

May 2, 2019

Board of County Commissioner
Clackamas County

Members of the Board:

Approval of an Intergovernmental Agreement #DCHS-IGA-E-10145-2019,
Amendment #1 with Multnomah County Dept. of County Human Services,
Aging & Disability Services Division for Veterans Directed Care Services

Purpose/Outcomes	To provide supports for Veterans Directed Care services for eligible Veterans who reside in Clackamas County.
Dollar Amount and Fiscal Impact	Agreement total is \$388,154.22. The contract is funded through the Multnomah County provider agreements with the Veterans Administration health care system.
Funding Source	Local Funds - no County General Funds are involved.
Duration	Effective September 1, 2018 and terminates on March 31, 2022
Previous Board Action	None
Strategic Plan Alignment	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community.
Counsel Review	County Counsel approved the original agreement on 10/1/19
Contact Person	Brenda Durbin, Director, Social Services Division 503-655-8641
Contract No.	9053

BACKGROUND:

The Social Services Division of the Health, Housing and Human Services Department request approval of Agreement #DCHS-IGA-E-10145-2019, Amendment #1 with Multnomah County, by and through its Aging, Disability and Veterans Services Division for the delivery of Veterans Directed Care (VDC) services to eligible Veterans who reside in Clackamas County. This Amendment extends the term of the original agreement and adds additional funding of \$341,693.73. Clackamas County Social Services, as part of the State's Aging & Disability Resource Connection (ADRC) network, is participating with Multnomah County to coordinate program delivery for the VDC services. Multnomah County Aging, Disability, and Veterans Services Division (Multnomah ADVSD) is serving as the lead agency and fiscal agent.

The goal of the VDC program is to provide case management supports to veterans who are in need of nursing care at home, have needs that exceed the hours available through the VA's Homemaker/ Home Health Aid Program, and are interested in self-directed care. These services and supports will allow them to remain independent and engaged in their community as long as possible.

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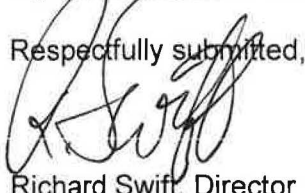
This Amendment was delayed as Multnomah County was not being able to release agreements to its subcontractors until their funding source released their agreement and approved the subcontracts. It is effective April 1, 2019 and extends the term of the original agreement to March 31, 2022 and adds up to \$341,693.73 in funding. No County General Funds are involved in this agreement. The original Agreement was reviewed and approved by County Council on October 1, 2018.

This Agreement is effective September 1, 2018 through March 31, 2019 and provides up to \$46,460 in funding. No County General Funds are involved in this agreement. This Agreement was reviewed and approved by County Council on October 1, 2018.

RECOMMENDATION:

Staff recommends the Board approval of this agreement and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'R. Swift', is written over the text 'Respectfully submitted,'.

Richard Swift, Director
Health, Housing & Human Services Dept.

MULTNOMAH COUNTY
INTERGOVERNMENTAL AGREEMENT AMENDMENT
(Amendment to change Contract provisions during contract term.)

Contract Number DCHS-IGA-E-10145-2019
Amendment 1

This is an amendment to Multnomah County's Contract referenced above effective April 1, 2019 between Multnomah County, Oregon, hereinafter referred to as County, and Clackamas County Social Services Division, hereinafter referred to as Contractor.

The parties agree:

1. The following changes are made to Contract No. DCHS-IGA-E-10145-2019:
 - a. The term of this agreement shall be from September 1, 2018 to March 31, 2022.
 - b. The per-consultation rate for Care/Service Coordination is reduced from \$421.19 to \$382.90.
 - c. Payment/Billing paragraphs 12, 12.A and 12.B are revised as follows:

12. PAYMENT/BILLING. Contractor shall invoice Multnomah County monthly for fees, up to an **estimated maximum of \$341,693.73 for the period 4/1/2019 – 3/31/2022.** Fees are currently:

 - A. Full or Partial Assessment (one-time assessment fee) of **\$703.78** for each full assessment (new Veteran referred and accepted into the program) or **\$351.89** for each partial assessment (Veteran assessed as a poor candidate for the program), up to and not-to-exceed a maximum of **\$20,057.73** for the term period outlined in paragraph 12 above.
 - B. Professional Fees Consultation (case management fee) of **\$382.90** per Veteran per month for an estimated maximum of 840 consultations, up to and not-to-exceed a maximum of **\$321,636.00** for the term period outlined in paragraph 12 above.

(Remaining language in paragraph 12 remains unchanged.)
 - d. The maximum/estimated contract value for the term duration of the Contract is increased to \$388,154.22.
2. All other terms and conditions of the Contract shall remain the same.

MULTNOMAH COUNTY, OREGON:

CONTRACTOR:

County Chair or Designee: Deborah Kaufman
 Date: 4/19/19
 Dept Director or Designee: N/A
 Date: N/A

Signature: _____
 Print Name: _____
 Title: _____
 Date: _____

REVIEWED:

JENNY M. MADKOUR
 COUNTY ATTORNEY FOR MULTNOMAH COUNTY

By Assistant County Attorney Approved by Jonathan Strauhull (via MMP)
 Date: 4/11/2019

Approved as to form by: _____
 Date: _____

May 2, 2019

Board of County Commissioner
Clackamas County

Members of the Board:

Approval to apply for FY2018 Youth Homelessness Demonstration Project, Housing and
Urban Development (HUD) Grant

Purpose/Outcomes	Develop a comprehensive community plan to prevent and end homelessness among unaccompanied youth through age 24. Then fund, evaluate, and adapt programs as necessary to meet the goal of preventing and ending youth homelessness.
Dollar Amount	Grant award of \$1,000,000- \$15,000,000. HUD will determine final amounts, based on a formula, once all successful applicants have been identified.
Funding Source	HUD is the funding source for this grant. The grant requires a commitment to provide some up-front planning funds. H3S Administration will provide this commitment of funding.
Duration	Summer 2019- Planning process begins, Spring 2020- programs funded for initial 2-year period, ongoing annual reapplication.
Previous Board Action	None
Strategic Plan Alignment	H3S goal: "Ensuring access to safe, stable housing" Housing and Community Development goal: "85% of houseless individuals served by Continuum of Care (CoC) programs move to or maintain stable housing"
Contact Person	Abby Ahern, H3S-Community Development, Program Planner– 503-650-5663

BACKGROUND:

The Community Development Division of the Health, Housing & Human Services Department requests the approval to apply for the Youth Homelessness Demonstration Project grant. HUD is accepting applications from Continua of Care to prevent and end homelessness among unaccompanied youth through age 24. This population has been difficult to engage in services because of a learned distrust of adults and adult systems. This grant could potentially double the amount of funding Clackamas County receives from HUD to address homelessness overall. After the first year of programming, Clackamas County would be eligible to re-apply annually for this sustained funding level.

If awarded, the BCC would have another chance to review the parameters prior to acceptance and contracting.

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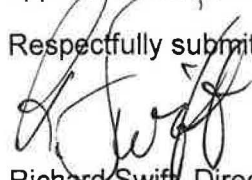
www.clackamas.us

RECOMMENDATION:

Staff recommends the approval to apply for this Youth Homelessness Demonstration Project and further recommend that Richard Swift, H3S Director be authorized to sign on behalf of Clackamas County.

Staff also requests a letter of support signed by all commissioners for submission with the grant application. Community Development staff will be happy to prepare such a letter for BCC signatures.

Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Richard Swift', is written over the text 'Respectfully submitted,'.

Richard Swift, Director
Health, Housing & Human Services

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

**** CONCEPTION ****

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Lead Department: H3S/CD Application for: Subrecipient funds Direct Grant
Grant Renewal? Yes No

Name of Funding Opportunity: Youth Homelessness Demonstration Project
Funding Source: Federal State Local: _____
Requestor Information (Name of staff person initiating form): Abby Ahern
Requestor Contact Information: abbyahe@clackamas.us 503-650-5663
Department Fiscal Representative: _____
Program Name or Number (please specify): Continuum of Care
Brief Description of Project:

The Youth Homelessness Demonstration project has several phases. If awarded, phase one will consist of creating a comprehensive community plan to address and end youth homelessness. Phase one will also include a process of identifying funding priorities. Phase one could take 4-8 months. In phase two, we would select projects that address youth homelessness and meet the goals of the community plan and funding priorities. Eventual project descriptions will not be clear until those projects are identified, however the projects are likely to include rental subsidy programs with case management attached.

Name of Funding (Granting) Agency: Federal Department of Housing and Urban Development

Agency's Web Address for Grant Guidelines and Contact Information:

<https://www.hudexchange.info/programs/yhdp/>

OR

Application Packet Attached: Yes No

Completed By: Abby Ahern Date: 4/17/2019

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant/Renewal Other Notification Date: Summer 2019
CFDA(s), if applicable: _____
Announcement Date: 3/14/2019 Announcement/Opportunity #: _____
Grant Category/Title: _____ Max Award Value: \$15,000,000 (likely up to \$5,000,000)
Allows Indirect/Rate: _____ Match Requirement: 25%, provided by program applicants
Application Deadline: 5/15/2019 Other Deadlines: _____
Grant Start Date: unclear Other Deadline Description: _____
Grant End Date: unclear
Completed By: Abby Ahern
Pre-Application Meeting Schedule: _____ N/A

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department's Mission/Purpose/Goals?

One overarching H3S goal is, "ensuring access to safe, stable housing." By securing more funding to house our community members who are homeless, the grant supports this H3S goal.

2. How does the grant support the Division's Mission/Purpose/Goals? (If applicable)

One overarching Community Development goal is, "85% of houseless individuals served by Continuum of Care programs move to or maintain stable housing." If this application is successful, it will increase the number of houseless individuals served by the Continuum of Care, thereby increasing the total number of individuals and households who move to or maintain stable housing.

3. What, if any, are the community partners who might be better suited to perform this work?

Only Clackamas County, as the Continuum of Care designated Collaborative Applicant registered through the FY2018 CoC Program Registration process, is eligible to apply. However, this grant requires a wide community partnership with those serving houseless and at-risk youth. Those partners will be doing to majority of the work this grant would pay for. The Children, Family and Community Connections Division will act as the lead agency during the community planning process, if the grant is successful.

4. What are the objectives of this grant? How will we meet these objectives?

The stated five primary objectives of the YHDP are: 1. Build National Momentum by motivating stakeholders to prevent and end youth homelessness by forming new partnerships, addressing system barriers, conducting needs assessments, testing promising strategies and evaluating their outcomes. 2. Evaluate the coordinated community approach to preventing and ending youth homelessness. 3. Expand Capacity to serve homeless youth. 4. Evaluate Performance Measures used to measure youth outcomes and their effects on overall CoC system performance. 5. Establish a framework for federal program and TA collaboration. We will meet these objectives by engaging our youth services providers in a comprehensive, collaborative, community planning process. We will ensure youth voices are central to this process. We will complete a needs assessment, establish goals, and identify priority strategies to meet these goals. Then we will identify programs for funding from this grant, assist in establishing program guidelines, collect data on these programs, and evaluate their overall effectiveness.

5. Does the grant proposal fund an existing program? If yes, which program? If no, what should the program be called and what is its purpose?

No, this grant proposal does not fund an existing program. As stated above, we will not know specific program design until we complete the comprehensive community plan. However, we might call this group of programs the "Homeless Youth Continuum of Care." The purpose of these programs is to prevent and end youth homelessness in Clackamas County.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If yes, what types of staff are required? If no, can staff be hired within the grant timeframe?

Clackamas County has the organizational capacity to apply for this grant. If successful, staff will be hired to lead the community planning effort. This staff can be hired within the grant timeframe and using grant funding.

2. Is there partnership efforts required? If yes, who are we partnering with, what are their roles and responsibilities, and are they committed to the same goals?

Yes, partnership is central to this application. All partners are committed to the same goals, identifying and funding programs that can successfully prevent and end youth homelessness. CC Community Development and CC Children, Family, and Community Connections are partnering to write the grant, but many agencies and staff will help create the community plan and program priorities. Partners in the community planning effort include: Resolution Services, The Inn, DHS-self sufficiency, DHS-child welfare, HACC, School Districts (NC, OC, Estacada), Ecumenical Ministries of Oregon, NEDCO, Lifeworks NW, and Clackamas Workforce Partnership. Roles and responsibilities will be spelled out if we are selected for the community planning phase.

3. If this is a pilot project, what is the plan for sunseting the program or staff if it does not continue (e.g. making staff

Collaboration

1. List County departments that will collaborate on this award, if any.

H3S, several divisions including CFCC, HACC, BH, PH. Resolution Services.

Reporting Requirements

1. What are the program reporting requirements for this grant?

Annually, reports will be submitted to HUD showing the success of the selected programs. These reports will include household demographic data of program participants, fiscal program details, and documentation of achievement of outcomes, based on the award agreement.

2. What is the plan to evaluate grant performance? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

We will use the existing HMIS database system to track and report on the data collected from program participants. HMIS is an existing database, currently used to track and report all programs specifically for those who are homeless as well as others. Community Development currently employs 1FTE for HMIS administration. This would not need to be expanded for this program alone.

3. What are the fiscal reporting requirements for this grant?

The specific fiscal reporting requirements will depend on the programs identified, selected and funded after the community plan is developed. In general, all programs funded through this grant will report on the money spent for each line item in the budget. Line items may include: staffing, rent assistance, leased units/structures, supportive services, operating costs, overhead, HMIS database use, and Admin.

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Yes. This is a large grant which will greatly benefit unaccompanied homeless youth in Clackamas County. Grant recipients are allowed to use a percentage of grant funds to support administration costs. If awarded, programs implemented, and funds rolled into our annual Continuum of Care funding application, the total dollars available to our CoC for administration will increase.

2. What other revenue sources are required? Have they already been secured?

No other revenue sources are explicitly required by this grant.

3. Is there a match requirement? If yes, how much and what type of funding (CGF, Inkind, Local Grant, etc.)?

Once the community plan and funding priority process is complete, agencies will apply to the Continuum of Care to fund individual programs that meet the goal of the community plan. Those applicants will need to provide documentation showing they bring at least 25% match to the amount for which they are applying. Most of the match for the total grant amount would come in this way. Some match may be required from Clackamas County, depending on whether Clackamas County Departments/Divisions want to submit a project application for funds from this grant.

4. Is this continuous or one-time funding? If one-time funding, how will program funding be sustained?

Once awarded, we will be eligible to apply for continued funding annually. Clackamas County has a strong track record for continued funding for our Continuum of Care projects.

5. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?

Indirect expenses are handled in this grant as they are handled with other HUD grants.

Program Approval:

Abby Ahern
Name (Typed/Printed)

4/17/19
Date

Abby Ahern
Signature

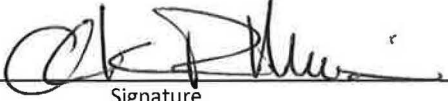
positions temporary or limited duration, etc.)?

This may be considered a pilot project. However, initial funding will be for two years of programming (after the completion of the community plan), our Continuum of Care will be allowed to reapply for half of this funding annually. For example, if awarded \$5mil for the 2-year program period, we can reapply to renew \$2.5mil annually going forward. CFCC will be hiring staff for the Community Planning effort. That staff will be hired as temporary until the future of programming is decided.

4. If funding creates a new program, does the department intend that the program continue after initial funding is exhausted? If so, how will the department ensure funding (e.g. request new funding during the budget process, discontinue or supplant a different program, etc.)?

When the first two years of programming (which would come out of the community plan) is complete, our Continuum of Care will be allowed to reapply for half of this funding annually. We can continue to use the funding for the programs awarded from the community planning process, or we can reallocate the funding to address the needs of other homeless populations within the parameters of Continuum of Care funding.

Section IV: Approvals

DIVISION DIRECTOR OR ASSISTANT DIRECTOR (or designee, if applicable)		
Chuck Robbins	9/17/19	
Name (Typed/Printed)	Date	Signature

DEPARTMENT DIRECTOR		
Name (Typed/Printed)	Date	Signature

IF APPLICATION IS FOR FEDERAL FUNDS, PLEASE SEND COPY OF THIS DOCUMENT BY EMAIL TO FINANCE (FinanceGrants@clackamas.us). ROUTE ORIGINAL OR SCANNED VERSION TO COUNTY ADMIN.

Section V: Board of County Commissioners/County Administration

*(Required for all grant applications. All grant **awards** must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)*

For applications less than \$150,000:

COUNTY ADMINISTRATOR	Approved: <input type="checkbox"/>	Denied: <input type="checkbox"/>
Name (Typed/Printed)	Date	Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.

Department: keep original with your grant file.

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

May 2, 2019

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Housing and Community Development 2019 Action Plan

Purpose/Outcomes	Approval of the 2019 Action Plan and the 2017-2019 Funding Recommendations.
Dollar Amount and Fiscal Impact	Application for \$2,132,218 in Community Development Block Grant (CDBG) funds, \$956,845 in HOME funds, and \$189,166 in Emergency Solutions Grant (ESG) funds during the 2019 program year.
Funding Source	U.S. Department of Housing and Urban Development grant funds. No County General Funds are involved.
Safety Impact	N/A
Duration	Effective July 1, 2019 and terminates on June 30, 2020
Previous Board Action	A Public Hearing with a review of the past performance of the Housing and Community Development program, proposed Action Plan, and public testimony on the County's housing and community development needs was held on April 11, 2019.
Counsel Review	NA
Contact Person	Chuck Robbins, Community Development Director - (503) 655-8591
Contract No.	NA

BACKGROUND:

The Housing & Community Development Division of the Health, Housing & Human Services Department request the approval of the Housing & Community Development 2019 Action Plan. The Action Plan implements the goals and objectives of the 2017-2021 Consolidated Plan and serves as the annual application for HUD funding. The Plan also includes a list of Funding Recommendations for projects selected for funding in the 2019 program year. The federal funding allocations have been announced since we posted the draft plan. The funding levels for HOME, ESG and CDBG have been adjusted accordingly.

For CDBG funding, a new community development project funded at \$553,771 has been added to the list of 2019 projects. Currently these funds are unprogrammed. However, it is expected that these funds will be used in the following manner:

1. To fund existing projects that have a funding shortfall
2. To be carried over to the next program year

We are at the end of our current 3-Year funding plan. Around November 2019 we will begin accepting proposals for the 2020-2021 program years. It has been our experience that the first year of any funding cycle has the largest number of funding requests. To that end we attempt to carryover unprogrammed funds to address that need.

RECOMMENDATION:

Staff recommends that the Board of County Commissioners take the following actions:

- 1) Approve the 2019 Action Plan;
- 2) Authorize the Director of the Department of Health, Housing and Human Services to sign on behalf of Clackamas County all documents necessary for submitting applications, receiving funds, and amending applications for programs and projects included in the Action Plan.

