

June 21, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

**Approval of an Intergovernmental Subrecipient Agreement, Amendment #3
with City of Sandy/Sandy Senior & Community Center to Provide
Social Services for Clackamas County Residents age 60 and over**

Purpose/Outcomes	Subrecipient Agreement with the City of Sandy/ Sandy Senior and Community Center to provide Older American Act (OAA) funded services for persons in the Sandy community.
Dollar Amount and Fiscal Impact	The maximum value is increased by \$156,685 for a revised agreement maximum of \$318,569. This agreement is funded through the Social Services Division Program agreements with the Oregon Department of Human Services and various transportation agreements with TriMet & Ride Connection, Inc.
Funding Source	Older American Act (OAA), Special Project Allocation (SPA), State Special Transportation Formula (STF) funds, and Low Income Home Energy Assistance Program (LIHEAP) funds - no County General Funds are involved.
Duration	Effective July 1, 2017 and terminates on June 30, 2019
Previous Board Action	
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	H3S #8362; Subrecipient #18-010-03

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services request approval of the Subrecipient Agreement, Amendment #3; with City of Sandy/ Sandy Senior and Community Center to provide Older American Act (OAA) funded services for persons living within the Sandy service area.

The services provided include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and interactive in the community.

This is a budget adjustment that distributes the OAA program funding, as well as the State SPA funds for approved evidence-based Physical Activity/Falls Prevention programming, Ride Connection transportation pass through Special Transportation Formula funds and LIHEAP funding for services to be provided during the 2018-19 fiscal year.

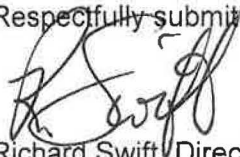
Healthy Families. Strong Communities.

This amendment adds \$156,685 for a total contract amount of \$318,569 in funding for the 2018-19 fiscal year and extends the term of the agreement to June 30, 2019. Approved by County Counsel on March 19, 2018.

RECOMMENDATION:

Staff recommends the Board approval of this amendment and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Swift", is written over the text "Respectfully submitted,".

Richard Swift, Director
Health Housing & Human Services

Subrecipient Agreement Amendment
Health, Housing and Human Services

H3S Contract#: 8362 Subrecipient #: 18-010 Board Agenda #: 070017-AXX

Division: Social Services Amendment Number: 3

Contractor: City of Sandy – Senior & Community Center

Amendment Requested By: Brenda Durbin, CCSS Director

Changes: (X) Subrecipient Agreement Budget & Language

Justification for Amendment:

This is a budget adjustment that adds funding and units of service for ongoing delivery of services into FY18-19. This results in an increase to the contract budget of \$156,685.

This Amendment #3, when signed by the City of Sandy – Senior & Community Center (“SUBRECIPIENT”) the Health, Housing and Human Services Department, Social Services Division on behalf of Clackamas County will become part of the contract documents, superseding the original to the applicable extent indicated. This Amendment complies with Local Contract Review Board Rules.

WHEREAS, the SUBRECIPIENT and COUNTY entered into those certain Subrecipient Agreement documents for the provision of services dated July 1, 2017 as may be amended (“agreement”);

WHEREAS, the Contractor and County desire to amend and restate the Agreement in its entirety as of July 1, 2018 and otherwise modify it as set forth herein;

NOW, THEREFORE, the County and Contractor hereby agree that the Agreement is amended as follows:

Term and Effective Date. This restated Agreement shall become effective on the date it is fully executed and approved as required by applicable law. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses approved in writing by County relating to the project incurred no earlier than **July 1, 2018** and not later than **June 30, 2019**, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

The maximum not-to-exceed compensation payable to Subrecipient under this agreement for the period of July 1, 2017 through June 30, 2018 is:

4. Grant Funds. The maximum, not to exceed, agreement amount that the COUNTY will pay is \$161,884. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)

City of Sandy – Senior & Community Center
Subrecipient Grant Agreement #18-010, Amendment 3

- a. **Grant Funds.** The COUNTY's funding of \$41,522 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and \$33,500 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
- b. **Other Funds.** The COUNTY's funding of \$70,155 for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet and the State of Oregon DHS. The COUNTY's funding of \$4,500 for Physical Activity/Falls Prevention outlined in this agreement are from State of Oregon, Department of Human Services, State Unit on Aging, Special Program Allocation; \$10,082 in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities and \$2,125 for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

The maximum not-to-exceed compensation payable to Subrecipient under this agreement for the period of July 1, 2018 through June 30, 2019 is:

4. **Grant Funds.** The maximum, not to exceed, agreement amount that the COUNTY will pay is **\$156,685**. This is a cost reimbursement agreement and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services. Failure to comply with the terms of this Agreement may result in withholding of payment. (The split between funding sources is outlined in Exhibit 6 – Budget and Units of Services.)
 - c. **Grant Funds.** The COUNTY's funding of **\$41,913** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to the COUNTY by the State of Oregon, Department of Human Services, State Unit on Aging and **\$33,500** from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to the COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.
 - a. **Other Funds.** The COUNTY's funding of **\$64,565** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to the COUNTY by Ride Connection, Inc. and TriMet and the State of Oregon DHS. The COUNTY's funding of **\$4,500** for Physical Activity/Falls Prevention outlined in this agreement are from State of Oregon, Department of Human Services, State Unit on Aging, Special Program Allocation; **\$10,082** in Medicaid funds for Medicaid Home Delivered Meals issued to the SUBRECIPIENT by the State of Oregon, Department of Human Services, Adults and Persons with Disabilities and **\$2,125** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

I. **Amend:** Exhibit 2 Transportation Provider Standards, **A. Vehicle Standards**

1. SUBRECIPIENT shall maintain its vehicles to provide comfortable and safe Rides to Clients. SUBRECIPIENT's vehicles shall meet the following requirements:

City of Sandy – Senior & Community Center
Subrecipient Grant Agreement #18-010, Amendment 3

- a. The interior of the vehicle shall be clean;
 - b. SUBRECIPIENT shall not smoke or permit smoking in the vehicle;
 - c. SUBRECIPIENT shall maintain appropriate safety equipment in the vehicle, including but not limited to:
 - i. First Aid Kit;
 - ii. Fire Extinguisher;
 - iii. Roadside reflective or warning devices;
 - iv. Flashlight;
 - v. Chains or other traction devices (when appropriate); and,
 - vi. Disposable gloves.
 - d. SUBRECIPIENT shall maintain the vehicle in good operating condition, by providing the following:
 - i. Seatbelts;
 - ii. Side and rear view mirrors;
 - iii. Horn; and,
 - iv. Working turn signals, headlights, taillights, and windshield wipers.
2. SUBRECIPIENT shall maintain a preventative maintenance schedule, which incorporates, at a minimum, all maintenance recommended by the vehicle manufacturer. SUBRECIPIENT shall comply with appropriate local, state, and federal transportation safety standards regarding passenger safety and comfort. SUBRECIPIENT shall provide all equipment necessary to transport Clients using wheelchairs.

TO READ: All the above with the addition of:

SUBRECIPIENT shall pay for all preventative maintenance and other repair costs incurred in a timely manner. Invoices shall be submitted by SUBRECIPIENT for eligible vehicles, specified in Section C. Vehicles, paragraph 1, as per Section C. Vehicles, paragraph 2.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

II. AMEND: Exhibit 6 – Budget and Units of Services - Unit Cost Schedule

CITY OF SANDY - SENIOR CENTER
 Fiscal Year 2017-18

Amend:

	OAA III B	OAA III C1	OAA III C2	OAA III D	OAA III E	Required Match	NSIP Funds	Other State Funds	Ride Connection		ToMet Funds		MEDICAID Funds	LIEAP Funds	Program Income	NO. OF UNITS	TOTAL COST	REBURSEMENT RATE
	Funds	Funds	Funds	Funds	Funds				STF	5310 Funds	STF	5310 Funds						
Federal Award Numbers	16A0RT3SS	16A0RT3CM	16A0RT3HD	16A0RT3PH	16A0RT3FC	N/A	16A0RNSIP		Funds	OR-65-012	5310 Funds	Funds	N/A	N/A				
CFDA Number	93.044	93.045	93.045	93.043	93.052		93.053		N/A	20.513	20.513	N/A						
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)	(16)	(17)	(18)
Case Management	\$3,295					\$366										92 hrs	\$3,661	\$35.81
Reassurance	\$1,434					\$159										55	\$1,593	\$25.90
Info. & Assistance	\$3,429					\$381										188	\$3,810	\$18.27
Transportation OAA	\$5,244					\$583								\$1,000	1,311	\$6,827	\$4.00	
Physical Activity/ Falls Prevention				\$3,300		\$0		\$4,500								104 Classes	\$7,800	\$75.00
Family Cgrvr. Respite					\$5,536	\$1,384								\$2,000	175	\$8,920	\$31.70	
Trans - Ride Con. Out of Dist									\$25,719					\$600	0	\$26,319	#DRIVE!	
Transportation - Special Needs									\$38,336						1,000	\$38,336	\$0.00	
Transportation - Boring Lifeline										\$30,000					775	\$30,000	\$0.00	
Transport - T19 Non-Med.											\$638	\$1,462			150	\$2,100	\$14.00	
Ride Con - Vehicle Maint						\$257			\$3,500						N/A	\$3,757	N/A	
Food Service - Frozen HDM			\$9,000			\$1,001	\$3,375								4,500	\$13,376	\$0.750	
OAA Meal Site Management		\$4,655	\$8,151			\$1,424								\$15,600	16,250	\$29,830	\$1.25	
Medicaid Meals - SDSA			(\$2,457)			(\$273)	(\$912)					\$11,210		(\$1,128)	1,175	\$6,440	\$7.80	
LIEAP Intakes													\$2,125		85	\$2,125	\$25.00	
TOTALS	\$13,402	\$4,655	\$14,694	\$3,300	\$5,536	\$5,283	\$2,463	\$4,500	\$64,055	\$3,500	\$30,000	\$638	\$12,672	\$2,125	\$18,072	\$25,664	\$184,894	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time & Units of Service in excess of contract

