



AGENDA

Thursday, March 21, 2013 - 6:00 PM

Board of County Commissioners Business Meeting

Beginning Board Order No. 2013-15

I. CALL TO ORDER

- Roll Call
- Pledge of Allegiance
- Approval of Order of Agenda

II. CITIZEN COMMUNICATION *(The Chair of the Board will call for statements from citizens regarding issues relating to County government. It is the intention that this portion of the agenda shall be limited to items of County business which are properly the object of Board consideration and may not be of a personal nature. Persons wishing to speak shall be allowed to do so after registering on the blue card provided on the table outside of the hearing room prior to the beginning of the hearing. Testimony is limited to three (3) minutes. Comments shall be respectful and courteous to all.)*

III. HOUSING AUTHORITY PUBLIC HEARING *(The following items will be individually presented by County staff or other appropriate individuals. Persons appearing shall clearly identify themselves and the organization they represent. In addition, a synopsis of each item, together with a brief statement of the action being requested shall be made by those appearing on behalf of an agenda item.)*

1. Public Hearing for the Housing Authority of Clackamas County Annual Plan for FY 2013-2014 which Begins July 2013 (Dan Potter, Interim Manager)

IV. HOUSING AUTHORITY CONSENT AGENDA

1. In the Matter of Writing Off Uncollectible Accounts for the Third Quarter of FY 2013

V. DISCUSSION ITEMS *(The following items will be individually presented by County staff or other appropriate individuals. Citizens who want to comment on a discussion item may do so when called on by the Chair.)*

~NO DISCUSSION ITEMS SCHEDULED

VI. CONSENT AGENDA *(The following Items are considered to be routine, and therefore will not be allotted individual discussion time on the agenda. Many of these items have been discussed by the Board in Study Session. The items on the Consent Agenda will be approved in one motion unless a Board member requests, before the vote on the motion, to have an item considered at its regular place on the agenda.)*

A. Health, Housing & Human Services

1. Board Order No. _____ Approval of Mental Health Director's Designee to Authorize a Custody Hold Under ORS 426.233 —Behavioral Health

2. Approval to Apply for Rural Sexual Assault Grant with Office on Violence Against Women: U.S. Department of Justice – *Children, Youth & Families*
3. Approval to Apply for a Encourage Arrest/Enforcement Grant with Office on Violence Against Women: U.S. Department of Justice – *Children, Youth & Families*
4. Approval to Apply for a Grant Renewal with the State of Oregon, Department of Transportation for the Mountain Express Bus Service in the Hoodland Area – *Social Services*
5. Approval to Apply for a Grant with the Federal Highway Administration for Mountain Express Bus Service in the Hoodland Area – *Social Services*

B. Elected Officials

1. Approval of Previous Business Meeting Minutes – BCC

C. Department of Emergency Management

1. Resolution No. _____ Adopting Updates to the 2013 Clackamas County Multi-Jurisdictional Natural Hazards Mitigation Plan

VII. WATER ENVIRONMENT SERVICES

1. Approval of Amendment No. 2 to the Partnership Agreement between Clackamas County Service District No. 1 and Friends of Trees for Volunteer Outreach and Planting Activities in Riparian Areas

VIII. COUNTY ADMINISTRATOR UPDATE

IX. COMMISSIONERS COMMUNICATION

NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove by the following Saturday. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel.

<http://www.clackamas.us/bcc/business.html>

COPY

Cindy Becker
Director

March 21, 2013

Board of County Commissioner
Clackamas County

Members of the Board:

Hearing on the Housing Authority's Annual Plan
for Fiscal Year 2013/14 which begins July 2013

Purpose/Outcomes	Conduct a public hearing on the Housing Authority's Annual Plan beginning fiscal year July 2013.
Dollar Amount and Fiscal Impact	\$892,834.00 These funds comprise HACC's annual grant from HUD for the Capital Fund Program.
Funding Source	Federal Department of Housing and Urban Development (HUD)
Safety Impact	None
Duration	Effective July 1, 2013 through June 30, 2014
Previous Board Action	Previous Annual Plan effective 7/01/2012 was approved on April 5, 2012
Contact Person	Daniel Potter, Interim Executive Director – (503) 650-3537
Contract No.	None

BACKGROUND:

The Housing Authority of Clackamas County (HACC), requests that the Board conduct a hearing related to the submission of the Housing Authority's FY 2013 Annual Plan and all attachments. The attachments are the Housing Needs Table, Response to Fair Housing, Admissions and Continued Occupancy Policy Updates, Federal Certifications, FY 2013 Capital Fund Budget, and the Capital Fund Performance and Evaluation Reports for 2009, 2010, 2011 and 2012, and the Capital Fund Program Five Year Action Plan.

As required by the Quality Housing and Work Responsibility Act of 1998, all Housing Authorities must develop and submit an Agency Annual Plan. The plan includes updates to the key policy and program issues, including changes to the Voucher Administrative Plan, changes to the Public Housing Admissions and Continued Occupancy Plan, development updates, public housing demolition/disposition plans and detail on the Capital Fund Program (CFP) grants.

The Agency Plan includes eight attachments. Six of the eight are related to CFP Grants. CFP funds are granted by the U.S. Department of Housing And Urban Development for the development, modernization, management and operations of public housing. Through the submission and review of the annual and five year CFP Action Plans, HACC is applying for and seeking the amount of \$892,834 for FY 2013. HACC is required to report on the expenditures of any prior years CFP monies not yet fully spent. The FY 2009, 2010, 2011, 2012 CFP Performance and Evaluation reports show how monies were spent and how much is left to be obligated or spent as of December 31, 2012.

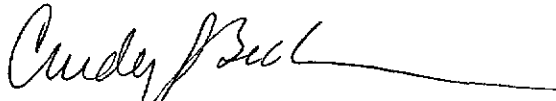
As required by HUD, the Agency Annual Plan and its attachments were developed in consultation with a Resident Advisory Board (RAB). The RAB is made up of volunteers from the Public Housing and Housing Choice Voucher (HCV) programs. The RAB met on January 15, 2013 to review and make revisions to the Annual Plan and its attachments. HACC has worked closely with Legal Aide Services of Oregon on behalf of the residents. The meeting minutes from the RAB process are included as one attachment to the Annual Plan.

A public review period was held from January 23, 2013 through March 8, 2013. The agency Plan was made available at the HACC Administrative Office, HACC Asset Management Office, the Oak Grove Library, and posted on HACC's website. The final Version of the Annual Plan, including all updates, attachments and certifications, will be submitted to HUD upon approval. HUD requires 75 days to complete its process and approval of the Annual Plan for the beginning of the fiscal year beginning July 1, 2013. As such, HACC's Annual Plan must be submitted to HUD no later than April 11, 2013.

Recommendation:

Staff recommends that the Board conduct a hearing on the Agency Annual Plan as required by HUD. At a subsequent Board meeting, HACC will request Board approval of the Annual Plan.

Respectfully submitted



Cindy Becker, Director

PHA Plan Update

(a) Identify all PHA Plan elements that have been revised by the PHA since its last Annual Plan submission:

Agency-Wide Updates

- 1) HACC underwent a Strategic Plan process to identify the key policy and program issues needing to be addressed by the agency moving forward. This process involved extensive community and internal stakeholder involvement, and will elicit input to be used in improving operations and service delivery. The final plan will be approved by the Clackamas County Board of County Commissioners by the start of FY 2013.
- 2) HACC was a partner in issuing a Request for Proposals (RFP) for Supportive Housing Development in Clackamas County. This joint effort was sponsored by the Health, Housing and Human Services Department and includes funding from the Behavioral Health, Community Development, and Housing Authority Divisions. Projects awarded under this RFP will be targeted for alcohol and drug dependence recovery. Funding sources from the Housing Authority include Public Housing disposition replacement funds, project based vouchers, Veterans Affairs Supportive Housing (VASH) project based vouchers, and Shelter Plus Care project based vouchers.
- 3) HACC may submit a Move to Work (MTW) application in FY 2013.

Housing Choice Voucher Updates

- 1) HACC received 25 VASH (Veterans Affairs Supportive Housing) Vouchers in April 2012. These vouchers serve US Veterans transitioning out of homelessness.
- 2) HACC received renewed funding for 1.5 FTE FSS staffing.

Administrative Plan Policy Changes:

- 1) HACC is facing financial funding uncertainty with Congress and therefore is looking at fiscal measures which may decrease HAP expenditure per family in order to preserve serving the same number of families per year. Some measures HACC is considering instituting this year could include:
 - Requiring a minimum rent of \$50.
 - Tightening Occupancy Standards to One Bedroom for every two people with the exception that head of household does not have to share a room with children.
 - Tightening move policy to limit moves based upon current lease up. If below 98% lease up no moves in a month would be approved.
 - Adding new policies regarding zero income families requiring monthly check-in.
 - Prorating all rents based on move dates.
 - Unbundling inspections from Annual Re-exam.
 - Tightening reporting requirement deadlines for Interim Examinations effective dates.
- 2) HACC is continuing the Regional Mobility Project for an additional year which allows clients to move and live in either Multnomah or Clackamas County. On June 30, 2013, HACC will have completed one year under the Mobility Project and the two agencies intend to measure outcomes such as landlord satisfaction, client satisfaction, number of clients served in each other's County.
- 3) HACC will add policy language for VASH vouchers (differences from HCV).
- 4) HACC will add a new Preference for referrals from the Workforce Development programs. Effective July 1, 2013, no more than 20 families or individuals total who have been referred by Community Solutions, or other pre-approved workforce organization, and are identified as active participants in the "Solutions to Work" program. Referrals must be actively engaged in Solutions to Work program and must meet program criteria. HACC and Community Solutions will enter into a Memorandum of Understanding (MOU) that provides clarity of roles and responsibilities.
- 5) The following changes were made to the Housing Choice Voucher Administration Plan after an October 18th BCC approval:
 - Added language to allow HACC to place Project Based Vouchers for specialized housing.
 - Added a preferences allowing HACC to give vouchers to clients being relocated due to a change in use or rehabilitation of an HACC owned local project.
 - Added a preference for victims of Domestic Violence and/or Child Abuse.
 - Require wait list changes to be submitted in writing rather than over the phone.
 - Defined and allowed Essential Family Members.
 - Capped Cell Phone Allowances.
 - Require HACC to use only the most recent bank statements for Asset calculations.
 - Increased Preference Voucher for Bridges to Housing participants from 20 to 35.
- 6) HACC plans to apply for Continuum of Care (CoC) Bonus funding.
- 7) HACC plans to project base vouchers.

6.0

Public Housing/Asset Management Updates

- 1) HACC received a grant from Oregon Housing and Community Services to participate in the Housing Development Center's Asset Management and Portfolio Preservation (AMPP) program. The 18 month program allows each agency to take a detailed look at their portfolio's financial and physical performance and develop improved Asset Management systems and activities. HACC will graduated from the program February of 2013.
- 2) A Capital Needs Assessment (CNA) for HACC's affordable and special needs housing was completed in August of 2012. The CNA provides a comprehensive overview of capital needs for these properties and allow HACC to better plan for future improvements and rehabilitation.
- 3) HACC has appointed its new Resident Advisory Board.
- 4) HACC may open one or two Public Housing waiting lists in FY 2013.
- 5) HACC has updated its Admissions and Continued Occupancy Policy (ACOP). See Attachment C for a summary of non-regulatory changes.

Development Updates

1) Rehabilitation of the Easton Ridge Apartments (affordable housing) began in the early spring of 2013. The building siding shows visible signs of envelope failure due to poor site drainage and moisture penetration at the exterior envelope. Due diligence determined a project scope of work which includes: (1) replacing and upgrading the residential building envelope, (2) improving interior ventilation, and (3) addressing poor site drainage. The building envelope will be replaced completely, with new hardi-board siding and new windows. Rain screen venting will be installed behind the siding to improve ventilation. Interior ventilation will be upgraded by replacing bath fans with continuous-running fans, replacing recirculating range hoods with exterior-vented fans, and installing venting in the laundry areas to prevent moisture buildup. Insulation will be upgraded as part of the envelope replacement and all exterior doors will be upgraded. The scope of work will include making the property ADA compliant, with six newly designated units receiving upgrades as well as accessible routes at site amenities. Other exterior work includes landscaping and courtyard improvements, new site lighting, demolition of existing garages and carports, and resurfacing the parking lot areas. The project operates at full capacity and renovations will be undertaken with tenants in place.

The scale of the property makes it prohibitively expensive to undertake 100% of the interior upgrades at this time. The Easton Ridge renovation strategy is to undertake the maximum scope of work with minimal relocation, and all within a feasible budget. The scope of works includes upgrading kitchens in 100% of the units with new cabinetry, countertops, fixtures and appliances during the construction period with residents in place. In addition, bathroom upgrades would commence during the construction period with turnover units.

The project will be acquired by the Easton Ridge LLC, HACC will serve as the managing member, and transition to Low Income Housing Tax Credit (LIHTC) property at closing.

- (b) Identify the specific location(s) where the public may obtain copies of the 5-Year and Annual PHA Plan. For a complete list of PHA Plan elements, see Section 6.0 of the instructions.
- Housing Authority Administrative Office, 13930 S Gain Street, Oregon City, OR
 - Housing Authority Clackamas Heights Property Management Office, 13900 S Gain Street, Oregon City, OR
 - Housing Authority Hillside Property Management Office, 2889 Hillside Court, Milwaukie, OR
 - Housing Authority Website: <http://www.clackamas.us/hacc>
 - Clackamas County Public Library located at 16201 S.E. McLoughlin, Oak Grove, OR

6.0

7.0	<p>Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers. <i>Include statements related to these programs as applicable.</i></p> <ol style="list-style-type: none"> 1) HACC was a partner in issuing a Request for Proposals (RFP) for Supportive Housing Development in Clackamas County. This joint effort was sponsored by the Health, Housing and Human Services Department and includes funding from the Behavioral Health, Community Development, and Housing Authority Divisions. Projects awarded under this RFP will be targeted for alcohol and drug dependence recovery and people receiving mental health services. Funding sources from the Housing Authority include Public Housing disposition replacement funds, project based vouchers, Veterans Affairs Supportive Housing (VASH) project based vouchers, and Shelter Plus Care project based vouchers. 2. HACC anticipates continuing its efforts to identify Mixed Finance Modernization or Development opportunities which could include a combination of public housing and Project Based Section 8/Low Income Housing Tax Credit (LIHTC) units. These efforts include revitalization of Clackamas Heights (AMP 1) as well as other to be determined off-site locations. 3. HACC anticipates submitting an Inventory Removal Application to HUD's Special Applications Center (SAC) in FY 2013 for approval to sell up to 145 scattered site public housing units in addition to the 21 that HACC already has SAC approval to sell. 4. HACC does not anticipate a Homeownership program in FY 2013. 5. HACC anticipates using Project Based Section 8 vouchers in FY 2013.
8.0	<p>Capital Improvements. Please complete Parts 8.1 through 8.3, as applicable.</p>
8.1	<p>Capital Fund Program Annual Statement/Performance and Evaluation Report. As part of the PHA 5-Year and Annual Plan, annually complete and submit the <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i>, form HUD-50075.1, for each current and open CFP grant and CFFP financing.</p>
8.2	<p>Capital Fund Program Five-Year Action Plan. As part of the submission of the Annual Plan, PHAs must complete and submit the <i>Capital Fund Program Five-Year Action Plan</i>, form HUD-50075.2, and subsequent annual updates (on a rolling basis, e.g., drop current year, and add latest year for a five year period). Large capital items must be included in the Five-Year Action Plan.</p>
8.3	<p>Capital Fund Financing Program (CFFP). <input type="checkbox"/> Check if the PHA proposes to use any portion of its Capital Fund Program (CFP)/Replacement Housing Factor (RHF) to repay debt incurred to finance capital improvements.</p>
9.0	<p>Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location. See Attachment A: Housing Needs Table and Statement of Housing Needs</p>
9.1	<p>Strategy for Addressing Housing Needs. Provide a brief description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. Note: Small, Section 8 only, and High Performing PHAs complete only for Annual Plan submission with the 5-Year Plan. N/A</p>

10.0	<p>Additional Information. Describe the following, as well as any additional information HUD has requested.</p> <p>(a) Progress in Meeting Mission and Goals. Provide a brief statement of the PHA's progress in meeting the mission and goals described in the 5-Year Plan.</p> <ul style="list-style-type: none"> • HACC continues to participate in the Clackamas County Homeless Council. In this capacity, HACC continues to apply for and receive Continuum of Care funds for the Shelter plus Care program and the Jannsen Road Transitional Housing Program. • HACC has achieved a High Performer rating on its Section Eight Management Assessment Program (SEMAP). • HACC continues to be a High Performer in Public Housing. • HACC continues to use its Easton Ridge property to further provide affordable housing. Easton Ridge currently accepts Section 8 Vouchers, Shelter + Care participants, and clients from Springwater. • HACC continues to apply for and receive grant funding for 1.5 FTE housing choice voucher family self-sufficiency coordinators. • HACC received a new HUD Resident Opportunity and Self Sufficiency (ROSS) Grant. • HACC continues to maximize its Voucher utilization at 98% or greater and has adjusted Voucher Payment Standards as needed for its residents to find affordable housing. • HACC has consistently maintained high occupancy rates at 95% or greater in an efforts to serve those on the waitlist as quickly as possible. <p>The Capital Fund Program achievements are listed as part of attachments OR001a01- OR001f01</p> <p>(b) Significant Amendment and Substantial Deviation/Modification. Provide the PHA's definition of "significant amendment" and "substantial deviation/modification"</p> <p>Discretionary changes (changes which are not mandated by regulation) in the plans or policies of the HACC which fundamentally change the mission, goals, objectives, or plans of the agency and which require formal approval of the Board of Housing Authority Commissioners. Discretionary changes include Capital Fund items that have a total expense in excess of \$250,000 in any single year.</p>
------	--

11.0	<p>Required Submission for HUD Field Office Review. In addition to the PHA Plan template (HUD-50075), PHAs must submit the following documents. Items (a) through (g) may be submitted with signature by mail or electronically with scanned signatures, but electronic submission is encouraged. Items (h) through (i) must be attached electronically with the PHA Plan. Note: Faxed copies of these documents will not be accepted by the Field Office.</p> <p>(a) Form HUD-50077, <i>PHA Certifications of Compliance with the PHA Plans and Related Regulations</i> (which includes all certifications relating to Civil Rights)</p> <p>(b) Form HUD-50070, <i>Certification for a Drug-Free Workplace</i> (PHAs receiving CFP grants only)</p> <p>(c) Form HUD-50071, <i>Certification of Payments to Influence Federal Transactions</i> (PHAs receiving CFP grants only)</p> <p>(d) Form SF-LLL, <i>Disclosure of Lobbying Activities</i> (PHAs receiving CFP grants only)</p> <p>(e) Form SF-LLL-A, <i>Disclosure of Lobbying Activities Continuation Sheet</i> (PHAs receiving CFP grants only)</p> <p>(f) Resident Advisory Board (RAB) comments. Comments received from the RAB must be submitted by the PHA as an attachment to the PHA Plan. PHAs must also include a narrative describing their analysis of the recommendations and the decisions made on these recommendations.</p> <p>(g) Challenged Elements</p> <p>(h) Form HUD-50075.1, <i>Capital Fund Program Annual Statement/Performance and Evaluation Report</i> (PHAs receiving CFP grants only)</p> <p>(i) Form HUD-50075.2, <i>Capital Fund Program Five-Year Action Plan</i> (PHAs receiving CFP grants only)</p>
------	--

This information collection is authorized by Section 511 of the Quality Housing and Work Responsibility Act, which added a new section 5A to the U.S. Housing Act of 1937, as amended, which introduced 5-Year and Annual PHA Plans. The 5-Year and Annual PHA plans provide a ready source for interested parties to locate basic PHA policies, rules, and requirements concerning the PHA's operations, programs, and services, and informs HUD, families served by the PHA, and members of the public of the PHA's mission and strategies for serving the needs of low-income and very low-income families. This form is to be used by all PHA types for submission of the 5-Year and Annual Plans to HUD. Public reporting burden for this information collection is estimated to average 12.68 hours per response, including the time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. HUD may not collect this information, and respondents are not required to complete this form, unless it displays a currently valid OMB Control Number.

Privacy Act Notice. The United States Department of Housing and Urban Development is authorized to solicit the information requested in this form by virtue of Title 12, U.S. Code, Section 1701 et seq., and regulations promulgated thereunder at Title 12, Code of Federal Regulations. Responses to the collection of information are required to obtain a benefit or to retain a benefit. The information requested does not lend itself to confidentiality

Instructions form HUD-50075

Applicability. This form is to be used by all Public Housing Agencies (PHAs) with Fiscal Year beginning April 1, 2008 for the submission of their 5-Year and Annual Plan in accordance with 24 CFR Part 903. The previous version may be used only through April 30, 2008.

1.0 PHA Information

Include the full PHA name, PHA code, PHA type, and PHA Fiscal Year Beginning (MM/YYYY).

2.0 Inventory

Under each program, enter the number of Annual Contributions Contract (ACC) Public Housing (PH) and Section 8 units (HCV).

3.0 Submission Type

Indicate whether this submission is for an Annual and Five Year Plan, Annual Plan only, or 5-Year Plan only.

4.0 PHA Consortia

Check box if submitting a Joint PHA Plan and complete the table.

5.0 Five-Year Plan

Identify the PHA's Mission, Goals and/or Objectives (24 CFR 903.6). Complete only at 5-Year update.

5.1 Mission. A statement of the mission of the public housing agency for serving the needs of low-income, very low-income, and extremely low-income families in the jurisdiction of the PHA during the years covered under the plan.

5.2 Goals and Objectives. Identify quantifiable goals and objectives that will enable the PHA to serve the needs of low income, very low-income, and extremely low-income families.

6.0 PHA Plan Update. In addition to the items captured in the Plan template, PHAs must have the elements listed below readily available to the public. Additionally, a PHA must:

- (a) Identify specifically which plan elements have been revised since the PHA's prior plan submission.
- (b) Identify where the 5-Year and Annual Plan may be obtained by the public. At a minimum, PHAs must post PHA Plans, including updates, at each Asset Management Project (AMP) and main office or central office of the PHA. PHAs are strongly encouraged to post complete PHA Plans on its official website. PHAs are also encouraged to provide each resident council a copy of its 5-Year and Annual Plan.