Respectfully submitted,



Richard Swift, Director

Attachments:

- 2019 Housing and Community Development Action Plan
- 2017-2019 Funding Recommendations

Funding Recommendations

for the
2017-2019 Community Development Block Grant Program
and the
2017-2019 HOME and Emergency Shelter Grant Programs

2017 Grant Funds	2018 Grant Funds	2019 Grant Funds
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Community Development Block Grant City Projects

Colton

- | | |
|-----------------------------------------------------------------------------------------------------------------------------|-----------|
| 1. Colton Water District - Virgil Rd. Waterline Replacement | \$135,000 |
| Replace approximately 1,200 feet of old 4" waterline with 6" C900 PVC and add a fire hydrant at the north end of Virgil Rd. | |

Estacada

- | | |
|---------------------------------------------------------------------------------------------------------------------|-----------|
| 2. Shafford Street Reconstruction Phase 1 (SE 4th - NE 2nd) | \$150,000 |
| Reconstruction of roadway surface, new curbs and sidewalks, ADA ramps and stormwater conveyance system in Estacada. | |
| 3. Heat Pump Replacement/Roof Resurfacing | \$100,000 |
| Funding to replace 6 aged Heat Pumps on the Estacada Community Center | |

Gladstone

- | | |
|---------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 4. E. Clarendon St. 2017 | \$255,000 |
| Improvements to E. Clarendon St between Portland & Union Avenues, including waterline, sewer, storm drains, new curbs, sidewalks, & new street surface. | |

Sandy

- | | |
|------------------------------------------------------------------------------------------------------------------------|----------|
| 5. Southeast Sandy ADA Improvements | \$75,000 |
| Funding to re-construct a minimum of 30 (thirty) existing ADA wheelchair ramps on public streets in th ecity of Sandy. | |

Unincorporated/Countywide Projects

Clackamas

- | | |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|
| 6. WeBUILT | \$140,000 |
| Funding to design and build a road and sidewalk from SE 90th to the road end west on Tolbert St, and place a new fire hydrant at 8909 SE Tolbert. This location will develop permanent multi-family housing for people with disabilities. | |

Countywide

<p>7. Housing Rehabilitation Programs Housing Rehabilitation Programs provide needed home-repair assistance to low income households throughout Clackamas County.</p>	\$400,000	\$524,053	\$500,000
<p>8. Mobile/Manufactured Home Roofing Project Roof Replacement for owner occupied mobile/manufactured homes located in parks throughout Clackamas County.</p>	\$40,000	\$70,000	\$100,000
<p>9. Optional Emergency Assistance Emergency assistance to individuals or agencies for emergency assistance due to a fire, landslide, snowstorm, flood or other such emergency. Funding and assistance with relocation of residents and/or associated expenses to mitigate the effects of the emergency conditions.</p>	\$25,000	\$25,000	\$30,000

Jennings Lodge

<p>10. Head Start Classrooms Funding to increase capacity to serve from 40 to 60 additional Head Start children and their families by completing the River Road complex. Completion of this project will add 1 classroom and free up another to serve at risk young children. (Tier 2 funding project)</p>		\$350,000	
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Molalla

<p>11. Arbor Terrace Rehabilitation Arbor Terrace farmworker housing needs substantial rehabilitation. The Housing Authority of Clackamas County owns Arbor Terrace Apartments, a farmworker affordable housing development in Mollala, Oregon.</p>	\$150,000		
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Oregon City

<p>12. Pleasant Avenue Veterans Housing Funding to design and build a 22-units of housing on Pleasant Avenue in Oregon City. This affordable housing project will provide formerly homeless veterans and veteran families a safe, stable and affordable place to live.</p>	\$255,000		
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TBD

<p>13. Tiny Houses Community Funding for land acquisition, site planning, site preparation and other associated costs of creating a Tiny Houses Community for up to 10 homeless adults in Clackamas County, including eligible costs for a community facility and 10 tiny homes.</p>			\$35,000
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14. Cottage Housing Cluster for Affordable Homeownership Funding to purchase one or more vacant parcels of land to be developed with clusters of affordable, modestly-sized cottage land trust houses for low income homebuyers.			\$227,000
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To Be Determined

15. Community Development TBD Community Development Project TBD			\$553,771
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Public Service Projects

Countywide

16. Clackamas County Employment Investment Program Clackamas County Employment Investment Program assists 67 low-income Clackamas County residents per year with significant barriers to employment (201 total) to increase self-sufficiency, with additional outreach contacts to public housing residents.	\$50,000	\$45,000	\$40,000
17. Housing Rights and Resources Housing Rights & Resources is a partnership between Clackamas County Social Services, Legal Aid & Fair Housing Council. It actively addresses & promotes fair housing & furthers housing opportunity for all, focusing on homeless & low-income residents.	\$140,000	\$140,000	\$140,000
18. Jackson Transitional Housing Jackson Transitional Housing provides 6 housing units with supportive services for primarily homeless adults or childless couples, works with participants to increase income and address and overcome barriers to permanent housing placement. (includes additional Tier 2 funding)	\$77,000	\$80,004	\$80,004

Milwaukie

19. Sports Mentorship for Low-Income Youth Maintain/create new mentored relationships between low-income housing youth and an athletic Coach/Mentor providing meaningful sports/recreational opportunities to engage in physical activity, healthy lifestyle choices and life skill building.	\$30,000		
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Planning and Admin

Countywide

<p>20. 2019 and 2021 Homeless Count Planning Planning, implementation, data collection, reporting and evaluation for 2019 homeless count, a HUD mandated activity. Planning for 2021 homeless count. Special efforts made to reach underserved populations, veterans, unaccompanied youth & rural homeless.</p>	\$10,000	\$20,000	\$10,000
<p>21. CDBG Grant Administration and Planning CDBG grant administration, planning, monitoring and reporting.</p>	\$385,889	\$425,311	\$434,000

Community Development Block Grant Sub-Total	\$2,087,889	\$2,009,368	\$2,149,775
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HOME Investment Partnership Act Unincorporated/Countywide Projects

Countywide

<p>22. Tenant Based Rental Assistance The TBRA Program will assist individual households who are homeless or at risk of becoming homeless. Maximum assistance is 24 months and may be used for rent, utility costs, security deposits, and/or utility deposits.</p>	\$75,000	\$75,000	\$75,000
<p>23. CHAP Homebuyer Assistance Program This project will assist low-income first-time homebuyers in purchasing single-family homes by providing funds for down payment and closing costs.</p>	\$50,000	\$50,000	
<p>24. HOME Grant Administration HOME Grant administration, contract monitoring and reporting.</p>	\$71,252	\$106,500	\$96,953

Planning and Admin

<p>25. HOME Multifamily Housing Project HOME Multifamily Housing Project to be determined.</p>	\$490,265	\$807,928	\$771,586
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Countywide

<p>26. HOME CHDO Operating funds HOME funds for CHDO Operating Funds</p>	\$26,000	\$26,000	\$26,000
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HOME Investment Partnership Act Sub-Total	\$712,517	\$1,065,428	\$969,539
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Emergency Solutions Grant Unincorporated/Countywide Projects

Suppressed

<p>27. Los Ninos Casa Hogar Shelter NW Family Services, Casa Esperanza provides emergency shelter for 30-90 days to homeless families in the Clackamas County</p>	<p>\$10,000</p>	<p>\$13,500</p>	<p>\$13,500</p>
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Public Service Projects

<p>28. NHA Annie Ross House Emergency Shelter Operations ESG funding to support NHA Annie Ross House Emergency Shelter operations that serves families with children who are currently experiencing homelessness.</p>			<p>\$40,000</p>
<p>29. NHA HomeBase Rapid Rehousing program ESG funding to support NHA's HomeBase program to provide homelessness prevention and rapid re-housing to those most in need.</p>	<p>\$56,678</p>	<p>\$50,000</p>	<p>\$20,678</p>

Clackamas

<p>30. Springwater ESG Shelter Funding for an emergency youth shelter. Springwater provides temporary housing and support services to young people (ages 16 to 22) experiencing homelessness in Clackamas County in a staffed, co-ed home setting.</p>	<p>\$11,000</p>	<p>\$11,000</p>	<p>\$11,000</p>
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Suppressed

<p>31. CWS Emergency Shelter for Domestic Violence Victims Funding to continue the operation of emergency shelter services for homeless households fleeing domestic and/or sexual violence. These core services include emergency shelter, case management, housing referrals, mental health counseling,</p>	<p>\$40,000</p>	<p>\$40,000</p>	<p>\$40,000</p>
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-----------------	-----------------	-----------------

Planning and Admin

Administration

<p>32. Emergency Solutions Grant Administration Emergency Solutions Grant (ESG) grant administration, contract monitoring and reporting</p>	<p>\$13,635</p>	<p>\$13,445</p>	<p>\$13,000</p>
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	2017 Grant Funds	2018 Grant Funds	2019 Grant Funds
Countywide			
33. Emergency Solutions Grant HMIS Funding for ESG Homeless Management Information System (HMIS) to maintain data quality, user training and reporting requirements to HUD.	\$50,528	\$51,323	\$40,000
Emergency Solutions Grant Sub-Total	\$181,841	\$179,268	\$178,178
Continuum of Care Public Service Projects			
Countywide			
34. CoC Planning 2017 CoC funding to coordinate and coordinate the homeless count efforts across the county and submit annual funding applications for over \$2 million of HUD Continuum of Care (CoC) funding for county agencies and non-profit providers of services and housing to homeless persons in Clackamas County.	\$61,095	\$61,095	\$70,591
35. CoC HMIS CoC funding to operate the Homeless Management Information System (HMIS), train users, collect data, validate data and report data to HUD.	\$70,862	\$70,862	\$70,862
Continuum of Care Sub-Total	\$131,957	\$131,957	\$141,453
Grand Total	\$3,114,204	\$3,386,021	\$3,438,945

2019 GRANT YEAR NOTES:

CLACKAMAS COUNTY

HOUSING AND COMMUNITY DEVELOPMENT

2019 ACTION PLAN



Clackamas County
Housing and Community Development Division
Public Services Building
2051 Kaen Road – Suite 245
Oregon City, Oregon
(503) 655-8591
www.clackamas.us/communitydevelopment/

MAY 2019

Annual Action Plan
2019

1

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Commissioner: Sonya Fischer

Commissioner: Ken Humberston

Commissioner: Paul Savas

Commissioner: Martha Schrader

County Administrator
Gary Schmidt

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DEPARTMENT OF HEALTH, HOUSING AND HUMAN SERVICES

Director of Health, Housing and Human Services
Richard Swift

Community Development Division
Chuck Robbins, Director

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Appendices

Appendix A: Public Comments

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Executive Summary

AP-05 Executive Summary - 24 CFR 91.200(c), 91.220(b)

1. Introduction

Clackamas County Community Development is a division within the larger Clackamas County Health, Housing and Human Services Department that includes the Behavioral Health, Public Health, Health Centers, Social Services, the (public) Housing Authority, Community Solutions (workforce programs) and Children Youth and Families divisions.

2. Summarize the objectives and outcomes identified in the Plan

This could be a restatement of items or a table listed elsewhere in the plan or a reference to another location. It may also contain any essential items from the housing and homeless needs assessment, the housing market analysis or the strategic plan.

Community Development Division staff have used community survey data, public meeting comments, public housing waitlist information, Portland metropolitan area housing information and several reports to select the following goals to accomplish over the next 5 years (2017 to 2021):

1. Community Infrastructure Improvements - 10,000 persons to benefit.
2. Public Facilities Improvements - 7,500 persons to benefit.
3. Public Services - 10,000 persons will benefit.
4. Housing Rehabilitation - 150 households will benefit.
5. Affordable Housing - 260 households will benefit.
6. Homeless Assistance - 1,750 homeless persons will be assisted with shelter and services.

Six (6) Assessment of Fair Housing Goals have been included in the 2017-2021 Consolidated Plan.

3. Evaluation of past performance

This is an evaluation of past performance that helped lead the grantee to choose its goals or projects.

The Clackamas County Community Development Division has been a major partner and funder of many affordable housing projects, most of the senior centers and many neighborhood improvement projects throughout the county over the last 20 years. The impact of projects and services supported with grant funds is often limited by the federal grant regulations and the actual annual funding levels although communities and non-profit partners do bring private resources to leverage the federal funds. Clackamas County Community Development Division continues to expend federal funds efficiently and effectively within the bounds of federal regulations. Slow moving projects are cancelled allowing funds to be reallocated to projects that are on track to be completed as scheduled.

Clackamas County coordinates with and provides staff support to the homeless Continuum of Care.

Clackamas County has recently completed an Assessment of Fair Housing and established the following goals for program years 2017 to 2021:

1. Develop new housing units with long-term affordability for a broad range of low-income households with an emphasis on dispersal of affordable housing.
2. Increase accessibility to affordable housing for persons with disabilities and single parent familial status households. (households with children under 18 yrs.).
3. Improve access to housing and services for all protected classes.
4. Enforce Fair Housing laws and Increase public understanding of Fair Housing laws.
5. Coordinate Fair Housing Advocacy and Enforcement Efforts among regional partners
6. Ensure that all housing in Clackamas County is healthy and habitable.

4. Summary of Citizen Participation Process and consultation process

Summary from citizen participation section of plan.

Clackamas County Community Development Division maintains a Citizen Participation list of persons interested in programs and services funded by federal grants. Public meeting notices are posted in

community newspapers and notices of funding availability are distributed throughout the county through newspapers and email lists.

The community participation process for selecting Clackamas County's fair housing goals included 10 public meetings, three separate surveys during April, May and June of 2016 and consultations with 23 community agencies. A total of 310 people responded to a community survey, a public housing resident survey and a Spanish language survey. Some surveys were mailed to groups and all surveys were available on paper and online. A public notice was published in community newspapers notifying interested persons that a draft of the AFH document, AFH Goals and an executive summary was posted for a 30-day comment period that was extended to 45 days.

The Continuum of Care homeless services providers and public housing residents are engaged in annual public meetings to discuss programs, projects and services.

The general public is also invited and engaged through solicitation of feedback through community online surveys and public meetings.

The 2019 Action public participation process included newspaper advertisements, email distribution of meeting notices, a public meeting on February 27 and a public hearing with the Board of County Commissioners on April 11. The Action Plan is scheduled to be approved by the Board for submittal to HUD on May 2, 2019 in a public hearing.

5. Summary of public comments

This could be a brief narrative summary or reference an attached document from the Citizen Participation section of the Con Plan.

Public meetings were held on February 27, 2019 and April 11, 2019 to gather public comments on housing and community development needs.

Comments were in favor of proposed projects. Public comments included inquiries into the timeline for next funding cycle, proposed projects and services and the CDBG, HOME and ESG application process.

The draft 2019 Action Plan was be posted for review and comment from March 28, 2019 to April 29, 2019.

The final plan will be approved by the board on May 2, 2019.

6. Summary of comments or views not accepted and the reasons for not accepting them

All public comments were accepted and included in this plan as an Attachment.

7. Summary

The public comment period on the 2019 Action Plan was from March 28 to April 29, 2019 and the public hearing was held on April 11, 2019. All comments were in support of homeless services, affordable housing projects and first time home owner programs. All comments were accepted. The Board of County Commissioners will be approved the final plan on May 2, 2019 with the actual grant allocation amounts that were provided by HUD and incorporated into the plan.

PR-05 Lead & Responsible Agencies – 91.200(b)

1. Agency/entity responsible for preparing/administering the Consolidated Plan

Describe the agency/entity responsible for preparing the Consolidated Plan and those responsible for administration of each grant program and funding source.

Agency Role	Name	Department/Agency
Lead Agency	CLACKAMAS COUNTY	
CDBG Administrator	CLACKAMAS COUNTY	Community Development Division
HOPWA Administrator	CITY OF PORTLAND	CITY OF PORTLAND
HOME Administrator	CLACKAMAS COUNTY	Community Development Division
ESG Administrator	CLACKAMAS COUNTY	Community Development Division
HOPWA-C Administrator	CLACKAMAS COUNTY	Community Development Division

Table 1 – Responsible Agencies

Narrative (optional)

Clackamas County Community Development is a division within the larger Clackamas County Health, Housing and Human Services Department that includes the Behavioral Health, Public Health, Health Centers, Social Services, the (public) Housing Authority, Community Solutions (workforce programs) and Children Youth and Families divisions. Clackamas County receives no HOPWA funds. Services for persons with AIDS are provided by the Cascade AIDS Project (CAP) in the nearby City of Portland, Oregon.

Consolidated Plan Public Contact Information

Office location: Community Development Division in the Public Services Building 2051 Kaen Road – Suite 245 Oregon City, Oregon (503) 655-8591

Community Development Website: <http://www.clackamas.us/communitydevelopment/>

Clackamas County Housing and Community Development website includes maps of low/mod income areas, funding policies, meeting notices, meeting schedules, Consolidated Plans, annual Action Plans, information on HOME repairs grants and loans, and other programs.

Staff Contacts:

Chuck Robbins, Director: chuck@clackamas.us

Kevin Ko, Housing and Community Development Manager: kko@clackamas.us

Mark Sirois, Project Coordinator: marksir@clackamas.us , 503.650.5664

Steve Kelly, Project Coordinator: stevekel@clackamas.us

AP-10 Consultation – 91.100, 91.200(b), 91.215(I)

1. Introduction

Clackamas County is an urban and rural county within the Portland/Vancouver metropolitan statistical area. Clackamas County provides the bulk of the social services, assisted housing services and public housing to low-income residents in the county. Clackamas County provides federal funding to non-profit housing developers to build, purchase and maintain assisted housing throughout the county.

Provide a concise summary of the jurisdiction’s activities to enhance coordination between public and assisted housing providers and private and governmental health, mental health and service agencies (91.215(I))

Clackamas County Community Development Division (CDD) coordinates activities between public housing and assisted housing agencies through funding and reporting outcomes to state and federal agencies. The local public housing authority is a part of Clackamas County's Health, Housing and Human Services Department. Nonprofit and for profit housing developers and housing providers are in regular contact with CDD staff about project ideas and potential state and federal grants that could be combined with CDBG and HOME funds for a successful housing project proposal. The HOME program provides vital funding to affordable housing providers that also apply for state tax credit funding as one of few sources of funds available to develop affordable housing units in the rural parts of Clackamas County.

The Clackamas County Health, Housing and Human Services (H3S) Department includes; a public housing authority, a community development division, a public health division, a social services division, a behavioral health division and a primary care division. H3S is often a convener of agencies to apply for funding, build facilities and provide services to vulnerable populations. In some cases the county provides the services, and in other cases non-profit agencies provide the housing or services. CDBG funds also provide support for the Housing Rights and Resources program, an H3S program in the Social Services Division. This program provides housing referral and information on all available housing services and resources to residents in need of affordable housing and related services.

CDD consults directly with the county primary care health facilities and health services to coordinate services and projects.

CDD consults directly with local governments (15 cities and towns in Clackamas County) regarding public facilities and infrastructure projects. Adjacent governments including City of Portland, Multnomah County and Washington County are contacted regularly regarding public meetings however due to scheduling conflicts staff from these governments rarely attend our public meetings.

Currently CDD has business and civic leaders engaged in the community and housing development needs assessment through their activities on non-profit boards, planning councils and commissions. Some non-profit agencies are considered civic organizations. CDD will continue to reach out to community groups that include civic and business leaders in the community. CDD is currently nurturing business contacts on the Housing Advisory Board that guides the Housing Authority of Clackamas County and county-wide affordable housing policy.

Describe coordination with the Continuum of Care and efforts to address the needs of homeless persons (particularly chronically homeless individuals and families, families with children, veterans, and unaccompanied youth) and persons at risk of homelessness.

H3S Community Development Division (CDD) personnel administer the Continuum of Care (CoC) annual renewal application process and the Homeless Management Information System (HMIS). The same CDD office uses CDBG, ESG and CoC funds to support homeless services and for the Homeless Point in Time (PIT) count of homeless persons. The PIT is conducted with over 150 volunteers coordinated by the Social Services Division.

H3S Community Development Division (CDD) personnel administer the Continuum of Care (CoC) annual renewal application process and the Homeless Management Information System (HMIS). **The annual Continuum of Care renewal application funds over \$2,500,000 of services and rent assistance to homeless persons in the county. CoC efforts secure services and support for over 478 persons including 32 chronically homeless persons (based on the CoC 2016 Housing Inventory Chart.)**

Clackamas County is collaborating with Multnomah and Washington Counties in an ambitious and needed effort to create a PSH Plan for the tri-county region. The Corporation for Supportive Housing (CSH – www.csh.org) is leading the process with consultants from Context for Action, who are leading the community engagement processes in Washington and Clackamas County. Clackamas County CoC, CSH and Context for Action will convene key stakeholders from Clackamas County to participate in an ad-hoc Technical Advisory Group (TAG) to review key data, identify key levers, and provide context expertise on the region.

Describe consultation with the Continuum(s) of Care that serves the jurisdiction's area in determining how to allocate ESG funds, develop performance standards for and evaluate outcomes of projects and activities assisted by ESG funds, and develop funding, policies and procedures for the operation and administration of HMIS

The CDD staff coordinate the Continuum of Care monthly meetings and the CoC governing board activities. The CoC policies and ESG program policies were developed with both CoC and ESG homeless services providers. The CoC reviewed and adopted the current CoC and ESG policies in February 2017.

CDD personnel also provide the HMIS training and support for CoC and ESG providers. The monthly CoC activities and quarterly performance reports are coordinated by the same CDD staff that coordinates the ESG funding applications and awards process. **The FY 2017-2019 ESG funding recommendations were presented to the CoC Steering Committee on February 2, 2017 and to the CoC Homeless Council (CoC) for discussion and review on February 22, 2017. CoC providers, the local public housing agency and all the agencies in the Continuum of Care are engaged in addressing the needs of homeless persons.**

The CoC consults with Community Solutions, a Workforce Investment Act partner and division of H3S, to conduct employment related training for homeless persons.

