIMMERMAN ERIC
00733941	27E32BC11500	2006-081311	\$477.74	BURKE LOIS ANN
00737938	27E32DD01100	1997-044741	\$1240.71	JOHNSON MARTHA L TRUSTEE
01421161	31E03B 02600	1988-037153	\$55.83	ZIEGLER INVESTMENTS INC
05020471	31E33CB04601	2008-045843	\$12,919.19	BIZON PHILIP D
05020472	31E33CB04602	2008-045843	\$12,950.58	BIZON PHILIP D
05020905	31W12D 03500	SM080569	\$26.56	UNKNOWN OWNER
00810705	31W14CC00400	1991-003303	\$108.95	WEILER LOIS L
00842280	32E04C 00802	2000-054112	\$2,872.93	S & V RENTALS INC
01871497	32E08DA06100	1998-083113	\$982.12	RENAISSANCE DEVEL

				CORP
00983715	37E11D 01000	85-10031	\$585.73	HOFFMAN MICHAEL D 1/2
00987070	38E17C 00100D2	1991-062682	\$1927.98	MCCALVY DALE J & CAROL A
01034801	42E22A 02200	2004-038619	\$1,050.52	SMITH TRACY W
05020599	43E11 01900	1982-9331	\$127.96	SPRAWCEW ANNA G HEIRS OF
01084971	52E02B 00200	79-40117	\$23.67	BATTLESON PHYLLIS A

Prior to this foreclosure suit, these parcels of real property were owned by the defendants specified, but they were sold to Clackamas County, Oregon during this suit for the judgment amounts specified, and were not redeemed as provided by law,

NOW, THEREFORE, I, Bob Vroman, (Grantor) grant, bargain, sell, and convey unto Clackamas County, Oregon and its assigns (Grantee) forever, the parcels of real property described above.

GIVEN UNDER MY HAND OFFICIALLY THIS 18th day of December, 2014.



Bob Vroman
County Assessor and Tax Collector
Clackamas County, Oregon

STATE OF OREGON)
) ss.
County of Clackamas)

On this, the 26th of November, 2013, before me, County Clerk in and for Clackamas County, State of Oregon, personally came Bob Vroman, County Assessor and Tax Collector of this County, known to me to be the individual described in this document, and who, as Assessor and Tax Collector, executed this document.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal the day and year above-written.


SHERRY HALL, County Clerk



6605 SE Lake Road, Portland, OR 97222
PO Box 22109 • Portland, OR 97269-2109
Phone: 503-684-0360; Fax: 503-620-3433
E-mail: legals@commnewspapers.com

AFFIDAVIT OF PUBLICATION

State of Oregon, County of Clackamas, SS I, Charlotte Allsop, being the first duly sworn, depose and say that I am the Accounting Manager of the *Clackamas Review, Oregon City News, and Estacada News*, a newspaper of general circulation, published at Portland, in the aforesaid county and state, as defined by ORS 193.010 and 193.020, that

**Clackamas Co Assessment and Taxation
2102 Notice of Expiration
CLK13173**

A copy of which is hereto annexed, was published in the entire issues of said newspapers for

2
Successive and consecutive weeks in the following issues:

September 10, 2014
September 17, 2014

Charlotte Allsop

Charlotte Allsop (Accounting Manager)

Subscribed and sworn to before me this September 17, 2014.

René R. Muller

NOTARY PUBLIC FOR OREGON

My commission expires *Sept. 11, 2016*

Acct#131397
Attn: Sharon Smith
Clackamas Co Assessment & Taxation
150 Beaver Creek Rd
Oregon City, OR 97045

Size: 2 x 1.75"
Amount Due: \$59.85*
*Please remit to the above address,

PUBLIC NOTICE

PUBLIC NOTICE IS HEREBY GIVEN,

that the two-year period for the redemption of real properties included in the 2012 delinquent tax lien foreclosure proceedings instituted by Clackamas County, Oregon on August 22, 2012, in the Circuit Court of the State of Oregon for Clackamas County, Suit Number CV12080547, and included in the judgment entered therein on October 5, 2012, will expire on **October 6, 2014**. All properties ordered sold under said judgment, unless redeemed on or before October 6, 2014, will be deeded to Clackamas County, Oregon, immediately on expiration of said period of redemption, and every right and interest of any person in such properties will be forfeited forever to Clackamas County, Oregon.
Publish 09/10/09/17/2014 CLK13173



5



Clackamas County Surplus Tax Foreclosed Real Estate



31W12D 03500/ 05020905- No Situs

- **Approximately .01 acres**

Assessed Real Market Value: \$631.00/adjacent/abutting owner offer: \$1000.00