PHA Plan Elements. (24 CFR 903.7)

1. **Eligibility, Selection and Admissions Policies, including Deconcentration and Wait List Procedures.** Describe the PHA's policies that govern resident or tenant eligibility, selection and admission including admission preferences for both public housing and HCV and unit assignment policies for public housing; and procedures for maintaining waiting lists for admission to public housing and address any site-based waiting lists.

2. **Financial Resources.** A statement of financial resources, including a listing by general categories, of the PHA's anticipated resources, such as PHA Operating, Capital and other anticipated Federal resources available to the PHA, as well as tenant rents and other income available to support public housing or tenant-based assistance. The statement also should include the non-Federal sources of funds supporting each Federal program, and state the planned use for the resources.
3. **Rent Determination.** A statement of the policies of the PHA governing rents charged for public housing and HCV dwelling units.
4. **Operation and Management.** A statement of the rules, standards, and policies of the PHA governing maintenance management of housing owned, assisted, or operated by the public housing agency (which shall include measures necessary for the prevention or eradication of pest infestation, including cockroaches), and management of the PHA and programs of the PHA.
5. **Grievance Procedures.** A description of the grievance and informal hearing and review procedures that the PHA makes available to its residents and applicants.
6. **Designated Housing for Elderly and Disabled Families.** With respect to public housing projects owned, assisted, or operated by the PHA, describe any projects (or portions thereof), in the upcoming fiscal year, that the PHA has designated or will apply for designation for occupancy by elderly and disabled families. The description shall include the following information: **1)** development name and number; **2)** designation type; **3)** application status; **4)** date the designation was approved, submitted, or planned for submission, and; **5)** the number of units affected.
7. **Community Service and Self-Sufficiency.** A description of: **(1)** Any programs relating to services and amenities provided or offered to assisted families; **(2)** Any policies or programs of the PHA for the enhancement of the economic and social self-sufficiency of assisted families, including programs under Section 3 and FSS; **(3)** How the PHA will comply with the requirements of community service and treatment of income changes resulting from welfare program requirements. **(Note: applies to only public housing).**
8. **Safety and Crime Prevention.** For public housing only, describe the PHA's plan for safety and crime prevention to ensure the safety of the public housing residents. The statement must include: (i) A description of the need for measures to ensure the safety of public housing residents; (ii) A description of any crime prevention activities conducted or to be conducted by the PHA; and (iii) A description of the coordination between the PHA and the appropriate police precincts for carrying out crime prevention measures and activities.

9. **Pets.** A statement describing the PHAs policies and requirements pertaining to the ownership of pets in public housing.
10. **Civil Rights Certification.** A PHA will be considered in compliance with the Civil Rights and AFFH Certification if: it can document that it examines its programs and proposed programs to identify any impediments to fair housing choice within those programs; addresses those impediments in a reasonable fashion in view of the resources available; works with the local jurisdiction to implement any of the jurisdiction's initiatives to affirmatively further fair housing; and assures that the annual plan is consistent with any applicable Consolidated Plan for its jurisdiction.
11. **Fiscal Year Audit.** The results of the most recent fiscal year audit for the PHA.
12. **Asset Management.** A statement of how the agency will carry out its asset management functions with respect to the public housing inventory of the agency, including how the agency will plan for the long-term operating, capital investment, rehabilitation, modernization, disposition, and other needs for such inventory.
13. **Violence Against Women Act (VAWA).** A description of: 1) Any activities, services, or programs provided or offered by an agency, either directly or in partnership with other service providers, to child or adult victims of domestic violence, dating violence, sexual assault, or stalking; 2) Any activities, services, or programs provided or offered by a PHA that helps child and adult victims of domestic violence, dating violence, sexual assault, or stalking, to obtain or maintain housing; and 3) Any activities, services, or programs provided or offered by a public housing agency to prevent domestic violence, dating violence, sexual assault, and stalking, or to enhance victim safety in assisted families.

7.0 Hope VI, Mixed Finance Modernization or Development, Demolition and/or Disposition, Conversion of Public Housing, Homeownership Programs, and Project-based Vouchers

- (a) **Hope VI or Mixed Finance Modernization or Development.** 1) A description of any housing (including project number (if known) and unit count) for which the PHA will apply for HOPE VI or Mixed Finance Modernization or Development; and 2) A timetable for the submission of applications or proposals. The application and approval process for Hope VI, Mixed Finance Modernization or Development, is a separate process. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/programs/ph/hope6/index.cfm>
- (b) **Demolition and/or Disposition.** With respect to public housing projects owned by the PHA and subject to ACCs under the Act: (1) A description of any housing (including project number and unit numbers [or addresses]), and the number of affected units along with their sizes and accessibility features) for which the PHA will apply or is currently pending for demolition or disposition; and (2) A timetable for the demolition or disposition. The application and approval process for demolition and/or disposition is a separate process. See guidance on HUD's website at: http://www.hud.gov/offices/pih/centers/sac/demo_dispo/index.cfm
Note: This statement must be submitted to the extent that approved and/or pending demolition and/or disposition has changed.
- (c) **Conversion of Public Housing.** With respect to public housing owned by a PHA: 1) A description of any building or buildings (including project number and unit count) that the PHA is required to convert to tenant-based assistance or

that the public housing agency plans to voluntarily convert; 2) An analysis of the projects or buildings required to be converted; and 3) A statement of the amount of assistance received under this chapter to be used for rental assistance or other housing assistance in connection with such conversion. See guidance on HUD's website at: <http://www.hud.gov/offices/pih/centers/sac/conversion.cfm>

- (d) **Homeownership.** A description of any homeownership (including project number and unit count) administered by the agency or for which the PHA has applied or will apply for approval.
- (e) **Project-based Vouchers.** If the PHA wishes to use the project-based voucher program, a statement of the projected number of project-based units and general locations and how project basing would be consistent with its PHA Plan.

8.0 Capital Improvements. This section provides information on a PHA's Capital Fund Program. With respect to public housing projects owned, assisted, or operated by the public housing agency, a plan describing the capital improvements necessary to ensure long-term physical and social viability of the projects must be completed along with the required forms. Items identified in 8.1 through 8.3, must be signed where directed and transmitted electronically along with the PHA's Annual Plan submission.

8.1 Capital Fund Program Annual Statement/Performance and Evaluation Report. PHAs must complete the *Capital Fund Program Annual Statement/Performance and Evaluation Report* (form HUD-50075.1), for each Capital Fund Program (CFP) to be undertaken with the current year's CFP funds or with CFFP proceeds. Additionally, the form shall be used for the following purposes:

- (a) To submit the initial budget for a new grant or CFFP;
- (b) To report on the Performance and Evaluation Report progress on any open grants previously funded or CFFP; and
- (c) To record a budget revision on a previously approved open grant or CFFP, e.g., additions or deletions of work items, modification of budgeted amounts that have been undertaken since the submission of the last Annual Plan. The Capital Fund Program Annual Statement/Performance and Evaluation Report must be submitted annually.

Additionally, PHAs shall complete the Performance and Evaluation Report section (see footnote 2) of the *Capital Fund Program Annual Statement/Performance and Evaluation* (form HUD-50075.1), at the following times:

1. At the end of the program year; until the program is completed or all funds are expended;
2. When revisions to the Annual Statement are made, which do not require prior HUD approval, (e.g., expenditures for emergency work, revisions resulting from the PHAs application of fungibility); and
3. Upon completion or termination of the activities funded in a specific capital fund program year.

8.2 Capital Fund Program Five-Year Action Plan

PHAs must submit the *Capital Fund Program Five-Year Action Plan* (form HUD-50075.2) for the entire PHA portfolio for the first year of participation in the CFP and annual update thereafter to eliminate the previous year and to add a new fifth year (rolling basis) so that the form always covers the present five-year period beginning with the current year.

8.3 Capital Fund Financing Program (CFFP). Separate, written HUD approval is required if the PHA proposes to pledge any

portion of its CFP/RHF funds to repay debt incurred to finance capital improvements. The PHA must identify in its Annual and 5-year capital plans the amount of the annual payments required to service the debt. The PHA must also submit an annual statement detailing the use of the CFFP proceeds. See guidance on HUD's website at:

<http://www.hud.gov/offices/pih/programs/ph/capfund/cffp.cfm>

9.0 Housing Needs. Provide a statement of the housing needs of families residing in the jurisdiction served by the PHA and the means by which the PHA intends, to the maximum extent practicable, to address those needs. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

9.1 Strategy for Addressing Housing Needs. Provide a description of the PHA's strategy for addressing the housing needs of families in the jurisdiction and on the waiting list in the upcoming year. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**

10.0 Additional Information. Describe the following, as well as any additional information requested by HUD:

- (a) **Progress in Meeting Mission and Goals.** PHAs must include (i) a statement of the PHAs progress in meeting the mission and goals described in the 5-Year Plan; (ii) the basic criteria the PHA will use for determining a significant amendment from its 5-year Plan; and a significant amendment or modification to its 5-Year Plan and Annual Plan. **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan).**
- (b) **Significant Amendment and Substantial Deviation/Modification.** PHA must provide the definition of "significant amendment" and "substantial deviation/modification". **(Note: Standard and Troubled PHAs complete annually; Small and High Performers complete only for Annual Plan submitted with the 5-Year Plan.)**

- (c) PHAs must include or reference any applicable memorandum of agreement with HUD or any plan to improve performance. **(Note: Standard and Troubled PHAs complete annually).**

11.0 Required Submission for HUD Field Office Review. In order to be a complete package, PHAs must submit items (a) through (g), with signature by mail or electronically with scanned signatures. Items (h) and (i) shall be submitted electronically as an attachment to the PHA Plan.

- (a) Form HUD-50077, *PHA Certifications of Compliance with the PHA Plans and Related Regulations*
- (b) Form HUD-50070, *Certification for a Drug-Free Workplace (PHAs receiving CFP grants only)*
- (c) Form HUD-50071, *Certification of Payments to Influence Federal Transactions (PHAs receiving CFP grants only)*
- (d) Form SF-LLL, *Disclosure of Lobbying Activities (PHAs receiving CFP grants only)*
- (e) Form SF-LLL-A, *Disclosure of Lobbying Activities Continuation Sheet (PHAs receiving CFP grants only)*
- (f) Resident Advisory Board (RAB) comments.
- (g) Challenged Elements. Include any element(s) of the PHA Plan that is challenged.
- (h) Form HUD-50075.1, *Capital Fund Program Annual Statement/Performance and Evaluation Report (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.1.
- (i) Form HUD-50075.2, *Capital Fund Program Five-Year Action Plan (Must be attached electronically for PHAs receiving CFP grants only)*. See instructions in 8.2.

Attachment: OR001a01

Attachment A Housing Needs Tables

Housing Needs. Based on information provided by the applicable Consolidated Plan, information provided by HUD, and other generally available data, make a reasonable effort to identify the housing needs of the low-income, very low-income, and extremely low-income families who reside in the jurisdiction served by the PHA, including elderly families, families with disabilities, and households of various races and ethnic groups, and other families who are on the public housing and Section 8 tenant-based assistance waiting lists. The identification of housing needs must address issues of affordability, supply, quality, accessibility, size of units, and location.

Housing Needs of Families on the Waiting List: Housing Choice Voucher and Public Housing		
	# of Families	% of Total Families
Waiting List Total	3297	
Extremely Low Income <= 30% of AMI	2940	89%
Income >30% but <=50% of AMI	331	10%
Income >50% but <80% of AMI	25	1 %
Elderly	439	13%
Individuals with Disabilities	1067	32%
White (non-hispanic)	2732	83%
Black (non-hispanic)	348	11%
Hispanic (all races)	190	6%
Native American (non-hispanic)	84	3%
Asian/Pacific Islanders (non-hispanic)	84	3%
Characteristics by Bedroom Size (Public Housing Only)		
0 BR	416	
1 BR	389	
2 BR	410	
3 BR	287	
4 BR	51	

**Housing Needs of Families Below 80% Area Median Income
Clackamas County**

Reflects 2010 American Community Survey Census data unless otherwise noted.

Family Type*	Overall	Afford-ability	Supply	Quality	Access-ibility	Size	Location
Income <= 30% of AMI	10,373	5	5	4	2	3	4
Income >30% but <=50% of AMI	6,704	4	4	3	2	3	3
Income >50% but <80% of AMI	12,239	3	3	2	2	2	2
Elderly**	14,621	4	2	2	3	2	2
Families with Disabilities- Total Population***	14,258	4	4	3	4	3	3
White (non-hispanic)	24,408	4	4	3	2	3	3
Black (non-hispanic)	350	4	4	3	2	3	4
Hispanic (all races)	2579	4	4	3	2	3	4
Native American (non-hispanic)	328	4	4	3	2	3	4
Asian/Pacific Islanders (non-hispanic)	737	4	4	3	2	3	4

* The Clackamas County average family size of 3 was used to for baseline AMI data.

** Elderly is defined as 65 years and over.

*** Disability Status Reflects American Community Survey 2009 Data

Attachment: OR001b01

Attachment B
Response to Fair Housing Requests

1)

a) HACC has made the following efforts in 2012 to examine impediments to Fair Housing:

- Continued annual Turn-Back analysis for Housing Choice Voucher program
- Received ongoing staff feedback of impediments and barriers to Fair Housing
- Participated in the development of the Clackamas County Impediments to Fair Housing study
- Conducted a resident survey with a targeted question related to barriers to affordable housing

b) List of identified impediments:

1) The following impediments were identified in the Impediments to Fair Housing Choice for Clackamas County:

- Violations of fair housing laws in renting and purchasing property
- Lack of knowledge of fair housing laws, including confusion about ADA and fair housing laws
- Patterns of disadvantage for minorities and other protected classes – location, income, education
- Lack of suitable affordable (including subsidized) housing in general, and lack of choice by quality, accessibility, location, type of units and access to opportunities
- Land use and other public policies may be barriers to developing affordable housing

2) The following Impediments were identified by residents of HACC's Public Housing and Section 8 Voucher program in a 2012 Resident Survey:

- Price/Cost
- Lack of Deposit/Application Fee
- Size of Housing
- Accessibility
- Rental History
- Criminal Background/History

2) Actions HACC has made to address these impediments identified in 2012 include:

- Implementation of a Mobility Pilot Project with Home Forward (Housing Authority in Multnomah County) to allow Housing Choice Voucher Residents to lease in Clackamas or Multnomah county. The originating Housing Authority maintains administrative responsibility over the resident regardless of the county of residence

- New preferences were established for Victims of Domestic Violence and participants of Workforce Development programs under the Housing Choice Voucher program
- Small Area Rents were established for Lake Oswego and West Linn to allow for higher payment standards in these communities which lack Affordable Housing opportunities
- HACC has committed to use Project Based Vouchers to allow for greater accessibility to affordable units, especially crucial for special populations such as people with disabilities, mental illness, and recovering from drug and alcohol addictions
- HACC established a new Landlord Outreach program for its Housing Choice Voucher program which consists of annual trainings and orientations, a quarterly newsletter, and targeted outreach to landlords in communities with low leasing rates
- Issued an RFP for Supportive Housing Development in partnership with other Health, Housing and Human Services agencies to provide greater opportunities for housing for those in recovery and living with mental illness
- Submitted a Continuum of Care grant application to HUD to provide funding for Project Based Shelter + Care units

3) Activities during 2012 with local jurisdictions:

- HACC Participated with the Clackamas County Impediments to Fair Housing process in 2012
- HACC Staff members have met with staff from local jurisdictions about affordable housing issues in 2012

4) Revisions to HACC's policies in 2012 include:

- New preferences were established for Victims of Domestic Violence and participants of Workforce Development programs under the Housing Choice Voucher program
- Small Area Rents were established for Lake Oswego and West Linn to allow for higher payment standards in these communities which lack Affordable Housing opportunities

5) HACC plans to make the following efforts in 2013 to examine its programs for impediments to fair housing choice:

- Continue the Annual Turn-Back analysis for the Housing Choice Voucher program
- Evaluate lease up rates of Housing Choice Voucher Units in the communities with new Small Area Rents (Lake Oswego and West Linn) to determine effectiveness and impact of these changes
- Monitor landlord participation and enrollment to determine additional needs for outreach and or/training
- Continue to receive feedback from staff regarding Impediments to Fair Housing
- Monitor lease up rates for preference populations under the Housing Choice Voucher program

6) HACC plans to take the following actions to advance identified impediments in 2013:

- Continue the Regional Mobility Pilot Project with Multnomah County to enable greater access to regional affordable housing opportunities
- Issue funding awards (as part of an agency-wide panel) under the Health, Housing and Human Services RFP for Supportive Housing Development
- Continue the Landlord Outreach program for the Housing Choice Voucher program including sending out quarterly newsletters and conducting annual orientations and trainings
- Continue to grant preference vouchers for certain populations
- Establish Project Based Voucher units that will be open to populations with special needs

7) The following activities will be conducted with local jurisdictions in 2013 to implement initiatives to fair affirmatively further fair housing:

- Participate in planning committees (as appropriate) that address regional affordable housing opportunities
- Conduct targeted outreach (as necessary) to Landlords and municipal staff in communities with low Housing Choice Voucher lease up rates

8) The following revisions to HACC's policies may be made in 2013:

- Establishment of additional preference vouchers for special needs populations

Attachment: OR001c01

Attachment C
Admissions and Continued Occupancy Policy (ACOP) Updates

Update detail effective: July 1, 2013

Item	Chapter and Page	Content Change Description	Change
8	3-13	Adds back criteria for addition of an Essential Family Member inadvertently deleted from the last edition of the ACOP	<p>Add 3.1L Essential Member Addition to the Household</p> <p>An essential member of the household may be added as a family member when it is necessary to reside with an elderly or disabled family member for the mental health and welfare of the family member. The necessity of adding a essential member to the family must be evidenced by a doctors certification, or must be deemed essential and so certified, by Mental Health or other responsible source. To be added to the household as a family member the Essential Household Member must meet all tenant eligibility criteria as required of newly admitted applicants.</p> <p><u>HACC Policy</u></p> <ol style="list-style-type: none"> 1. Before any Essential Family Member may be moved into a unit, a third-party verification must be supplied that establishes the need for such family support and the fact that the person cared for will be able to remain in the unit and comply with the lease terms as the result of such care. 2. The Essential Family Member has the right to Public Housing assistance as a remaining member of a participant family. 4. The income of the Essential Family Member is counted in determining the family's rent; 5. An essential family member can be a single person. An Essential Family Member with a family may also be considered, provided that the addition of the additional family members does not result in overcrowding of the existing unit. 6. An essential family member and their family members will be required to meet screening requirements and must pass HACC's criminal background screening with respect to past behavior.

Attachment: OR001d01

Certification of Payments to Influence Federal Transactions

U.S. Department of Housing
and Urban Development
Office of Public and Indian Housing

Applicant Name

Program/Activity Receiving Federal Grant Funding

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, Disclosure Form to Report Lobbying, in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by Section 1352, Title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties.
(18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date (mm/dd/yyyy)

Certification for a Drug-Free Workplace

U.S. Department of Housing and Urban Development

Housing Authority of Clackamas County

Applicant Name

Program/Activity Receiving Federal Grant Funding

Acting on behalf of the above named Applicant as its Authorized Official, I make the following certifications and agreements to the Department of Housing and Urban Development (HUD) regarding the sites listed below:

I certify that the above named Applicant will or will continue to provide a drug-free workplace by:

a. Publishing a statement notifying employees that the unlawful manufacture, distribution, dispensing, possession, or use of a controlled substance is prohibited in the Applicant's workplace and specifying the actions that will be taken against employees for violation of such prohibition.

b. Establishing an on-going drug-free awareness program to inform employees ---

(1) The dangers of drug abuse in the workplace;

(2) The Applicant's policy of maintaining a drug-free workplace;

(3) Any available drug counseling, rehabilitation, and employee assistance programs; and

(4) The penalties that may be imposed upon employees for drug abuse violations occurring in the workplace.

c. Making it a requirement that each employee to be engaged in the performance of the grant be given a copy of the statement required by paragraph a.;

d. Notifying the employee in the statement required by paragraph a. that, as a condition of employment under the grant, the employee will ---

(1) Abide by the terms of the statement; and

(2) Notify the employer in writing of his or her conviction for a violation of a criminal drug statute occurring in the workplace no later than five calendar days after such conviction;

e. Notifying the agency in writing, within ten calendar days after receiving notice under subparagraph d.(2) from an employee or otherwise receiving actual notice of such conviction. Employers of convicted employees must provide notice, including position title, to every grant officer or other designee on whose grant activity the convicted employee was working, unless the Federalagency has designated a central point for the receipt of such notices. Notice shall include the identification number(s) of each affected grant;

f. Taking one of the following actions, within 30 calendar days of receiving notice under subparagraph d.(2), with respect to any employee who is so convicted ---

(1) Taking appropriate personnel action against such an employee, up to and including termination, consistent with the requirements of the Rehabilitation Act of 1973, as amended; or

(2) Requiring such employee to participate satisfactorily in a drug abuse assistance or rehabilitation program approved for such purposes by a Federal, State, or local health, law enforcement, or other appropriate agency;

g. Making a good faith effort to continue to maintain a drug-free workplace through implementation of paragraphs a. thru f.

2. Sites for Work Performance. The Applicant shall list (on separate pages) the site(s) for the performance of work done in connection with the HUD funding of the program/activity shown above: Place of Performance shall include the street address, city, county, State, and zip code. Identify each sheet with the Applicant name and address and the program/activity receiving grant funding.)

Check here if there are workplaces on file that are not identified on the attached sheets.

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate.

Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official	Title
Signature	Date
X	

DISCLOSURE OF LOBBYING ACTIVITIES

Complete this form to disclose lobbying activities pursuant to 31 U.S.C. 1352

Approved by OMB

0348-0046

(See reverse for public burden disclosure.)