2. Describe Agencies, groups, organizations and others who participated in the process and describe the jurisdiction's consultations with housing, social service agencies and other entities

Table 2 – Agencies, groups, organizations who participated

1	Agency/Group/Organization	Housing Authority of Clackamas County
	Agency/Group/Organization Type	PHA
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Housing Authority is staffed by Clackamas County employees. The Housing Authority Director reports to the H#S Department Director and coordinates housing activities with the entire department including the Community Development Division. The anticipated outcomes are coordinated efforts to preserve, maintain and build affordable housing units for low income residents as well as coordinated social services, primary health care, mental health services, fair housing events and employment training.
2	Agency/Group/Organization	NORTHWEST HOUSING ALTERNATIVES
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-Persons with Disabilities Services-Victims of Domestic Violence Services-homeless

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Needs - Veterans Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Northwest Housing Alternatives (NHA) is one of a few non-profit housing developers in Clackamas County. NHA staff are active on the Continuum of Care homeless council as a provider of homeless housing services and homeless prevention services with ESG funding, local government funding and private foundation funding.
3	Agency/Group/Organization	CLACKAMAS WOMEN'S SERVICES
	Agency/Group/Organization Type	Services - Housing Services-Victims of Domestic Violence Services-homeless Services - Victims
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clackamas Womens Services is an active participant in the homeless Continuum of care as well as an HESG services provider. The agency is one of a few victim services providers.

4	Agency/Group/Organization	CLACKAMAS COUNTY
	Agency/Group/Organization Type	Services-Health Services-Employment Service-Fair Housing Health Agency Child Welfare Agency Publicly Funded Institution/System of Care Other government - County
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy Non-Homeless Special Needs Anti-poverty Strategy Lead-based Paint Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Clackamas County Health, Housing and Human Services (H3S) Department includes; a public housing authority, a community development division, a public health division, a social services division, a behavioral health division and a primary care division. H3S is often a convener of agencies to apply for funding, build facilities and provide services to vulnerable populations. In some cases the county provides the services, and in other cases non-profit agencies provide the housing or services. Consultation with the County Public Health Division on lead-based paint hazards is guided by State of Oregon Health Authority (OHA). If there is a complex case or child whose blood lead levels are not improving, an inspection of the home environment can be done, this is requested from OHA. OHA also provides the follow up on adult/occupational high lead level reports.
5	Agency/Group/Organization	CASCADIA BEHAVIORAL HEATHCARE, INC.
	Agency/Group/Organization Type	Services-Persons with HIV/AIDS

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Strategy HOPWA Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The agency is part of the homeless Continuum of Care.
6	Agency/Group/Organization	CENTRAL CITY CONCERN
	Agency/Group/Organization Type	Housing Services-Persons with Disabilities Services-homeless
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides services and housing through the homeless Continuum of Care.
7	Agency/Group/Organization	IMPACT NW
	Agency/Group/Organization Type	Services-homeless
	What section of the Plan was addressed by Consultation?	Homeless Needs - Chronically homeless Homeless Needs - Families with children Homelessness Strategy

	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This Agency is part of our homeless Continuum of Care.
8	Agency/Group/Organization	INN HOME
	Agency/Group/Organization Type	Housing Services - Housing Services-Children Services-homeless Services-Education
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Families with children Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency is part of the homeless Continuum of Care that serves homeless youth.
9	Agency/Group/Organization	LEGAL AID SERVICES OF OREGON
	Agency/Group/Organization Type	Service-Fair Housing

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Public Housing Needs Homelessness Strategy Non-Homeless Special Needs Market Analysis Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Legal Aid Services of Oregon (LASO) is a partner of our Housing Rights and Resources program and included in all fair housing planning efforts LASO is a regional and statewide legal aid organization that is a partner with Clackamas County to provide training to housing agencies, tenants, landlords and the general public. LASO also provides eviction prevention services.
10	Agency/Group/Organization	LIFEWORKS NORTHWEST
	Agency/Group/Organization Type	Services-homeless Services-Employment
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homeless Needs - Chronically homeless Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides outreach and health services to homeless adults. This agency is part of the Continuum of Care.
11	Agency/Group/Organization	OUTSIDE IN
	Agency/Group/Organization Type	Services-Children Services-homeless Services-Health

	What section of the Plan was addressed by Consultation?	Housing Need Assessment Homelessness Needs - Unaccompanied youth Homelessness Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This agency provides outreach and health services to homeless youth. This agency is part of the Continuum of Care.
12	Agency/Group/Organization	STATE OF OREGON DEPARTMENT OF HUMAN SERVICES
	Agency/Group/Organization Type	Services-homeless Services-Employment Other government - State
	What section of the Plan was addressed by Consultation?	Homeless Needs - Families with children Homelessness Strategy Anti-poverty Strategy
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	This State of Oregon TANF agency has a local office in our county. A representative from this office participates in our Continuum of Care activities and planning.
13	Agency/Group/Organization	MULTNOMAH COUNTY
	Agency/Group/Organization Type	Other government - County Regional organization Planning organization

	What section of the Plan was addressed by Consultation?	Public Housing Needs Homelessness Strategy Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	Clackamas County staff participate in the Fair Housing Advocacy Committee (FHAC) that sponsored by Multnomah County, Gresham, and the City of Portland to advocate for policies, strategies, and resources to affirmatively further fair housing throughout Multnomah County. FHAC meetings are open to the public and public testimony is invited. For more information, visit www.portlandoregon.gov/phb/fairhousing .
14	Agency/Group/Organization	FAIR HOUSING COUNCIL OF OREGON
	Agency/Group/Organization Type	Service-Fair Housing Publicly Funded Institution/System of Care Regional organization Planning organization
	What section of the Plan was addressed by Consultation?	Housing Need Assessment Market Analysis
	Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Fair Housing Council of Oregon (FHCO) is a regional and statewide planning organization that is a partner with Clackamas County to provide training to housing agencies, tenants, landlords and the general public. FHCO was part of the Clackamas County Assessment of Fair Housing process that selected our AFH goals.
15	Agency/Group/Organization	URBAN LEAGUE
	Agency/Group/Organization Type	Regional organization Business Leaders Civic Leaders Foundation

What section of the Plan was addressed by Consultation?	Homelessness Strategy
Briefly describe how the Agency/Group/Organization was consulted. What are the anticipated outcomes of the consultation or areas for improved coordination?	The Urban League of Portland has been invited to participate in homeless planning efforts in Clackamas County. The Urban League DCL Organizing Project is a capacity building project in the African American community, to maximize our community power to impact city, county and state institutions and elected bodies. The focus of the program has been to increase advocacy and civic engagement by organizing individuals, developing leaders, strengthening partnerships among African American and other communities of color.

Identify any Agency Types not consulted and provide rationale for not consulting

All agencies that expressed interest in participating were consulted. No agencies were excluded.

Other local/regional/state/federal planning efforts considered when preparing the Plan

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Continuum of Care	H3S Community Development Division	The goals of the Continuum of Care are included as part of the Homeless Prevention Goals in the Action Plan
10 year Plan to Address Homelessness	H3S Social Services Division	The Goals of the 10 year Plan to Address Homelessness are included in both the Action Plan and the Continuum of Care annual goals and objectives.

Name of Plan	Lead Organization	How do the goals of your Strategic Plan overlap with the goals of each plan?
Public Housing Annual Plan	Housing Authority of Clackamas County	The PHA improvements are included in the annual Action Plan
Affordable Housing Bond Measure	Metro Council	The Metro Council voted unanimously in June 2018 to send an affordable housing funding measure to the November ballot, asking voters whether the average homeowner should pay \$60 per year to help provide housing for 12,000 people. The bond measure if passed would provide funding for affordable housing throughout the region including Clackamas County in support of Consolidated Plan Goals, PHA goals and County strategic plan goals.
Tri-County Equitable Housing Strategy	Corporation for Supportive Housing	The City of Portland/Multnomah County Joint Office on Homeless Services received a grant from Metro to create a Permanent Supportive Housing (PSH) Plan for the tri-county region. The Corporation for Supportive Housing (CSH www.csh.org) will lead the process with a team of consultants. Using data driven strategies, CSH intends to engage in a multi-jurisdictional effort to determine approximately how much PSH is needed to greatly reduce chronic homelessness. In addition to the data, the project team will assemble a multi-jurisdictional steering committee

Table 3 – Other local / regional / federal planning efforts

Narrative (optional)

The CoC application for funding in FY2018 included funds to support and expand the CHA system to provide information to the CoC Steering committee and additional assistance to CoC programs particularly the domestic violence survivor services. CDD Action Plan staff meet with the Continuum of Care members to discuss housing and community development needs and resources. CoC members are invited to attend public meetings and public hearings to provide testimony on homeless and homeless housing needs in Clackamas County.

For the 2019 Action Plan, CDD staff presented and discussed recommended funding for CDBG and ESG projects with CoC members on March 27, 2019. CDD staff discussed ESG and Coc funding allocations, performance standards, outcomes, policies and procedures as well as the annual consultation process which occurs in March of every year. This year the County Board agreed to fund a homeless veterans transitional housing village. CoC members inquired about when this facility would be operational, tentatively scheduled for July 2018. CoC members were invited to submit testimony at the April 11th public hearing.

AP-12 Participation – 91.105, 91.200(c)

1. Summary of citizen participation process/Efforts made to broaden citizen participation Summarize citizen participation process and how it impacted goal-setting

The Citizen Participation process for this Action plan began in 2016 with a community needs assessment, small group meetings with stakeholders, an online survey, public meetings and public hearings. The first public meeting for the 2019 Action Plan was held on February 27. The public hearing with the Board of County Commissioners was held on April 11, 2019.

Citizen Participation Outreach

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (if applicable)
	Public Meeting	all county residents	February 27, 2019 public meeting. 4 people attended.	People present asked questions about projects on the Funding Recommendations list that have been funded in 2019. The Tiny Houses project was also discussed as the funding for the Transitional Housing Project for homeless veterans. Angela Trimble mentioned that the ESG Rapid Rehousing fund is very helpful in preventing evictions for families that she serves. .	All comments were accepted	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
2	Public Hearing	All county residents	April 11, 2019 public hearing with the Board of County Commissioners	Destin Ferdun and Angela Trimble with Northwest Housing Alternatives (NHA) testified and provided a report on the HomeBase Program homeless services. Amy Hamilton with NEDCO thanked the Board for their support of the FY 2019 Cottage Cluster Housing project. Ann Wilkinson with NextStep Strategies also thanked the Board for their support of the specialized housing project on SE Tolbert Road.	All comments were accepted.	

Sort Order	Mode of Outreach	Target of Outreach	Summary of response/attendance	Summary of comments received	Summary of comments not accepted and reasons	URL (If applicable)
3	Newspaper Ad	All county residents	2 news paper ads in county newspapers were published. One Notice of Public Meeting was published on February 13 and 14, 2019 providing information on the February 27, 2019 meeting at 6 p.m. Another Public Hearing Notice was published in county newspapers on March 20 and 21, 2019 with information on the April 11, 2019 meeting.	See notes for public meeting and public hearing	All comments were accepted.	
4	Internet Outreach	Non-targeted/broad community	County Public and Government Affairs Social Media outreach. Posting of public meeting notice on on Facebook and Nextdoor.			

Table 4 – Citizen Participation Outreach

Expected Resources

AP-15 Expected Resources – 91.220(c)(1,2)

Introduction

Clackamas County Community Development Division works closely with the Housing Authority of Clackamas County, the County Behavioral Health Program, the Continuum of Care, non-profit agencies and the local County Social Service agencies to secure and administer many sources of funding for services, programs and rent assistance to benefit low-income residents of Clackamas County.

These expected resources are estimates based on historical funding trends, amounts to be matched and leveraged.

HOME Project-Related Soft Costs

When HOME funds are allocated to an affordable housing project (as opposed to TBRA or CHDO operating), Clackamas County will have the option of charging reasonable and necessary staff and overhead support to the project as project-related soft costs. These may include:

- Processing of applications for HOME funds
- Appraisals required by HOME regulations
- Preparation of work write-ups, specifications, and cost estimates or review of these items if an owner has had them independently

prepared

- Project underwriting
- Construction inspections and oversight
- Project documentation preparation
- Costs associated with a project-specific environmental review
- Relocation and associated costs
- Costs to provide information services such as affirmative marketing and fair housing information to prospective tenants
- Staff and overhead costs related any of the above actions

Anticipated Resources

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
CDBG	public - federal	Acquisition Admin and Planning Economic Development Housing Public Improvements Public Services	2,132,218	0	0	2,132,218	4,000,000	The FY 2019 program year is the 3rd year of the 5-year Consolidated Plan.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
HOME	public - federal	Acquisition Homebuyer assistance Homeowner rehab Multifamily rental new construction Multifamily rental rehab New construction for ownership TBRA	956,845	30,000	0	986,845	1,100,000	The FY 2019 program year is the 3rd year of the 5-year Consolidated Plan. The expected amount available is based on the assumption that funds will be cut by 2-5% each year. The HOME match requirement of 25% will be met either by eligible contributions, computing the value of annual property tax exemptions, or by drawing down the required match amounts from the county's excess HOME match reserve of approximately \$1.1 million.

Program	Source of Funds	Uses of Funds	Expected Amount Available Year 1				Expected Amount Available Remainder of ConPlan \$	Narrative Description
			Annual Allocation: \$	Program Income: \$	Prior Year Resources: \$	Total: \$		
ESG	public - federal	Conversion and rehab for transitional housing Financial Assistance Overnight shelter Rapid re-housing (rental assistance) Rental Assistance Services Transitional housing	189,166	0	0	189,166	320,000	The FY 2019 program year is the 3rd year of the 5-year Consolidated Plan. The expected amount available is based on the assumption that funds will be cut by 2-5% each year

Table 5 - Expected Resources – Priority Table

Explain how federal funds will leverage those additional resources (private, state and local funds), including a description of how matching requirements will be satisfied

CDBG Program: Resources reasonably expected to be made available to supplement CDBG funds include local matching to be contributed by project sponsors. Matching contributions (cash or in-kind) equivalent in value to a minimum of 20% of the project cost are required by County policies. It is anticipated that funding available to finance community development activities from local matching sources will total at least \$2,000,000. CDBG anticipates approximately \$300,000 of program income per year from the Housing Rehabilitation program loan repayments

will be re-invested into home owner housing rehabilitation. Up to 20% may be used for CDBG admin and up to 15% may be used for public services.

The **Continuum of Care application** process will renew at least \$2,700,000 of funding annually for homeless services, programs and rent assistance for homeless individuals and families. In 2018 HUD awarded the Clackamas Continuum a total of \$2,420,021 which includes additional funding due to increased Fair Market Rent (FMR) rates and additional funds for the Housing Our Heros homeless veterans and families housing assistance program.

HOME Program Income

HOME Program Income (PI) is generated from the repayment of HOME loans that the county has made to affordable housing projects. As provided for in the 2016 HOME Interim Rule, Clackamas County will retain HOME PI that is received during the program year, and allocate it to a specific project or projects in the subsequent program year.

HOME Match Funds: The HOME match requirement of 25% will be met either by eligible contributions, computing the value of annual property tax exemptions, or by drawing down the required match amounts from the county's excess HOME match reserve of approximately \$1.3 million.

ESG funds will be matched using private donations, local and state homeless prevention funds (EHA).

If appropriate, describe publically owned land or property located within the jurisdiction that may be used to address the needs identified in the plan

Clackamas County is using Development Agency land to operate a Homeless Veterans Village for at least three years. The village is now operational with Do Good Multnomah as the services provider and the Housing Authority of Clackamas County as the landlord of the property.

Discussion

The Community Development Division will continue to partner with the Housing Authority of Clackamas County, the County Behavioral Health Program, the County Health Centers, the Continuum of Care, non-profit agencies, for profit housing developers and the local County Social Service agencies to explore new programs, services and financial resources for programs and services that benefit our low-income and special needs residents.

Anticipated Resources amounts are based on anticipated funding levels, anticipated program income, prior year funds carried forward and expected matching funds on individual community projects.

HOME Program Income

Anticipated program income of \$30,0000 will be applied to a multi-family housing project.

Annual Goals and Objectives

AP-20 Annual Goals and Objectives

Goals Summary Information

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
1	Affordable Housing	2017	2021	Affordable Housing	Countywide	Affordable Housing	HOME: \$2,000,000	Rental units constructed: 300 Household Housing Unit Rental units rehabilitated: 100 Household Housing Unit Direct Financial Assistance to Homebuyers: 25 Households Assisted Tenant-based rental assistance / Rapid Rehousing: 100 Households Assisted
2	Housing Rehabilitation	2017	2021	Affordable Housing	Countywide	Affordable Housing	CDBG: \$1,000,000	Rental units rehabilitated: 50 Household Housing Unit Homeowner Housing Rehabilitated: 100 Household Housing Unit
3	Public Services	2017	2021	Non-Homeless Special Needs	Countywide	Non-housing Community Development	CDBG: \$1,000,000	Public service activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
4	Homeless Assistance	2017	2021	Homeless	Countywide	Homelessness	ESG: \$600,000	Homeless Person Overnight Shelter: 1750 Persons Assisted
5	Public Facilities Improvements	2017	2021	Non-Housing Community Development	Countywide	Non-housing Community Development	CDBG: \$1,000,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 7500 Persons Assisted
6	Community Infrastructure Improvements	2017	2021	Non-Housing Community Development	Countywide	Non-housing Community Development	CDBG: \$1,500,000	Public Facility or Infrastructure Activities other than Low/Moderate Income Housing Benefit: 10000 Persons Assisted
7	AFH Goal: Develop new housing units	2017	2021	AFH Goal 1	Countywide	Affordable Housing	CDBG: \$1	Other: 500 Other
8	AFH Goal: Increase accessibility to housing	2017	2021	AFH Goal 2	Countywide	AFH: 1. Lack of affordable, accessible housing in AFH: 6. Housing accessibility modifications	CDBG: \$1	Other: 1 Other
9	AFH Goal: Housing access for protected classes	2017	2021	AFH Goal 3	Countywide	Affordable Housing AFH: 1. Lack of affordable, accessible housing in AFH: 2. Availability of affordable units	CDBG: \$1	Other: 1 Other

Sort Order	Goal Name	Start Year	End Year	Category	Geographic Area	Needs Addressed	Funding	Goal Outcome Indicator
10	AFH Goal: Fair Housing laws and Increase public	2017	2021	AFH Goal 4	Countywide	AFH: 7. Private discrimination AFH: 8. Lack of public fair housing enforcement AFH: 9. Lack resources for fair housing agencies	CDBG: \$1	Other: 400 Other
11	AFH Goal: Coordinate Fair Housing efforts	2017	2021	AFH Goal 5	Countywide	AFH: 7. Private discrimination AFH: 8. Lack of public fair housing enforcement	CDBG: \$1	Other: 1 Other
12	AFH Goal: Healthy and Habitable Housing	2017	2021	AFH Goal 6	Countywide	AFH: 2. Availability of affordable units	CDBG: \$1	Other: 1 Other

Table 6 – Goals Summary

Goal Descriptions

1	Goal Name	Affordable Housing
	Goal Description	Affordable Housing projects will be completed in partnership with non-profit and private housing developers.

2	Goal Name	Housing Rehabilitation
	Goal Description	Housing Rehabilitation for home owners and renters will be provided by the Housing Rehabilitation program and in partnership with non-profit housing developers.
3	Goal Name	Public Services
	Goal Description	Public Services will be provided in partnership with social services agencies, mental health organizations, employment training agencies and non-profit organizations.
4	Goal Name	Homeless Assistance
	Goal Description	Homeless assistance is provided through Emergency Solutions Grants and Continuum of Care funding and services. The estimated goals are based on the assumption that annual funding will remain at current year levels.
5	Goal Name	Public Facilities Improvements
	Goal Description	Public Facilities will be built or improved in partnership with non-profit agencies and cities.
6	Goal Name	Community Infrastructure Improvements
	Goal Description	Community Infrastructure needs will be resolved in partnership with communities.
7	Goal Name	AFH Goal: Develop new housing units
	Goal Description	AFH Goal 1. Develop new housing units with long-term affordability for a broad range of low-income households with an emphasis on dispersal of affordable housing. Metrics, milestones and timeframes: Construct 500 new units of affordable (rent restricted units) housing over the next 5 years in areas of high opportunity.

