

ADS Contractors Meeting Minutes
January 9, 2017
Wilsonville Community Center

1. Call to order @ 9:38am; PRESENT: Sadie Wallenberg & Brian Stevenson ~Wilsonville Center; Marty Hanley ~ Milwaukie Center; Colin Black ~ Gladstone Senior Center; Stefanie Reid-Danielson (SRD) ~ CCSS; Cecily Rose~Molalla Adult Center; Kathy Wiseman~Pioneer Center; Christi Bird~Senior Citizens Council; Kathy Robinson ~ Canby Adult Center; Ann Adrian & Maria Bigelow ~ Lake Oswego Adult Community Center; Vickie Flinchum & Kati Tilton ~ CCSS; Nancy Ream Enabnit~Sandy Senior Center
2. Approval of October, 2016 Minutes: moved to approve by K. Wiseman, 2nd by K. Robinson; unanimously approved
3. Appoint a new Chair: K. Robinson nominated Ann Adrian from LOACC; K. Wiseman 2nd; unanimously approved ~ Congratulations Ann!
4. Robin Grimm – CCMOW: no report
5. Stefanie & Teresa - Reports & Contracts
 - A. Contract Amendments – delayed but coming: Stefanie is just starting on amendments; her attentions were diverted with the STF process
 - B. Sub-recipient/Contract Requirements (on-going): Nothing new
 - C. Criminal Background Checks (on-going) – email from Tamara: Stefanie distributed forms with relevant sections highlighted; fingerprint cards no longer accepted—now live scan only; should not take more than 6 weeks for verification; applicants can request temporary approval while waiting for final, however the request for temp approval must be made prior to submitting paperwork—a written request must be made and can be done via emailed letter to Brenda Durbin, Social Services Director
6. Kati Tilton & Vickie Flinchum –
 - A. Outreach & Gatekeeper: Vickie is on temporary assignment until the end of the FY; her main duty is to resurrect the Gatekeeper program; Vickie has been working for the County for 10 months with prior duties including coordinating services for homeless individuals
 - B. Unallocated Health Promotion funds: Kati provided clarification on request to advertise ADRC services in Senior Newsletters; the focus will be on specific services including long-term care planning and Medicaid screening; the intention is not to confuse clients or diminish services currently provided in Centers, but to get the word out about alternatives for those who may not feel comfortable accessing services through centers, and/or to augment services currently provided; model for advertising will be similar to informational postcard already in circulation; Sadie asked about referrals of potential Medicaid clients to ADRC; Kati explained the two-step process of determining financial eligibility; once approved, then service levels are determined; ADRC intention is to refine the process to reduce approval time and be more efficient

Kati explained there are funds remaining in the Evidence-based program; her intention is to use the money towards achieving goals as determined through site

visits including offering additional training at County expense and using money to fund a County staff person to help recruit volunteer instructors; Cecily suggested funds could also be used to backfill budgetary shortfalls in Evidence-based programs operated at Centers; Colin asked for more advance notice on trainings and Kati explained the notices are forwarded as soon as received and offered a website that advertises the trainings

7. Provider Updates:

- Christi/Senior Council: Too many needing help & not enough help; many clients are losing housing; some home owners are evicting renters and reclaiming properties to take advantage of the current market to sell or charge higher rent
- Ann/LOACC: Introduced Maria Bigelow as Program Supervisor; her duties will be a combination of oversight of meal program and client services; front desk position is open and respite program coordinator is retiring after 17 years; Marie added that she is hoping to visit other centers and garner ideas
- Brian & Sadie/Wilsonville: Brian is the interim center manager; he has been with the city of Wilsonville for 11 years; the City is currently in the process of hiring a Parks & Rec Director (at the reference checking stage); once that person is hired, other open positions will be filled; Sadie balances out knowledge of contract requirements and client services
- Kathy/Oregon City: Have received many interesting client services calls lately; snow days have wreaked havoc; seeking advice regarding a client who uses poor judgment during bad weather and refuses transportation options to get home; options presented included paying for a cab, Uber or the bus; Stefanie presented one more option that she will verify—a one-time cab fare reimbursement (Broadway Cab will bill Clackamas County directly); one of most effective fundraisers is Burgerville and/or Credit Union competitions
- Kathy/Canby: Canby closes in inclement weather conditions, but the MOW coordinator checks on clients to make sure they are okay, and determines need; Canby is working on their strategic plan—will close the center so all staff can attend and provide input; 3-acre parcel across the street for sale at \$800,000—building a new facility looks like the best option; just got a new phone system; currently revising human resources manual
- Cecily/Molalla: Meals on Wheels America membership has yielded \$2,000 grant for March for Meals; closed with no meals on snow days; Molalla sends out 5 shelf-stable meals and 2 extra frozen meals to cover snow days, and reassurance calls are made to determine need; currently delivering 70 MOW; Transportation Manager is retiring—hiring 2 new drivers to replace him in hopes of expanding the program and bringing in new participants; hiring Kitchen Manger position; Sweetheart Celebration coming up—biggest center fundraiser
- Marty/Milwaukie: New flooring in dining area has really spruced the place up; during remodel sent buses of folks to other centers for lunch; TriMet wants to get rid of the bus line that stops in front of the Center—Marty, Milwaukie City Council and Center Board are lobbying TriMet to keep the bus stop
- Colin/Gladstone: Sent out freezer meals in anticipation of inclement weather; receiving many referrals for MOW, but many don't qualify (technically not homebound); increase in RV's parking in lot overnight; currently host classes for Gladstone Community

Schools – plan to curtail use to allow for increase in use for Senior Center classes & activities

- Nancy/Sandy: Retiring at the end of February after 30+ years with the Center—job is being advertised “until filled”; Sandy City Manger’s last day was Monday, Jan 9th—former Police Chief is Interim City Manager, and the search is underway for a permanent replacement; New Seasons in Happy Valley was raising money for the Lents Senior Center—frustrating to have sites outside Clackamas County raising money in the County; received a STF grant to purchase a “right-size” vehicle and received an MV-1—great transit vehicle for rural area; Breakfast with Santa netted \$3,000 (including cash donations); will have parameters outlined soon for Under 60 meal reimbursement

8. Adjourn at 11:17AM



Nancy Ream Enabnit
Secretary Pro Tem (for the last time!)