1. Type of Federal Action: <input type="checkbox"/> a. contract <input type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	2. Status of Federal Action: <input type="checkbox"/> a. bid/offer/application <input type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	3. Report Type: <input type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change For Material Change Only: year _____ quarter _____ date of last report _____
4. Name and Address of Reporting Entity: <input type="checkbox"/> Prime <input type="checkbox"/> Subawardee Tier _____, <i>if known</i> : Congressional District, if known:	5. If Reporting Entity in No. 4 is a Subawardee, Enter Name and Address of Prime: Congressional District, if known:	
6. Federal Department/Agency:	7. Federal Program Name/Description: CFDA Number, <i>if applicable</i> : _____	
8. Federal Action Number, if known:	9. Award Amount, if known: \$ _____	
10. a. Name and Address of Lobbying Registrant <i>(if individual, last name, first name, MI):</i>	b. Individuals Performing Services <i>(including address if different from No. 10a)</i> <i>(last name, first name, MI):</i>	
11. Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when this transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.	Signature: _____ Print Name: _____ Title: _____ Telephone No.: _____ Date: _____	
Federal Use Only:		Authorized for Local Reproduction Standard Form LLL (Rev. 7-97)

INSTRUCTIONS FOR COMPLETION OF SF-LLL, DISCLOSURE OF LOBBYING ACTIVITIES

This disclosure form shall be completed by the reporting entity, whether subawardee or prime Federal recipient, at the initiation or receipt of a covered Federal action, or a material change to a previous filing, pursuant to title 31 U.S.C. section 1352. The filing of a form is required for each payment or agreement to make payment to any lobbying entity for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with a covered Federal action. Complete all items that apply for both the initial filing and material change report. Refer to the implementing guidance published by the Office of Management and Budget for additional information.

1. Identify the type of covered Federal action for which lobbying activity is and/or has been secured to influence the outcome of a covered Federal action.
2. Identify the status of the covered Federal action.
3. Identify the appropriate classification of this report. If this is a followup report caused by a material change to the information previously reported, enter the year and quarter in which the change occurred. Enter the date of the last previously submitted report by this reporting entity for this covered Federal action.
4. Enter the full name, address, city, State and zip code of the reporting entity. Include Congressional District, if known. Check the appropriate classification of the reporting entity that designates if it is, or expects to be, a prime or subaward recipient. Identify the tier of the subawardee, e.g., the first subawardee of the prime is the 1st tier. Subawards include but are not limited to subcontracts, subgrants and contract awards under grants.
5. If the organization filing the report in item 4 checks "Subawardee," then enter the full name, address, city, State and zip code of the prime Federal recipient. Include Congressional District, if known.
6. Enter the name of the Federal agency making the award or loan commitment. Include at least one organizational level below agency name, if known. For example, Department of Transportation, United States Coast Guard.
7. Enter the Federal program name or description for the covered Federal action (item 1). If known, enter the full Catalog of Federal Domestic Assistance (CFDA) number for grants, cooperative agreements, loans, and loan commitments.
8. Enter the most appropriate Federal identifying number available for the Federal action identified in item 1 (e.g., Request for Proposal (RFP) number; Invitation for Bid (IFB) number; grant announcement number; the contract, grant, or loan award number; the application/proposal control number assigned by the Federal agency). Include prefixes, e.g., "RFP-DE-90-001."
9. For a covered Federal action where there has been an award or loan commitment by the Federal agency, enter the Federal amount of the award/loan commitment for the prime entity identified in item 4 or 5.
10. (a) Enter the full name, address, city, State and zip code of the lobbying registrant under the Lobbying Disclosure Act of 1995 engaged by the reporting entity identified in item 4 to influence the covered Federal action.

(b) Enter the full names of the individual(s) performing services, and include full address if different from 10 (a). Enter Last Name, First Name, and Middle Initial (MI).
11. The certifying official shall sign and date the form, print his/her name, title, and telephone number.

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is OMB No. 0348-0046. Public reporting burden for this collection of information is estimated to average 10 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0046), Washington, DC 20503.

**Certification by State or Local
Official of PHA Plans Consistency
with the Consolidated Plan**

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

**Certification by State or Local Official of PHA Plans Consistency with the
Consolidated Plan**

I, _____ the _____ certify that the Five Year and
Annual PHA Plan of the _____ is consistent with the Consolidated Plan of
_____ prepared pursuant to 24 CFR Part 91.

Signed / Dated by Appropriate State or Local Official

**PHA Certifications of Compliance with the PHA Plans and Related Regulations:
Board Resolution to Accompany the PHA 5-Year and Annual PHA Plan**

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioners, I approve the submission of the ___ 5-Year and/or X Annual PHA Plan for the PHA fiscal year beginning 7/1/13 hereinafter referred to as "the Plan", of which this document is a part and make the following certifications and agreements with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

1. The Plan is consistent with the applicable comprehensive housing affordability strategy (or any plan incorporating such strategy) for the jurisdiction in which the PHA is located.
2. The Plan contains a certification by the appropriate State or local officials that the Plan is consistent with the applicable Consolidated Plan, which includes a certification that requires the preparation of an Analysis of Impediments to Fair Housing Choice, for the PHA's jurisdiction and a description of the manner in which the PHA Plan is consistent with the applicable Consolidated Plan.
3. The PHA certifies that there has been no change, significant or otherwise, to the Capital Fund Program (and Capital Fund Program/Replacement Housing Factor) Annual Statement(s), since submission of its last approved Annual Plan. The Capital Fund Program Annual Statement/Annual Statement/Performance and Evaluation Report must be submitted annually even if there is no change.
4. The PHA has established a Resident Advisory Board or Boards, the membership of which represents the residents assisted by the PHA, consulted with this Board or Boards in developing the Plan, and considered the recommendations of the Board or Boards (24 CFR 903.13). The PHA has included in the Plan submission a copy of the recommendations made by the Resident Advisory Board or Boards and a description of the manner in which the Plan addresses these recommendations.
5. The PHA made the proposed Plan and all information relevant to the public hearing available for public inspection at least 45 days before the hearing, published a notice that a hearing would be held and conducted a hearing to discuss the Plan and invited public comment.
6. The PHA certifies that it will carry out the Plan in conformity with Title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990.
7. The PHA will affirmatively further fair housing by examining their programs or proposed programs, identify any impediments to fair housing choice within those programs, address those impediments in a reasonable fashion in view of the resources available and work with local jurisdictions to implement any of the jurisdiction's initiatives to affirmatively further fair housing that require the PHA's involvement and maintain records reflecting these analyses and actions.
8. For PHA Plan that includes a policy for site based waiting lists:
 - The PHA regularly submits required data to HUD's 50058 PIC/IMS Module in an accurate, complete and timely manner (as specified in PIH Notice 2006-24);
 - The system of site-based waiting lists provides for full disclosure to each applicant in the selection of the development in which to reside, including basic information about available sites; and an estimate of the period of time the applicant would likely have to wait to be admitted to units of different sizes and types at each site;
 - Adoption of site-based waiting list would not violate any court order or settlement agreement or be inconsistent with a pending complaint brought by HUD;
 - The PHA shall take reasonable measures to assure that such waiting list is consistent with affirmatively furthering fair housing;
 - The PHA provides for review of its site-based waiting list policy to determine if it is consistent with civil rights laws and certifications, as specified in 24 CFR part 903.7(c)(1).
9. The PHA will comply with the prohibitions against discrimination on the basis of age pursuant to the Age Discrimination Act of 1975.
10. The PHA will comply with the Architectural Barriers Act of 1968 and 24 CFR Part 41, Policies and Procedures for the Enforcement of Standards and Requirements for Accessibility by the Physically Handicapped.
11. The PHA will comply with the requirements of section 3 of the Housing and Urban Development Act of 1968, Employment Opportunities for Low-or Very-Low Income Persons, and with its implementing regulation at 24 CFR Part 135.

12. The PHA will comply with acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 and implementing regulations at 49 CFR Part 24 as applicable.
13. The PHA will take appropriate affirmative action to award contracts to minority and women's business enterprises under 24 CFR 5.105(a).
14. The PHA will provide the responsible entity or HUD any documentation that the responsible entity or HUD needs to carry out its review under the National Environmental Policy Act and other related authorities in accordance with 24 CFR Part 58 or Part 50, respectively.
15. With respect to public housing the PHA will comply with Davis-Bacon or HUD determined wage rate requirements under Section 12 of the United States Housing Act of 1937 and the Contract Work Hours and Safety Standards Act.
16. The PHA will keep records in accordance with 24 CFR 85.20 and facilitate an effective audit to determine compliance with program requirements.
17. The PHA will comply with the Lead-Based Paint Poisoning Prevention Act, the Residential Lead-Based Paint Hazard Reduction Act of 1992, and 24 CFR Part 35.
18. The PHA will comply with the policies, guidelines, and requirements of OMB Circular No. A-87 (Cost Principles for State, Local and Indian Tribal Governments), 2 CFR Part 225, and 24 CFR Part 85 (Administrative Requirements for Grants and Cooperative Agreements to State, Local and Federally Recognized Indian Tribal Governments).
19. The PHA will undertake only activities and programs covered by the Plan in a manner consistent with its Plan and will utilize covered grant funds only for activities that are approvable under the regulations and included in its Plan.
20. All attachments to the Plan have been and will continue to be available at all times and all locations that the PHA Plan is available for public inspection. All required supporting documents have been made available for public inspection along with the Plan and additional requirements at the primary business office of the PHA and at all other times and locations identified by the PHA in its PHA Plan and will continue to be made available at least at the primary business office of the PHA.
21. The PHA provides assurance as part of this certification that:
 - (i) The Resident Advisory Board had an opportunity to review and comment on the changes to the policies and programs before implementation by the PHA;
 - (ii) The changes were duly approved by the PHA Board of Directors (or similar governing body); and
 - (iii) The revised policies and programs are available for review and inspection, at the principal office of the PHA during normal business hours.
22. The PHA certifies that it is in compliance with all applicable Federal statutory and regulatory requirements.

Housing Authority of Clackamas County

OR001

PHA Name

PHA Number/HA Code

 5-Year PHA Plan for Fiscal Years 20 - 20

 X Annual PHA Plan for Fiscal Years 2013 - 2014

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. **Warning:** HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official John Ludlow	Title Chair, Clackamas County Board of Commissioners
Signature	Date

Civil Rights Certification

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 4/30/2011

Civil Rights Certification

Annual Certification and Board Resolution

Acting on behalf of the Board of Commissioners of the Public Housing Agency (PHA) listed below, as its Chairman or other authorized PHA official if there is no Board of Commissioner, I approve the submission of the Plan for the PHA of which this document is a part and make the following certification and agreement with the Department of Housing and Urban Development (HUD) in connection with the submission of the Plan and implementation thereof:

The PHA certifies that it will carry out the public housing program of the agency in conformity with title VI of the Civil Rights Act of 1964, the Fair Housing Act, section 504 of the Rehabilitation Act of 1973, and title II of the Americans with Disabilities Act of 1990, and will affirmatively further fair housing.

PHA Name

PHA Number/HA Code

I hereby certify that all the information stated herein, as well as any information provided in the accompaniment herewith, is true and accurate. Warning: HUD will prosecute false claims and statements. Conviction may result in criminal and/or civil penalties. (18 U.S.C. 1001, 1010, 1012; 31 U.S.C. 3729, 3802)

Name of Authorized Official

Title

Signature

Date

Attachment: OR001e01

Part I: Summary

PHA Name: Housing Authority of Clackamas County	Grant Type and Number Capital Fund Program Grant No: OR16P00150109 Date of CFFP:	Replacement Housing Factor Grant No: 	FFY of Grant: 2009 FFY of Grant Approval:
---	--	--	--

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 4)
 Performance and Evaluation Report for Period Ending: 12/31/12 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised ²	Obligated	Expended
1	Total Non-CFP Funds	\$ -	\$ -	\$ -	\$ -
2	1406 Operations (may not exceed 20% of line 20) ³	\$ 193,118.00	\$ 193,118.00	\$ 193,118.00	\$ 193,118.00
3	1408 Management Improvements	\$ 88,500.00	\$ 88,500.00	\$ 74,294.00	\$ 74,294.00
4	1410 Administration (may not exceed 10% of line 20)	\$ 152,700.00	\$ 152,700.00	\$ 152,700.00	\$ 152,700.00
5	1411 Audit	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00	\$ 6,000.00
6	1415 Liquidated Damages	\$ -	\$ -	\$ -	\$ -
7	1430 Fees and Costs	\$ 22,350.00	\$ 22,350.00	\$ 160.00	\$ 160.00
8	1440 Site Acquisition	\$ -	\$ -	\$ -	\$ -
9	1450 Site Improvement	\$ 6,486.34	\$ 6,486.34	\$ -	\$ -
10	1460 Dwelling Structures	\$ 423,816.56	\$ 423,816.56	\$ 416,931.44	\$ 416,931.44
11	1465.1 Dwelling Equipment - Nonexpendable	\$ -	\$ -	\$ -	\$ -
12	1470 Nondwelling Structures	\$ -	\$ -	\$ -	\$ -
13	1475 Nondwelling Equipment	\$ 45,500.00	\$ 45,500.00	\$ 44,924.55	\$ 44,924.55
14	1485 Demolition	\$ -	\$ -	\$ -	\$ -
15	1492 Moving to Work Demonstration	\$ -	\$ -	\$ -	\$ -
16	1495.1 Relocation Costs	\$ 16,042.10	\$ 16,042.10	\$ 16,042.10	\$ 16,042.10
17	1499 Development Activities ⁴	\$ 240,000.00	\$ 240,000.00	\$ 217,278.88	\$ 217,278.88
18a	1501 Collateralization of Debt Service paid by the PHA	\$ -	\$ -	\$ -	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ -	\$ -	\$ -	\$ -
19	1502 Contingency (may not exceed 8% of line 20)	\$ -	\$ -	\$ -	\$ -
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 1,194,513.00	\$ 1,194,513.00	\$ 1,121,448.97	\$ 1,121,448.97
21	Amount of line 20 Related to LBP Activities	\$ -	\$ -	\$ -	\$ -
22	Amount of line 20 Related to Section 504 Activities	\$ -	\$ -	\$ -	\$ -
23	Amount of line 20 Related to Security -- Soft Costs	\$ -	\$ -	\$ -	\$ -
24	Amount of line 20 Related to Security -- Hard Costs	\$ -	\$ -	\$ -	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ 7,500.00	\$ 3,318.70	\$ -	\$ -

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHA's with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary				
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150109 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10 <input type="checkbox"/> Final Performance and Evaluation Report				
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost.
		Original	Revised₂	Obligated Expended
Signature of Executive Director		Date		Signature of Public Housing Director Date



Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No:) Replacement Housing Factor Grant No:					Federal FY of Grant: 2009	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Operations	1. Operations	1406	1	\$193,118.00	\$193,118.00	\$193,118.00	\$193,118.00	COMPLETE
	SUB-TOTAL	1406		\$193,118.00	\$193,118.00	\$193,118.00	\$193,118.00	
AMP-wide Mgmt. Improve.	1. STAFF: Resident Services Salary & Benefits	1408	100%	\$43,000.00	\$43,000.00	\$43,000.00	\$43,000.00	COMPLETE
	2. STAFF: Asset Manager Salary & Benefits	1408	5%	\$6,250.00	\$6,250.00	\$0.00	\$0.00	ONGOING
	3. STAFF: Youth Services Salary & Benefits	1408	1	\$34,100.00	\$34,100.00	\$31,294.00	\$31,294.00	COMPLETE
	4. STAFF: Crime Prevention Specialist Salary & Benefits	1408	1	\$4,000.00	\$4,000.00	\$0.00	\$0.00	ONGOING
	5. TRAINING: Staff Training Improvement	1408	1	\$500.00	\$500.00	\$0.00	\$0.00	ONGOING
	6. Travel for Resident Services Specialist(s)	1408	1	\$50.00	\$50.00	\$0.00	\$0.00	ONGOING
	7. Software: Operating Systems & Office Software - Soft Costs	1408	1	\$100.00	\$100.00	\$0.00	\$0.00	ONGOING
	8. TRAINING: Resident Training related to Agency Plan resident partnership process	1408	1	\$500.00	\$500.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1408		\$88,500.00	\$88,500.00	\$74,294.00	\$74,294.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement
² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No): Replacement Housing Factor Grant No:					Federal FY of Grant: 2009
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Admin.	1. Central Office Cost Center (COCC) Salary & Benefits	1410	100%	\$119,450.00	\$119,450.00	\$119,450.00	\$119,450.00	COMPLETE
	2. CFP Capital Improvement Specialist Salary & Benefits - A&E Design Work	1410	35%	\$33,250.00	\$33,250.00	\$33,250.00	\$33,250.00	COMPLETE - In-house A&E work exempted from 10% max Admin costs per - 968.112 (n) (2) (ii)
	SUB-TOTAL	1410		\$152,700.00	\$152,700.00	\$152,700.00	\$152,700.00	ONGOING
Audit	1. Financial Audit	1411	100%	\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	COMPLETE
	SUB-TOTAL	1411		\$6,000.00	\$6,000.00	\$6,000.00	\$6,000.00	
AMP-wide Fees & Costs	1. Architectural, Engineering, Consulting Services	1430	1	\$20,000.00	\$20,000.00	\$0.00	\$0.00	ONGOING
	2. Asbestos/Mold Testing/Remediation: Dev. 001 - 021	1430	1	\$2,000.00	\$2,000.00	\$0.00	\$0.00	ONGOING
	3. Printing RFP's, Bid documents, other project related expenses	1430	50	\$350.00	\$350.00	\$160.00	\$160.00	ONGOING
	SUB-TOTAL	1430		\$22,350.00	\$22,350.00	\$160.00	\$160.00	
AMP-wide Site Improve.	1. PHA-Wide Sitework, site paving, fencing, landscaping, site utilities at vacancy and 504 Accessibility Accommodations	1450	25	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE - CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Improve.	1. PHA-Wide Dwelling Improvements to include cabinets, flooring, doors, garage doors, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations	1460	10	\$30,223.15	\$30,223.15	\$30,223.15	\$30,223.15	COMPLETE - CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1460		\$30,223.15	\$30,223.15	\$30,223.15	\$30,223.15	
AMP-wide Dwelling Equipment	1. Ranges & Refrigerators	1465	0	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1465		\$0.00	\$0.00	\$0.00	\$0.00	
PHA-wide Non-Dwelling Equipment	1. TOOLS: Power Equipment	1475	0	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	2. Computer/Equipment	1475	2	\$7,500.00	\$7,500.00	\$6,924.55	\$6,924.55	ONGOING
	3. Maintenance Vehicles/Equip	1475	1	\$38,000.00	\$38,000.00	\$38,000.00	\$38,000.00	COMPLETE
	SUB-TOTAL	1475		\$45,500.00	\$45,500.00	\$44,924.55	\$44,924.55	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FY of Grant: 2009		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
Relocation Costs	1. Relocation costs due to modernization activities	1495	4	\$16,042.10	\$16,042.10	\$16,042.10	\$16,042.10	COMPLETE
	SUB-TOTAL	1495		\$16,042.10	\$16,042.10	\$16,042.10	\$16,042.10	
PHA-wide Contingency	1. Contingency	1502		\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1502		\$0.00	\$0.00	\$0.00	\$0.00	
	Asset Management Properties (AMP)							
AMP 1 - DEV 001 - Clackamas Heights (100 units)	1. DWELLING STRUCTURES	1460						
	a. Replace Porches	1460	5	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	DEV #001 TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
AMP 3 - DEV 003 - Hillside Park (100 units)	1. DWELLING STRUCTURES	1460						
	a. Replace Windows	1460	2	\$22,380.13	\$29,162.03	\$29,162.03	\$29,162.03	New Work Item/COMPLETE
	DEV #003 TOTAL	1460		\$22,380.13	\$29,162.03	\$29,162.03	\$29,162.03	
AMP 4 - DEV 004 - OCVM (100 units)	1. DWELLING STRUCTURES	1460						
	a. Replace Windows	1460	2	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	b. Remove/Replace ACM floors	1460	20	\$11,816.07	\$5,959.52	\$2,393.10	\$2,393.10	ONGOING
	DEV #004 TOTAL	1460		\$11,816.07	\$5,959.52	\$2,393.10	\$2,393.10	
AMP 5 - DEV 005 - Hillside Manor (100 units)	1. DWELLING STRUCTURES	1460						
	a. Replace Roof	1460	1	\$241,194.00	\$241,194.00	\$241,194.00	\$241,194.00	COMPLETE
	DEV #005 1400 SUB TOTAL	1460		\$241,194.00	\$241,194.00	\$241,194.00	\$241,194.00	
	DEV #005 TOTAL			\$241,194.00	\$241,194.00	\$241,194.00	\$241,194.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FY of Grant: 2009		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 007 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #007 1450 SUB TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$24,905.86	\$28,161.91	\$28,161.91	\$28,161.91	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$1,500.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #007 1460 SUB TOTAL	1460		\$26,405.86	\$28,161.91	\$28,161.91	\$28,161.91	
	DEV #007 TOTAL			\$26,405.86	\$28,161.91	\$28,161.91	\$28,161.91	
AMP 2 - DEV 010 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #010 1450 SUB TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$6,236.50	\$6,236.50	\$6,236.50	\$6,236.50	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$1,500.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #010 1460 SUB TOTAL	1460		\$7,736.50	\$6,236.50	\$6,236.50	\$6,236.50	
	DEV #010 TOTAL			\$7,736.50	\$6,236.50	\$6,236.50	\$6,236.50	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FY of Grant: 2009	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 012 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #012 1450 SUB TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$2,769.15	\$2,769.15	\$2,769.15	\$2,769.15	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$1,500.00	\$318.70	\$0.00	\$0.00	ONGOING
	DEV #012 1460 SUB TOTAL	1460		\$4,269.15	\$3,087.85	\$2,769.15	\$2,769.15	
DEV #012 TOTAL				\$4,269.15	\$3,087.85	\$2,769.15	\$2,769.15	
AMP 2 - DEV 019 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$1,486.34	\$1,486.34	\$0.00	\$0.00	ONGOING
	DEV #019 1450 SUB TOTAL	1450		\$1,486.34	\$1,486.34	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$11,313.40	\$11,313.30	\$11,313.30	\$11,313.30	COMPLETE	
b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$1,500.00	\$1,500.00	\$0.00	\$0.00	ONGOING	
DEV #019 1460 SUB TOTAL	1460		\$12,813.40	\$12,813.30	\$11,313.30	\$11,313.30		
DEV #019 TOTAL				\$14,299.74	\$14,299.64	\$11,313.30	\$11,313.30	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150109 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FY of Grant: 2009	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 020 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$5,000.00	\$5,000.00	\$0.00	\$0.00	ONGOING
	DEV #020 1450 SUB TOTAL	1450		\$5,000.00	\$5,000.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$65,478.30	\$65,478.30	\$65,478.30	\$65,478.30	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$1,500.00	\$1,500.00	\$0.00	\$0.00	ONGOING
	DEV #020 1460 SUB TOTAL	1460		\$66,978.30	\$66,978.30	\$65,478.30	\$65,478.30	
	DEV #020 TOTAL			\$71,978.30	\$71,978.30	\$65,478.30	\$65,478.30	
DEVELOPMENT								
AMP 1 - Dev 01 Clackamas Heights	Executive Director salary and benefits	1499	1	\$23,905.47	\$23,905.47	\$23,905.47	\$23,905.47	COMPLETE
	Project Manager salary and benefits	1499	1	\$23,809.05	\$11,177.60	\$11,177.60	\$11,177.60	COMPLETE
	Project Manager salary and benefits	1499	1	\$14,437.05	\$11,473.64	\$11,473.64	\$11,473.64	COMPLETE
	Admin assistant./Intern salary and benefit	1499	1	\$2,833.13	\$2,833.13	\$2,833.13	\$2,833.13	COMPLETE
	Development Consultant Services	1499	1	\$48,274.63	\$63,869.49	\$41,148.37	\$41,148.37	ONGOING
	Master Plan & Design Services	1499	1	\$79,754.00	\$79,754.00	\$79,754.00	\$79,754.00	COMPLETE
	Relocation Costs and Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	CFFP - Debt Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
		Dev #01 1499 SUB TOTAL	1499		\$193,013.33	\$193,013.33	\$170,292.21	\$170,292.21
AMP 2 - Dev 007-021 Scattered Sites	Executive Director salary and benefits	1499	1	\$23,766.91	\$23,766.91	\$23,766.91	\$23,766.91	COMPLETE
	Project Manager salary and benefits	1499	1	\$13,382.72	\$13,382.72	\$13,382.72	\$13,382.72	COMPLETE
	Project Manager salary and benefits	1499	1	\$9,837.04	\$9,837.04	\$9,837.04	\$9,837.04	COMPLETE
	Admin assistant./Intern salary and benefit	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	Appraisal Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	Site Acquisition Expenditures	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	Relocation Costs and Services	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	Development Consultant Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
		DEV #007-021 1499 SUB TOTAL	1499		\$46,986.67	\$46,986.67	\$46,986.67	\$46,986.67
	DEVELOPMENT TOTAL	1499		\$240,000.00	\$240,000.00	\$217,278.88	\$217,278.88	
	GRAND TOTAL			\$1,194,513.00	\$1,194,513.00	\$1,121,448.97	\$1,121,448.97	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Attachment: OR001f01