8	Goal Name	AFH Goal: Increase accessibility to housing
	Goal Description	
9	Goal Name	AFH Goal: Housing access for protected classes
	Goal Description	<p>Race and National Origin are protected classes. Both the Hispanic population and the LEP population (a subset of the National Origin protected class) is growing in the region and in the jurisdiction. The jurisdiction plans to provide more information about housing programs directly to LEP populations in additional languages including Russian and Chinese.</p> <p>Metrics, milestones and timeframes:</p> <p>By 2018, provide information to housing programs in 2 additional languages for the Housing Rehabilitation program.</p>

10	Goal Name	AFH Goal: Fair Housing laws and Increase public
	Goal Description	<p>Private discrimination in access to housing continues to occur in the jurisdiction and the region. Clackamas County has the Housing Rights and Resources (HRR) Program to increase public awareness about fair housing and to provide tenants and landlords information about their rights and responsibilities in fair housing. When staff determine that a potential housing discrimination has occurred a referral is made to Legal Aid or to Fair Housing Council for further exploration. Between July 1, 2015 and June 30, 2016, more than 2000 people called this program for housing information. More than 800 callers were assisted with rights and responsibilities information. 80 of the callers were calling with a specific discrimination issue which was clarified by HRR staff and as appropriate, callers were referred to Legal Aid Services of Oregon. The HRR program serves a vital function to screen appropriate cases to Legal Aid services. The jurisdiction will explore funding and partnership options to expand these legal services.</p> <p>Metrics, milestones and timeframes:</p> <p>Annually, at least 400 landlords and renters will receive information on fair housing laws and training on rights and responsibilities of tenants and landlords. (2000 people over 5 years).</p> <p>The number of potential discrimination referrals to Legal Aid and Fair Housing Council by Housing Rights and Resources program will be compiled and reported to HUD in CAPER reports.</p>
11	Goal Name	AFH Goal: Coordinate Fair Housing efforts
	Goal Description	<p>Regional partners continue to coordinate efforts to promote and expand fair housing laws and improve housing choice for all protected classes. Regional partners are coordinating efforts with the Fair Housing Council of Oregon to collect discrimination complaint data for examination and dissemination to local jurisdictions. Improved data collection will boost efforts to make the public more aware of the persistent discrimination that occurs in the private rental housing market.</p> <p>Metrics, milestones and timeframes:</p> <p>By 2019 each jurisdiction in the region will have at least one shared goal regarding fair housing.</p>

12	Goal Name	AFH Goal: Healthy and Habitable Housing
	Goal Description	<p>Substandard housing conditions including fire danger, mold, rodents and bedbugs may have a disparate impact on protected classes that are more likely to occupy private low rent housing.</p> <p>Metrics, milestones and timeframes:</p> <p>Jurisdiction/County Adoption of a Residential Rental Maintenance Standard by 2020.</p>

Projects

AP-35 Projects – 91.220(d)

Introduction

These FY 2019 projects were awarded in February 2017 after a competitive application process conducted in November and December of 2016.

The actual FY 2019 allocations have been awarded by HUD effective May 2, 2019. This 2019 plan has allocated the funding accordingly.

Contingency Provisions for 2019 CDBG, HOME and ESG Allocations

Entitlement jurisdictions are not allowed to submit their Action Plan until the actual amounts are known and included in the Action Plan. HUD has instructed entitlement jurisdictions to include contingency provisions in its 2019 Action Plan that describes how it will make adjustments to the estimated allocations that have been provided for public comment, once the actual allocations are known. These contingency provisions are only applicable to the 2019 Action Plan. The contingency provisions for each program is described below:

CDBG (non-Public Services). The county has identified the CDBG administration (2019/0002), the Housing Rehabilitation program (2019/0001), and the Optional Emergency Assistance (2019/0058) as projects that will be increased or decreased based on the actual funding levels determined by HUD. If the actual CDBG allocation is less than anticipated, these activities will be reduced by the amount of the reduction for non-PS activities. If the CDBG allocation is increased above anticipated amounts, funding for CDBG administration (2019/0002), the Housing Rehabilitation program (2019/0001) and the Optional Emergency Assistance (2019/0008) projects will be increased proportionally to match the actual allocation.

HOME. Any increase or decrease in HOME funding relative to the amount anticipated in the Action Plan will be applied to the HOME Administration (2019/0003) and the Multi-Family Housing Project (2019/0014) to match the actual allocation.

ESG. Any decrease or increase of ESG funding relative to the amount anticipated in the Action Plan will be applied to the ESG Administration, ESG HMIS and the ESG Rapid rehousing to match the actual

allocation.

Projects

#	Project Name
1	Housing Rehabilitation Program 2019
2	CDBG Grant Administration and Planning 2019
3	HOME Grant Administration 2019
4	2021 Homeless Count Planning
5	Optional Emergency Assistance 2019
6	Tiny Houses Community 2019
7	Cottage Housing Cluster for Affordable Ownership 2019
8	Mobile Home Roof Replacement 2019
9	Employment Investment Program 2019
10	Housing Rights and Resources 2019
11	Jackson Transitional Housing 2019
12	Tenant Base Rental Assistance 2019
13	Multifamily Housing Project 2019
14	CHDO Operating Funds 2019
15	Emergency Solutions Grant Program 2019
16	2019 Community Development Project

Table 7 - Project Information

Describe the reasons for allocation priorities and any obstacles to addressing underserved needs

The allocation priorities are based on consultation with community members, cities and non-profit agencies providing services throughout the county.

AP-38 Project Summary
Project Summary Information

1	Project Name	Housing Rehabilitation Program 2019
	Target Area	Countywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$500,000
	Description	Housing Rehabilitation Programs provide needed home-repair assistance to low income households throughout Clackamas County.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	
	Location Description	
	Planned Activities	Housing Rehabilitation Programs provide needed home-repair assistance to low income households throughout Clackamas County.
2	Project Name	CDBG Grant Administration and Planning 2019
	Target Area	Countywide
	Goals Supported	Public Facilities Improvements
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$416,443
	Description	CDBG grant administration, planning, monitoring and reporting.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	County wide
	Planned Activities	CDBG grant administration, planning, monitoring and reporting.
3	Project Name	HOME Grant Administration 2019
	Target Area	Countywide
	Goals Supported	Affordable Housing

	Needs Addressed	Affordable Housing
	Funding	HOME: \$95,685
	Description	HOME Grant administration, contract monitoring and reporting.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	NA
	Location Description	Countywide
	Planned Activities	HOME Grant administration, contract monitoring and reporting.
4	Project Name	2021 Homeless Count Planning
	Target Area	Countywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness
	Funding	CDBG: \$10,000
	Description	Planning, implementation, data collection, reporting and evaluation for 2021 homeless count. Special efforts made to reach underserved populations, veterans, unaccompanied youth & rural homeless.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	Homeless Count information for planning purposes
	Location Description	countywide data
Planned Activities	Planning, implementation, data collection, reporting and evaluation for 2021 homeless count. Special efforts made to reach underserved populations, veterans, unaccompanied youth & rural homeless.	
5	Project Name	Optional Emergency Assistance 2019
	Target Area	Countywide
	Goals Supported	Public Services
	Needs Addressed	Homelessness

	Funding	CDBG: \$30,000
	Description	Emergency assistance to individuals or agencies for emergency assistance due to a fire, landslide, snowstorm, flood or other such emergency. Funding and assistance with relocation of residents and/or associated expenses to mitigate the effects of the emergency
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	TBD depending on the emergency
	Location Description	countywide
	Planned Activities	Emergency assistance to individuals or agencies for emergency assistance due to a fire, landslide, snowstorm, flood or other such emergency. Funding and assistance with relocation of residents and/or associated expenses to mitigate the effects of the emergency
6	Project Name	Tiny Houses Community 2019
	Target Area	Countywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness
	Funding	CDBG: \$35,000
	Description	Funding for land acquisition, site planning, site preparation and other associated costs of creating a Tiny Houses Community for up to 10 homeless adults in Clackamas County, including eligible costs for a community facility and 10 tiny homes.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 homeless families that are extremely low income.
	Location Description	Countywide

	Planned Activities	Funding for land acquisition, site planning, site preparation and other associated costs of creating a Tiny Houses Community for up to 10 homeless adults in Clackamas County, including eligible costs for a community facility and 10 tiny homes.
7	Project Name	Cottage Housing Cluster for Affordable Ownership 2019
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$227,000
	Description	Funding to purchase one or more vacant parcels of land to be developed with clusters of affordable, modestly-sized cottage land trust houses for low income homebuyers.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 Low income households
	Location Description	Countywide
	Planned Activities	Funding to purchase one or more vacant parcels of land to be developed with clusters of affordable, modestly-sized cottage land trust houses for low income homebuyers.
8	Project Name	Mobile Home Roof Replacement 2019
	Target Area	Countywide
	Goals Supported	Housing Rehabilitation
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$100,000
	Description	Roof Replacement for owner occupied mobile/manufactured homes located in parks throughout Clackamas County.
	Target Date	6/30/2021

	Estimate the number and type of families that will benefit from the proposed activities	10 low income households
	Location Description	Countywide
	Planned Activities	Roof Replacement for owner occupied mobile/manufactured homes located in parks throughout Clackamas County.
9	Project Name	Employment Investment Program 2019
	Target Area	Countywide
	Goals Supported	Public Services
	Needs Addressed	Non-housing Community Development
	Funding	CDBG: \$40,000
	Description	Clackamas County Employment Investment Program assists 67 low-income Clackamas County residents per year with significant barriers to employment (201 total) to increase self-sufficiency, with additional outreach contacts to public housing residents.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	30 low income and disabled persons
	Location Description	Countywide
Planned Activities	Clackamas County Employment Investment Program assists 67 low-income Clackamas County residents per year with significant barriers to employment (201 total) to increase self-sufficiency, with additional outreach contacts to public housing residents.	
10	Project Name	Housing Rights and Resources 2019
	Target Area	Countywide
	Goals Supported	Public Services
	Needs Addressed	AFH: 9. Lack resources for fair housing agencies
	Funding	CDBG: \$140,000

	Description	Housing Rights & Resources is a partnership between Clackamas County Social Services, Legal Aid & Fair Housing Council. It actively addresses & promotes fair housing & furthers housing opportunity for all, focusing on homeless & low-income residents.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 households will get information on housing resources
	Location Description	Countywide
	Planned Activities	Housing Rights & Resources is a partnership between Clackamas County Social Services, Legal Aid & Fair Housing Council. It actively addresses & promotes fair housing & furthers housing opportunity for all, focusing on homeless & low-income residents.
11	Project Name	Jackson Transitional Housing 2019
	Target Area	Countywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness
	Funding	CDBG: \$80,004
	Description	Jackson Transitional Housing provides 6 housing units with supportive services for primarily homeless adults or childless couples, works with participants to increase income and address and overcome barriers to permanent housing placement.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	6 homeless households
	Location Description	Countywide
	Planned Activities	Jackson Transitional Housing provides 6 housing units with supportive services for primarily homeless adults or childless couples, works with participants to increase income and address and overcome barriers to permanent housing placement.

12	Project Name	Tenant Base Rental Assistance 2019
	Target Area	Countywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness
	Funding	HOME: \$75,000
	Description	The TBRA Program will assist individual households who are homeless or at risk of becoming homeless. Maximum assistance is 24 months and may be used for rent, utility costs, security deposits, and/or utility deposits.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	10 households will be assisted
	Location Description	Countywide
	Planned Activities	The TBRA Program will assist individual households who are homeless or at risk of becoming homeless. Maximum assistance is 24 months and may be used for rent, utility costs, security deposits, and/or utility deposits.
13	Project Name	Multifamily Housing Project 2019
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	AFH: 2. Availability of affordable units
	Funding	HOME: \$760,160
	Description	HOME Multifamily Housing Project to be determined.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	20 households
	Location Description	Countywide
	Planned Activities	HOME Multifamily Housing Project to be determined.

14	Project Name	CHDO Operating Funds 2019
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	HOME: \$26,000
	Description	HOME funds for Community Housing Development Organizations (CHDO) Operating Funds
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	2 organizations - 50 households that will get housing
	Location Description	Countywide
Planned Activities	HOME funds for Community Housing Development Organizations (CHDO) Operating Funds	
15	Project Name	Emergency Solutions Grant Program 2019
	Target Area	Countywide
	Goals Supported	Homeless Assistance
	Needs Addressed	Homelessness
	Funding	ESG: \$189,166
	Description	HESG funding for Grant Administration (\$13,000), HMIS (\$40,000), Rapid Rehousing (\$20,678) and to support Shelter Operations (\$104,500) at the NHA Annie Ross House, The Inn, Clackamas Womens Services and NW Family Services Emergency Shelters for individuals, survivors of domestic violence, youth and families with children who are currently experiencing homelessness.
	Target Date	6/30/2021
	Estimate the number and type of families that will benefit from the proposed activities	300 persons will be housed
	Location Description	Countywide

	Planned Activities	ESG funding to support NHA Annie Ross House, The Inn, Clackamas Womens Services and NW Family Services Emergency Shelter operations for individuals, survivors of domestic violence, youth and families with children who are currently experiencing homelessness.
16	Project Name	2019 Community Development Project
	Target Area	Countywide
	Goals Supported	Affordable Housing
	Needs Addressed	Affordable Housing
	Funding	CDBG: \$553,771
	Description	Community Development project to be determined. Clackamas County Community Development Division anticipates a substantial community development project involving a public facility will be included in the FY2020 funding cycle. Project applications will be accepted in Fall 2019 and awarded in March 2020. The funding will be available beginning July 1, 2020.
	Target Date	12/20/2022
	Estimate the number and type of families that will benefit from the proposed activities	To be determined
	Location Description	To be determined
	Planned Activities	Community Development public facility

AP-50 Geographic Distribution – 91.220(f)

Description of the geographic areas of the entitlement (including areas of low-income and minority concentration) where assistance will be directed

Assistance is directed throughout the county. No geographic areas in Clackamas County were targeted.

The 2015 median annual income for the Portland-Metro MSA, which includes Clackamas County, is \$73,900 for a household of 4 people. Low income (50% of AMI) persons and households have an income of less than \$36,750 per year or \$3,062 per month for a family of 4. For a single person the median income per year is \$51,730. A low income adult person would have an income of less than \$25,750 per year or less than \$2,146 per month.

Nine and a half percent (9.5%) of Clackamas County residents are living below the official poverty level in Clackamas County based on the 2005-2009 American Community Survey results. Female householders with children had the highest rates of poverty, and nearly half of female householders with children under the age of five were found to be living below poverty.

The United States Department of Housing and Urban Development (HUD) has generated a series of standards that can be used to determine if a Census Tract Block Group has a minority concentration or a concentration of low-income households. To determine if a low-income concentration exists, the Area Median Income (AMI) of a block group must be below 50% of the Area Median Income for the Metropolitan Statistical Area (MSA).

Geographic Distribution

Target Area	Percentage of Funds
Countywide	100

Table 8 - Geographic Distribution

Rationale for the priorities for allocating investments geographically

No geographic areas in Clackamas County were targeted. All projects are within Clackamas County,

Oregon.

Discussion

No geographic areas in Clackamas County were targeted. All projects are within Clackamas County, Oregon.

Affordable Housing

AP-55 Affordable Housing – 91.220(g)

Introduction

Clackamas County Housing and Community Development has 2 goals and 2 grants that support affordable housing. The Housing Rehabilitation Goal will be funded with CDBG funds to assist at least 30 households per year. HOME funds will assist 120 households per year through building new units, preserving existing units, providing Tenant Base Rental Assistance and homebuyer financial assistance.

Specific Projects in 2019:

- Housing Rehabilitation Program - 26 units
- Tenant Based Rental Assistance - 20 households
- HOME Multifamily housing - (NHA River Glen Apartments Rehabilitation: 44 affordable units, 6 HOME units)
- Pleasant Ave Veterans Apartments: 24 affordable (new) units, 12 HOME units

One Year Goals for the Number of Households to be Supported	
Homeless	20
Non-Homeless	108
Special-Needs	10
Total	138

Table 9 - One Year Goals for Affordable Housing by Support Requirement

One Year Goals for the Number of Households Supported Through	
Rental Assistance	20
The Production of New Units	24
Rehab of Existing Units	94
Acquisition of Existing Units	0
Total	138

Table 10 - One Year Goals for Affordable Housing by Support Type

Discussion

Affordable housing preservation and new unit development continues to be a priority for the county

and the state.

HOME Distribution Process and Beneficiary Preferences

1. **Eligible applicants for HOME assistance, process for soliciting and funding applications, and detailed application materials available** Clackamas County limits HOME assistance to applicants with a household income below 80% AMI. Specific HOME assisted programs (such as Tenant-Based Rental Assistance) may have lower income limits. Assistance is provided on a first-come, first-served basis. Detailed information for all HOME programs is available online at: <https://www.clackamas.us/communitydevelopment/affordable.html> Printed materials are also made available at events and at the offices of our service/program providers. Articles are periodically run in area newspapers, including the county-sponsored Citizen News. Further assistance and application packets are available by contacting the Clackamas County Community Development Division (CD) at 503-655-8591. CD staff reviews all applications for assistance and determines program eligibility based on program guidelines. Agencies and organizations wishing to develop affordable housing projects or programs to benefit HOME-eligible households must discuss their proposal with CD staff. CD staff will assist with identifying service areas, eligible and ineligible beneficiaries, and help with the application process. The Board of County Commissioners determines final approval of HOME funding of affordable housing development or programs. Funding for HOME programs and projects are made available on a first-come, first-served basis.
2. **Limits/preferences on beneficiaries for HOME assistance** Except for the Tenant Based Rental Assistance Program which limits eligibility to households who are homeless or are at risk of becoming homeless, Clackamas County **does not** limit HOME assistance to a particular segment of the LMI population.

AP-60 Public Housing – 91.220(h)

Introduction

The Housing Authority of Clackamas County (HACC) is a part (a Division) of the county's Health, Housing and Human Services (H3S) Department.

The County is planning to receive local tax revenue from Metro Affordable Housing Bond which recently was approved by voters.

The Clackamas County Board of County Commissioners has established an ongoing funds to help address the affordable housing crisis. The Affordable Housing and Services Fund will provide \$1.2 million of general funds annually for housing and services.

Actions planned during the next year to address the needs to public housing

- Provide service coordination through the ROSS grant for 540 public housing units
- Coordinate with local Workforce organizations to connect residents with employment and training opportunities
- Coordinate with CTEC Youth Services to provide unengaged teens with mentoring, employment and education opportunities.
- Coordinate with Mentor Athletics to provide youth sports, recreation and mentoring opportunities for HACC youth
- Provide service coordination and support to residents facing eviction.
- Coordinate with Public Health to provide for health, mental health and service coordination for most vulnerable residents.
- Manage community gardens in the Oregon City and Milwaukie neighborhoods, encourage resident participation and leadership. Provide opportunities for continuing garden and nutrition education.
- Manage the Hillside Community Food Basket in coordination with the Oregon Food Bank
- Maintain and manage community computers available for resident use
- Promote resident engagement and leadership through the HACC Resident Advisory Board
- Promote available community resources and opportunities available to residents through a quarterly newsletter.

Actions to encourage public housing residents to become more involved in management and participate in homeownership

Public housing residents are encouraged to participate in PHA (HACC) management through

participation in the activities of the Resident Advisory Board (RAB).

Public housing residents are encouraged to participate in home ownership. HACC residents are provided information about the Clackamas Homebuyer Assistance Program (CHAP) and the IDA Program.

HACC offers a range of economic empowerment strategies to assist public housing residents to become economically self-sufficient. Under the HUD Resident Opportunity for Self-Sufficiency Grant (ROSS), HACC has a full-time Service Coordinator available to coordinate supportive services and other activities designed to help PHA residents attain economic and housing self-sufficiency.

Effective Partnership with Regional Workforce Agencies Connecting Residents to Employment and Training Opportunities: HACC collaborates with regional work force agencies including the Clackamas Workforce Partnership, Community Solutions of Clackamas County and WorkSource to connect residents with employment and training opportunities. Through these collaborative partnerships residents get basic soft skills instruction, participate in workshops and get support in job search activities, have opportunities to participate in paid on the job training, access training in targeted high growth industries such as construction, manufacturing, health care and technology.