Contract Amount: \$160,413

Federal Award Total: \$77,550

TO READ: Exhibit 6 – Budget and Units of Services – Unit Cost Schedule

CITY OF SANDY - SENIOR CENTER
 Fiscal Year 2018-19

To Read:

	OAA III B	OAA III C1	OAA III C2	OAA III D	OAA III E	Required	NSIP	Other	Ride Connection		TriMet Funds		MEDICAID	LIEAP	Program	NO. OF	TOTAL	REBURSE-
	Funds	Funds	Funds	Funds	Funds	Match	Funds		Funds	STF	5310 Funds	5310 Funds	STF	Funds	Funds			
Federal Award Numbers	16AORTJSS	16AORTJCM	16AORTJHD	16AORTJPH	16AORTJFC	N/A	16AORTJSP	Funds	STF	5310 Funds	5310 Funds	STF	Funds	Funds	Income	(16)	(17)	(18)
CFDA Number	93.044	93.045	93.045	93.043	93.052		93.053		N/A	OR-65-012	20.513	20.513	N/A					
Service Category	(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)	(12)	(13)	(14)	(15)			
Case Management	\$3,295					\$366										92 hrs	\$3,661	\$35.81
Reassurance	\$1,434					\$159										55	\$1,593	\$25.90
Info. & Assistance	\$3,429					\$381										188	\$3,810	\$18.27
Transportation OAA	\$5,244					\$583								\$1,000		1,311	\$6,827	\$4.00
Physical Activity/ Falls Prevention				\$3,300		\$0		\$4,500								104 Classes	\$7,800	\$75.00
Family Crgvr. Respite					\$5,536	\$1,384								\$2,000		175	\$8,920	\$31.70
Trans - Ride Con. Out of Dist									\$20,129					\$600		2,516	\$20,729	\$8.00
Transportation - Special Needs									\$42,336							1,000	\$42,336	\$42.34
Transportation - Boring Lifeline											\$30,000					775	\$30,000	\$0.00
Transport - T19 Non-Med.												\$638	\$1,462			150	\$2,100	\$14.00
Ride Con - Vehicle Maint						\$257				\$3,500						N/A	\$3,757	N/A
Food Service - Frozen HDM			\$9,000			\$1,001	\$3,285									4,500	\$13,286	\$0.730
OAA Meal Site Management		\$4,166	\$6,607			\$1,198									\$18,240	19,000	\$30,211	\$1.18
Medicaid Meals - SDSA			(\$2,457)			(\$273)	(\$926)						\$11,210		(\$1,128)	1,175	\$6,425	\$7.79
LIEAP Intakes														\$2,125		85	\$2,125	\$25.00
TOTALS	\$13,402	\$4,166	\$13,150	\$3,300	\$5,536	\$5,057	\$2,359	\$4,500	\$62,465	\$3,500	\$30,000	\$638	\$12,672	\$2,125	\$20,712	\$30,930	\$183,581	

CFDA Number 20.513 & Federal Award Number applies to Ride Connection Vehicle Maintenance funds only

Source of OAA Match - Staff time & Units of Service in excess of contract

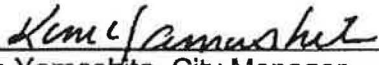
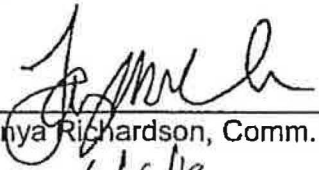
Contract Amount: \$156,685

Federal Award Total: \$75,413

City of Sandy – Senior & Community Center
Subrecipient Grant Agreement #18-010, Amendment 3

Except as set forth herein, the County and the Contractor ratify the remainder of the Contract and affirm that no other changes are made hereby.

IN WITNESS HEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

City of Sandy; Sandy Senior & Community Center	CLACKAMAS COUNTY
By: <u></u> Kim Yamashita, City Manager	Commissioner: Jim Bernard, Chair Commissioner: Sonya Fischer Commissioner: Ken Humberston Commissioner: Paul Savas Commissioner: Martha Schrader
Approved as to Content: <u></u> Tanya Richardson, Comm. Services Manager	Signing on Behalf of the Board:
Date <u>6/6/18</u>	<u>Richard Swift, Director</u> Health, Housing & Human Services Dep.
	Date _____