Part I: Summary

PHA Name: Housing Authority of Clackamas County	Grant Type and Number Capital Fund Program Grant No: OR16P00150110 Date of CFFP:	Replacement Housing Factor Grant No: FFY of Grant: 2010 FFY of Grant Approval:
---	--	--

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 2)
 Performance and Evaluation Report for Period Ending: 12/31/12 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised ²	Obligated	Expended
1	Total Non-CFP Funds	\$ -	\$ -	\$ -	\$ -
2	1406 Operations (may not exceed 20% of line 20) ³	\$ 236,000.00	\$ 236,000.00	\$ 236,000.00	\$ 236,000.00
3	1408 Management Improvements	\$ 169,516.00	\$ 121,428.16	\$ 121,149.69	\$ 100,202.00
4	1410 Administration (may not exceed 10% of line 20)	\$ 152,875.00	\$ 152,875.00	\$ 152,875.00	\$ 122,469.98
5	1411 Audit	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00	\$ 6,250.00
6	1415 Liquidated Damages	\$ -	\$ -	\$ -	\$ -
7	1430 Fees and Costs	\$ 9,850.00	\$ -	\$ -	\$ -
8	1440 Site Acquisition	\$ -	\$ -	\$ -	\$ -
9	1450 Site Improvement	\$ 52,500.00	\$ 298,889.00	\$ 293,262.38	\$ 293,262.28
10	1460 Dwelling Structures	\$ 347,329.00	\$ 269,931.78	\$ 271,834.00	\$ 271,834.00
11	1465.1 Dwelling Equipment - Nonexpendable	\$ -	\$ -	\$ -	\$ -
12	1470 Nondwelling Structures	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
13	1475 Nondwelling Equipment	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00	\$ 33,000.00
14	1485 Demolition	\$ -	\$ -	\$ -	\$ -
15	1492 Moving to Work Demonstration	\$ -	\$ -	\$ -	\$ -
16	1495.1 Relocation Costs	\$ 126,000.00	\$ 14,946.06	\$ 14,946.06	\$ 14,946.06
17	1499 Development Activities ⁴	\$ -	\$ -	\$ -	\$ -
18a	1501 Collateralization of Debt Service paid by the PHA	\$ -	\$ -	\$ -	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ -	\$ -	\$ -	\$ -
19	1502 Contingency (may not exceed 8% of line 20)	\$ -	\$ -	\$ -	\$ -
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 1,183,320.00	\$ 1,183,320.00	\$ 1,129,317.13	\$ 1,077,964.32
21	Amount of line 20 Related to LBP Activities	\$ -	\$ -	\$ -	\$ -
22	Amount of line 20 Related to Section 504 Activities	\$ -	\$ -	\$ -	\$ -
23	Amount of line 20 Related to Security -- Soft Costs	\$ -	\$ -	\$ -	\$ -
24	Amount of line 20 Related to Security -- Hard Costs	\$ -	\$ -	\$ -	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ -	\$ -	\$ -	\$ -

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHA's with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150110 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: FFY of Grant Approval:
Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/10 <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	



Part II: Supporting Pages

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150110 CFFP (Yes/No:) Replacement Housing Factor Grant No:						Federal FY of Grant: 2010
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Operations	1. Operations	1406	1	\$236,000.00	\$236,000.00	\$236,000.00	\$236,000.00	COMPLETE
	SUB-TOTAL	1406		\$236,000.00	\$236,000.00	\$236,000.00	\$236,000.00	
AMP-wide Mgmt. Improve.	1. STAFF: Resident Services Salary & Benefits	1408	100%	\$33,258.00	\$31,428.16	\$31,428.16	\$10,480.47	ONGOING
	2. STAFF: Asset Manager Salary & Benefits	1408	5%	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE
	3. STAFF: Youth Services Salary & Benefits/Activities/Contracts	1408	1	\$90,000.00	\$90,000.00	\$89,721.53	\$89,721.53	ONGOING
	4. STAFF: Service Coordinator Salary & Benefits	1408	1	\$33,258.00	\$0.00	\$0.00	\$0.00	COMPLETE
	5. TRAINING: Staff Training Improvement	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	6. Travel for Resident Services Specialist(s)	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	7. Software: Operating Systems & Office Software - Soft Costs	1408	1	\$12,500.00	\$0.00	\$0.00	\$0.00	COMPLETE
	8. TRAINING: Resident Training related to Agency Plan resident partnership process	1408	1	\$500.00	\$0.00	\$0.00	\$0.00	COMPLETE
	SUB-TOTAL	1408		\$169,516.00	\$121,428.16	\$121,149.69	\$100,202.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150110 CFFP (Yes/No) Replacement Housing Factor Grant No:				Federal FY of Grant: 2010	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Admin.	1. Central Office Cost Center (COCC) Salary & Benefits	1410	100%	\$118,300.00	\$118,300.00	\$118,300.00	\$118,300.00	COMPLETE
	2. CFP Capital Improvement Specialist Salary & Benefits - A&E Design Work	1410	35%	\$34,575.00	\$34,575.00	\$34,575.00	\$4,169.98	ONGOING In-house A&E work exempted from 10% max Admin costs per - 968.112 (n) (2) (ii)
	SUB-TOTAL	1410		\$152,875.00	\$152,875.00	\$152,875.00	\$122,469.98	
Audit	1. Financial Audit	1411	100%	\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	COMPLETE
	SUB-TOTAL	1411		\$6,250.00	\$6,250.00	\$6,250.00	\$6,250.00	
AMP-wide Fees & Costs	1. Architectural, Engineering, Consulting Services	1430	1	\$7,500.00	\$0.00	\$0.00	\$0.00	COMPLETE
	2. Asbestos/Mold Testing/Remediation: Dev. 001 - 021	1430	1	\$2,000.00	\$0.00	\$0.00	\$0.00	COMPLETE
	3. Printing RFP's, Bid documents, other project related expenses	1430	50	\$350.00	\$0.00	\$0.00	\$0.00	COMPLETE
	SUB-TOTAL	1430		\$9,850.00	\$0.00	\$0.00	\$0.00	
AMP-wide Site Improve.	1. PHA-Wide Sitework, site paving, fencing, landscaping, site utilities at vacancy and 504 Accessibility Accommodations	1450	25	\$22,500.00	\$0.00	\$0.00	\$0.00	COMPLETE CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1450		\$22,500.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Improve.	1. PHA-Wide Dwelling Improvements to include cabinets, flooring, doors, garage doors, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations	1460	10	\$67,329.00	\$0.00	\$0.00	\$0.00	COMPLETE CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1460		\$67,329.00	\$0.00	\$0.00	\$0.00	
AMP 1 - Non Dwelling Structures	Operations Office / AMP 1 Comm Center	1470						
	Improvements (Flooring, HVAC, Windows, Siding, Plumbing, Cabinets, etc.)	1470	1	\$50,000.00	\$50,000.00	\$0.00	\$0.00	5 YEAR PLAN YEAR # 2 & 3 / ONGOING
	SUB-TOTAL	1470		\$50,000.00	\$50,000.00	\$0.00	\$0.00	
PHA-wide Non-Dwelling Equipment	1. Computers & Equipment	1475	2	\$5,000.00	\$0.00	\$0.00	\$0.00	COMPLETE
	2. Maintenance Vehicles & Equip	1475	1	\$20,000.00	\$25,479.24	\$25,479.24	\$25,479.24	COMPLETE
	3. Copier	1475	1	\$8,000.00	\$7,520.76	\$7,520.76	\$7,520.76	COMPLETE
	SUB-TOTAL	1475		\$33,000.00	\$33,000.00	\$33,000.00	\$33,000.00	
PHA-wide Relocation Costs	1. Relocation costs due to modernization activities	1495	4	\$126,000.00	\$14,946.06	\$14,946.06	\$14,946.06	COMPLETE
	SUB-TOTAL	1495		\$126,000.00	\$14,946.06	\$14,946.06	\$14,946.06	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150110 CFFP (Yes/No) Replacement Housing Factor Grant No:				Federal FY of Grant: 2010	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
(AMP)								
AMP 3 - DEV 003 Hillside Park	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$0.00	\$5,856.55	\$5,856.55	\$5,856.55	NEW WORK/COMPLETE
	DEV #003 1460 SUB TOTAL	1460		\$0.00	\$5,856.55	\$5,856.55	\$5,856.55	
	DEV #003 TOTAL			\$0.00	\$5,856.55	\$5,856.55	\$5,856.55	
AMP 4 - Oregon City View Manor	Site Renovation (conc. drive, sidewalks, 504 ramps, site drainage, etc.)	1450	1	\$20,000.00	\$187,592.00	\$187,592.00	\$187,592.00	COMPLETE
	DEV #004 TOTAL	1450		\$20,000.00	\$187,592.00	\$187,592.00	\$187,592.00	
	1. SITEWORK	1450						
AMP 2 - DEV 007 Scattered Sites	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$22,090.00	\$20,811.20	\$20,811.20	5 YEAR PLAN YEAR # 3 / ONGOING
	DEV #007 1450 SUB TOTAL	1450		\$2,500.00	\$22,090.00	\$20,811.20	\$20,811.20	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$6,543.17	\$6,543.17	\$6,543.17	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$10,000.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #007 1460 SUB TOTAL	1460		\$70,000.00	\$6,543.17	\$6,543.17	\$6,543.17	
	DEV #007 TOTAL			\$72,500.00	\$28,633.17	\$27,354.37	\$27,354.37	
AMP 2 - DEV 008 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$3,258.00	\$3,258.00	\$3,258.00	NEW WORK/COMPLETE
	DEV #008 1450 SUB TOTAL	1450		\$0.00	\$3,258.00	\$3,258.00	\$3,258.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$0.00	\$184,075.15	\$185,977.37	\$185,977.37	NEW WORK/ONGOING
DEV #008 1460 SUB TOTAL	1460		\$0.00	\$184,075.15	\$185,977.37	\$185,977.37		
DEV #008 TOTAL			\$0.00	\$187,333.15	\$189,235.37	\$189,235.37		
AMP 2 - DEV 010 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$9,570.00	\$8,802.72	\$8,802.72	NEW WORK/ONGOING
	DEV #010 1450 SUB TOTAL	1450		\$0.00	\$9,570.00	\$8,802.72	\$8,802.72	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$0.00	\$5,024.00	\$5,024.00	\$5,024.00	NEW WORK ITEM. COMPLETE
	DEV #010 1460 SUB TOTAL	1460		\$0.00	\$5,024.00	\$5,024.00	\$5,024.00	
DEV #010 TOTAL			\$0.00	\$14,594.00	\$13,826.72	\$13,826.72		

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150110 CFFP (Yes/No) Replacement Housing Factor Grant No:				Federal FY of Grant: 2010	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
	1. SITEWORK	1450						
AMP 2 - DEV 011 Scattered Sites	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$0.00	\$3,077.00	\$3,077.00	\$3,077.00	NEW WORK/COMPLETE
	DEV #011 1450 SUB TOTAL	1450		\$0.00	\$3,077.00	\$3,077.00	\$3,077.00	
	DEV #011 TOTAL			\$0.00	\$3,077.00	\$3,077.00	\$3,077.00	
AMP 2 - DEV 012 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$26,698.00	\$25,419.20	\$25,419.20	5 YEAR PLAN YEAR # 3 / ONGOING
	DEV #012 1450 SUB TOTAL	1450		\$2,500.00	\$26,698.00	\$25,419.20	\$25,419.20	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$32,602.89	\$32,602.89	\$32,602.89	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$10,000.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #012 1460 SUB TOTAL	1460		\$70,000.00	\$32,602.89	\$32,602.89	\$32,602.89	
	DEV #012 TOTAL			\$72,500.00	\$59,300.89	\$58,022.09	\$58,022.09	
AMP 2 - DEV 019 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$15,708.00	\$14,684.96	\$14,684.96	5 YEAR PLAN YEAR # 3 / ONGOING
	DEV #019 1450 SUB TOTAL	1450		\$2,500.00	\$15,708.00	\$14,684.96	\$14,684.96	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$6,938.72	\$6,938.72	\$6,938.72	COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$10,000.00	\$0.00	\$0.00	\$0.00	COMPLETE
	DEV #019 1460 SUB TOTAL	1460		\$70,000.00	\$6,938.72	\$6,938.72	\$6,938.72	
	DEV #019 TOTAL			\$72,500.00	\$22,646.72	\$21,623.68	\$21,623.68	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages									
PHA Name: Housing Authority of Clackamas County			Grant Type and Number Capital Fund Program Grant No: OR16P00150110 CFFP (Yes/No):				Federal FY of Grant: 2010		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work	
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²		
AMP 2 - DEV 020 Scattered Sites	1. SITEWORK	1450						5 YEAR PLAN YEAR # 3 / ONGOING	
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$22,391.00	\$21,367.96	\$21,367.96		
	DEV #020 1450 SUB TOTAL	1450		\$2,500.00	\$22,391.00	\$21,367.96	\$21,367.96		
	1. DWELLING STRUCTURES	1460							
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$19,438.72	\$19,438.72	\$19,438.72		COMPLETE
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$10,000.00	\$0.00	\$0.00	\$0.00		COMPLETE
	DEV #020 1460 SUB TOTAL	1460		\$70,000.00	\$19,438.72	\$19,438.72	\$19,438.72		
DEV #020 TOTAL			\$72,500.00	\$41,829.72	\$40,806.68	\$40,806.68			
AMP 2 - DEV 021 Scattered Sites	1. SITEWORK	1450						NEW WORK / ONGOING	
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$8,505.00	\$8,249.34	\$8,249.24		
	DEV #021 1450 SUB TOTAL	1450		\$2,500.00	\$8,505.00	\$8,249.34	\$8,249.24		
	1. DWELLING STRUCTURES	1460							
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$0.00	\$9,452.58	\$9,452.58	\$9,452.58		NEW WORK ITEM / COMPLETE
	DEV #021 1460 SUB TOTAL	1460		\$0.00	\$9,452.58	\$9,452.58	\$9,452.58		
DEV #021 TOTAL			\$0.00	\$17,957.58	\$17,701.92	\$17,701.82			
DEVELOPMENT									
AMP 1 - Dev 01 Clackamas Heights	Executive Director salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Project Manager salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Project Manager salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Outreach Specialist salary & benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Admin assistant./Intern salary and benefit	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Development Consultant Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Relocation Costs and Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	CFFP Debt Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Dev #03 1499 SUB TOTAL	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
Executive Director salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE		
AMP 2 - Dev 007-021 Scattered Sites	Project Manager salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Project Manager salary and benefits	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Admin assistant./Intern salary and benefit	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Appraisal Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Site Acquisition Expenditures	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Relocation Costs and Services	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	Development Consultant Services	1499	1	\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	DEV #007-021 1499 SUB TOTAL	1499		\$0.00	\$0.00	\$0.00	\$0.00	COMPLETE	
	DEVELOPMENT TOTAL	1499		\$0.00	\$0.00	\$0.00	\$0.00		
GRAND TOTAL			\$1,183,320.00	\$1,183,320.00	\$1,129,317.13	\$1,077,964.32			

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Attachment: OR001g01

Part I: Summary

PHA Name: Housing Authority of Clackamas County	Grant Type and Number Capital Fund Program Grant No: OR16P00150111 Date of CFFP:	Replacement Housing Factor Grant No: FFY of Grant: 2011 FFY of Grant Approval:
---	--	--

Type of Grant
 Original Annual Statement Reserve for Disasters/Emergencies Revised Annual Statement (revision no: 01)
 Performance and Evaluation Report for Period Ending: 12/31/12 Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised ²	Obligated	Expended
1	Total Non-CFP Funds	\$ -	\$ -	\$ -	\$ -
2	1406 Operations (may not exceed 20% of line 20) ³	\$ 196,000.00	\$ 196,000.00	\$ 196,000.00	\$ 196,000.00
3	1408 Management Improvements	\$ 170,680.00	\$ 170,680.00	\$ 102,813.00	\$ 83,393.01
4	1410 Administration (may not exceed 10% of line 20)	\$ 133,950.00	\$ 133,950.00	\$ 98,000.00	\$ 98,000.00
5	1411 Audit	\$ 6,500.00	\$ 6,500.00	\$ -	\$ -
6	1415 Liquidated Damages	\$ -	\$ -	\$ -	\$ -
7	1430 Fees and Costs	\$ 25,350.00	\$ 25,350.00	\$ -	\$ -
8	1440 Site Acquisition	\$ -	\$ -	\$ -	\$ -
9	1450 Site Improvement	\$ 10,000.00	\$ 10,000.00	\$ -	\$ -
10	1460 Dwelling Structures	\$ 245,000.00	\$ 245,000.00	\$ 21,743.19	\$ 21,743.19
11	1465.1 Dwelling Equipment - Nonexpendable	\$ -	\$ -	\$ -	\$ -
12	1470 Nondwelling Structures	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
13	1475 Nondwelling Equipment	\$ 25,712.00	\$ 25,712.00	\$ 23,750.76	\$ 23,395.76
14	1485 Demolition	\$ -	\$ -	\$ -	\$ -
15	1492 Moving to Work Demonstration	\$ -	\$ -	\$ -	\$ -
16	1495.1 Relocation Costs	\$ 150,000.00	\$ 150,000.00	\$ 4,137.45	\$ 4,137.45
17	1499 Development Activities ⁴	\$ -	\$ -	\$ -	\$ -
18a	1501 Collateralization of Debt Service paid by the PHA	\$ -	\$ -	\$ -	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ -	\$ -	\$ -	\$ -
19	1502 Contingency (may not exceed 8% of line 20)	\$ -	\$ -	\$ -	\$ -
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 983,192.00	\$ 983,192.00	\$ 446,444.40	\$ 426,669.41
21	Amount of line 20 Related to LBP Activities	\$ -	\$ -	\$ -	\$ -
22	Amount of line 20 Related to Section 504 Activities	\$ -	\$ -	\$ -	\$ -
23	Amount of line 20 Related to Security -- Soft Costs	\$ -	\$ -	\$ -	\$ -
24	Amount of line 20 Related to Security -- Hard Costs	\$ -	\$ -	\$ -	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ -	\$ -	\$ -	\$ -

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHA's with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary					
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150111 Replacement Housing Factor Grant No: Date of CFFP:			FFY of Grant: FFY of Grant Approval:
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost	
		Original	Revised	Obligated	Expended
Signature of Executive Director		Date	Signature of Public Housing Director		Date