Asset Building through Individual Development Accounts: Through the IDA program, **HACC residents are provided with the opportunity to save for post-secondary education, to grow a business or to purchase a home using an IDA matched savings account.** IDA matched savings accounts match every \$1 a participant saves with \$3. IDA savers must complete a 10 hour financial education workshop where they learn about budgeting, credit repair and credit building, debt management and avoiding predatory lending. IDA savers are also required to complete 6 hours of asset specific training related to their goal. Through the IDA program, residents are also linked to other financial empowerment resources such as free tax preparation sites, referrals to non-profit credit counseling agencies, home ownership counseling and opportunities to access low-interest emergency loans. HACC residents are also provided information about the Clackamas Homebuyer Assistance Program, a HOME funded downpayment assistance program. By providing access to the IDA Program and the CHAP, Clackamas County encourages public housing residents to participate in homeownership.

HACC encourages Public Housing residents to engage in management through a Resident Advisory Board (RAB). RAB membership is comprised of public housing and Section 8 Housing Choice Voucher (HCV) leaders that represent residents served by HACC. The RAB convenes not fewer than two times per year to develop, approve, review and evaluate HACC's Annual Plan. The RAB is also consulted for input and approval of any significant amendment or modification to the Annual Plan. A member of the RAB has a permanent seat on the County's Housing Advisory Board.

If the PHA is designated as troubled, describe the manner in which financial assistance will be

provided or other assistance

The Housing Authority of Clackamas County (HACC) is not designated as a troubled PHA.

Discussion

Clackamas County has formed a Housing Advisory Board to provide affordable housing policy guidance to the Housing Authority and the Board of County Commissioners. The Housing Advisory Board (HAB) is an eight member body that convenes once each month to discuss topics and issues pertaining to the development, preservation and promotion of affordable housing of all types in Clackamas County.

Currently, Board of County Commissioners has developed a Housing Leadership Committee (HLC). The HLC will be a high level task force that will make recommendations to the BCC on policies, tool kit opportunities (Construction Excise Tax,, Inclusionary Zoning, etc.) and funding sources to encourage affordable housing solutions in Clackamas County. The Housing Advisory Board (HAB) will re-focus on the Housing Authority efforts to redevelop land and improvements in public housing and the Housing Choice Voucher program.

AP-65 Homeless and Other Special Needs Activities – 91.220(i)

Introduction

The H3S Housing and Community Development Division (HCD) coordinates most of the homeless and other special needs activities through its partnerships with non-profit service providers, the Social Services Division, Continuum of Care, the Housing Authority of Clackamas County public housing agency. Activities include: CoC coordination, CoC Homeless Point in Time count, ESG coordination, CoC Homeless Outreach and Discharge Planning.

Housing Assistance for Alcohol and Drug Recovery: The Behavioral Health Division (BHD) of Clackamas County has developed supportive housing for those in alcohol and drug recovery. BHD, through CODA, has implemented housing assistance and services program for Clackamas County residents in alcohol and drug recovery. The program has three main components: substance abuse recovery, finding any retaining permanent housing, and increasing income by connecting people with benefits and/or employment options. Direct client dollars can be used for, but not limited to, moving costs, rent assistance, application fees, deposits, and paying off previous debts. The target population for this program is individuals participating in alcohol and drug recovery at or below 50% Median Family Income, homeless, or at risk of homelessness. BHD will also utilize state general fund A&D dollars to assist people, who are homeless, in obtaining recovery housing such as Oxford housing.

Central City Concern (CCC), a Portland-based non-profit organization runs several Alcohol and Drug free properties in Clackamas County. Chez Ami is a 40-unit property, mostly serving single people without children in the household. It is a Continuum of Care, Permanent Supportive Housing project. This program serves the most highly vulnerable homeless population with wrap-around case management support and assistance in connecting residents with A&D recovery services. Town Center Courtyards, another CCC property, has 60 units, serving families with children. Although this property is not strictly reserved for families experiencing homelessness, families often “graduate” homeless housing programs into this property.

Describe the jurisdictions one-year goals and actions for reducing and ending homelessness including

Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs

Households with dependent children: Clackamas County Coordinated Housing Assistance (CHA), our Coordinated Entry program, ensures comprehensive outreach to families with children. The CHA

coordinator, in partnership with our non-profit providers, conduct training with many organizations throughout the County so they understand how to help families access CHA, complete an assessment of their individual needs, and access the system of homeless housing services. Outreach is provided at agencies such as State Department of Human Services, the WIC program, and meetings of service providers in rural communities. Fliers for CHA are provided and posted throughout the County.

Survivors/Victims of domestic violence: The CoC includes TH, RRH and PSH projects focused on domestic violence survivors and their families. Two providers operate ESG-funded DV emergency shelters including a culturally-specific services for Latina women and a shelter that operates the Family Justice Center. The Family Justice Center involves a wide range of on-site services from over 12 public safety and services agencies, funded by more than 24 public and private entities. DV survivors are able to access all homeless housing programs throughout the CHA system, using a confidential “code-name” system to access non-DV-specific programs.

Unaccompanied youth: Springwater is a CoC TH for youth 16- 21 funded with ESG, local government & private funds. In the FY2018 CoC Application, the Neighborhood Economic Development Corporation was funded to serve youth ages 16-18 with a combination TH/RRH model. This program intends to especially focus on youth aging out of the foster care system. Clackamas County has recently incorporated all homelessness prevention services into our CHA system. New, additional, state funding was added to homelessness prevention, serving many populations, including unaccompanied homeless and at-risk youth. Clackamas County’s CHA system incorporates all homeless housing programs, including those above, serving youth. Outreach is conducted with the Homeless School Liaisons and many other youth services providers. The County is working on creating a text-in or online-form system to provide better access to homeless youth, who are reluctant to talk on the phone.

Persons who routinely sleep on the streets or in other places not meant for human habitation: Clackamas County has a range of services for persons sleeping on the streets or in other places not meant for human habitation. Two major service centers (Clackamas Services Center and Father’s Heart) provide hot meals, clothing, medical services, and severe weather shelter, and are close to where many unsheltered homeless reside. Several smaller agencies also provide basic needs and outreach to homeless on the streets and places not meant for habitation. Clackamas County currently has 95 beds for those who meet the Chronically Homeless definition. Compassion events, similar to Project Homeless Connect, are held throughout the year to provide a “one stop” for basic services, such as food, clothing, medical care, veterans’ services and housing options.

Homelessness among veterans: Housing Authority of Clackamas County has housed 66 families of homeless veterans using VASH vouchers. Another 40 vouchers will be made available in the coming year. Clackamas County operates emergency housing, RRH and PSH specifically for homeless veterans. There are currently 135 beds for homeless Veterans in Clackamas County, and more VASH vouchers are forthcoming. A new, first-of-its-kind veteran-specific tiny house village just opened, housing 15 veterans.

A new veteran-specific 24-unit affordable housing property, with services, is under construction.

Addressing the emergency shelter and transitional housing needs of homeless persons

The activities to address emergency shelter needs within the County will be funded through the Emergency Solutions Grants (ESG) program. 1000 Households will receive HESG program services from July 1, 2019 to June 30, 2020. The FY 2019 ESG allocation will be supplemented by matching funds at least equal to its amount.

Primary emphasis will continue to be on payment of emergency shelter operations expenses including utilities, maintenance, insurance, and staff salary costs. The purpose of emphasizing payment of operations expenses is to provide some predictability and stability to the operation of the shelters by assuring that their most basic expenses are met. This assures the continued operation of the facilities in times of scarce and fluctuating resources, and it compliments specific fundraising efforts for special projects.

Northwest Housing Alternatives' Annie Ross House and Clackamas Women's Services' Evergreen House, provide emergency shelter to homeless families with children and survivors of domestic violence, respectively. Independent living services are provided through The Inn's Springwater program, which targets assistance to the homeless youth population. Los Ninos Cuenten's Casa Hogar provides emergency shelter services to Hispanic/Latino homeless families and individuals who have survived domestic violence. Case management at each program improves vocational and coping skills to make the transition from homelessness to independent living. Continuum of Care funds Also provide 49 beds of transitional housing for homeless households, including families, singles, and youth.

Clackamas County's Coordinated Housing Access system provides a one-stop option for homeless individuals and families to be assessed and matched with all homeless programs in the County for which they are eligible.

Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again

Chronically homeless individuals and families: In 2014, The Continuum of Care increased the number of

beds for chronically homeless persons in Clackamas County. The CoC did this by leveraging Housing Authority Housing Choice Vouchers, converting Permanent Supportive Housing (PSH) beds to chronically homeless beds, reaching out to PSH providers to prioritize beds for chronically homeless persons and using Medicaid to provide enhanced services for chronically homeless persons in PSH beds.

Families with children: The CoC increased capacity and worked on outreach goals to end homelessness among households with dependent children. The HomeBase program utilized multiple funding sources to expand and become the largest RRH and homelessness prevention program in the County. Through the reallocated Rent Well RRH project, the CoC will be able to stabilize housing for 15 families from the streets/emergency shelter. The locally-funded Bridges to Housing (B2H) Program stabilizes housing for high-need homeless families and assisted 136 persons last year. Outreach plan includes referrals from different geographic parts of the county. An outreach strategy adopted by the HPC educates landlords on housing choice vouchers.

B2H serves high-needs homeless families with children, with a capacity of 30 families at a time. These homeless families have multiple complex needs which often include but are not limited to housing barriers, domestic violence, addictions, mental health issues and disabling conditions. B2H families receive longer term housing subsidies and intensive services designed to support their income self-sufficiency and permanent housing stability as well as the children's and adult's educational success.

Veterans and their families: Housing Authority of Clackamas County has housed 66 homeless veterans using VASH vouchers. The Veterans Services Office coordinates with Social Services to conduct veteran outreach with free medical screenings, warm clothing, information on compensation and other veterans' benefits, employment, housing, counseling and other services. Clackamas County is part of an SSVF grant and provides office space for a nonprofit provider of outreach, homeless placement and homeless prevention for veteran families. This grant has streamlined access to the regional Grant Per Diem program for vets who are working on permanent housing placement either through VASH, SSVF or other programs.

Unaccompanied youth: Springwater Transitional Housing for youth 18-23 is funded with CoC, ESG, local government, and private funds. Case management, vocational education services, physical and mental health support, supervision and shelter are provided to youth.

HomeSafe Transitional Housing for pregnant and parenting youth 16 – 21 is funded with CoC, local and state grants. Youth have access to rent assistance in scattered apts., case management, referral and linkages to mainstream services.

Independent Living Plans (ILPs) are funded with state and local govt. funds for independent living services to youth transitioning from foster care. Case management is provided for youth discharged from Child Welfare at 18 or 19 years old without permanent housing. Case managers refer and link ex-

foster youth to programs and services.

Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); or, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs.

These discharge plans have been confirmed through the Continuum of Care application and planning process.

Foster Care: The Oregon Department of Human Services (DHS), dictates the Foster Care Discharge Policy in which the County actively participates. DHS refers willing children to a Continuum of Care provider for a Life Skills/Transition Readiness Assessment. This results in: 1. Identification of resources and linkages needed to assist the child in transitioning to independent living, including life skills training, housing subsidies, college tuition, and health insurance and 2. Preparation of an individualized Comprehensive Transition Plan which must be approved by a Family Court Judge every 6 months until the child is successfully transitioned to independent living.

Youth can access Chafee rental subsidies to help them secure an apartment. They can secure tuition-free access to a state college along with Chafee grants to assist with room and board. Youth with developmental disabilities and/or mental illness exiting the foster care system continue to receive an array of services including options such as adult foster care and supported housing that are based on unique client needs. Each option is designed to ensure that youth exiting the foster care system are not routinely discharged into homelessness.

Health Care: The discharge planning for low-income and disabled people has historically resided with the State through the Medicaid program. With the advent of the Affordable Care Act (ACA) and the expansion of Oregon's Medicaid program, discharge planning is shifting to local control. All Medicaid providers are joined in Coordinated Care Organizations (CCOs) covering specific geographic areas. The CCOs integrate physical, mental and dental health services. The ACA Medicaid expansion has been structured to align the financial incentives with clinical outcomes/housing status of patients. This has begun to persuade hospital systems and health care providers to plan and act outside their silo, to begin discussions with CoCs about effective liaison and resource sharing.

Mental Health: The Discharge Policy in place for persons being discharged from a mental health facility is ensured by Clackamas County Behavioral Health Department (CCBH). As part of Health Share, the area's Medicaid Coordinated Care Organization, CCBH has both financial and clinical incentives to ensure that

no county residents are discharged from a psychiatric hospital without housing and services. In addition, Oregon is under an U. S. Dept. of Justice 4 year plan to provide better community outcomes for people with mental illness. Specific mandates are subcontracted by the State to CCBH. The local Discharge Policy, which is monitored and enforced by the State, requires all adults leaving a psychiatric hospital be housed consistent with their level of care needs and personal wishes.

Corrections: The purposeful effort to structure successful community re-entry for inmates is a local mandate spearheaded by the Clackamas County Sheriff's Office (CCSO) which participates on the CoC governing board. Because community safety is its #1 priority, CCSO promotes post-discharge services with housing to reduce recidivism. Likewise, the Clackamas County Behavioral Health (CCBH) is a provider in the local Medicaid program, Health Share. CCBH understands that successful re-entry will reduce incidence and cost of ER visits and hospitalization.

Discussion

Our Jurisdiction receives no HOPWA funding. Our jurisdiction works with Cascade Aids Project (CAP) a service agency which provides housing and services for persons that are HIV positive in our three-county area that is referred to as the Portland Metro Area.

AP-75 Barriers to affordable housing – 91.220(j)

Introduction:

The majority of resident feedback during Assessment of Fair Housing community meetings in 2016 was that most people liked where they lived, however, many people including persons with disabilities felt that it was very difficult to find another affordable unit should they want to move. Current state law provides a mechanism to ensure that a certain percentage of new development is reserved for low-income tenants (known as “inclusionary housing” or “inclusionary zoning”). Clackamas will be evaluating the feasibility and the various options for implementing inclusionary zoning within the county.

The Low Income Housing Tax Credit (LIHTC) market has come to a screeching halt due to potential tax policy changes at the federal level. Clackamas County relies on the State of Oregon LIHTC Program which recently provided this guidance to all proposed affordable housing projects: State of Oregon OHCS decision....letter dated 2/10/2017...

“anticipated federal corporate tax reform has negatively impacted the LIHTC equity market creating real-time consequences for the 33 multifamily affordable housing projects in the OHCS "pipeline". These projects have received funding reservations based on tax credit pricing that is no longer available. Among projects facing probable gaps are a large number of 4% LIHTC projects, as well as the 9% LIHTC projects that the Housing Stability Council approved in November 2016.”

“Do not issue a 2017 LIHTC and HOME NOFA and instead fund additional 2016 applications, reserving some credits for gaps in 9% LIHTC pipeline projects and use flexible gap funding resources to help fill funding gaps on as many pipeline projects as possible”

Zoning Issues: Multi-family housing developments are typically restricted to areas that are zoned as high or medium density residential in each community and throughout the jurisdiction. Communities have many requirements for multifamily housing including: amenities such as onsite parking, fire access, buildings that “match” the character of the neighborhood and traffic impact studies, etc. All these requirements of multifamily housing projects increase the initial cost and result in affordable housing that is expensive to build and maintain. The State of Oregon has a land use plan (Goal 10) that requires all communities to allocate land for multifamily developments however some communities are more compliant than others. State and regional housing advocates are beginning to challenge communities to meet the Goal 10 requirements to provide land for multi-family housing developments. In 2015 Housing Land Advocates joined the Coalition for Affordable and Safe Housing to repeal Oregon’s ban on inclusionary zoning, and allow Oregon communities access to this important tool for creating affordable housing in areas of opportunity. The ban was lifted in 2016 with the passage of HB1533 which became effective June 2, 2016.

Actions it planned to remove or ameliorate the negative effects of public policies that serve

as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment

As mention in AP-60 Public Housing the **Clackamas County has formed a Housing Advisory** Board to provide affordable housing policy guidance to the Housing Authority and the Board of County Commissioners. The Housing Advisory Board (HAB) is an eight member body that convenes once each month to discuss topics and issues pertaining to the development, preservation and promotion of affordable housing of all types in Clackamas County.

Currently, Board of County Commissioners has developed a Housing Leadership Committee (HLC). The HLC will be a high level task force that will make recommendations to the BCC on policies, tool kit opportunities (Construction Excise Tax, Inclusionary Zoning, etc.) and funding sources to encourage affordable housing solutions in Clackamas County. The Housing Advisory Board (HAB) will re-focus on the Housing Authority efforts to redevelop land and improvements in public housing and the Housing Choice Voucher program.

In Clackamas County, many of the existing patterns of sprawl, decentralization and homogenous housing developments resulted from commuter demand for housing. Homogeneity, whether exclusively single family or multifamily, can result in limited housing choice suitable to needs and incomes of County residents. Undefined or subjective design standards can also make it difficult to meet affordable housing needs within built-out communities.

Access to affordable and adequate housing for households with lowest incomes has been restricted over the years. Since 2000, median renter income in the U.S. has fallen relative to contract rents. Utility costs have been increasing, as has the price of commuting to work. Quality of housing, particularly at the lowest rent levels, is at risk if property owners do not have assets to maintain units. The result is that lowest income tenants, in addition to the burden of finding housing at all, may be forced to live in unsuitable or unsafe housing.

A range of suitable housing choices should ideally be available to fit the entire range of household incomes, providing choices for all residents, including those who work in the community.

Households with extremely low incomes, especially those needing support services, find very few options. The Clackamas County 2017-2021 Comprehensive Plan, recognizes the goal of providing a variety of housing types and densities to meet the needs of County residents.

Discussion:

No additional information.

AP-85 Other Actions – 91.220(k)

Introduction:

Clackamas County Community Development Division (CDD) proposed the following actions in program year 2019 that address obstacles to meeting underserved needs, foster and maintain affordable housing, develop institutional structure, encourage public housing residents to become more involved in management and encourage public housing residents to attain home ownership. CDD continues to request proposals from housing development organizations for the development and preservation of multi-family affordable rental housing projects that serve lower income households. Funding available to support these activities included: HOME funds, Housing Choice Vouchers and Public Housing Replacement Funds.

In FY2019 potential special needs housing projects include: Pleasant Avenue Veterans Housing and the Cottage Cluster Housing project with a location yet to be determined.

Actions planned to address obstacles to meeting underserved needs

Clackamas County CDD will address obstacles to meeting underserved needs in FY2019 through these activities:

1. Leverage available program funds by requiring sponsor contributions.
2. Seek additional funding from public and private sources to finance program activities.
3. Continue a program to assist renters and homeowners who need safety and accessibility adaptations in order to remain in their own homes.
4. Investigate the development and implementation of an inspection program to enforce habitability standards in multi-family housing projects.
5. Promote and assist the development of additional transitional housing which will be available to low- and very low-income individuals and families.
6. Promote and assist the development of affordable housing which will be available to very low, low-,

and moderate-income individuals and families.

7. Increase capacity to assist Homeless Families with Children.

8. Develop a set of program policies to create a 15 percent set-aside in all new affordable housing developments specifically to assist the targeted special need populations.

9. Promote the use of Section 8 Project Based Vouchers into the development of any new affordable housing project.

Actions planned to foster and maintain affordable housing

HOME funds will be used primarily to develop affordable housing units for rental by low-income individuals and families. HOME funds will also be used to assist Community Housing Development Organizations (CHDOs) with grants for operating costs allowed by 24 CFR 92.208. HCD ensures that HOME-assisted rental housing remains affordable by monitoring projects during the period of affordability for compliance with the HOME regulations at 24 CFR Part 92.

Clackamas County ensures the long-term affordability of HOME-assisted homebuyer properties during the period of affordability by monitoring to verify that the home remains owner-occupied. Monitoring activities include both desk and on-site monitoring.

For FY2019 HOME funded multifamily housing projects have yet to be determined. A few proposals are under consideration.

