

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT

DEVELOPMENT SERVICES BUILDING

150 Beavercreek Road Oregon City, OR 97045

MEMORANDUM

TO: Clackamas County Board of County Commissioners (BCC)

FROM: Dan Johnson, DTD Director

RE: Septic and Onsite Wastewater fee correction for FY 25/26

DATE: April 15, 2025

REQUEST: Staff are seeking Board approval to correct two proposed fee amounts to the Department of Transportation and Development (DTD) Septic and Onsite Wastewater Program identified in Appendix A – Fees to be implemented in the 2025/26 Fiscal Year's budget.

BACKGROUND: On February 4, 2025, the BCC held a Policy Session to discuss fee and fine modifications for DTD with the intention that any modifications would take effect on July 1, 2025. The BCC voted to authorize the requested modifications. Since then, staff have discovered two errors in the requested fee changes for the Septic and Onsite Wastewater Program. The errors occurred when reconciling data between different spreadsheets.

- Major Repair Residential and Major Repair Residential Non-standard System
 were proposed with the same fee of \$900. Non-standard systems are more complex and
 require more staff time for review. The correct proposal is for the non-standard system
 fee to be \$1150.
- Major Alteration and Major Alteration Residential Non-standard System were proposed with a fee of \$1000 and \$900, respectively. Non-standard systems are more complex and require more staff time for review. The correct proposal is for the non-standard system fee to be \$1250.

RECOMMENDATION: Staff respectfully recommend the Board authorize the correction of two proposed fee amounts to the DTD Septic and Onsite Wastewater Program identified in Appendix A – Fees to be implemented in the 2025/26 Fiscal Year's budget.

Respectfully Submitted

Dan Johnson, Director

Attachments: Appendix A – Fees

APPENDIX A - FEES DTD FY 25/26 Fee Change Proposal

Department/Division	AUTH. LEGISLATION	FEE SET BY ORS		CODE AUTH. FEE	EXEMPT FROM CPI	FEE AMOUNT	PROPOSED FEE AMOUNT	DESCRIPTION OF PROPOSED CHANGES
DTD - SEPTIC & ONSITE WASTEWATER PROGRAM								
Residential Repair								
Major Repair Residential - non- Standard system	ORS 454.725		Х	х		\$ 900.00 NEW FEE; Approved 02-04-2025.	\$ 1,150.00	NEW FEE; Corrected.
Alteration Permits								
Major Alteration Residential - non-standard system	ORS 454.725		Х			\$ 900.00 NEW FEE; Approved 02-04-2025.	\$ 1,250.00	NEW FEE; Corrected.