Part II: Supporting Pages

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150111 CFFP (Yes/No:) Replacement Housing Factor Grant No:					Federal FY of Grant: 2011	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Operations	1. Operations	1406	1	\$196,000.00	\$196,000.00	\$196,000.00	\$196,000.00	ONGOING
	SUB-TOTAL	1406		\$196,000.00	\$196,000.00	\$196,000.00	\$196,000.00	
AMP-wide Mgmt. Improve.	1. STAFF: Resident Services Salary & Benefits	1408	100%	\$34,422.00	\$34,422.00	\$0.00	\$0.00	ONGOING
	2. STAFF: Asset Manager Salary & Benefits	1408	5%	\$0.00	\$0.00	\$0.00	\$0.00	ONGOING
	3. STAFF: Youth Services Salary & Benefits/Activities/Contracts	1408	1	\$90,000.00	\$102,813.00	\$102,813.00	\$83,393.01	ONGOING
	4. STAFF: Service Coordinator Salary & Benefits	1408	1	\$33,258.00	\$20,445.00	\$0.00	\$0.00	N/A
	5. TRAINING: Staff Training Improvement	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	6. Travel for Resident Services Specialist(s)	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	7. Software: Operating Systems & Office Software - Soft Costs	1408	1	\$12,500.00	\$12,500.00	\$0.00	\$0.00	ONGOING
	8. TRAINING: Resident Training related to Agency Plan resident partnership process	1408	1	\$500.00	\$500.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1408		\$170,680.00	\$170,680.00	\$102,813.00	\$83,393.01	
AMP-wide Admin.	1. Central Office Cost Center (COCC) Salary & Benefits	1410	100%	\$98,000.00	\$98,000.00	\$98,000.00	\$98,000.00	ONGOING
	2. CFP Capital Improvement Specialist Salary & Benefits - A&E Design Work	1410	35%	\$35,950.00	\$35,950.00	\$0.00	\$0.00	ONGOING In-house A&E work exempted from 10% max Admin costs per - 968.112 (n) (2) (ii)
	SUB-TOTAL	1410		\$133,950.00	\$133,950.00	\$98,000.00	\$98,000.00	
Audit	1. Financial Audit	1411	100%	\$6,500.00	\$6,500.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1411		\$6,500.00	\$6,500.00	\$0.00	\$0.00	
AMP-wide Fees & Costs	1. Architectural, Engineering, Consulting Services	1430	1	\$17,500.00	\$17,500.00	\$0.00	\$0.00	ONGOING
	2. Asbestos/Mold Testing/Remediation: Dev. 001 - 021	1430	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	ONGOING
	3. Printing RFP's, Bid documents, other project related expenses	1430	50	\$350.00	\$350.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1430		\$25,350.00	\$25,350.00	\$0.00	\$0.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150111 CFFP (Yes/No:) Replacement Housing Factor Grant No:				Federal FY of Grant: 2011		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Site Improve.	1. PHA-Wide Sitework, site paving, fencing, landscaping, site utilities at vacancy and 504 Accessibility Accommodations	1450	25	\$0.00	\$0.00	\$0.00	\$0.00	N/A CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Improve.	1. PHA-Wide Dwelling Improvements to include cabinets, flooring, doors, garage doors, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations	1460	10	\$0.00	\$0.00	\$0.00	\$0.00	N/A CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Equipment	1. Ranges & Refrigerators	1465	0	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1465		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-4 Non Dwelling Structures	Community Center Dwelling	1470			\$0.00	\$0.00	\$0.00	
	a. Dwelling Renovation (Flooring, HVAC, Windows, Siding, Cabinets, Paint, etc.)	1470	1	\$20,000.00	\$20,000.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	SUB-TOTAL	1470		\$20,000.00	\$20,000.00	\$0.00	\$0.00	
PHA-wide Non-Dwelling Equipment	1. Computers & Equipment	1475	2	\$5,000.00	\$3,435.24	\$1,474.00	\$1,474.00	ONGOING
	2. Maintenance Vehicles & Equip	1475	1	\$20,712.00	\$22,276.76	\$22,276.76	\$21,921.76	ONGOING
	3. Copier	1475	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1475		\$25,712.00	\$25,712.00	\$23,750.76	\$23,395.76	
PHA-wide Relocation Costs	1. Relocation costs due to modernization activities	1495	25	\$150,000.00	\$150,000.00	\$4,137.45	\$4,137.45	ONGOING
	SUB-TOTAL	1495		\$150,000.00	\$150,000.00	\$4,137.45	\$4,137.45	
	Asset Management Properties (AMP)							
AMP 3 - DEV 003 Hillside Park	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$0.00	\$12,347.40	\$12,347.40	\$12,347.40	NEW WORK / COMPLETE
	DEV #007 1460 SUB TOTAL	1460		\$0.00	\$12,347.40	\$12,347.40	\$12,347.40	
	DEV #007 TOTAL			\$0.00	\$12,347.40	\$12,347.40	\$12,347.40	
AMP 2 - DEV 007 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #007 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$47,652.60	\$2,074.19	\$2,074.19	5 Year Plan Year # 2 & 3/ONGOING
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	5 Year Plan Year # 2 & 3
	DEV #007 1460 SUB TOTAL	1460		\$67,500.00	\$55,152.60	\$2,074.19	\$2,074.19	
	DEV #007 TOTAL			\$70,000.00	\$57,652.60	\$2,074.19	\$2,074.19	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150111 CFFP (Yes/No:) Replacement Housing Factor Grant No:				Federal FY of Grant: 2011		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 010 Scattered Sites	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #010 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$50,000.00	\$50,000.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$5,000.00	\$5,000.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #010 1460 SUB TOTAL	1460		\$55,000.00	\$55,000.00	\$0.00	\$0.00	
	DEV #010 TOTAL			\$57,500.00	\$57,500.00	\$0.00	\$0.00	
AMP 2 - DEV 012 Scattered	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #012 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$60,000.00	\$7,321.60	\$7,321.60	5 Year Plan Year # 2 & 3/ONGOING
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	5 Year Plan Year # 2 & 3
	DEV #012 1460 SUB TOTAL	1460		\$67,500.00	\$67,500.00	\$7,321.60	\$7,321.60	
	DEV #012 TOTAL			\$70,000.00	\$70,000.00	\$7,321.60	\$7,321.60	
AMP 2 - DEV 019 Scattered	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #019 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$50,000.00	\$50,000.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$5,000.00	\$5,000.00	\$0.00	\$0.00	5 Year Plan Year # 3 & 4
	DEV #019 1460 SUB TOTAL	1460		\$55,000.00	\$55,000.00	\$0.00	\$0.00	
	DEV #019 TOTAL			\$57,500.00	\$57,500.00	\$0.00	\$0.00	
	GRAND TOTAL			\$983,192.00	\$983,192.00	\$446,444.40	\$426,669.41	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Attachment: OR001h01

Part I: Summary

PHA Name: Housing Authority of Clackamas County	Grant Type and Number Capital Fund Program Grant No: OR16P00150112 Date of CFFP:	Replacement Housing Factor Grant No: FFY of Grant: 2012 FFY of Grant Approval:
---	--	--

Type of Grant <input type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 01) <input checked="" type="checkbox"/> Performance and Evaluation Report for Period Ending: 12/31/12 <input type="checkbox"/> Final Performance and Evaluation Report
--

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised ²	Obligated	Expended
1	Total Non-CFP Funds	\$ -	\$ -	\$ -	\$ -
2	1406 Operations (may not exceed 20% of line 20) ³	\$ 178,500.00	\$ 178,500.00	\$ 178,500.00	\$ 178,500.00
3	1408 Management Improvements	\$ 128,072.00	\$ 128,072.00	\$ 101,313.00	\$ 12,046.76
4	1410 Administration (may not exceed 10% of line 20)	\$ 124,950.00	\$ 124,950.00	\$ 89,000.00	\$ 89,000.00
5	1411 Audit	\$ 6,500.00	\$ 6,500.00	\$ 6,500.00	\$ -
6	1415 Liquidated Damages	\$ -	\$ -	\$ -	\$ -
7	1430 Fees and Costs	\$ 47,850.00	\$ 47,850.00	\$ -	\$ -
8	1440 Site Acquisition	\$ -	\$ -	\$ -	\$ -
9	1450 Site Improvement	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
10	1460 Dwelling Structures	\$ 301,750.00	\$ 301,750.00	\$ -	\$ -
11	1465.1 Dwelling Equipment - Nonexpendable	\$ -	\$ -	\$ -	\$ -
12	1470 Nondwelling Structures	\$ 20,000.00	\$ 20,000.00	\$ -	\$ -
13	1475 Nondwelling Equipment	\$ 15,212.00	\$ 15,212.00	\$ -	\$ -
14	1485 Demolition	\$ -	\$ -	\$ -	\$ -
15	1492 Moving to Work Demonstration	\$ -	\$ -	\$ -	\$ -
16	1495.1 Relocation Costs	\$ 50,000.00	\$ 50,000.00	\$ -	\$ -
17	1499 Development Activities ⁴	\$ -	\$ -	\$ -	\$ -
18a	1501 Collateralization of Debt Service paid by the PHA	\$ -	\$ -	\$ -	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ -	\$ -	\$ -	\$ -
19	1502 Contingency (may not exceed 8% of line 20)	\$ -	\$ -	\$ -	\$ -
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 892,834.00	\$ 892,834.00	\$ 375,313.00	\$ 279,546.76
21	Amount of line 20 Related to LBP Activities	\$ -	\$ -	\$ -	\$ -
22	Amount of line 20 Related to Section 504 Activities	\$ -	\$ -	\$ -	\$ -
23	Amount of line 20 Related to Security -- Soft Costs	\$ -	\$ -	\$ -	\$ -
24	Amount of line 20 Related to Security -- Hard Costs	\$ -	\$ -	\$ -	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ 62,500.00	\$ -	\$ -	\$ -

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHA's with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150112 Replacement Housing Factor Grant No: Date of CFFP:		FFY of Grant: 2012 FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised:	Obligated	Expended
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	



Part II: Supporting Pages

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150112 Replacement Housing Factor Grant No:				CFFP (Yes/No:)		Federal FY of Grant: 2012
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Operations	1. Operations	1406	1	\$178,500.00	\$178,500.00	\$178,500.00	\$178,500.00	COMPLETE
	SUB-TOTAL	1406		\$178,500.00	\$178,500.00	\$178,500.00	\$178,500.00	
AMP-wide Mgmt. Improve.	1. STAFF: Resident Services Salary & Benefits	1408	100%	\$34,422.00	\$26,259.00	\$0.00	\$0.00	ONGOING
	2. STAFF: Asset Manager Salary & Benefits	1408	5%	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	3. STAFF: Youth Services Salary & Benefits/Activities/Contracts	1408	1	\$93,150.00	\$101,313.00	\$101,313.00	\$12,046.76	ONGOING
	4. STAFF: Service Coordinator Salary & Benefits	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	5. TRAINING: Staff Training Improvement	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	6. Travel for Resident Services Specialist(s)	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	7. Software: Operating Systems & Office Software - Soft Costs	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	8. TRAINING: Resident Training related to Agency Plan resident partnership process	1408	1	\$500.00	\$500.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1408		\$128,072.00	\$128,072.00	\$101,313.00	\$12,046.76	
AMP-wide Admin.	1. Central Office Cost Center (COCC) Salary & Benefits	1410	100%	\$89,000.00	\$89,000.00	\$89,000.00	\$89,000.00	COMPLETE
	2. CFP Capital Improvement Specialist Salary & Benefits - A&E Design Work	1410	35%	\$35,950.00	\$35,950.00	\$0.00	\$0.00	ONGOING In-house A&E work exempted from 10% max Admin costs per - 968.112 (n) (2) (ii)
	SUB-TOTAL	1410		\$124,950.00	\$124,950.00	\$89,000.00	\$89,000.00	
Audit	1. Financial Audit	1411	100%	\$6,500.00	\$6,500.00	\$6,500.00	\$0.00	ONGOING
	SUB-TOTAL	1411		\$6,500.00	\$6,500.00	\$6,500.00	\$0.00	
AMP-wide Fees & Costs	1. Architectural, Engineering, Consulting Services	1430	1	\$40,000.00	\$40,000.00	\$0.00	\$0.00	ONGOING
	2. Asbestos/Mold Testing/Remediation: Dev. 001 - 021	1430	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	ONGOING
	3. Printing RFP's, Bid documents, other project related expenses	1430	50	\$350.00	\$350.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1430		\$47,850.00	\$47,850.00	\$0.00	\$0.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150112 CFFP (Yes/No): Replacement Housing Factor Grant No:					Federal FY of Grant: 2012	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Site Improve.	1. PHA-Wide Sitework, site paving, fencing, landscaping, site utilities at vacancy and 504 Accessibility Accommodations	1450	25	\$0.00	\$0.00	\$0.00	\$0.00	CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Improve.	1. PHA-Wide Dwelling Improvements to include cabinets, flooring, doors, garage doors, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations	1460	10	\$0.00	\$0.00	\$0.00	\$0.00	CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Equipment	1. Ranges & Refrigerators	1465	0	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1465		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-3 Non Dwelling Structures	Community Center Dwelling	1470			\$0.00	\$0.00	\$0.00	
	a. Dwelling Renovation (Flooring, HVAC, Windows, Siding, Cabinets, Paint, etc.)	1470	1	\$20,000.00	\$20,000.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1470		\$20,000.00	\$20,000.00	\$0.00	\$0.00	
PHA-wide Non-Dwelling Equipment	1. Computers & Equipment	1475	2	\$5,000.00	\$5,000.00	\$0.00	\$0.00	ONGOING
	2. Maintenance Vehicles & Equip	1475	1	\$10,212.00	\$10,212.00	\$0.00	\$0.00	ONGOING
	3. Copier	1475	1	\$0.00	\$0.00	\$0.00	\$0.00	N/A
	SUB-TOTAL	1475		\$15,212.00	\$15,212.00	\$0.00	\$0.00	
PHA-wide Relocation Costs	1. Relocation costs due to modernization activities	1495	25	\$50,000.00	\$50,000.00	\$0.00	\$0.00	ONGOING
	SUB-TOTAL	1495		\$50,000.00	\$50,000.00	\$0.00	\$0.00	
Asset Management Properties (AMP)								
AMP 1 - DEV 001 Clackamas Heights	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$10,000.00	\$10,000.00	\$0.00	\$0.00	ONGOING
	DEV #001 1450 SUB TOTAL	1450		\$10,000.00	\$10,000.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$40,000.00	\$40,000.00	\$0.00	\$0.00	ONGOING
	DEV #001 1460 SUB TOTAL	1460		\$40,000.00	\$40,000.00	\$0.00	\$0.00	
	DEV #007 TOTAL			\$50,000.00	\$50,000.00	\$0.00	\$0.00	
AMP 2 - DEV 007 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	ONGOING
	DEV #007 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$57,250.00	\$57,250.00	\$0.00	\$0.00	ONGOING
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	ONGOING
	DEV #007 1460 SUB TOTAL	1460		\$64,750.00	\$64,750.00	\$0.00	\$0.00	
	DEV #007 TOTAL			\$67,250.00	\$67,250.00	\$0.00	\$0.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150112 CFFP (Yes/No:) Replacement Housing Factor Grant No:				Federal FY of Grant: 2012		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 010 Scattered Sites	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	ONGOING
	DEV #010 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$57,250.00	\$57,250.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	
	DEV #010 1460 SUB TOTAL	1460		\$64,750.00	\$64,750.00	\$0.00	\$0.00	
	DEV #010 TOTAL			\$67,250.00	\$67,250.00	\$0.00	\$0.00	
AMP 2 - DEV 012 Scattered	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	DEV #012 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$57,250.00	\$57,250.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	
	DEV #012 1460 SUB TOTAL	1460		\$64,750.00	\$64,750.00	\$0.00	\$0.00	
DEV #012 TOTAL			\$67,250.00	\$67,250.00	\$0.00	\$0.00		
AMP 2 - DEV 019 Scattered	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	DEV #019 1450 SUB TOTAL	1450		\$2,500.00	\$2,500.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$60,000.00	\$60,000.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$7,500.00	\$0.00	\$0.00	
	DEV #019 1460 SUB TOTAL	1460		\$67,500.00	\$67,500.00	\$0.00	\$0.00	
	DEV #019 TOTAL			\$70,000.00	\$70,000.00	\$0.00	\$0.00	
GRAND TOTAL			\$892,834.00	\$892,834.00	\$375,313.00	\$279,546.76		

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Attachment: OR001i01

Part I: Summary

PHA Name: Housing Authority of Clackamas County	Grant Type and Number Capital Fund Program Grant No: OR16P00150113 Date of CFFP:	Replacement Housing Factor Grant No:	FFY of Grant: 2013 FFY of Grant Approval:
---	--	--------------------------------------	--

Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no: 01) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report

Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised ²	Obligated	Expended
1	Total Non-CFP Funds	\$ -	\$ -	\$ -	\$ -
2	1406 Operations (may not exceed 20% of line 20) ³	\$ 178,500.00	\$ -	\$ -	\$ -
3	1408 Management Improvements	\$ 141,700.00	\$ -	\$ -	\$ -
4	1410 Administration (may not exceed 10% of line 20)	\$ 127,860.00	\$ -	\$ -	\$ -
5	1411 Audit	\$ 6,500.00	\$ -	\$ -	\$ -
6	1415 Liquidated Damages	\$ -	\$ -	\$ -	\$ -
7	1430 Fees and Costs	\$ 50,350.00	\$ -	\$ -	\$ -
8	1440 Site Acquisition	\$ -	\$ -	\$ -	\$ -
9	1450 Site Improvement	\$ 27,500.00	\$ -	\$ -	\$ -
10	1460 Dwelling Structures	\$ 290,000.00	\$ -	\$ -	\$ -
11	1465.1 Dwelling Equipment - Nonexpendable	\$ -	\$ -	\$ -	\$ -
12	1470 Nondwelling Structures	\$ 30,000.00	\$ -	\$ -	\$ -
13	1475 Nondwelling Equipment	\$ 25,424.00	\$ -	\$ -	\$ -
14	1485 Demolition	\$ -	\$ -	\$ -	\$ -
15	1492 Moving to Work Demonstration	\$ -	\$ -	\$ -	\$ -
16	1495.1 Relocation Costs	\$ 15,000.00	\$ -	\$ -	\$ -
17	1499 Development Activities ⁴	\$ -	\$ -	\$ -	\$ -
18a	1501 Collateralization of Debt Service paid by the PHA	\$ -	\$ -	\$ -	\$ -
18ba	9000 Collateralization or Debt Service paid Via System of Direct Payment	\$ -	\$ -	\$ -	\$ -
19	1502 Contingency (may not exceed 8% of line 20)	\$ -	\$ -	\$ -	\$ -
20	Amount of Annual Grant: (sum of lines 2-19)	\$ 892,834.00	\$ -	\$ -	\$ -
21	Amount of line 20 Related to LBP Activities	\$ -	\$ -	\$ -	\$ -
22	Amount of line 20 Related to Section 504 Activities	\$ -	\$ -	\$ -	\$ -
23	Amount of line 20 Related to Security -- Soft Costs	\$ -	\$ -	\$ -	\$ -
24	Amount of line 20 Related to Security -- Hard Costs	\$ -	\$ -	\$ -	\$ -
25	Amount of line 20 Related to Energy Conservation Measures	\$ 62,500.00	\$ -	\$ -	\$ -

¹ To be completed for the Performance and Evaluation Report.
² To be completed for the Performance and Evaluation Report or a Revised Annual Statement.
³ PHA's with under 250 units in management may use 100% of CFP Grants for operations.
⁴ RHF funds shall be included here.

Part I: Summary

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150113 Replacement Housing Factor Grant No: Date of CFFP:		2013 FFY of Grant Approval:	
Type of Grant <input checked="" type="checkbox"/> Original Annual Statement <input type="checkbox"/> Reserve for Disasters/Emergencies <input type="checkbox"/> Revised Annual Statement (revision no:) <input type="checkbox"/> Performance and Evaluation Report for Period Ending: <input type="checkbox"/> Final Performance and Evaluation Report					
Line	Summary by Development Account	Total Estimated Cost		Total Actual Cost:	
		Original	Revised:	Obligated	Expended
Signature of Executive Director		Date		Signature of Public Housing Director	
				Date	



Part II: Supporting Pages

PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150113 Replacement Housing Factor Grant No:				CFFP (Yes/No):		Federal FY of Grant: 2013
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP-wide Operations	1. Operations	1406	1	\$178,500.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1406		\$178,500.00	\$0.00	\$0.00	\$0.00	
AMP-wide Mgmt. Improve.	1. STAFF: Resident Services Salary & Benefits	1408	100%	\$37,950.00	\$0.00	\$0.00	\$0.00	
	2. STAFF: Asset Manager Salary & Benefits	1408	5%	\$0.00	\$0.00	\$0.00	\$0.00	
	3. STAFF: Youth Services Salary & Benefits/Activities/Contracts	1408	1	\$103,250.00	\$0.00	\$0.00	\$0.00	
	4. STAFF: Service Coordinator Salary & Benefits	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	
	5. TRAINING: Staff Training Improvement	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	
	6. Travel for Resident Services Specialist(s)	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	
	7. Software: Operating Systems & Office Software - Soft Costs	1408	1	\$0.00	\$0.00	\$0.00	\$0.00	
	8. TRAINING: Resident Training related to Agency Plan resident partnership process	1408	1	\$500.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1408		\$141,700.00	\$0.00	\$0.00	\$0.00	
AMP-wide Admin.	1. Central Office Cost Center (COCC) Salary & Benefits	1410	100%	\$89,000.00	\$0.00	\$0.00	\$0.00	In-house A&E work exempted from 10% max Admin costs per - 968.112 (n) (2) (ii)
	2. CFP Capital Improvement Specialist Salary & Benefits - A&E Design Work	1410	35%	\$38,860.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1410		\$127,860.00	\$0.00	\$0.00	\$0.00	
Audit	1. Financial Audit	1411	100%	\$6,500.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1411		\$6,500.00	\$0.00	\$0.00	\$0.00	
AMP-wide Fees & Costs	1. Architectural, Engineering, Consulting Services	1430	1	\$40,000.00	\$0.00	\$0.00	\$0.00	
	2. Asbestos/Mold Testing/Remediation: Dev. 001 - 021	1430	1	\$10,000.00	\$0.00	\$0.00	\$0.00	
	3. Printing RFP's, Bid documents, other project related expenses	1430	50	\$350.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1430		\$50,350.00	\$0.00	\$0.00	\$0.00	