Actions planned to reduce lead-based paint hazards

Clackamas County contracts with a professional firm to provide lead hazard evaluation services at no cost to the owners and buyers participating in its housing rehabilitation and homebuyer programs. When such hazards are discovered, they are addressed in a manner consistent with procedures approved by HUD, the State Health Division and the Department of Environmental Quality. However, the County does not anticipate using HOME funds for its housing rehabilitation and homebuyer programs in the next year. The HOME-funded project will be new construction and will not involve lead-paint hazards.

Actions planned to reduce the number of poverty-level families

The Community Development Division (CDD) coordinates efforts with the Social Services Division (SSD)

to reduce the number of households below the poverty line. SSDs activities include:

1. Participation in and staffing of the Continuum of Care in Clackamas County as well as the Continuum of Care Steering Committee (Governing Board) and the Homeless Policy Council.
2. Coordination and maintenance of liaison relationships with McKinney Vento funded homeless liaisons that support the educational success of homeless children. These include each of the School Districts in the county, all Clackamas Educational Service District offices, and the State of Oregon Department of Higher Education.
3. Contracting with a community based organization for a Homeless Student Success Project that enhances the capacity of the homeless liaison at the highest poverty school district in Clackamas County.
4. Participation as one of the four lead agencies on the regional steering committee for the Rent Well tenant education program.
5. Participation in the operations of the Janssen Transitional Housing Project (JTHP). SSD currently provides case management for the families living at Janssen. This HUD funded project, sponsored by the Housing Authority of Clackamas County, has been in operation for more than 20 years. JTHP provides seven (7) transitional housing units, intensive and comprehensive case management, flexible assistance to support residents increasing their income and housing stability, and other supportive services for homeless families with children.
6. Maintain the Housing Rights and Resources Program which responds to the general public regarding emergency housing, housing discrimination, landlord-tenant concerns, low-cost housing, rent assistance and a variety of other housing-related issues.
7. Maintain a contractual relationship with Legal Aid Services of Oregon and the Fair Housing Council of Oregon to support the delivery of Fair Housing services to Clackamas County residents. This contractual relationship hastens service delivery for people experiencing potential discrimination and/or fair housing violations.

Actions planned to develop institutional structure

The Community Development Division (CDD) coordinates efforts with the Social Services Division (SSD) to develop institutional structure to strengthen the services system in Clackamas County.

SSD and CDD worked together with Continuum of Care partners to develop and implement a county wide Coordinated Housing Access system. This system provides centralized access, eligibility screening and prioritization, using HUD guidelines, to all HUD funded homeless services and housing programs

within the County. Three non-HUD funded homeless housing programs also elected to join the new coordinated system. SSDs activities include:

1. Operation of the State of Oregon Housing and Community Services Low Income Rental Housing Fund (LIRHF). LIRHF provides time-limited rental payment assistance to caseload-managed clients of SSD.
2. Administration of State Homeless Assistance Program (SHAP) funds sub-granted to the Annie Ross House family shelter and Clackamas Women's Services domestic violence shelter.
3. Initial screening and intake for families wanting to enter the Annie Ross House shelter and two interfaith hospitality shelter networks (SON and LOTSM).
4. Administration of the federal Emergency Food and Shelter Program (EFSP) and contracts with local shelters to provide night of shelter to homeless persons.
5. Local administration of the state Emergency Housing Account (EHA). These funds support case management to families accessing the two interfaith hospitality network shelters. EHA funds are also used to support shelter bed nights at Clackamas Women's Service's, Annie Ross House, and the Inn Home emergency shelters.
6. Operation of a locally funded Bridges to Housing program that provides high needs homeless families a longer term housing subsidy and intensive, comprehensive case management that focus on permanent housing stability and increasing income.
7. Operation of the Rent Well tenant education program, providing year-round, ongoing tenant education in Spanish and English as well as case management to help homeless families with barriers to housing placement locate and access permanent housing units.
8. Operation of the Jackson Transitional program for adults who are homeless.
9. Operation of the HSP program for families who are homeless or at imminent risk of homelessness needing short term rental assistance and supportive services in order to stabilize.
10. Severe Weather Warming Centers at three sites, providing a total of 99 low barrier shelter beds for homeless persons on cold winter nights. These sites provide important linkages for the community efforts to identify and re-house chronically homeless persons.

Actions planned to enhance coordination between public and private housing and social

service agencies

The Community Development Division coordinates activities between public housing and assisted housing agencies through funding and reporting outcomes to state and federal agencies. The HOME program provides vital funding to private assisted housing providers that also apply for state tax credit funding. HOME funding is one of few sources of funds for affordable housing units in our rural urban county. Housing Rights and Resources program is an H3S program in the Social Services Division that provided housing referral and information services on all available housing services. H3S, CDD and HACC will coordinate on the following action items:

1. Coordinate with the Countys Community Health and Social Services Divisions to maximize utilization of resources available to meet the needs of the homeless and persons with mental illness who need housing services.
2. Maintain the CCSS partnership with the State of Oregon Department of Human Services to operate the Housing Stabilization Program in the county. Now in its seventh year, the program serves families with children for up to 12 months. CCSS provides families intensive case management services with a goal of locating and maintaining safe, stable and affordable housing.
3. Maintain the partnership with SSD, Clackamas Women's Services, and Northwest Housing Alternatives to administer and operate the Homeless Prevention and Rapid Re-Housing Program. The program includes 3 elements: Rent Subsidy Program designed to provide short term (3 months) and medium term (up to 6 months) of rent subsidies to low- and moderate-income renters. A Rapid Re-Housing Program designed to provide housing placement, short-term rental assistance, case management and other support services to families with dependent children who have been living in emergency shelters or on the streets for at least seven days. Counseling and Housing Stabilization Services including case management, outreach, housing search and placement, legal services, and Credit Repair.
4. Maintain the CCSS partnership with HACC and Mental Health to operate the HUD funded Shelter-Plus-Care Program. Shelter Plus Care provides rent assistance to case managed clients of Social Services and Mental Health who are homeless.
5. Coordinate with SSD and Northwest Housing Alternative to ensure the continued success of the HomeBase Program homeless prevention and rapid rehousing services. This coordination will include sharing of information concerning case management best practices, and consistent and accurate data entry into the Homeless Management Information System.

Discussion:

Clackamas County Community Development Division (CDD) works in conjunction with the Housing

Authority of Clackamas County, the Social Services Division, the Behavioral Health Division, Community Health Centers and community non-profit housing providers and private non-profit social services providers to address obstacles to meeting underserved needs, foster and maintain affordable housing, develop institutional structure, encourage public housing residents to become more involved in management and encourage public housing residents to attain home ownership.

In 2019 HCD is funding several affordable housing projects, an employment training program, a fair housing rights and information program, homeless prevention and rapid rehousing services, and a youth mentoring program for youth in public housing.

Program Specific Requirements

AP-90 Program Specific Requirements – 91.220(I)(1,2,4)

Introduction:

The Clackamas Homebuyer Assistance Program (CHAP), a down payment assistance program for first-time homebuyers will be available for low-income residents. This program has been postponed for FY 2019 pending new staff training. More information about the CHAP can be found here: <https://www.clackamas.us/communitydevelopment/homebuyers.html>

Community Development Block Grant Program (CDBG)

Reference 24 CFR 91.220(I)(1)

Projects planned with all CDBG funds expected to be available during the year are identified in the Projects Table. The following identifies program income that is available for use that is included in projects to be carried out.

1. The total amount of program income that will have been received before the start of the next program year and that has not yet been reprogrammed	0
2. The amount of proceeds from section 108 loan guarantees that will be used during the year to address the priority needs and specific objectives identified in the grantee's strategic plan.	0
3. The amount of surplus funds from urban renewal settlements	0
4. The amount of any grant funds returned to the line of credit for which the planned use has not been included in a prior statement or plan	0
5. The amount of income from float-funded activities	0
Total Program Income:	0

Other CDBG Requirements

1. The amount of urgent need activities	1
2. The estimated percentage of CDBG funds that will be used for activities that benefit persons of low and moderate income. Overall Benefit - A consecutive period of one, two or three years may be used to determine that a minimum overall benefit of 70% of CDBG funds is used to benefit persons of low and moderate income. Specify the years covered that include this Annual Action Plan.	90.00%

**HOME Investment Partnership Program (HOME)
Reference 24 CFR 91.220(l)(2)**

1. A description of other forms of investment being used beyond those identified in Section 92.205 is as follows:

The County does not anticipate offering any other forms of investment of HOME funds beyond those described in 24 CFR 92.205(b) in the 2019 program year.

The County will ensure that matching contributions from non-federal sources are made to housing that qualifies as affordable housing under the HOME program in 2019-2020. Matching funds will typically be in amount not less than 25 percent of the funds required to be matched per 24 CFR 92.218. We anticipate that eligible match will come primarily from non-federal cash contributions such as the State Housing Trust Fund, the value of foregone local fees or taxes and the value of donated voluntary labor and professional services. If actual matching funds fall short of the 25% required by the HOME program, the county has a substantial amount of excess HOME match accrued over past program years that it can apply towards the minimum matching requirements.

HOME Project-Related Soft Costs

When HOME funds are allocated to an affordable housing project (as opposed to TBRA or CHDO operating), Clackamas County will have the option of charging reasonable and necessary staff and overhead support to the project as project-related soft costs. These may include:

- Processing of applications for HOME funds
- Appraisals required by HOME regulations
- Preparation of work write-ups, specifications, and cost estimates or review of these items if an owner has had them independently prepared
- Project underwriting
- Construction inspections and oversight
- Project documentation preparation
- Costs associated with a project-specific environmental review
- Relocation and associated costs
- Costs to provide information services such as affirmative marketing and fair housing information to prospective tenants
- Staff and overhead costs related any of the above actions

2. A description of the guidelines that will be used for resale or recapture of HOME funds when used for homebuyer activities as required in 92.254, is as follows:

The Clackamas Homeownership Assistance Program (CHAP) is being suspended for the 2019 -2020 program year, due to lack of activity and staffing changes. The following Recapture Provisions remain applicable to existing CHAP loans. In accordance with 24 CFR 92.254(a)(4), the period of affordability is five years. Recapture provisions permit the HOME-assisted homebuyer to sell their unit at any time during the period of affordability, to any willing buyer, and at the price the market will bear. The County imposes recapture provisions by written agreement and by recorded lien. In the event of a voluntary or involuntary sale during the period of affordability, the County must recapture the amount specified under its recapture provisions.

The recapture provisions apply only to the direct subsidy provided by the HOME investment that enabled the homebuyer to purchase the property. This includes down payment assistance, closing costs or other HOME assistance provided directly to the homebuyer

Should the CHAP property be voluntarily or involuntarily sold or title transferred, or should the owner no longer use the property as the primary residence, the entire amount of HOME funds invested in the project shall become immediately due and payable to the County. However, if the sale of the property occurs during the five-year period of affordability, and there are no net proceeds from the sale of the property, or the net proceeds are insufficient to repay the entire HOME investment due, the amount of HOME funds recaptured will be based on the net proceeds available from the sale, if any. The net proceeds are defined as the remainder of the final sale price of the property minus any superior non-HOME loan repayment and closing costs.

During the five-year period of affordability, the County may permit a subsequent low-income purchaser of a CHAP property to assume the existing CHAP loan and HOME recapture obligation entered into by the original buyer when, a) no additional HOME assistance is provided to the subsequent homebuyer, and, b) the subsequent low-income homebuyer meets all of the eligibility requirements of the CHAP. In cases in which the subsequent homebuyer needs (and qualifies for) HOME assistance in excess of the balance of the original CHAP loan, the HOME subsidy to the original homebuyer must be recaptured. A separate CHAP loan shall be provided to the new homebuyer, and a new HOME affordability period shall be established based on that assistance to the buyer.

3. A description of the guidelines for resale or recapture that ensures the affordability of units acquired with HOME funds? See 24 CFR 92.254(a)(4) are as follows:

The Clackamas Homeownership Assistance Program (CHAP) is being suspended for the 2019 -2020 program year, due to lack of activity and staffing changes. The following narrative describes how the CHAP ensures affordability, and is applicable to existing CHAP loans. Clackamas County uses the

HOME affordable homeownership limits for the area provided by HUD. Eligible CHAP properties must have a maximum price of 95% of current median purchase price for the area as established by HUD. The purchase price may not exceed the appraised value. The County further ensures long-term affordability of HOME-assisted homebuyer properties by enforcing recapture provisions and by monitoring to verify that the home remains owner-occupied during the period of affordability. More information is available at <https://www.clackamas.us/communitydevelopment/homebuyers>.

To be an "**Eligible Property**", the house must:

- Be located in Clackamas County
- Be in **excellent** condition. (Use this guide to help you learn how to look for problem areas in a house)
- Have a purchase price at or below: \$335,000 Effective April 1, 2018
- Meet the definition of affordable, standard single family housing (a single unit)
- Meet property standards and pass an inspection by the County
- Be free of chipped or peeling paint if the house was built before 1978
- Not be occupied by a tenant (unless the buyer is the tenant)

4. Plans for using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds along with a description of the refinancing guidelines required that will be used under 24 CFR 92.206(b), are as follows:

The County does not anticipate using HOME funds to refinance existing debt secured by multifamily housing that is rehabilitated with HOME funds in the 2019 program year.

Emergency Solutions Grant (ESG) Reference 91.220(l)(4)

1. Include written standards for providing ESG assistance (may include as attachment)

Clackamas County has had several meetings with ESG providers and members of the CoC to develop CoC and ESG policies and performance standards. ESG policies have been developed in consultation with both ESG and CoC providers starting in January 2014 and on an ongoing basis. CDD staff

consulted with CoC Steering Committee members by email in March 2019 to discuss using ESG funds for Rapid Rehousing in 2019.

CDD staff consulted with CoC Homeless Council members on March 27, 2019 to discuss using ESG funds for shelter services, HMIS and Rapid Rehousing in 2019. CoC members and CoC Steering Committee is considering adding an equity performance measure in 2019.

CDD staff have attended CoC meetings for the last few years to discuss using ESG funds for HMIS ESG and CoC data collection efforts. CoC members have been aware and informed on the ESG program changes and funding. CoC members continue to be involved in developing performance measurement standards and priorities for both CoC and ESG funding.

The ESG/CoC policy manual is posted at this site:

<https://www.clackamas.us/communitydevelopment/maps.html>

2. If the Continuum of Care has established centralized or coordinated assessment system that meets HUD requirements, describe that centralized or coordinated assessment system.

The Coordinated Housing Access (CHA) was launched on January 1, 2015 using a telephone call-in system and the HMIS system. CoC agencies and providers are reviewing processes to improve and streamline the intake process. The planning process involved identifying resources in our region and how resources are accessed by homeless persons and families. The system will cover the entire geographic region using a “hub” system as much as possible, though large portions of the county are rural and sparsely populated. The system will be easily accessed, primarily through our Housing Rights and Resources line, a one-stop number for housing information. This number is made available through 2-1-1, the county’s website, flyers and referring agencies. In 2017 calendar year (January 1, 2017 to December 31, 2017), the Coordinated Housing Access line staff processed a total of 5,447 calls for assistance.

3. Identify the process for making sub-awards and describe how the ESG allocation available to private nonprofit organizations (including community and faith-based organizations).

Currently ESG funds are allocated to four (4) nonprofit providers and the County as the HMIS administrator. The process for making sub-awards was to advertise the availability of ESG funding in 2016 as part of the 2017-2019 funding cycle. Four applications to provide Emergency Shelter

services were received and reviewed. All four nonprofits were funded for homeless emergency shelter services. A Rapid Rehousing and Homeless prevention program will be funded in FY2019. The contracts will be renewed annually at level funding. ESG and CoC providers are engaged in homeless services planning and ESG allocations.

4. If the jurisdiction is unable to meet the homeless participation requirement in 24 CFR 576.405(a), the jurisdiction must specify its plan for reaching out to and consulting with homeless or formerly homeless individuals in considering policies and funding decisions regarding facilities and services funded under ESG.

The CoC has a formerly homeless person on the CoC Steering Committee governing board.

5. Describe performance standards for evaluating ESG.

ESG providers are evaluated using the CoC national performance measurements standards. Agencies that provide only emergency shelter services are evaluated by examining one measure of success: What percentage of persons leaving shelter are going to permanent housing?

The ESG program has not yet set a minimum percentage for shelters to meet. After another year of collecting data the ESG program staff and the CoC Steering Committee will meet to review the results and set a minimum standard. Since each shelter is population specific, the agency results and performance can vary greatly.

In 2019 the ESG program will continue funding Rapid Rehousing and or Homeless prevention activities.

ESG program staff are working closely with the Continuum of Care for homeless programs to coordinate efforts, implement a coordinated assessment process, establish CoC and ESG program policies and to establish performance measures.

For the 2019 Action Plan, CDD staff presented and discussed recommended funding for CDBG and ESG projects with CoC members on March 27, 2019. CDD staff discussed ESG and CoC funding allocations, performance standards, outcomes, policies and procedures as well as the annual consultation process which occurs in March of every year. CoC members were invited to submit testimony on the funding levels and projects in the 2019 Action Plan at the Feb 27th public meeting and the April 11th public hearing.

**Clackamas County Community Development
Public Meeting Summary**

**6:00p.m. Wednesday, February 27, 2019
2015 Kaen Road DSB Room 288
Oregon City, Oregon**

In Attendance:

Sage Cerulean, resident of Oregon City
Patrice Lester, NextStep Strategies
Deborah Cole, resident of Oregon City
Christy Allcroft by email – attached
Lori McIntosh, by email – attached
Paul Lyons by email - attached
Mark Sirois, Project Manager, Community Development Program

Mark Sirois, Community Development Division, opened the meeting at 6:00p.m. by thanking everyone for attending and asked that everyone sign-in. Mark distributed the Funding Recommendations list and the Public Meeting Schedule. Mark explained that the public meeting was a chance for community members to learn about the Community Development Program and the funding that HUD provides. The meeting also provides an opportunity to get information from citizens on the specific community needs and discuss potential future housing and community development projects in the County.

Mark continued by saying that the anticipated federal funding in the coming year is still unknown. Although Community Development Block Grant (CDBG) funding for construction projects and services is expected to be at the same level of about \$2 million. Funding for homeless services comes from the Emergency Solutions Grant (ESG) funding which is also expected to remain level at about \$180,000 per year. The HOME funding that is used to build affordable housing is expected to be reduced by about 8% this year to about \$750,000. The draft plan will be posted in March and interested persons on the email list will get a notice by email.

Hopefully the CDBG annual allocation will be known by the time when the Board of County Commissioners reviews and approves the project list and 2019 Action Plan. The BCC Public Hearing for the Action Plan is scheduled for April 11 this year. The next CDBG plan year will begin July 1, 2019. The next funding cycle will be in Fall-2019 and project applications will be through the ZoomGrants website again.

Mark opened the floor for people to introduce themselves and discuss the needs they see in the community and their particular project ideas.

Public Comments:

People present asked questions about projects on the Funding Recommendations list that have been funded in 2019.

Debbie Cole, a resident of Oregon City stated that she was legally blind and partially deaf. Debbie has a Section 8 voucher and wants to move to a place that is accessible and for people who are 55 years or older but she cannot find anything. She has been to the Housing Authority but the wait lists are very long. She is in a nice duplex now but it is not accessible and has no yard for her guide dog. Debbie stated that the county should build more accessible housing for older people. She lived on 10th street and the sidewalk is not good for wheelchairs since there are no ramps. Debbie also added that affordable housing should be built near public transit options. The nearest bus stop should be less than 1 mile away.

Mark mentioned that several new affordable housing developments are being built now. One that might serve her needs is being construction in the Clackamas area. Debbie asked if there was an elevator. Mark suggested that Debbie inquiry about a home accessibility grant from the Community Development Housing Rehabilitation Program. An Accessibility grant might help Debbie feel more comfortable in her home. Mark offered to help guide Debbie through the application process.

Sage suggested that more affordable housing was needed near public transit. Sage lives on Holmes Street which also needs improved sidewalks for persons with disabilities. The street also needs bike lanes on both sides of the street.

Mark stated that the City of Oregon City might have more control of getting street improvements done in the city since the county has to work with cities when doing street improvements and sometimes the cities have different priorities on street improvements.