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150113 CFFP (Yes/No): Replacement Housing Factor Grant No:					Federal FY of Grant: 2013	
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised 1	Funds Obligated 2	Funds Expended 2	
AMP-wide Site Improve.	1. PHA-Wide Sitework, site paving, fencing, landscaping, site utilities at vacancy and 504 Accessibility Accommodations	1450	25	\$0.00	\$0.00	\$0.00	\$0.00	CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1450		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Improve.	1. PHA-Wide Dwelling Improvements to include cabinets, flooring, doors, garage doors, plumbing, HVAC, siding, chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations	1460	10	\$0.00	\$0.00	\$0.00	\$0.00	CFP Modernization at vacancy or at accommodation request - AMP to be determined at vacancy or upon accommodation request and modernization to be completed in phases
	SUB-TOTAL	1460		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-wide Dwelling Equipment	1. Ranges & Refrigerators	1465	0	\$0.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1465		\$0.00	\$0.00	\$0.00	\$0.00	
AMP-4 Non Dwelling Structures	Community Center Dwelling	1470			\$0.00	\$0.00	\$0.00	
	a. Dwelling Renovation (Flooring, HVAC, Windows, Siding, Cabinets, Paint, etc.)	1470	1	\$30,000.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1470		\$30,000.00	\$0.00	\$0.00	\$0.00	
PHA-wide Non-Dwelling Equipment	1. Computers & Equipment	1475	2	\$4,250.00	\$0.00	\$0.00	\$0.00	
	2. Maintenance Vehicles & Equip	1475	1	\$21,174.00	\$0.00	\$0.00	\$0.00	
	3. Copier	1475	1	\$0.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1475		\$25,424.00	\$0.00	\$0.00	\$0.00	
PHA-wide Relocation Costs	1. Relocation costs due to modernization activities	1495	25	\$15,000.00	\$0.00	\$0.00	\$0.00	
	SUB-TOTAL	1495		\$15,000.00	\$0.00	\$0.00	\$0.00	
Asset Management Properties (AMP)								
AMP 1 - DEV 001 Clackamas Heights	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$17,500.00	\$0.00	\$0.00	\$0.00	
	DEV #001 1450 SUB TOTAL	1450		\$17,500.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$40,000.00	\$0.00	\$0.00	\$0.00	
	DEV #001 1460 SUB TOTAL	1460		\$40,000.00	\$0.00	\$0.00	\$0.00	
	DEV #007 TOTAL			\$57,500.00	\$0.00	\$0.00	\$0.00	
AMP 2 - DEV 007 Scattered Sites	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$0.00	\$0.00	\$0.00	
	DEV #007 1450 SUB TOTAL	1450		\$2,500.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$55,000.00	\$0.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$0.00	\$0.00	\$0.00	
	DEV #007 1460 SUB TOTAL	1460		\$62,500.00	\$0.00	\$0.00	\$0.00	
	DEV #007 TOTAL			\$65,000.00	\$0.00	\$0.00	\$0.00	

1 : To be completed for the Performance and Evaluation Report or a Revised Annual statement

2 : To be completed for the Performance and Evaluation Report

Part II: Supporting Pages								
PHA Name: Housing Authority of Clackamas County		Grant Type and Number Capital Fund Program Grant No: OR16P00150113 CFFP (Yes/No): Replacement Housing Factor Grant No:				Federal FY of Grant: 2013		
Development Number Name/HA-Wide Activities	General Description of Major Work Categories	Development Account No.	Qty	Total Estimated Cost		Total Actual Cost		Status of Work
				Original	Revised ¹	Funds Obligated ²	Funds Expended ²	
AMP 2 - DEV 010 Scattered Sites	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$0.00	\$0.00	\$0.00	
	DEV #010 1450 SUB TOTAL	1450		\$2,500.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$55,000.00	\$0.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$0.00	\$0.00	\$0.00	
	DEV #010 1460 SUB TOTAL	1460		\$62,500.00	\$0.00	\$0.00	\$0.00	
	DEV #010 TOTAL			\$65,000.00	\$0.00	\$0.00	\$0.00	
AMP 2 - DEV 012 Scattered	1. SITEWORK	1450						
	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$0.00	\$0.00	\$0.00	
	DEV #012 1450 SUB TOTAL	1450		\$2,500.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$55,000.00	\$0.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$0.00	\$0.00	\$0.00	
	DEV #012 1460 SUB TOTAL	1460		\$62,500.00	\$0.00	\$0.00	\$0.00	
DEV #012 TOTAL			\$65,000.00	\$0.00	\$0.00	\$0.00		
AMP 2 - DEV 019 Scattered	a. Site Renovation (conc. drive, walkway, landscape, site drainage, etc.)	1450	1	\$2,500.00	\$0.00	\$0.00	\$0.00	
	DEV #019 1450 SUB TOTAL	1450		\$2,500.00	\$0.00	\$0.00	\$0.00	
	1. DWELLING STRUCTURES	1460						
	a. Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring, etc.)	1460	1	\$55,000.00	\$0.00	\$0.00	\$0.00	
	b. Energy Improvements per Energy Audit (Water, Insulation, Heating, etc.)	1460	1	\$7,500.00	\$0.00	\$0.00	\$0.00	
	DEV #019 1460 SUB TOTAL	1460		\$62,500.00	\$0.00	\$0.00	\$0.00	
	DEV #019 TOTAL			\$65,000.00	\$0.00	\$0.00	\$0.00	
GRAND TOTAL			\$892,834.00	\$0.00	\$0.00	\$0.00		

¹ To be completed for the Performance and Evaluation Report or a Revised Annual statement

² To be completed for the Performance and Evaluation Report

Part III: Implemetation Schedule for Capital Fund Financing Program					
PHA Name: Housing Authority of Clackamas County				Federal FY of Grant: 2013	
Development Number Name/HA-Wide Activities	All Funds Obligated (Quarter Ending Date)		All Funds Expended (Quarter Ending Date)		Reasons for Revised Target Dates ¹
	Original	Actual	Original	Actual	
PHA-Wide Operations	3/11/2015		3/11/2017		
PHA-Wide Mgmt. Improvem'ts	3/11/2015		3/11/2017		
PHA-Wide Admin. Costs	3/11/2015		3/11/2017		
PHA-Wide Site Improvements	3/11/2015		3/11/2017		
PHA-Wide Dwelling Improvements	3/11/2015		3/11/2017		
PHA-Wide Dwelling Equipment	3/11/2015		3/11/2017		
PHA-Wide Non- Dwelling Equipment	3/11/2015		3/11/2017		
PHA-Wide Relocation	3/11/2015		3/11/2017		
PHA-Wide Contingency	3/11/2015		3/11/2017		
Heights	3/11/2015		3/11/2017		
003 - Hillside park	3/11/2015		3/11/2017		
004 - OCVM	3/11/2015		3/11/2017		
005 - Hillside Manor	3/11/2015		3/11/2017		
007 - Scattered Site	3/11/2015		3/11/2017		
010 - Scattered Site	3/11/2015		3/11/2017		
012 - Scattered Site	3/11/2015		3/11/2017		
019 - Scattered Site	3/11/2015		3/11/2017		
020 - Scattered Site	3/11/2015		3/11/2017		

¹ Obligation and expenditure end dated can only be revised with HUD approval pursuant to Section 9j of the U.S. Housing act of 1937, as amended.

Attachment: OR001j01

Capital Fund Program - Five Year Action Plan

U.S. Department of Housing and Urban Development
Office of Public and Indian Housing
Expires 8/30/2011

Part I: Summary						
PHA Name/Number: Housing Authority of Clackamas Co.		Locality: Oregon City/Clackamas/Oregon			<input checked="" type="checkbox"/> Original 5-Year Plan	<input type="checkbox"/> Revision No: _____
A	Development Number and Name	Work Statement for year 1 FFY 2013	Work Statement of Year 2 FFY 2014	Work Statement of Year 3 FFY 2015	Work Statement of Year 4 FFY 2016	Work Statement of Year 5 FFY 2017
	001	ANNUAL	\$ -	\$ 25,000.00	\$ 10,000.00	\$ 10,000.00
	002	STATEMENT	\$ 235,000.00	\$ 231,429.00	\$ 227,984.00	\$ 225,134.00
	003		\$ -	\$ -	\$ -	\$ -
	004		\$ -	\$ -	\$ -	\$ -
	005		\$ 25,000.00	\$ -	\$ -	\$ -
B	Physical Improvements Subtotal			\$ 260,000.00	\$ 256,429.00	\$ 237,984.00
C	Management Improvements		\$ 215,464.00	\$ 211,375.00	\$ 218,150.00	\$ 221,000.00
D	AMP-Wide Non-dwelling Structures and Equipment		\$ -	\$ -	\$ 10,000.00	\$ 10,000.00
E	Administration		\$ 144,915.00	\$ 146,530.00	\$ 148,200.00	\$ 148,200.00
F	Other		\$ 93,955.00	\$ 100,000.00	\$ 100,000.00	\$ 100,000.00
G	Operations		\$ 178,500.00	\$ 178,500.00	\$ 178,500.00	\$ 178,500.00
H	Demolition		\$ -	\$ -	\$ -	\$ -
I	Development		\$ -	\$ -	\$ -	\$ -
J	Capital Fund Financing Debt Service		\$ -	\$ -	\$ -	\$ -
K	Total CFP Funds		\$ 892,834.00	\$ 892,834.00	\$ 892,834.00	\$ 892,834.00
L	Total Non-CFP Funds					
M	Grand Total		\$ 892,834.00	\$ 892,834.00	\$ 892,834.00	\$ 892,834.00

Part II: Supporting Pages - Physical Needs Work Statement(s)								
Work Statement for Year 1 FFY	Work Statement for Year: 2 FFY: 2014				Work Statement for Year: 3 FFY: 2015			
	Development Name/Number	General Description of Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP-2 Scattered Sites	Sitework, site paving, fencing landscaping, site utilities at vacancy and 504 Accessibility Accommodations Sitework modern. full remodel (units TBD)	2	\$20,000.00	AMP-1 Clackaams Heights	Non-Dwelling Structure: playgrounds Sub-Total AMP-1	1	\$ 25,000.00
		Dwell Improve-cabinets, flooring, doors, garage doors, plumb, HVAC, siding chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations Dwelling modern. full remodel (Units TBD)	6	\$215,000.00			3	\$ 20,000.00
	Sub-Total AMP-2		\$235,000.00		Sub-Total AMP-2		4	\$ 211,429.00
	AMP-5 Hillside Manor	Dwelling Improvement Upgrade Entry System	1	\$25,000.00	Sub-Total AMP-2		\$ 231,429.00	
			Sub-Total AMP-5 Dwelling 1460		\$25,000.00		Physical Needs Subtotal	
	Physical Needs Subtotal				\$260,000.00			
	AMP Other	A/E & Consulting AMP-Wide Relocation Costs Asbestos Testing/Abatement Mold Testing/Remediation	1	\$17,500.00	AMP Other	A/E & Consulting AMP-Wide Relocation Costs Asbestos Testing/Abatement Mold Testing/Remediation	1	\$ 15,000.00
			20	\$61,455.00			20	\$ 70,000.00
			1	\$7,500.00			5	\$ 7,500.00
			2	\$7,500.00			5	\$ 7,500.00
Sub-Total Other		\$93,955.00		Sub-Total Other		\$ 100,000.00		
2014 Grand Total				\$353,955.00				
				2015 Grand Total				\$ 356,429.00

Part II: Supporting Pages - Physical Needs Work Statement(s)								
Work Statement for Year 1 FFY	Work Statement for Year: 5 FFY: 2016				Work Statement for Year: 5 FFY: 2017			
	Development Name/Number	Major Work Categories	Qty	Estimated Cost	Development Name/Number	Major Work Categories	Qty	Estimated Cost
See Annual Statement	AMP-1 Clackaams Heights	Non-Dwelling Structure: playgrounds	1	\$ 10,000.00	AMP-3 Clackaams Heights	Non-Dwelling Structure: playgrounds	1	\$ 10,000.00
		Sub-Total AMP-1		\$ 10,000.00		Sub-Total AMP-1		\$ 10,000.00
	AMP-2 Scattered Sites	Sitework, site paving, fencing landscaping, site utilities at vacancy and 504 Accessibility Accommodations Sitework modern. full remodel (units TBD)	3	\$ 15,000.00	AMP-2 Scattered Sites	Sitework, site paving, fencing landscaping, site utilities at vacancy and 504 Accessibility Accommodations Sitework modern. full remodel (units TBD)	3	\$ 20,000.00
		Dwell Improve-cabinets, flooring, doors, garage doors, plumb, HVAC, siding chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations Dwelling modern. full remodel (units TBD)	4	\$ 212,984.00		Dwell Improve-cabinets, flooring, doors, garage doors, plumb, HVAC, siding chimney removal, windows, roofs, kitchens, attached porches and patios at vacancy, and 504 Accessibility Accommodations Dwelling modern. full remodel (units TBD)	4	\$ 205,134.00
		Sub-Total AMP-2		\$ 227,984.00		Sub-Total AMP-2		\$ 225,134.00
		Physical Needs Subtotal		\$ 237,984.00		Physical Needs Subtotal		\$ 235,134.00
	AMP Other	A/E & Consulting	1	\$ 15,000.00	AMP Other	A/E & Consulting	1	\$ 20,000.00
		AMP-Wide Relocation Costs	20	\$ 65,000.00		AMP-Wide Relocation Costs	20	\$ 65,000.00
		Asbestos Testing/Abatement	5	\$ 10,000.00		Asbestos Testing/Abatement	5	\$ 7,500.00
		Mold Testing/Remediation	5	\$ 10,000.00		Mold Testing/Remediation	5	\$ 7,500.00
	Sub-Total Other		\$ 100,000.00		Sub-Total Other		\$ 100,000.00	
	2016 Grand Total		\$ 337,984.00	2017 Grand Total		\$ 335,134.00		

Part III: Supporting Pages - Management Needs Work Statement(s)						
Work Statement for Year 1 FFY	Work Statement for Year: 2 FFY: 2014			Work Statement for Year: 3 FFY: 2015		
	Development Name/Number	General Description of Major Work Categories	Estimated Cost	Development Name/Number	General Description of Major Work Categories	Estimated Cost
See Annual Statement	Management Improvements 1408	Service Coordinator	\$ 76,329.00	Management Improvements 1408	Service Coordinator	\$ 79,000.00
		Asset Manager	\$ -		Asset Manager	\$ -
		Youth Services Coordinator	\$ 99,785.00		Youth Services Coordinator	\$ 103,275.00
		Travel for Resident Service Specialist	\$ 100.00		Travel for Resident Service Specialist	\$ 100.00
		Computer Software (Soft Costs)	\$ 1,500.00		Computer Software (Soft Costs)	\$ 1,000.00
		Computer Systems/Maint Equipment	\$7,500.00		Computer Systems/Maint Equipment	\$3,000.00
		Maint Vehicle Truck/Van/Equip	\$22,250.00		Maint Vehicle Truck/Van/Equip	\$25,000.00
		Copier	\$8,000.00			
		Sub-Total Management Improv. - 1408	\$ 215,464.00		Sub-Total Management Improv. - 1408	\$ 211,375.00
		Adminstration 1410	Central Office Cost Center (COCC)	\$ 98,000.00	Adminstration 1410	Central Office Cost Center (COCC)
		Salary & Benefits			Salary & Benefits	
		CFP Capital Improvement Coordinator	\$ 40,415.00		CFP Capital Improvement Coordinator	
		Salary & Benefits A&E Services			Salary & Benefits A&E Services	\$ 42,030.00
	Sub-Total Administration - 1410	\$ 138,415.00		Sub-Total Administration - 1410	\$ 140,030.00	
	Audit 1411	Financial Audit	\$ 6,500.00	Audit 1411	Financial Audit	\$ 6,500.00
	Sub-Total Administration - 1411	\$ 6,500.00		Sub-Total Administration - 1411	\$ 6,500.00	
	2014 Grand Total	\$ 360,379.00		2015 Grand Total	\$ 357,905.00	

Part III: Supporting Pages - Management Needs Work Statement(s)						
Work Statement for Year 1 FFY	Work Statement for Year: 4 FFY: 2016			Work Statement for Year: 5 FFY: 2017		
	Development Name/Number	General Description of Major Work Categories	Estimated Cost	Development Name/Number	General Description of Major Work Categories	Estimated Cost
See Annual Statement	Management Improvements 1408	Service Coordinator	\$ 81,750.00	Management Improvements 1408	Service Coordinator	\$ 84,600.00
		Asset Manager	\$ -		Asset Manager	\$ -
		Youth Services Coordinator	\$ 106,800.00		Youth Services Coordinator	\$ 106,800.00
		Travel for Resident Service Specialist	\$ 100.00		Travel for Resident Service Specialist	\$ 100.00
		Computer Software (Soft Costs)	\$ 1,500.00		Computer Software (Soft Costs)	\$ 1,500.00
		Computer Systems/Maint Equipment	\$3,000.00		Computer Systems/Maint Equipment	\$3,000.00
		Maint Vehicle Truck/Van/Equip	\$25,000.00		Maint Vehicle Truck/Van/Equip	\$25,000.00
		Sub-Total Management Improv. - 1408	\$ 218,150.00		Sub-Total Management Improv. - 1408	\$ 221,000.00
	Adminstration 1410	Central Office Cost Center (COCC)	\$ 98,000.00	Adminstration 1410	Central Office Cost Center (COCC)	\$ 98,000.00
		Salary & Benefits			Salary & Benefits	
	CFP Capital Improvement Coordinator			CFP Capital Improvement Coordinator		
	Salary & Benefits A&E Services	\$ 43,700.00		Salary & Benefits A&E Services	\$ 43,700.00	
	Sub-Total Administration - 1410	\$ 141,700.00		Sub-Total Administration - 1410	\$ 141,700.00	
Audit 1411	Financial Audit	\$ 6,500.00	Audit 1411	Financial Audit	\$ 6,500.00	
	Sub-Total Administration - 1411	\$ 6,500.00		Sub-Total Administration - 1411	\$ 6,500.00	
	2016 Grand Total	\$ 366,350.00		2017 Grand Total	\$ 369,200.00	

Attachment: OR001k01

PUBLIC MEETING NOTICE

A Public Meeting to cover the Housing Authority of Clackamas County's Draft Fiscal Year 2013 Annual Plan shall be held on January 15th, 2013, at 10 AM at the Clackamas Heights Community Center, located at 13900 S Gain Street, Oregon City, OR 97045. Resident Advisory Board members and Public Housing residents are encouraged to attend.

A public hearing to comment on HACC's 2013 Draft Plan will be held on March 21st, 2013, before the HACC's Board of Commissioners. The Commissioners meet at 6:00 PM, in their hearing room at the Public Services Building located at 2051 Kaen Road, Oregon City, Oregon. Everyone is welcomed to attend and comment on the proposed Plan.

HACC has developed its Plan in compliance with the Quality Housing and Work Responsibility Act of 1998 and Federal Register, Docket No. FR-4829-N-01. The Plan includes the 2012 Annual Statement for the Capital Fund Program (CFP). The Annual Plan also includes the CFP Performance and Evaluation (P&E) reports and budget revision requests for grant years 2008, 2009, 2010 and 2011.

The Draft Plan is available for review from January 23rd, 2013 through March 8th, 2013. Copies can be obtained on-line at www.clackamas.us/housingauthority/ and hard copies are kept for public review at HACC's administrative office located at 13930 South Gain Street, Oregon City, OR, HACC's Property Management Offices at 13900 South Gain Street, Oregon City, OR and HACC's Hillside Manor Office at 2889 S.E. Hillside Court, Milwaukie, OR. HACC's Property Management offices are open Monday through Friday, 8:30 AM to 5 PM and the Administrative Building is open Monday through Thursday, 8 AM to 6 PM. The Plan can also be viewed at the Clackamas County Library, 16201 SE McLoughlin, Oak Grove, OR. Written comments should be directed to Trell Anderson, Housing Authority of Clackamas County, P.O. Box 1510, Oregon City, OR 97045. These comments must be received by March 8th, 2013.





Sign-in Sheet
RAB Annual Plan Meeting 1.15.2013

Name	Location/Business	Telephone	E-mail
Ron Rubino	Legal Aid	503.224.4086	ron.rubino@lasoregon.org
Jemila Hart	HACC Legal Aid	503-702-1587	Jemilahar@co.clackamas.or.us
Shirley Sobolewski	RAB	503-653-9068	
Marge Jackhart	RAB	503-342-6123	
David Muñoz	RAB	503-752-4827	King BOWAN AT COMCAST.NET
Diane Barry	RAB	503 806 3872	barryface@hotmail.com
Linda Keener	RAB	503 655 3465	
Shirley Stanton	RAB	503 344 4443	
Laura A. Bales	RAB	503-969-7193	laurie-Bales@Hotmail.com yans1649@
Kate Yans	RAB	503 360 2629	comcast.net anarchyangels462@
Emily Kelly	RAB	503-896-4360	@hotmail.com
Gary Knopper	HACC	503-655-8705	
Conja Souder	HS HACC	503-794-8079	



Sign-in Sheet
RAB Annual Plan Meeting 1.15.2013

Name	Location/Business	Telephone	E-mail
Kesi Robinson	OCVM	503-650-8340	
Elizabeth Miller	HACC	X 3165	
Craig Beals	HACC	X 3100	
Anne O'Reilly	HACC	X 3145	
Josh Teigen	HACC	X 3143	
Toni Karter	HACC	X 3139	
Jane Brown	HACC		
May-Randoman	HACC	X 8279	

HACC Annual Plan 2013

1.15.13 RAB MEETING

AGENDA

10:00-10:15 Welcome and Introductions

Toni Karter

NOTES: 24 people in attendance

Toni highlights the importance of comments and questions

10:15-11:15 Plan Updates

- Agency-Wide Updates

Mary-Rain O'Meara

Strategic plan focuses on the future path of the agency; gathering input from a variety of sources; expect results to be shared at a spring meeting

Move to work (MTW) application for 2013: benefits include combined funding with MTW status. This was included in last years annual plan. HACC did not apply last year due to work load and quick timeframe.

Discussion followed:

What are the negatives? Policy changes that have not been popular; HUD has requirements we need to follow. Requirements like: minimum rents; time limits? New policies would need to be generated.

Positives include: Since funding can be combined, HACC reserves that were restricted can be used for programs and then our reserves do not limit future monies received; HACC would be required to have meetings/ public comments before implementing new policies.

- Housing Choice Voucher

Toni Karter

1. 19 replacements (scattered sites); 44 enhanced at River Glen (half moved and they became regular vouchers); 25 VASH vouchers (trouble filling them)
2. 1.5 FTE FSS grant ; Gary Knepper has exceeded grant expectations both in the number of families served and the percentage of families with escrow accounts. Applause

Administrative Plan Policy Changes:

1. Financial Funding measures HACC is considering

Discussion: Number of bedrooms

Question: Will the number of bedrooms policy be eligible for reasonable accommodation? YES.