Patrice with Next Steps asked about how to get grants for small houses for persons with disabilities. Mark suggested that she may want to be at the public hearing to present testimony at the public hearing. Mark also explained that the next funding cycle for CDBG funds would begin in November 2019 for funding available in July 2020.

Christy Allcroft by email: We need more housing and services for homeless persons.

Lori McIntosh by email: We need for affordable housing units.

Paul Lyons by email: We need more “right sized” housing units that are affordable including Accessory Dwelling Units and cottage homes.

Mark asked if there were any other questions or comments. Mark reminded folks that the next project funding cycle will be in Fall 2019 with project applications through the Zoomgrants website. Mark also said that CDD staff are available anytime by phone and email to discuss potential project ideas and to help answer any questions about the CDBG application process.

Mark thanked everyone for attending and reminded folks to look for more meeting notices that he would send by email. The public meeting concluded at 6:45 p.m.

Christy,

I will print out this email and add to our 2019 Action Plan public comments section.

We are funding homeless shelters now and continue to fund affordable housing projects.

We know that more homeless services and affordable housing units are needed.

The County recently completed the homeless veterans village.

We recently got new funds from the County for Homeless Services and affordable housing.

Clackamas County will also get funding from the Metro Housing Bond for the Housing Authority of Clackamas County to build more affordable housing.

Thanks,
Mark

Mark Sirois, Clackamas County
Housing and Community Development Division marksir@clackamas.us
503.650.5664

-----Original Message-----

From: Christy Allcroft [<mailto:callcroft@gmail.com>]
Sent: Tuesday, February 19, 2019 4:05 PM
To: Sirois, Mark <MarkSir@co.clackamas.or.us>
Subject: Meeting

Dear Mark, I can not attend the meeting on February 27th. But I would like to say that we need to address low income housing. Having volunteered at several homeless shelters over the past 2 years, there are many people either homeless or struggling to pay rent who need help. Please consider finding ways to assist them.

Christy Allcroft

Sent from my iPhone

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BEGIN-ANTISPAM-VOTING-LINKS

NOTE: This message was trained as non-spam. If this is wrong, please correct the training as soon as possible.

Teach CanIt if this mail (ID 03XCM4TfV) is spam:

Spam Email:

<https://mhub.clackamas.us/canit/b.php?c=s&i=03XCM4TfV&m=645ff71cefac&rlm=base&t=20190219>

Phishing Email:

<https://mhub.clackamas.us/canit/b.php?c=p&i=03XCM4TfV&m=645ff71cefac&rlm=base&t=20190219>

END-ANTISPAM-VOTING-LINKS

PUBLIC HEARING MEETING SUMMARY

At the Public Services Building, Hearings Room - 4th Floor, Room 409
2051 Kaen Road, Oregon City, Oregon
Thursday, April 11, 2019

Commissioner Jim Bernard opened the hearing at 10:20 a.m. Chuck Robbins, Director of the Community Development Division, introduced himself to the Board of County Commissioners and the audience. Chuck explained the purpose of the meeting was to get public comments on the community development program and the 2019 Action Plan. Chuck stated that the 2019 Action Plan was in 30- day comment period ending on April 30. The plan would come back to the Board of County Commissioners for final approval on May 2.

Chuck stated that the 2019 Action Plan is the third year of the 5-year Consolidated Plan and that the Action Plan is an annual application for funding from the U.S. Housing and Urban Development (HUD). The amount of CDBG, HOME and ESG funds coming to the County is based on population, poverty and the agreements that the County has with each city in the County to use their population data. For this year of funding we are expecting flat funding for CDBG, a 9% decrease for HOME and flat funding for ESG. The actual amounts have not been determined by HUD yet. The Action Plan includes a contingency plan to address any increases or decreases in available funding.

Chuck highlighted a few past projects for the Board including the Housing Rehabilitation program, rebuilding of the Annie Ross Emergency Shelter, Shafford Road in Estacada and the HOME Pleasant Ave Veterans housing in Oregon City.

The public hearing was opened for public comment at 10:30 a.m.

Destin Ferdun and Angela Mullins with Northwest Housing Alternatives (NHA) were present to provide project updates on the NHA Campus Re-Development Project that includes the Annie Ross homeless shelter rebuild, the Riverglen affordable housing rehabilitation project and the Pleasant Ave veteran apartments. Angela thanked the Board for its continued support homeless prevention and rapid re-housing services. Angela provided a report on the HomeBase Program homeless services. See attached testimony.

Amy Hamilton with NEDCO also thanked the Board for supporting the Cottage Cluster Housing project. NEDCO has a land trust model to help new low income home owners purchase homes and build equity. NEDCO is using LIFT funds in Lane County to build new homes to sell to low income families. NEDCO is excited about the project in Clackamas County that will be started in 2019. See attached testimony.

Ann Wilkinson with NextStep Strategies, thanked Community Development Division and the Board for their support of the model of personal housing for persons on the autism spectrum that

have difficulty in group home settings. The SE Tolbert Project was a street improvement project to support a cottage cluster homes project that would provide permanent housing for adults with disabilities. See attached testimony.

Commissioners asked if the NHA and NEDCO were connected to Workforce Partnership. Both agencies agreed to improve their connections to Clackamas County job training programs.

There being no additional testimony or comments that public hearing was closed at 11:00 a.m.

M E M O

Prepared by: Angela C. Mullins, MSW
Director of Homeless Intervention Services

Prepared for: Clackamas County Board of County
Commissioners

Date: April 11, 2019

2018 was an amazing year for NHA's HomeBase Program. Despite the Annie Ross House being closed for construction, 95 households received rapid re-housing services and were experiencing literal homelessness. At the same time, 190 households were provided services to prevent homelessness through eviction prevention or diversion strategies.

The following are the statistics on all households served in 2018.

Northwest Housing Alternatives: HomeBase Program

Report on FY 2018

WHO SERVED?

	2018
Total Households	285
% of Households with Children	66%
Total People	746
Total Children	361
% of Total who are Children	48%
Total Adults	385
% of Individuals with a Disability	34%
Veterans	18
Households impacted by Domestic Violence	45%
Households fleeing Domestic Violence of those reporting a history of DV	22%

Outcomes:

Permanent Housing	
	2018
Total People Served	745
Total People who Left the Program in 2018	393
% who left with Permanent Housing	295 (75%)
Income	
Total Adults Served	384
% who Retained and/or Increased Income at Exit	71%
Had Income at Entry: Increase in Income	\$1,303
Had no Income at Entry: Average Gain in Income	\$2,020

Race/Ethnicity/Origin:

Asian	7 (1%)
Black/African American	65 (9%)
White	492 (66%)
Native American/Alaskan Native	3 (.4%)
Native Hawaiian/Pacific Islander	7 (1%)
Multi-Racial	144 (19%)
Client Refused	27 (4%)
Latino/Hispanic	120

January 2018 through December 2018

	Amount due for Follow-Up	Amount Contacted	Amount in Housing	Of those contacted retention rate:
Permanent Placement Retention				
6 Months	23	21	21	21/21
Percentage Rate		91%	91%	100%
12 Months	15	14	13	13/14
Percentage Rate	-	93%	87%	93%

January 2018 through December 2018

Eviction Prevention Retention	Amount due for Follow-Up	Amount Contacted	Amount in Housing	Of those contacted retention rate:
6 Months	69	63	61	61/63
Percentage Rate	-	91%	88%	97%
12 Months	44	36	33	33/36
Percentage Rate	-	81%	75%	92%

Retention Rates	Permanent Placement	Eviction Prevention
6 Months Percentage Rate	91%	88%
12 Months Percentage Rate	87%	75%

Thank you to the County Commissioners for support HomeBase and the Annie Ross House over the years. We look forward to the new adventure before us as we re-open the shelter in August of 2019.



April 11, 2019

Board of County Commissioners
Clackamas County
2051 Kaen Road
Oregon City, Oregon 97045

Chair Bernard and Commissioners:

Thank you for the award of \$227,000 in CDBG funds to help us purchase property to develop a cottage cluster of land trust homes in Clackamas County.

NEDCO has long been committed to helping working class and middle class families achieve the dream of owning their first home. However, as all of you know, that is getting harder every year in Oregon. Our organization provides education and counseling for aspiring first time homebuyers, and we have tools like down payment assistance and matched savings Individual Development Accounts to help them. Even so, we are finding that most families just can't find a home anywhere near the price range they can afford. They have stable income, they have good credit, they have taken all of our classes, but the barrier is truly lack of affordable homes.

NEDCO has started developing our own homes using a new state funding source called LIFT (Local Innovation Fast Track). LIFT helps subsidize the development of new units for ownership by families below 80% AMI using a model called Community Land Trust homes. In a land trust, the land is legally divided from the home, the land is then held in trust by NEDCO, and the homes are sold to low/ moderate income families. In exchange, when that buyer sells the home in the future, they agree to sell it to another low-income family. This means the home is an asset to the community as an affordable entry-level home for the next family, and for many families to come.

NEDCO is currently using the LIFT funding to build two cottage cluster community land trust properties, with modest 1, 2, and 3 bedroom homes ranging from 600-1200 square feet, clustered around common green space. Our first two projects are about to break ground in Lane County, and we look forward to our next project being in Clackamas County! These CDBG funds will help us acquire a parcel of land, and then we will apply for LIFT funds to help with other development costs.

Thank you again for your support. We look forward to coming back with updates along the way.

Sincerely,

Amy Hamilton
Assistant Director of Asset Building Programs
NEDCO

212 Main Street
Springfield, OR 97477
T (541) 345-7106
F (541) 345-9584

437 Union Street
Salem, OR 97301
T (503) 779-2680
F (503) 779-2682

421 High Street
Suite 110
Oregon City, OR 97045
T (503) 655-8974
F (503) 303-4763

www.nedcocdc.org



Next Step Strategies, Inc.
An Intentional Community



8909 SE Tolbert – A 2018 Block Grant Recipient for Road improvement to support an intentional community for adults who experience autism. This support helped our non-profit meet the fire dept criteria and adds another layer of safety when reaching our community.





WeBUILT-(We Build Unique Independent Lives Together) is the 1st project of Next Step Strategies, Inc. a public charity. By creating a small integrated intentional model community with 23 individual homes for 1 or 2 residents with specific attention to sensory challenges we believe individuals who experience autism who have not been successful in traditional housing will find a soothing home. We know from our experience that housing challenges create mental health challenges and for individuals without family supports, homelessness. There are 50,000 new adults with autism in need of housing every year. They are the least likely to be employed (less than 10% find full time employment). Currently 80% of adults with autism live with a parent who is over 60 years old. Typical caregivers for adults with disabilities are middle age women and the demand far exceeds the pool. Many families search for years to find a caregiver for their adult child.

As challenging as housing is for any community, we are convinced that our model will be easily applicable to many other marginalized groups and offer long term life long stability.

WeBUILT incorporates a completely edible landscape capable of providing work activity and produce to feed the group. Vertical gardens-growing on the side of each home, 600 ft of espalier fruit trees line our property, and pod activities create fitness and sensory soothing activities that are designed in pairs to facilitate naturally developing friendships. Once complete, this community will be self-sustaining, and we are exciting to return next year and invite you to visit our successful congregate community.

Our final challenge is funding for a multi-purpose building where new learning, social activities, and an evening meal will be prepared and served.

We are always happy to talk about our intentional community. Call Ann anytime 503-347-6192

**Appendix B
CERTIFICATIONS**

In accordance with the applicable statutes and the regulations governing the consolidated plan regulations, the jurisdiction certifies that:

Affirmatively Further Fair Housing -- The jurisdiction will affirmatively further fair housing, which means it will conduct an analysis of impediments to fair housing choice within the jurisdiction, take appropriate actions to overcome the effects of any impediments identified through that analysis, and maintain records reflecting that analysis and actions in this regard.

Anti-displacement and Relocation Plan -- It will comply with the acquisition and relocation requirements of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, as amended, and implementing regulations at 49 CFR 24; and it has in effect and is following a residential anti-displacement and relocation assistance plan required under section 104(d) of the Housing and Community Development Act of 1974, as amended, in connection with any activity assisted with funding under the CDBG or HOME programs.

Anti-Lobbying -- To the best of the jurisdiction's knowledge and belief:

1. No Federal appropriated funds have been paid or will be paid, by or on behalf of it, to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement;

2. If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, it will complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions; and

3. It will require that the language of paragraph 1 and 2 of this anti-lobbying certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

Authority of Jurisdiction -- The consolidated plan is authorized under State and local law (as applicable) and the jurisdiction possesses the legal authority to carry out the programs for which it is seeking funding, in accordance with applicable HUD regulations.

Consistency with plan -- The housing activities to be undertaken with CDBG, HOME, ESG, and HOPWA funds are consistent with the strategic plan.

Section 3 -- It will comply with section 3 of the Housing and Urban Development Act of 1968, and implementing regulations at 24 CFR Part 135.

Richard Swift, Director

Date

Department of Health, Housing and Human Services
Specific CDBG Certifications

Clackamas County, the Entitlement Community certifies that:

Citizen Participation -- It is in full compliance and following a detailed citizen participation plan that satisfies the requirements of 24 CFR 91.105.

Community Development Plan -- Its consolidated housing and community development plan identifies community development and housing needs and specifies both short-term and long-term community development objectives that provide decent housing, expand economic opportunities primarily for persons of low and moderate income. (See CFR 24 570.2 and CFR 24 part 570)

Following a Plan -- It is following a current consolidated plan (or Comprehensive Housing Affordability Strategy) that has been approved by HUD.

Use of Funds -- It has complied with the following criteria:

1. Maximum Feasible Priority. With respect to activities expected to be assisted with CDBG funds, it certifies that it has developed its Action Plan so as to give maximum feasible priority to activities which benefit low and moderate income families or aid in the prevention or elimination of slums or blight. The Action Plan may also include activities which the grantee certifies are designed to meet other community development needs having a particular urgency because existing conditions pose a serious and immediate threat to the health or welfare of the community, and other financial resources are not available);

2. Overall Benefit. The aggregate use of CDBG funds including section 108 guaranteed loans during program year(s) **2019** (a period specified by the grantee consisting of one, two, or three specific consecutive program years), shall principally benefit persons of low and moderate income in a manner that ensures that at least 70 percent of the amount is expended for activities that benefit such persons during the designated period;

3. Special Assessments. It will not attempt to recover any capital costs of public improvements assisted with CDBG funds including Section 108 loan guaranteed funds by assessing any amount against properties owned and occupied by persons of low and moderate income, including any fee charged or assessment made as a condition of obtaining access to such public improvements.

However, if CDBG funds are used to pay the proportion of a fee or assessment that relates to the capital costs of public improvements (assisted in part with CDBG funds) financed from other revenue sources, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds.

The jurisdiction will not attempt to recover any capital costs of public improvements assisted with CDBG funds, including Section 108, unless CDBG funds are used to pay the proportion of fee or assessment attributable to the capital costs of public improvements financed from other revenue sources. In this case, an assessment or charge may be made against the property with respect to the public improvements financed by a source other than CDBG funds. Also, in the case of properties owned and occupied by moderate-income (not low-income) families, an assessment or charge may be made against the property for public improvements financed by a source other than CDBG funds if the jurisdiction certifies that it lacks CDBG funds to cover the assessment.

Excessive Force -- It has adopted and is enforcing:

1. A policy prohibiting the use of excessive force by law enforcement agencies within its jurisdiction against any individuals engaged in non-violent civil rights demonstrations; and
2. A policy of enforcing applicable State and local laws against physically barring entrance to or exit from a facility or location which is the subject of such non-violent civil rights demonstrations within its jurisdiction;

Compliance With Anti-discrimination laws -- The grant will be conducted and administered in conformity with title VI of the Civil Rights Act of 1964 (42 USC 2000d), the Fair Housing Act (42 USC 3601-3619), and implementing regulations.

Lead-Based Paint -- Its activities concerning lead-based paint will comply with the requirements of 24 CFR Part 35, subparts A, B, J, K and R;

Compliance with Laws -- It will comply with applicable laws.

Richard Swift, Director
Department of Health, Housing and Human Services

Date

Specific HOME Certifications

The HOME participating jurisdiction certifies that:

Tenant Based Rental Assistance -- If the participating jurisdiction intends to provide tenant-based rental assistance:

The use of HOME funds for tenant-based rental assistance is an essential element of the participating jurisdiction's consolidated plan for expanding the supply, affordability, and availability of decent, safe, sanitary, and affordable housing.

Eligible Activities and Costs -- it is using and will use HOME funds for eligible activities and costs, as described in 24 CFR § 92.205 through 92.209 and that it is not using and will not use HOME funds for prohibited activities, as described in § 92.214.

Appropriate Financial Assistance -- before committing any funds to a project, it will evaluate the project in accordance with the guidelines that it adopts for this purpose and will not invest any more HOME funds in combination with other Federal assistance than is necessary to provide affordable housing;

Richard Swift, Director

Date

ESG Certifications

The Emergency Solutions Grants Program Recipient certifies that:

Major rehabilitation/conversion – If an emergency shelter’s rehabilitation costs exceed 75 percent of the value of the building before rehabilitation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed rehabilitation. If the cost to convert a building into an emergency shelter exceeds 75 percent of the value of the building after conversion, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 10 years after the date the building is first occupied by a homeless individual or family after the completed conversion. In all other cases where ESG funds are used for renovation, the jurisdiction will maintain the building as a shelter for homeless individuals and families for a minimum of 3 years after the date the building is first occupied by a homeless individual or family after the completed renovation.

Essential Services and Operating Costs – In the case of assistance involving shelter operations or essential services related to street outreach or emergency shelter, the jurisdiction will provide services or shelter to homeless individuals and families for the period during which the ESG assistance is provided, without regard to a particular site or structure, so long the jurisdiction serves the same type of persons (e.g., families with children, unaccompanied youth, disabled individuals, or victims of domestic violence) or persons in the same geographic area.

Renovation – Any renovation carried out with ESG assistance shall be sufficient to ensure that the building involved is safe and sanitary.

Supportive Services – The jurisdiction will assist homeless individuals in obtaining permanent housing, appropriate supportive services (including medical and mental health treatment, victim services, counseling, supervision, and other services essential for achieving independent living), and other Federal State, local, and private assistance available for such individuals.

Matching Funds – The jurisdiction will obtain matching amounts required under 24 CFR 576.201.

Confidentiality – The jurisdiction has established and is implementing procedures to ensure the confidentiality of records pertaining to any individual provided family violence prevention or treatment services under any project assisted under the ESG program, including protection against the release of the address or location of any family violence shelter project, except with the written authorization of the person responsible for the operation of that shelter.

Homeless Persons Involvement – To the maximum extent practicable, the jurisdiction will involve, through employment, volunteer services, or otherwise, homeless individuals and families in constructing, renovating, maintaining, and operating facilities assisted under the ESG program, in providing services assisted under the ESG program, and in providing services for occupants of facilities assisted under the program.

Consolidated Plan – All activities the jurisdiction undertakes with assistance under ESG are consistent with the jurisdiction’s consolidated plan.

Discharge Policy – The jurisdiction will establish and implement, to the maximum extent practicable and where appropriate policies and protocols for the discharge of persons from publicly funded institutions or systems of care (such as health care facilities, mental health facilities, foster care or other youth facilities, or correction programs and institutions) in order to prevent this discharge from immediately resulting in homelessness for these persons.