Discussion: Tightening move policy

high performer must have lease up at 98%; look at limiting moves, means all moves; Domestic Violence is not acceptable for reasonable accommodation. Landlords use end of lease as reason to move.

Discussion: Zero income families

considering zero income tenants attend classes; would the public housing “form” be used by S8; housing staff is too lean to implement much more than self reporting; would there be any time limit for zero income families in housing – currently no time limit; SSI benefit application can take 3 months to 3 years;

Discussion: Prorating rents

negatives: landlord likes security, damage loss; security deposit would cover damages

positives: cost savings

Discussion: Unbundling inspections

Inspections by location rather than annual re-exam saves resources, inspections are required every 12 months therefore a waiver (expected) would need to be granted to cover the transition period.

Discussion: Interim exams

job loss and other tenant situations prompt short notice interim exams and landlord/tenant issues; HACC is considering cutoff dates for interim changes; landlords want 30 day notice as well

2. Regional Mobility Project

HACC – saves admin fee on vouchers used in MULT Co.; currently influx to CC. long range should zero out; saving 35 clients admin fees this year

3. VASH policy language: 120 days to search for VASH housing (60 days all others); only 3 extensions; no more turnbacks than usual. Mary-Rain will forward statistics to Ron Rubino.

4. Workforce Development preference: 20 vouchers for female ex-inmates referred by “Community Solutions” – separate waitlist for them-YES; tenant based/project based/ preference

5. Changes to HCVAP:

Discussion: DV and CA preferences will be for 1 year only; Essential family members we see a lot of aging parents; increase in Bridges to Housing vouchers – 15 one time only

COC: voucher + case management; app for 5 more S+C currently 35 S+C: Bridges does not overlap S+C; Project based vouchers reduces general vouchers (good for hard to house population)

Question: Will these preference changes apply to Easton Ridge? No, unless the Easton Ridge rehabilitation causes a need for an offsite relocation.

Public Housing Updates

Dan Potter

Property management – day to day operations

Asset management – long view, planning: replacement reserves needed (can we afford the properties we own?)

HACC WILL open two Public Housing lists (out of 20) in 6-8 months: Hillside manor:1br and OregonCity: 2br waiting lists (lottery system – not first come first served)

Please refer to Tab C.

Capital Needs Assessment: 100 units 25 properties; timeline of capital needs (grounds, structure, HVAC)
green HUD: physical needs + energy audit/ spring 2013
tool to better understand our properties and financial needs

- Development

Mary-Rain O'Meara

Easton Ridge has 264 units not PH some V; deemed affordable housing;
funding is lining up to move forward; the project timeline is 18 months; hope for no offsite relocation; 6
accessible units; everyone will get a new lease- tax credit; will employ 10 tenants;

Hope 6: reviewed items 1-5

- Housing Needs and
Additional Info

Mary-Rain O'Meara

Please see sections A and B; Small area rates for Lake Oswego and West Linn were increased to increase
low lease up; State is looking into S8 as protected class for rentals; the clackamas county impediment to
fair housing process released its data on 1.16.2013; the draft was the source for the list of impediments
presented in b)

11:15-11:45 Capital Fund Overview

Dan Potter and
Josh Teigen

Capital Fund:

HUD has two pools – 1. Operations and utilities; 2. Capital fund (see handout detailing uses) bulk of
money spent in addressing deferred maintenance

Decreased funding past two years

Josh – tab E – tab H (P&E reports) Past grants reporting

Tab I: this year plan: see Summary page handed out

tab J: next 5years

Handout: 2012 CF Project / Planned 2013 CF Projects and 2013 CFB Summary

Discussion: HACC took advantage of City of Milwaukie window to switch from septic to sewer;
wheelchair access; REACT site review good for 3 years as a high performer; overview of expenses
included in the CF Account numbers.

Questions: Contractor needs an OR license to perform work in Oregon? Mold testing is for inside the
units? Josh will follow up on tenant's mold issue. Condensation and ventilation discussion
Scattered sites: some are tired and need work, built in 1979 - 1981; HACC will put money in to keep em
livable even when they may be sold later. Who would be getting the testing services? As needed,
annual inspections is a good source, few resident calls. Asbestos info is known (old flooring under
existing so its currently contained)

11:45-12:00 Annual Plan Timeline/ Questions and Answers All

Mary-Rain reviews annual budget timeline; Next RAB meeting in July 2013; the budget is always approved on time; RAB participant inquires about strategic plan residents focus group results. MR follow up with facilitator – residents who participated will get notes. (Notes were received and sent 1.17.2013)

Question: Is office being moved? Resident survey question re: office relocation. No plans to move at this time.

Resident moves to accept this annual plan. Marge seconds. Unanimous Approved

Housing Authority of Clackamas County

Capital Fund Eligible Expenses

Eligible expenses include the following:

- Development, financing, and modernization of public housing projects, including the redesign, reconstruction, and reconfiguration of public housing sites and buildings (including accessibility improvements) and the development of mixed-finance projects;
- Vacancy reduction;
- Addressing deferred maintenance needs and the replacement of obsolete utility systems and dwelling equipment;
- Planned code compliance;
- Management improvements;
- Demolition and replacement;
- Resident relocation;
- Expenditures to facilitate programs to improve the empowerment and economic self-sufficiency of public housing residents and to improve resident participation;
- Safety and security programs and capital improvements related to safety and security. ;
- Homeownership activities, including programs under section 32 of the 1937 Act (42 U.S.C. 1437z-4).

January 14, 2013

2012 CF Projects

- #12001 AMP Wide Cabinet Replacement - \$50,000.00. HACC hired an on demand cabinet contractor.
- #12002 Scattered Sites Modernization Work - \$278,042.00. HACC hired a contractor to modernize 2 units, switch 11 units from septic to city sewer, replaced driveways @ 6 units, install new perimeter fencing @ 7 units and resided 2 units.
- #12003 Admin Site Lighting - \$4,570.77. HACC hired a contractor to install two new light poles at the Administration building to increase safety.
- #12005 OCVM Street Paving - \$196,227.00. HACC hired a contractor to repave Longview way and install 11 new curb ramps and restriping of the curbs.

Planned 2013 CF Projects

- Modernize a total of 4 scattered site units in the Milwaukie area.
- Modernize HACC Operation Office.
- Install/replace front & back door opener at Hillside Manor and replace keying software.
- Repair 10-15 decks at Clackamas Heights.
- Prepare & hire contractor to perform Physical Needs Assessment and Energy Audit on HACC's Public Housing.
- Building repairs at the Community Centers at Hillside Park and OCVM.
- HACC to hire out a new two year on demand contract for relocation/moving services.
- HACC to hire out a new two year on demand contract for Asbestos/Mold testing.
- HACC to hire out a new two year on demand contract for Asbestos/Mold abatement.

Housing Authority of Clackamas County
2013 Capital Fund Budget Summary

2009 Physical Needs Assessment	Physical Needs Hard Cost Total	Clackamas Heights AMP 1	Hillside Park AMP 3	Oregon City View Manor AMP 4	Hillside Manor AMP 5	Scattered Sites AMP 2	Admin/ Maintenance Buildings	Community Centers/ Laundry	Non-Dwelling Space
Physical Needs Assessment	\$ 35,571,074	\$ 8,575,217	\$ 5,156,728	\$ 6,501,086	\$ 5,680,541	\$ 8,047,800	\$ 937,100	\$ 92,602	\$ 580,000
PHA-Wide Management Needs	\$ 3,932,922								
PHA-Wide Administration	\$ 625,760								
PHA-Wide Other	\$ 145,301								
PHA-Wide Operations	\$ 943,761								
Total Physical and Management Needs	\$ 41,218,818								
2013 Capital Fund Budget	Total Budgeted Costs								
1406 HA-Wide Operations (20% Max)	\$ 178,500								
1408 HA-Wide Management Improvement	\$ 141,700								
	Resident Services expenses								
1410 Administration (10% Max w/o in house A&E)	\$ 89,000								
1410 Central Office, Capital Fund admin and audit	\$ 38,860								
1410 CFP Capital Improvement Coordinator A&E design work	\$ 6,500								
1411 Audit	\$ 6,500								
1430 PHA Wide Fees and Costs	\$ 50,350								
	Architectural, engineering, consulting, mold asbestos testing & remediation, other related expenses								
1450 PHA Wide Site Improvements	\$ 27,500								
	Paving, fencing, landscape, garden, utilities, 504 accommodation								
1460 PHA Wide Dwelling Improvement	\$ 290,000								
	Cabinets, doors, plumbing, HVAC, siding windows, roofs, kitchens, porches, patios, 504 accommodations								
1465 PHA Wide Dwelling Equipment	\$ -								
	Ranges and refrigerators								
1475 PHA Wide Non-Dwelling Equipment	\$ 25,424								
	Tools, equipment, furnishings, vehicles, Office equipment								
1495 Relocation Costs	\$ 15,000								
Asset Managed Properties - specific projects	\$ -								
1450 Site Work (concrete, drive, walks, landscape, drainage)	\$ -								
1460 Dwelling Renovation (Bath, Kitchen, Cabinets, Flooring etc.)	\$ -								
1460 Energy Improvements per Energy Audit	\$ -								
1470 Non-Dwelling Renovation (flooring, HVAC, windows, siding, cabinets, paint, etc.)	\$ 30,000								
Grand Total Capital Fund Budget	\$ 892,834								

Timeline for HACC Annual Plan 2013

PHA Plan DUE: April 17th 2013

Send First Draft to Managers and CF-Request for Input	11/13/2012
First Draft Due back from Managers	11/22/2012
Finalize First Draft	11/29/2012
Confirm RAB Membership	12/3/2012
Draft to HACC Staff	12/3/2012
Compose Public Review Notice	12/13/2012
Review with Staff (All Staff Meeting)	12/14/2012
Submit Catch All Chronicle Public Notice	12/14/2012
Final Comments/Changes Due from Staff/Mngrs	12/20/2012
Submit Advertisement for Public Review	1/2/2013
Mail Invitations to RAB with Draft Plan	1/2/2013
Follow-up phone contact with RAB	1/9/2013
Res. Advisory Board Mtg.	1/15/2013 10:00am – 1:00pm
RAB input/Final Draft	1/22/2013
Deliver Draft Plans Library, HACC, HACC webpage	1/23/2013
Public Review	1/23/2013-3/8/2013 (Required 45 days)
Draft Plan to H3S/BCC (Linda Anderson)	3/12/2013 by 12 noon
BCC Public Hearing	3/21/2013
Final plan to H3S/BCC (Linda Anderson)	3/26/2013 by 12 noon
BCC Consent Agenda	4/4/2013 - Special Request Meeting
First Submission to HUD	4/8/2013, but no later than 4/17/2013
HUD Review Begins	4/17/2013 (HUD gets 75 days to review)
Effective Date	7/1/2013

Attachment: OR001I01



Dear Resident Advisory Board Members,

Given the continued Congressional cuts to funding that Housing Authorities are experiencing,, HUD has agreed to and issued regulatory waivers from some of the administrative burdens of program compliance. HUD issued PIH Notices 2013-03 and 2013-04 which establish temporary guidelines for Housing Authorities to voluntarily use for Public Housing and the Section 8 Program. The Housing Authority of Clackamas County (HACC) intends to adopt all waivers for as long as available and/or extended by HUD and will make the waivers a part of their policies governing the Section 8 Program and Public Housing.

In particular, HACC is adding the following wording to the Annual Plan on pages 2 and 3 under **Administrative Plan Policy changes and Public Housing/Asset Management Updates** allowing itself the option of using the following waivers at its discretion:

1. HACC may opt to use the participant's most recent 12 months of income information available in HUD's Enterprise Income Verification (EIV) in verifying income. This option would only be used if the HACC Occupancy Specialist sees it as a superior source of income than is being provided by the participant.
2. HACC will allow households to self-certify as to having assets of less than \$5,000.
3. HACC may allow optional streamlined annual reexaminations for elderly families and disabled families on fixed incomes.
4. HACC may establish on a case-by-case basis for reasonable accommodation only a payment standard of not more than 120 percent of the fair market rent without HUD approval. This payment standard would not be automatic and the 110% payment standard would always be applied first.

A copy of both PIH Notices 2013-03 and 2013-04 are attached for comments. If you have any questions or concerns regarding the adoption of these waivers, please contact Toni Karter at 503-650-3139 or email tonikar@co.clackamas.or.us.

Sincerely,

Toni Karter, Housing Services Manager, Section 8 Program

Oreilly, Anne

From: Ron Rubino [Ron.Rubino@lasoregon.org]
Sent: Wednesday, March 06, 2013 11:54 AM
To: Oreilly, Anne; Karter, Toni
Cc: Potter, Dan (Housing)
Subject: RE: HACC Annual Plan; Voucher preferences

Hello Anne and Toni,

In reviewing the annual plan and drafting comments, I ask that you please help inform me by confirming a couple things:

- What is the current number of average monthly Voucher turnovers?
- What number of Vouchers are assigned monthly to meet each of those preferences?
- What are all the preferences and how many Vouchers are assigned to them?

Finally, has there been any recent update to the Voucher Turnback Study? If so, what does it show? And may I please ask for a copy?

As always, I appreciate your help.
Thank you,
Ron

Ronald J. Rubino
Legal Aid Services of Oregon
921 SW Washington Street, Suite 500
Portland, Oregon 97205
Phones: (503) 224-4086 x 150
1 (800) 228-6958; 1 (888) 610-8764
Fax (503) 295-9496

This electronic mail communication may contain privileged and confidential attorney-client communications and/or attorney work product. If you have received this communication in error or are not the intended recipient, please delete the communication without using, copying or otherwise disseminating it. Please notify sender that you received the message in error.

From: Oreilly, Anne [<mailto:AOREILLY@CO.CLACKAMAS.OR.US>]
Sent: Tuesday, March 05, 2013 10:59 AM
To: Ron Rubino
Cc: Karter, Toni; Potter, Dan (Housing)
Subject: HACC Annual Plan

Hello Ron,

The deadline for public comments on the annual plan is this Friday, March 8th. Will you be submitting any comments? A call or email will do. Hope you're doing well.

Anne O'Reilly
HACC Admin Analyst II
AOREILLY@CO.CLACKAMAS.OR.US
503-650-3145

Oreilly, Anne

From: Becker, Cindy
Sent: Tuesday, March 05, 2013 3:14 PM
To: HACC - Everyone
Cc: Swift, Richard; Abrams, Aaron; Wheeler, Steve; Newton, Nancy; Schmidt, Gary; Drury, Nancy; Stotik, Mark
Subject: Changes at HACC
Importance: High

To All HACC Employees -

As you are all too aware, there has been a lot of activity involving the Housing Authority over the past couple of months. The purpose of this email is to summarize where we are and what's ahead:

Management

- Dan Potter was appointed to be the Interim Executive Director at last week's Board of Commissioners meeting. He will be responsible for the day-to-day operations of HACC. He will be back-filling his position as Asset Manager on an interim basis as well.
- Chuck Robbins, Director of Community Development, has assumed the Easton Ridge Project Manager role for the duration of the construction phase. Andrea Sanchez and Mary Bradshaw will work with him on all aspects of this project and he will coordinate key activities with Dan and Rich.

During the discussions about Easton Ridge, the Board raised many questions about affordable housing and the county's role. They were clear in their support of affordable housing for vulnerable individuals and families but felt they needed more information about what it entailed and HACC's role and responsibilities. To that end, they asked staff to initiate the following activities:

- **Performance Audit**
Bring in an independent auditor to conduct a performance audit of HACC. A performance audit is different from a financial audit that focuses on "the books". (HACC has an annual financial audit from an outside firm.) This audit will focus on HACC's compliance with laws, regulations, contracts, grants, and other applicable requirements in relation to its programs, services, target populations, and resources. The audit will also recommend any changes or improvements in these areas. The audit report and associated findings will be presented to County Administration and the Board upon completion. Once we select an audit firm, I will update you on how it will proceed.
- **Affordable Housing Work Group**
Put together an Affordable Housing Work Group (for purposes of this group "Affordable Housing" included public housing, section 8, rent subsidies, etc.) The purpose of the group is two-fold:
 - To recommend strategic policy direction(s) and goals to address affordable housing needs in Clackamas county for low income individuals and families
 - To recommend option(s) regarding the role of the Housing Authority in planning, delivering, managing, and investing in affordable housing.

The work group will be made up of 2 County Commissioners, an individual with expertise in affordable housing, legal aide, 2 residents of affordable housing, landlords (who take/do not take section 8) , a service provider, 2 members of the public at large, the HACC Interim Director and the H3S Director. They will meet over the next few months and identify housing issues and policies, review relevant background material, and identify housing

priorities along with key policy directions. Once this work is done, they will review HACC responsibilities and structure, research other models, and evaluate potential models relative to impacts on the target population(s), staff, finances, and community capacity/partners. The Work Group will present its findings and recommendations to the Board for their consideration.

Cindy Becker
Director

March 21, 2013

Board of County Commissioner
Clackamas County

Members of the Board:

In The Matter of Writing Off Housing Authority of Clackamas County Uncollectible Accounts
for the Third Quarter of Fiscal Year 2013

Purpose/Outcomes	The Housing Authority requests the approval to write off uncollectable rents, late fees, and maintenance expense for the third quarter of fiscal year 2013 (January 1, 2013 – March 31, 2013)
Dollar Amount and Fiscal Impact	Write-off in the amount of \$34,986.30 for Low Rent Public Housing and \$47.51 for Jannsen Road Apartments.
Funding Source	N/A
Safety Impact	None
Duration	January 1, 2013 through March 31, 2013
Previous Board Action	Previous Quarterly Write-off approved December 20, 2013
Contact Person	Daniel Potter, Interim Executive Director – (503) 650-3537
Contract No.	None

BACKGROUND:

The Housing Authority of Clackamas County (HACC), a Division of the Health, Housing and Human Services, requests the approval to write off uncollectible rents, late charges and maintenance expenses for the third quarter of fiscal year 2013 (January 1, 2013 – March 31, 2013). The uncollectible amounts are detailed on the attached worksheets.

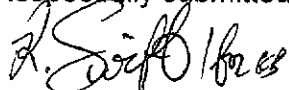
Uncollectible amounts for the third quarter of fiscal year 2013 will be \$34,986.30 for Low Rent Public Housing and \$47.51 for Jannsen Road Apartments. Of the total third quarter write offs, \$25,959.16 was for uncollected rents and \$9,074.65 was for maintenance repairs charged to tenants for repairs required to units before HACC could lease them to a new tenant.

The total amount proposed for transfer from Accounts Receivable to Collection Loss for the third quarter of fiscal year 2013 will be \$35,033.81. Total collection losses for fiscal year 2012 were \$54,022.81.

Recommendation

HACC recommends the approval to write off uncollectible rents, late charges and maintenance expenses and for the Executive Director to be authorized to approve the transfer of these accounts from Accounts Receivable to Collection Loss.

Respectfully submitted,


Cindy Becker, Director

LRPH Collection Loss for the period of 1/1/2013 to 3/31/2013
 Third Quarter of Fiscal Year 2013

Unit #	SS #	Name	Rent	Sundry	Total
1023-5	xxx-xx-7538	Jennifer Burrell	3,387.62	1,344.75	\$ 4,732.37
1088-1	xxx-xx-7591	Kathy Allen	439.85	5,154.80	\$ 5,594.65
3045-4	xxx-xx-4414	Estate of Janice Magner	127.90	38.33	\$ 166.23
3045-4	xxx-xx-4414	Estate of Janice Magner	14,808.00	RR	\$ 14,808.00
3078-1	xxx-xx-8759	Estate of M. Melinda Wise	-	632.12	\$ 632.12
3094-3	xxx-xx-2330	Estate of Danina Hill	62.08	232.90	\$ 294.98
7017-1	xxx-xx-6690	Gai Dawn Sorenson-Deol	419.80	832.78	\$ 1,252.58
19007-3	xxx-xx-3174	Robin and Phillip Meraz	6,666.40	838.97	\$ 7,505.37
				\$ -	\$ -
				\$ -	\$ -
				\$ -	\$ -
Total Write-off			25,911.65	9,074.65	\$ 34,986.30

Betty McKeen
 Accounting Specialist 1 - Betty McKeen

Richard Cronk
 Finance Manager - Rich Cronk

Trell Anderson
 Executive Director - Trell Anderson

JRA

Collection Loss for the period of

1/1/2013 to 3/31/2013
Third Quarter of Fiscal Year 2013

Unit #	SS #	Name	Rent	Sundry	Total
40009-9	xxx-xx-4181	Chrystie Fraine	47.51	-	\$ 47.51
					\$ -
					\$ -
					\$ -

Total Write-off	47.51	-	47.51
-----------------	-------	---	-------

Betty McKee
Accounting Specialist 1 - Betty McKee

Rich Cronk
Finance Manager - Rich Cronk

Trell Anderson
Executive Director - Trell Anderson

COPY

3

Cindy Becker
Director

March 21, 2013

Board of County Commissioner
Clackamas County

Members of the Board:

Approval of Mental Health Director's
Designee to Authorize a Custody Hold Under ORS 426.233

Purpose/Outcomes	The Behavioral Health Division of the Health, Housing and Human Services Department requests the Board approve the Designation of Linda Peetz, MA with Cascadia, Kathie Yelliot, LCSW with Lifeworks NW, Joan Johnson, MA with Cascadia, Douglas Shey, MA with Telecare Inc., Darling Mendoza, MSW with CCBH, by the Clackamas County Behavioral Health Director as additional designee authorized under ORS 426.233.
Dollar Amount and Fiscal Impact	N/A
Funding Source	N/A
Safety Impact	None
Duration	Effective March 21, 2013 through duration of employment
Previous Board Action	N/A
Contact Person	Martha Spiers, Mental Health Program Mgr. – Behavioral Health Division - 742-5833
Contract No.	N/A

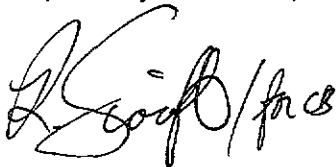
BACKGROUND:

Under ORS 426.233 (copy attached), the mental health designee will be authorized to direct a peace officer to take a person into custody and remove the person to a hospital or non-hospital facility approved by the Oregon Mental Health and Developmental Disability Services Division.

RECOMMENDATION:

Staff recommends the Board approve the Board Order of Linda Peetz, MA with Cascadia, Kathie Yelliot, LCSW with Lifeworks NW, Joan Johnson, MA with Cascadia, Douglas Shey, MA with Telecare Inc., Darling Mendoza, MSW with CCBH as additional qualified mental health professional authorized to direct a peace officer to take a person into custody under ORS 426.233.

Respectfully submitted,



Cindy Becker, Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of the Designation of Linda Peetz, MA with Cascadia, Kathie Yelliot, LCSW with Lifeworks NW, Joan Johnson, MA with Cascadia, Douglas Shey, MA with Telecare Inc., Darling Mendoza, MSW with CCBH as Mental Health Director Designee to Direct Peace Officer Custody Holds



ORDER NO.

This matter coming on at this time to be heard, and it appearing to this Board that Cindy Becker, Director of Health, Housing & Human Services Department, has recommended to this Board the approval of Linda Peetz, MA with Cascadia, Kathie Yelliot, LCSW with Lifeworks NW, Joan Johnson, MA with Cascadia, Douglas Shey, MA with Telecare Inc., Darling Mendoza, MSW with CCBH as additional designee of the Behavioral Health Division Director, authorized under ORS 426.233 to direct a peace officer to take a person into custody and remove the person to a hospital or non-hospital facility approved by the Oregon Mental Health and Developmental Disability Services Division, and

This Board finds that it would be in the best interest of Clackamas County to approve said designations,

IT IS THEREFORE HEREBY ORDERED that Clackamas County approve the designation of Linda Peetz, MA with Cascadia, Kathie Yelliot, LCSW with Lifeworks NW, Joan Johnson, MA with Cascadia, Douglas Shey, MA with Telecare Inc., Darling Mendoza, MSW with CCBH, as qualified mental health professional authorized to direct a peace officer to take a person into custody under ORS 426.233.

ADOPTED this 21st day of March, 2013.

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary

426.233 Authority of community mental health program director and of other persons; costs of transportation. (1)(a) A community mental health program director operating under ORS 430.610 to 430.695 or a designee thereof, under authorization of a county governing body, may take one of the actions listed in paragraph (b) of this subsection when the community mental health program director or designee has probable cause to believe a person:

(A) Is dangerous to self or to any other person and is in need of immediate care, custody or treatment for mental illness; or

(B)(i) Is a mentally ill person placed on conditional release under ORS 426.125, outpatient commitment under ORS 426.127 or trial visit under ORS 426.273; and

(ii) Is dangerous to self or to any other person or is unable to provide for basic personal needs and is not receiving the care that is necessary for health and safety and is in need of immediate care, custody or treatment for mental illness.

(b) The community mental health program director or designee under the circumstances set out in paragraph (a) of this subsection may:

(A) Notify a peace officer to take the person into custody and direct the officer to remove the person to a hospital or nonhospital facility approved by the Oregon Health Authority;

(B) Authorize involuntary admission of, or, if already admitted, cause to be involuntarily retained in a nonhospital facility approved by the authority, a person approved for care or treatment at a nonhospital facility by a physician under ORS 426.232;

(C) Notify a person authorized under subsection (3) of this section to take the person into custody and direct the authorized person to remove the person in custody to a hospital or nonhospital facility approved by the authority;

(D) Direct a person authorized under subsection (3) of this section to transport a person in custody from a hospital or a nonhospital facility approved by the authority to another hospital or nonhospital facility approved by the authority as provided under ORS 426.235; or

(E) Direct a person authorized under subsection (3) of this section to transport a person in custody from a facility approved by the authority to another facility approved by the authority as provided under ORS 426.060.

(2) A designee under subsection (1) of this section must be recommended by the community mental health program director, meet the standards established by rule of the authority and be approved by the county governing body before assuming the authority permitted under subsection (1) of this section.

(3) The county governing body may, upon recommendation by the community mental health program director, authorize any person to provide custody and secure transportation services for a person in custody under ORS 426.228. In authorizing a person under this subsection, the county governing body shall grant the person the authority to do the following:

(a) Accept custody from a peace officer of a person in custody under ORS 426.228;

(b) Take custody of a person upon notification by the community mental health program director under the provisions of this section;

(c) Remove a person in custody to an approved hospital or nonhospital facility as directed by the community mental health program director;

(d) Transfer a person in custody to another person authorized under this subsection or a peace officer;

(e) Transfer a person in custody from a hospital or nonhospital facility to another hospital facility or nonhospital facility when directed to do so by the community mental health program director; and

(f) Retain a person in custody at the approved hospital or nonhospital facility until a physician makes a determination under ORS 426.232.

(4) A person authorized under subsection (3) of this section must be recommended by the community mental health program director, meet the standards established by rule of the authority and be approved by the governing body before assuming the authority granted under this section.

(5) The costs of transporting a person as authorized under ORS 426.060, 426.228 or 426.235 by a person authorized under subsection (3) of this section shall be the responsibility of the county whose peace officer or community mental health program director directs the authorized person to take custody of a person and to transport the person to a facility approved by the authority, but the county shall not be responsible for costs that exceed the amount provided by the state for that transportation. A person authorized to act under subsection (3) of this section shall charge the cost of emergency medical transportation to, and collect that cost from, the person, third party payers or otherwise legally responsible persons or agencies in the same manner that costs for the transportation of other persons are charged and collected. [1993 c.484 §5; 1997 c.531 §5; 2009 c.595 §405]

March 21, 2013

Board of County Commissioner
 Clackamas County

Members of the Board:

Approval to Apply for the Rural Sexual Assault Grant with
 Office on Violence Against Women: U.S. Department of Justice

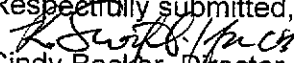
Purpose/Outcomes	The OVW Rural Sexual Assault, Domestic Violence and Stalking Assistance Program grant will provide funding to address victims of sexual assault, domestic violence, dating violence, and stalking in rural communities that face unique challenges and barriers to receiving assistance rarely encountered in urban areas. These unique factors complicate the ability of the criminal justice system to investigate and prosecute sexual assault, domestic violence, dating violence, and stalking cases. Outcome(s): Reduced Domestic Violence cases in rural Clackamas County; Increased response time to Domestic Violence cases in rural Clackamas County.
Dollar Amount and Fiscal Impact	Up to \$1million Dollars over a three-year period; This grant does not require a match and will not use County General Fund. Grant funds enhances Domestic Violence budget, facilitates sustainability of the DV system-wide response.
Funding Source	Office on Violence Against Women; U.S. Department of Justice (OVW)
Safety Impact	N/A
Duration	Effective October 30, 2013 and terminates on October 30, 2016
Previous Board Action	BCC has approved current OVW grant to provide services to Elder Abuse Victims.
Contact Person	Rod Cook 503-650-5677 or Ashley Carroll 503-650-5685
Contract No.	N/A

BACKGROUND:

The Children, Youth and Families Division of Health, Housing & Human Services requests approval to apply to the U.S. Department of Justice, Office on Violence Against Women for a three year grant. The grant provides funding to expand the Lethality Assessment Protocol (immediate link between law enforcement and non-profit support services) that has been a successful partnership with the Clackamas County Sheriff's Office to rural jurisdictions. In addition, these funds would augment the Clackamas Women's Services crisis line staff to handle that increased call volume.

RECOMMENDATION:

Staff recommends the Board approve this request to apply for the OVW Rural Sexual Assault, Domestic Violence and Stalking Assistance Program grant and authorizes Cindy Becker, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

 Cindy Becker, Director

COPY

Cindy Becker
Director

5

March 21, 2013

Board of County Commissioner
Clackamas County

Members of the Board:

Approval to Apply for the Arrest/Enforcement Grant from the
Office on Violence Against Women U.S. Department of Justice

Purpose/Outcomes	The OVV grants to Encourage Arrest Policies and Enforcement of Protection Orders Program will provide funding to address sexual assault, domestic violence, dating violence, and stalking crimes that require the criminal justice system to hold offenders accountable for their actions through investigation, arrest, and prosecution of violent offenders, and through close judicial scrutiny and management of offender behavior. Outcome(s): Reduced Domestic Violence cases in Clackamas County; Increased offender accountability in Clackamas County.
Dollar Amount and Fiscal Impact	A total of \$300,000 over a three-year period; This grant does not have a match requirement and will not use County General funds. This grant facilitates the sustainability of the DV Coordinator position.
Funding Source	Office on Violence Against Women; U.S. Department of Justice (OVW)
Safety Impact	N/A
Duration	Effective October 30, 2013 and terminates on October 30, 2016
Previous Board Action	BCC approved current OVW grant to provide services to Elder Abuse Victims.
Contact Person	Rod Cook 503-650-5677 or Ashley Carroll 503-650-5685
Contract No.	N/A

BACKGROUND:

The Children, Youth and Families Division of Health, Housing & Human Services (H3S) requests approval to apply to the U.S. Department of Justice, Office on Violence Against Women for a three year grant. Funding for this grant would be used to augment the County's efforts around system coordination with law enforcement and local non-profits to address violence against women. These funds would allow for an increased response to victims by enhancing offender accountability.

RECOMMENDATION:

Staff recommends the Board approval of this Request to apply for the OVW grants to Encourage Arrest Policies and Enforcement of Protection Orders Program grant and authorizes the H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,


Cindy Becker, Director

March 21, 2013

Board of Commissioners
Clackamas County

Members of the Board:

Approval to Apply for a Grant Renewal with the State of Oregon,
Department of Transportation for the
Mountain Express Bus Service in the Hoodland Area

Purpose/Outcomes	The Social Services Division asks for approval to apply for a rural transportation grant renewal with the State of Oregon, Department of Transportation, for the Mountain Express bus service in the Hoodland area. The bus is open to everyone and will provide service beginning next year between Government Camp and the City of Sandy.
Dollar Amount and Fiscal Impact	The Oregon Department of Transportation allocates rural transportation funds from the 5311 federal program by formula and the amount for the Mountain Express is \$100,386.
Funding Source	State of Oregon, Department of Transportation, Public Transit Division
Safety Impact	N/A
Duration	July 1, 2013 to June 30, 2014
Previous Board Action	N/A
Contact Person	Brenda Durbin, Director, Social Services Division - 503-655-8641
Contract No.	Not Applicable

Background

The Social Services Division of the Department of Health, Housing and Human Services requests approval to apply for a grant renewal from Oregon Department of Transportation to continue the Mountain Express bus service in the Hoodland area. The rural transportation grant provides a substantial portion of the operating income for this program.

Clackamas County Social Services (CCSS) has operated the Mountain Express public bus service in the communities of the Villages at Mt. Hood since 2007. Oregon Department of Transportation requires that, in order for a program to receive certain types of Federal transportation funding, the recipient must be a transit district or unit of local government.

CCSS is applying for rural transportation grant funding from Oregon Department of Transportation, Public Transit Division, to provide operating funds for the service. These funds provide approximately 50% of the overall operating costs of the program. The Mountain Express currently provides over 1,800 rides per month to residents of the Hoodland area, including seniors, persons with disabilities, youth and low-income job seekers. The service will be expanding to go to Government Camp and other areas in the Mt. Hood recreational area by October, 2013.

March 21, 2013

Board of Commissioners
Clackamas County

Members of the Board:

Approval to Apply for a Grant with the Federal Highway Administration
for Mountain Express Bus Service in the Hoodland Area

Purpose/Outcomes	The Social Services Division asks for approval to apply for a transit grant renewal with the Federal Highway Administration for the Mountain Express bus service. The grant would add bus service and also add service to Timberline Lodge.
Dollar Amount and Fiscal Impact	\$178,600. Funds would pay for additional daily bus times to Government Camp and also for bus service to Timberline Lodge. There would be no fiscal impact to the county. Match funds would be provided by the two ski resorts and other local partners in a public-private partnership.
Funding Source	Federal Highway Administration, 2013 Oregon Federal Lands Access Program
Safety Impact	N/A
Duration	October 1, 2013 to September 30, 2018
Previous Board Action	N/A
Contact Person	Teresa Christopherson, Social Services Division - 503-650-5718
Contract No.	Not Applicable

Background

The Social Services Division of the Department of Health, Housing and Human Services requests approval to apply for a grant from Federal Highway Administration to increase the Mountain Express bus service to Government Camp and Timberline Lodge.

Clackamas County Social Services (CCSS) has operated the Mountain Express public bus service since 2007. In October, 2013, bus service will be increased to go to Government Camp to improve access to employment and recreation, reduce vehicle traffic and improve parking.

The 2013 Oregon Federal Lands Access program would expand the bus frequency and would also add service to Timberline Lodge, one of the most popular attractions in the Mt. Hood recreational area. Access to businesses in Government Camp and Mt. Hood Ski Bowl would also be improved.

The total amount of the proposed application will be up to \$178,600. The grant, if awarded, would have no effect on staffing. The match requirements will be met by the two ski resorts and other local partners in a public-private partnership.



NANCY S. BUSH
DIRECTOR

DEPARTMENT OF EMERGENCY MANAGEMENT

COMMUNICATIONS AND EMERGENCY OPERATIONS CENTER
2200 KAEN ROAD | OREGON CITY, OR 97045

March 21, 2013

Board of Commissioners
Clackamas County

Members of the Board:

**Approval of a Resolution Adopting Updates to the 2013 Clackamas County
Multi-Jurisdictional Natural Hazards Mitigation Plan**

Purpose/Outcome	Resolution is to adopt 2013 County Natural Hazard Mitigation Plan (NHMP)
Dollar Amount and Fiscal Impact	Adoption of the NHMP has no direct fiscal impact but allows County to remain eligible for Federal pre- and post-disaster mitigation grant funds.
Funding Source	Hazard mitigation activities in the County are accounted for in the budget and work plan of the Hazard Mitigation Coordinator position within the Department of Emergency Management
Safety Impact	The NHMP provides the County with a set of goals, action items, and resources designed to reduce risk from future natural disaster events.
Duration	Effective March 21, 2013 and terminates on March 21, 2018
Previous Board Action/Review	2013 NHMP was reviewed and approved for adoption by the Board of County Commissioners on March 12, 2013.
Contact Person	Jay Wilson, Hazard Mitigation Coordinator, 503-723-4848

BACKGROUND:

Clackamas County has adopted prior versions of the NHMP originally in 2002 and then updated in 2007. Approval and adoption of the 2013 County NHMP will provide ongoing support for inter-departmental risk reduction measures, improve mitigation coordination with cities and minimize community disruption during hazard events. Adoption of the 2013 NHMP ensures that Clackamas County and listed cities will remain eligible for pre- and post-disaster mitigation grants. The resolution has been reviewed and approved by County Counsel.

RECOMMENDATION:

- Staff recommends that the Board approve and sign the resolution to adopt the 2013 Clackamas County Natural Hazard Mitigation Plan.

Respectfully submitted:

Jay Wilson

Department of Emergency Management
Hazard Mitigation Coordinator

**In the Matter of a Resolution
Adopting Updates to the
Clackamas County Multi-
Jurisdictional Natural Hazards
Mitigation Plan**

Resolution No.

WHEREAS, Clackamas County recognizes the threat that natural hazards pose to people, property and infrastructure within our community; and

WHEREAS, undertaking hazard mitigation actions will reduce the potential for harm to people, property and infrastructure from future hazard occurrences; and

WHEREAS, an adopted Natural Hazards Mitigation Plan is required as a condition of future funding for mitigation projects under multiple FEMA pre- and post-disaster mitigation grant programs; and

WHEREAS, Clackamas County fully participated in the FEMA prescribed mitigation planning process to prepare this Natural Hazards Mitigation Plan; and

WHEREAS, the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials have reviewed the *Clackamas County Multi-Jurisdictional Natural Hazard Mitigation Plan* and pre-approved it (dated, February 15, 2013) contingent upon this official adoption of the participating governments and entities;

NOW, THEREFORE, be it resolved, that Clackamas County adopts *the Clackamas County Multi-Jurisdictional Natural Hazards Mitigation Plan* as an official plan; and

BE IT FURTHER RESOLVED, that Clackamas County will submit this Adoption Resolution to the Oregon Office of Emergency Management and Federal Emergency Management Agency, Region X officials to enable final approval of the *Clackamas County Multi-Jurisdictional Natural Hazards Mitigation Plan*.

Approved this 21st day of March, 2013

CLACKAMAS COUNTY BOARD OF COMMISSIONERS

Chair

Recording Secretary



**WATER
ENVIRONMENT
SERVICES**

Beyond clean water.

10

Water Quality Protection
Surface Water Management
Wastewater Collection & Treatment

Michael S. Kuenzi, P.E.
Director

March 21, 2013

Board of County Commissioners
Clackamas County

Members of the Board:

**APPROVAL OF AMENDMENT NO. 2 TO THE PARTNERSHIP AGREEMENT BETWEEN
CLACKAMAS COUNTY SERVICE DISTRICT NO. 1 AND FRIENDS OF TREES FOR
VOLUNTEER OUTREACH AND PLANTING ACTIVITIES IN RIPARIAN AREAS**

Purpose/Outcomes	Amendment No. 2 is for a contract with Friends of Trees for volunteer outreach and planting activities in riparian areas, specifically for adding grant-funded work along Mt. Scott Creek in North Clackamas Park.
Dollar Amount and Fiscal Impact	The maximum contract value is increased by \$14,000.00, raising the total contract value to \$26,260.00. The contract is funded through Surface Water Management funds, with \$14,000.00 from a Nature in Neighborhoods grant.
Funding Source	Surface Water Management Program and Nature in Neighborhoods grant funds. No County General Funds are involved.
Safety Impact	None.
Duration	Effective February 1, 2013 and terminates on June 30, 2013
Previous Board Action	The original contract was approved by the Board of County Commissioners on November 25, 2009 - Agenda Item III.2.
Contact Person	Carol Murdock, Surface Water Management Program Manager - Water Environment Services – 503-742-4581
Contract No.	2009-4499

BACKGROUND:

The WES Surface Water Management program conducts targeted riparian restoration and stream stabilization projects in order to ensure the resiliency of receiving streams within its service districts to comply with applicable regulatory requirements. These streams receive large volumes of stormwater runoff from impervious areas (rooftops, parking lots, and roadways), which can result in degraded water quality and extensive streambank erosion. Due to limited internal resources, the Surface Water program leverages the skills and resources of community groups, watershed councils, and citizen volunteers to perform this important work.

The District received grant funding from Metro for Friends of Trees to do work in our jurisdiction in the amount of \$14,000. Clackamas County Service District No. 1 has an existing Partnership Agreement with Friends of Trees (the "Agreement").

In order to allow for a "pass-through" of the grant funding noted above, a contract amendment is required. To reflect the addition of the \$14,000.00 of work to be done pursuant to the awarded grant funding for the Mt. Scott Creek project to the current projected expenditure, the total

Board of Commissioners
March 21, 2013
Page 2

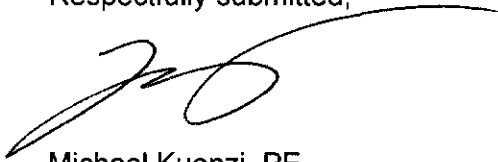
maximum compensation would be amended to add \$14,000, bringing total contract authority to \$26,260.00. This contract has been reviewed and approved by County Counsel.

RECOMMENDATION:

District staff respectfully recommends that:

- 1) The Board of County Commissioners, acting as the governing body of Clackamas County Service District No.1, approve a Contract Amendment between Friends of Trees and Clackamas County Service District No.1 to increase allowed payments by the grant amount of \$14,000 to a total of \$26,260; and
- 2) Authorize the Director of Water Environment Services to execute Contract Amendment No. 2.

Respectfully submitted,



Michael Kuenzi, PE
Director

**AMENDMENT No. 2
TO
PARTNERSHIP AGREEMENT
BETWEEN
CLACKAMAS COUNTY SERVICE DISTRICT NO. 1
AND
FRIENDS OF TREES (FOT)
FOR BUFFER ENHANCEMENT AND RESTORATION ACTIVITIES**

This AMENDMENT NO. 2 to the PARTNERSHIP AGREEMENT (this "Amendment No. 2") is made and entered into on March ____, 2013, by and between CLACKAMAS COUNTY SERVICE DISTRICT NO.1 ("District"), and Friends of Trees, an Oregon non-profit corporation ("Consultant"), for performing buffer enhancement and riparian restoration services, hereinafter referred to as the "Project."

WHEREAS, the parties entered into that certain Partnership Agreement dated November 25, 2009 for Buffer Enhancement and Restoration Services (the "Agreement"); and

WHEREAS, District applied for a Nature in Neighborhoods Capital Grant from Metro (the "Grant"), identifying Consultant in the Grant application as an entity that would perform a portion of the work required in order to receive the funding, valued at \$14,000.00; and

WHEREAS, District received the funding pursuant to the Grant above and Consultant performed the required work at Mt. Scott Creek, in accordance with the accompanying scope of work; and

WHEREAS, District and Consultant desire to amend the Agreement by increasing the maximum total compensation allowed, reflecting the addition of the work done pursuant to the Grant.

NOW, THEREFORE, for good and sufficient consideration, the parties hereby agree that:

1. To reflect an increase in maximum compensation allowable by \$14,000.00, the Agreement's Paragraph 3 is hereby replaced in its entirety with:
 3. Consideration. CCSD#1 agrees to pay no more than TWENTY-SIX THOUSAND TWO HUNDRED SIXTY and 00/100 DOLLARS (\$26,260.00) per year for services, without prior approval of CCSD#1.

2. To reflect a change in the duration of the Agreement, Paragraph 1 is hereby replaced in its entirety with:

1. Effective Date and Duration. This Agreement shall become effective upon signature of FOT and CCSD#1. Unless earlier terminated or extended, this Agreement shall expire on June 30, 2013.

3. Exhibit A of the Agreement is hereby amended in its entirety with:

See Exhibit A attached hereto.

4. The District and the Consultant ratify the remainder of the Agreement and affirm that no other changes are made hereby.

[Signature Page Follows]

In witness thereof, the parties execute this Amendment No. 2 as of the date set forth above.

CONSULTANT

CLACKAMAS COUNTY SERVICE
DISTRICT NO. 1

BLD *By Brandon West
For Ferguson & Tuses*
[Authorized Signatory]

Michael Kuenzi, Director

3117 NE MILK
Address

Date

Portland OR 97212
City, State, Zip Code

93-0999999
Federal Tax ID Number

3/13/13
Date