Richard Swift, Director
Department of Health, Housing and Human Services

Date

APPENDIX TO CERTIFICATIONS

INSTRUCTIONS CONCERNING LOBBYING:

A. Lobbying Certification

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Application for Federal Assistance SF-424	
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	
* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	
* If Revision, select appropriate letter(s): _____ * Other (Specify): _____	
* 3. Date Received: _____	4. Applicant Identifier: CLACKAMAS COUNTY 2019 HESG
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: E19-UC-41-0003
State Use Only:	
6. Date Received by State: _____	7. State Application Identifier: _____
8. APPLICANT INFORMATION:	
* a. Legal Name: CLACKAMAS COUNTY, OREGON	
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002286	* c. Organizational DUNS: 0969926560000
d. Address:	
* Street1: 2051 KAEN ROAD #245	_____
Street2:	_____
* City: OREGON CITY	_____
County/Parish:	_____
* State: OR: Oregon	_____
Province:	_____
* Country: USA: UNITED STATES	_____
* Zip / Postal Code: 97045-4035	_____
e. Organizational Unit:	
Department Name: HEALTH, HOUSING & HUMAN SERVIC	Division Name: COMMUNITY DEVELOPMENT DIVISION
f. Name and contact information of person to be contacted on matters involving this application:	
Prefix: Mr.	* First Name: CHUCK
Middle Name:	_____
* Last Name: ROBBINS	_____
Suffix:	_____
Title: DIRECTOR	
Organizational Affiliation: COMMUNITY DEVELOPMENT DIVISION	
* Telephone Number: 503-650-8591	Fax Number: 503-655-8563
* Email: CHUCK@CLACKAMAS.US	

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-239

CFDA Title:

EMERGENCY SOLUTIONS GRANT PROGRAM - HESG

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

ANNUAL APPLICATION FOR EMERGENCY SOLUTIONS GRANT PROGRAM - HESG 2019

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="189,166.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value=""/>
* f. Program Income	<input type="text" value=""/>
* g. TOTAL	<input type="text" value="189,166.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- a. This application was made available to the State under the Executive Order 12372 Process for review on
- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

** The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

Authorized Representative:

Prefix: * First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative: * Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: CLACKAMAS COUNTY 2019 HOME	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: M19-UC-41-0201	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: CLACKAMAS COUNTY, OREGON		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002286	* c. Organizational DUNS: 0969926560000	
d. Address:		
* Street1: 2051 KAEN ROAD #245	_____	
Street2:	_____	
* City: OREGON CITY	_____	
County/Parish:	_____	
* State:	OR: Oregon	
Province:	_____	
* Country:	USA: UNITED STATES	
* Zip / Postal Code: 97045-4035	_____	
e. Organizational Unit:		
Department Name: HEALTH, HOUSING & HUMAN SERVICES	Division Name: COMMUNITY DEVELOPMENT DIVISION	
f. Name and contact information of person to be contacted on matters involving this application:		
Prefix: Mr.	* First Name: CHUCK	_____
Middle Name:	_____	
* Last Name: ROBBINS	_____	
Suffix:	_____	
Title: DIRECTOR		
Organizational Affiliation: COMMUNITY DEVELOPMENT DIVISION		
* Telephone Number: 503-650-8591	Fax Number: 503-655-8563	
* Email: CHUCK@CLACKAMAS.US		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-238

CFDA Title:
HOME - HOME INVESTMENT PARTNERSHIP PROGRAM

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

*** 15. Descriptive Title of Applicant's Project:**

ANNUAL APPLICATION FOR HOME INVESTMENT PARTNERSHIP PROGRAM

Attach supporting documents as specified in agency instructions.

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="956,845.00"/>
* b. Applicant	<input type="text" value=""/>
* c. State	<input type="text" value=""/>
* d. Local	<input type="text" value=""/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="956,845.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

a. This application was made available to the State under the Executive Order 12372 Process for review on

b. Program is subject to E.O. 12372 but has not been selected by the State for review.

c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

Yes No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

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* First Name:

Middle Name:

* Last Name:

Suffix:

* Title:

* Telephone Number:

Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

Application for Federal Assistance SF-424		
* 1. Type of Submission: <input type="checkbox"/> Preapplication <input checked="" type="checkbox"/> Application <input type="checkbox"/> Changed/Corrected Application	* 2. Type of Application: <input type="checkbox"/> New <input checked="" type="checkbox"/> Continuation <input type="checkbox"/> Revision	* If Revision, select appropriate letter(s): _____ * Other (Specify): _____
* 3. Date Received: _____	4. Applicant Identifier: CLACKAMAS COUNTY 2019 CDBG	
5a. Federal Entity Identifier: _____	5b. Federal Award Identifier: B-19-UC-41-0001	
State Use Only:		
6. Date Received by State: _____	7. State Application Identifier: _____	
8. APPLICANT INFORMATION:		
* a. Legal Name: CLACKAMAS COUNTY, OREGON		
* b. Employer/Taxpayer Identification Number (EIN/TIN): 93-6002286	* c. Organizational DUNS: 0969926560000	
d. Address:		
* Street1: 2051 KAEN ROAD #245	_____	
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County/Parish:	_____	
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* Zip / Postal Code: 97045-4035	_____	
e. Organizational Unit:		
Department Name: HEALTH, HOUSING & HUMAN SERVICES	Division Name: COMMUNITY DEVELOPMENT DIVISION	
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Prefix: Mr.	* First Name: CHUCK	_____
Middle Name:	_____	
* Last Name: ROBBINS	_____	
Suffix:	_____	
Title: DIRECTOR		
Organizational Affiliation: COMMUNITY DEVELOPMENT DIVISION		
* Telephone Number: 503-650-8591	Fax Number: 503-655-8563	
* Email: CHUCK@CLACKAMAS.US		

Application for Federal Assistance SF-424

*** 9. Type of Applicant 1: Select Applicant Type:**

B: County Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

* Other (specify):

*** 10. Name of Federal Agency:**

US DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT

11. Catalog of Federal Domestic Assistance Number:

14-218

CFDA Title:

CDBG - COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM

*** 12. Funding Opportunity Number:**

* Title:

13. Competition Identification Number:

Title:

14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

*** 15. Descriptive Title of Applicant's Project:**

ANNUAL APPLICATION FOR COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

Application for Federal Assistance SF-424

16. Congressional Districts Of:

* a. Applicant

* b. Program/Project

Attach an additional list of Program/Project Congressional Districts if needed.

17. Proposed Project:

* a. Start Date:

* b. End Date:

18. Estimated Funding (\$):

* a. Federal	<input type="text" value="2,132,218.00"/>
* b. Applicant	<input type="text"/>
* c. State	<input type="text"/>
* d. Local	<input type="text"/>
* e. Other	<input type="text"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="2,132,218.00"/>

*** 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

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- b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- c. Program is not covered by E.O. 12372.

*** 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**

- Yes
- No

If "Yes", provide explanation and attach

21. *By signing this application, I certify (1) to the statements contained in the list of certifications and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances** and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

** I AGREE

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Authorized Representative:

Prefix: * First Name:
Middle Name:
* Last Name:
Suffix:

* Title:

* Telephone Number: Fax Number:

* Email:

* Signature of Authorized Representative:

* Date Signed:

ASSURANCES - CONSTRUCTION PROGRAMS

OMB Number: 4040-0009
Expiration Date: 01/31/2019

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0042), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the Awarding Agency. Further, certain Federal assistance awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance, and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project costs) to ensure proper planning, management and completion of project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency. Will record the Federal awarding agency directives and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure non-discrimination during the useful life of the project.
4. Will comply with the requirements of the assistance awarding agency with regard to the drafting, review and approval of construction plans and specifications.
5. Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.
6. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
7. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
8. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards of merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
9. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
10. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681 1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee 3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.

11. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal and federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
12. Will comply with the provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
13. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333) regarding labor standards for federally-assisted construction subagreements.
14. Will comply with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
15. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
16. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
17. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
18. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
19. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.
20. Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. 7104) which prohibits grant award recipients or a sub-recipient from (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect (2) Procuring a commercial sex act during the period of time that the award is in effect or (3) Using forced labor in the performance of the award or subawards under the award.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL Richard Swift, Department Director	TITLE Director, Health, Housing and Human Svcs Dep
APPLICANT ORGANIZATION Clackamas County, Oregon	DATE SUBMITTED

May 2, 2019

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Construction Contract between Clackamas County and
D&D Concrete and Utilities Inc. for the
Jennings Lodge Pedestrian Improvements Project

Purpose/ Outcome	The Construction Contract will allow for the Housing and Community Development Division to hire D&D Concrete and Utilities Inc. for construction services for the Jennings Lodge Pedestrian Improvements Project. The work will consist of earthwork, installation of signage, ADA ramps, curbs, sidewalks, rock compaction, asphalt overlay in the public-right-of-way. SE Jennings Lodge Avenue will be connected to SE Portland Avenue. This project is north as well as adjacent to Candy Lane Elementary School. This project will improve pedestrian and vehicular access to the school and this Milwaukie neighborhood. This project is in a low to moderate income neighborhood, determined by U.S. HUD Census Tract information, and meets a national objective. The project is approved for construction.
Dollar Amount and Fiscal Impact	Community Development Block Grant funds in the amount of \$40,703. DTD will provide an estimated \$182,948 dollars for construction funds. Total Estimated total construction cost of \$223,651. No County General Funds will be used for this project.
Funding Source	U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG) funds
Duration	May 15 – September 30, 2019, Planned Construction Schedule.
Previous Board Action/ Review	CDBG Action Plan approved May 5, 2016
Strategic Plan Alignment	1. Ensure safe, healthy and sure communities. 2. Improved community safety and health.
Counsel Review	County Counsel has reviewed and approved this document on April 22, 2019
Contact Person(s)	Steve Kelly – Community Development Division: Ext. 503-650-5665 Bob Knorr – Department of Transportation and Development: Ext. 503-742-4680
Contract No.	H3S 9236

BACKGROUND:

The Housing and Community Development Division of the Health, Housing and Human Services Department requests the approval of this Construction Contract with D&D Concrete and Utilities Inc. for the Jennings Lodge Pedestrian Improvements Project. The Construction Contract determines the roles of D&D Concrete and Utilities Inc. and the County regarding contract administration, project management, and engineering during project construction.

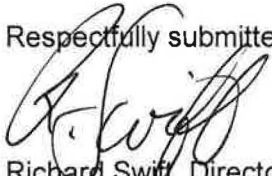
Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 • Phone (503) 650-5697 • Fax (503) 655-8677

www.clackamas.us

RECOMMENDATION: We recommend the approval of this Contract and that Richard Swift H3S Director be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Swift", written over a faint, illegible stamp or background.

Richard Swift, Director
Health, Housing and Human Services

**AGREEMENT FOR PUBLIC WORKS CONSTRUCTION WORK
BETWEEN OWNER AND CONTRACTOR**

OWNER

Clackamas County
Community Development Division
2051 Kaen Road, Suite 245
Oregon City, OR 97045

CONTRACTOR

D&D Concrete and Utilities, Inc.
8319 S. Gribble Road
Canby, OR 97013

THIS AGREEMENT is entered into by and between Clackamas County, Oregon (hereinafter called OWNER) and D&D Concrete and Utilities, Inc. (hereinafter called CONTRACTOR) and is effective as of the date it is signed by the OWNER.

This Contract for construction has been prepared for use with the ODOT Specifications for Construction (2018) of the Contract, and prepared by the Engineer's Joint Contract Documents Committee.

This Contract is the complete and exclusive statement of the agreement between the parties relevant to the purpose described herein, and supersedes all prior agreements or proposals, oral or written, and all other communications between the parties relating to the subject matter of this Contract. This Contract, or any modification of this Contract, will not be binding on either party except as signed by authorized agents of both parties.

OWNER and CONTRACTOR, in consideration of the mutual covenants hereinafter set forth, agree as follows:

ARTICLE 1: WORK

CONTRACTOR shall complete all work described in or reasonably inferred from the Contract Documents ("Work").

The Work is generally described as the following: Construct 970 feet of pedestrian improvements adjacent to the west side of Candy Lane Elementary School on S.E. Portland Avenue between S.E. Hull Avenue and Jennings S.E. Avenue. The improvements will be: a multi-use pathway with new signage, new curb and sidewalk with new and updated signage, storm water and intersection paving improvements, and sidewalk ramps that comply with Americans with Disabilities Act (ADA) standards.

ARTICLE 2: ENGINEER

The Project has been designed by DOWL Engineering Consultant who is hereinafter called ENGINEER and who is to act as OWNER's representative, assume all duties and responsibilities and have the rights and authority assigned to ENGINEER in the Contract Documents in connection with completion of the Work in accordance with the Contract Documents.

ARTICLE 3: CONTRACT TIME

3.1. Time is of the essence in this Contract and the CONTRACTOR agrees that all work shall be substantially completed to 95% of all Bid Schedule Items by end of day: Monday, August 19, 2019. Liquidated Damages will began on Tuesday, August 20, 2019. The total time for this work is **95 days** unless a time extension is approved by the ENGINEER and OWNER, via Change Order. The plant establishment and seed establishment portion of the Contract has a Completion Date of Monday, September 30, 2019. The project is to commence per the date of the Notice to Proceed issued by the OWNER. If the Notice to Proceed is delayed, the time schedule will be adjusted accordingly.

This Contract is set for Calendar Days. The OWNER counts Calendar Days (Monday through Sunday), and not Work Days (Monday through Friday). This applies to all OWNER Projects. The OWNER will deduct Federal Holidays from the Contract Time, and exclude from the Project Schedule. The ODOT Specifications 00180 for Contract Time will not be used or applicable for this Project. The OWNER has detailed Contract Time for this Project within 3.1, 3.2 and 3.3.

Important Note 1: There are two Contract Times on this Project as follows:

- (1) The Contractor shall complete all Work to be done under the Contract except for seeding, planting, seeding establishment and plant establishment, not later than Monday, August 19, 2019.
- (2) The Contractor shall complete all Work to be done under the Contract except for seeding establishment and plant establishment, not later than Monday, September 30, 2019.

3.2. Liquidated Damages. OWNER and CONTRACTOR recognize that time is of the essence of this Agreement and that OWNER will suffer financial loss if the Work is not completed within the times specified in paragraph 3.1 above. OWNER and CONTRACTOR also recognize the delays, expense and difficulties involved in proving in a legal proceeding the actual loss suffered by OWNER if the Work is not completed on time. Accordingly, instead of requiring any such proof, OWNER and CONTRACTOR agree that as liquidated damages for delay (but not as a penalty) CONTRACTOR shall pay OWNER **\$1,000 for each day** that expires after the time specified in paragraph 3.1 for Substantial Completion until the Work is substantially complete. After Substantial Completion if CONTRACTOR shall neglect, refuse or fail to complete the remaining Work within the Contract Time or any proper extension thereof granted by OWNER, CONTRACTOR shall pay OWNER **\$1,000 for each day** that expires after the time specified in paragraph 3.1 for completion and readiness for final payment.

3.3 The CONTRACTOR will be held to the timeline of the project, once the project begins. Unforeseen conditions that may cause a delay will be reviewed and determined by the Owner and the Engineer(s). Additional work days may be granted to the CONTRACTOR.

ARTICLE 4: CONTRACT PRICE

4.1. OWNER shall pay CONTRACTOR for completion of the Work in accordance with the Contract Documents in current funds as follows:

4.1.1 In consideration of the faithful the Work herein embraced, as set forth in these Contract Documents, and in accordance with the direction of the ENGINEER and to his satisfaction to the extent provided in the Contract Documents, the OWNER agrees to pay to the CONTRACTOR the amount bid, as adjusted in accordance with the Contract Documents, and based on the proposal made by the CONTRACTOR, to make such payments in the manner and times provided in the Contract Documents.

4.2 The Contract Price shall be *Two Hundred Twenty Three Thousand Six Hundred Fifty One Dollars (\$223,651.00)*, which are described in the Contract Documents and are hereby accepted by the Owner.

4.3 The CONTRACTOR shall procure all permits and licenses, pay all charges and fees, and give all notices necessary and incident to the Work. In the performance of the Work to be done under this Contract, the CONTRACTOR shall use every reasonable and practicable means to avoid damage to property and injury to persons. The CONTRACTOR shall use no means or methods which will endanger, unnecessarily, either persons or property. The responsibility of the CONTRACTOR stated herein shall cease upon the Work being accepted as complete by the OWNER.

ARTICLE 5: PAYMENT PROCEDURES

5.1 CONTRACTOR shall submit Applications for Payment in accordance with Section 00195 of the ODOT Specifications for Construction. Applications for Payment will be processed by ENGINEER as provided in the ODOT Specifications for Construction.

5.2. Progress Payments. OWNER shall make monthly progress payments on account of the Contract Price on the basis of CONTRACTOR's Applications for Payment as recommended by ENGINEER. All progress payments will be on the basis of the progress of the Work measured by the schedule of values established in the ODOT Specifications for Construction (and in the case of Unit Price Work based on the number of units completed) or, in the event there is no schedule of values, as provided in the General Requirements.

5.2.1. At least twenty-eight (28) days before each payment falls due (but not more than once a month), CONTRACTOR shall submit to ENGINEER for review an Application for Payment filled out and signed by CONTRACTOR covering the Work completed as of the date of the application and accompanied by such supporting documentation as is required by the Contract Documents and also as ENGINEER may reasonably require.

5.2.2 ENGINEER will, within seven (7) days after receipt of each Application for Payment, either indicate in writing a recommendation of payment or present the Application to OWNER, or return the Application to CONTRACTOR indicating in writing ENGINEER's reasons for refusing to recommend payment. In the latter case CONTRACTOR may make the necessary corrections and resubmit the Application. Within twenty-one (21) days after presentation of the Application for payment with ENGINEER's recommendation of payment, the amount recommended will become due and when due, will be paid by OWNER to CONTRACTOR.

5.2.3. Prior to Substantial Completion, progress payments will be made in an amount equal to the percentage indicated below, but, in each case, less the aggregate of payments previously made and less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with

95% of Work completed and approved by the ENGINEER, and required by the OWNER.

95% of materials and equipment not incorporated in the Work (but delivered, suitably stored and accompanied by documentation satisfactory to ENGINEER and OWNER.

5.2.4. Upon Substantial Completion, in an amount sufficient to increase total payments to CONTRACTOR to 95% of the Contract Price, less such amounts as ENGINEER shall determine, or OWNER may withhold, in accordance with Section 00195.50(b) of the ODOT Specifications for Construction. The OWNER reserves the right to withhold 5% of the total project payment until all work is completed and approved by the ENGINEER. The OWNER will not use the 2.5% retainage amount.

5.3. Final Payment. Upon final completion and acceptance of the Work in accordance with Section 00195.90 of the ODOT Specifications for Construction, OWNER shall pay the remainder of the Contract Price as recommended by ENGINEER as provided in said Section 00195.90.

5.3.1 The Final Application for payment shall be accompanied by at least the following: (a) CONTRACTOR's Affidavit of Release of Liens; (b) CONTRACTOR's Affidavit of Payment of Debts and Claims; and (c) Consent of Surety to Final Payment. Once all three documents (a, b, and c) have been delivered to the OWNER for review and approval, the remaining 5% of the Project Construction Contract will be released to the CONTRACTOR.

5.4. Payments, Contributions and Liens:

5.4.1. Under the provisions of ORS 279C.505 the CONTRACTOR shall:

5.4.1.1. Make payment promptly, as due, to all persons supplying to such contractor labor or material for the prosecution of the work provided for in such contract.

5.4.1.2. Pay all contributions or amounts due the State Industrial Accident Fund from such contractor or subcontractor incurred in the performance of the contract.

5.4.1.3. Not permit any lien or claim to be filed or prosecuted against the state, county, school district, municipality, municipal corporation or subdivision thereof, on account of any labor or material furnished.

5.4.1.4. Pay to the Revenue Department all sums withheld from the employees pursuant to ORS 316.197.

5.4.2. If the contract is for a public improvement, the CONTRACTOR shall demonstrate that an employee drug testing program is in place.

5.4.3. Under the provisions of ORS 279C.515, if the CONTRACTOR fails, neglects, or refuses to make prompt payment of any claim for labor or services furnished to the CONTRACTOR or a subcontractor by any person in connection with this Contract as the claim becomes due, the proper officer representing the OWNER may pay such claim to the person furnishing the labor or services and charge the amount of the payment against the funds due or to become due the CONTRACTOR by reason of the Contract. If a CONTRACTOR or a first-tier subcontractor fails, neglects or refuses to make prompt payment to a person furnishing labor or materials in connection with the public Contract for a public improvement within 30 days after receipt of payment from the public contracting agency or a contractor, the CONTRACTOR or first-tier subcontractor shall owe the person the amount due plus interest charges commencing at the end of the 10-day period that payment is due under ORS 279C.580 (3) and(4) and ending upon final payment, unless payment is subject to a good faith dispute as defined in ORS 279C.580. The rate of interest charged to the CONTRACTOR or first-tier subcontractor on the amount due shall equal three times the discount rate on 90-day commercial paper in effect at the Federal Reserve Bank in the Federal Reserve district that includes Oregon on the date that is 30 days after the date when payment was received from the public contracting agency or from the CONTRACTOR, but the rate of interest shall not exceed 30 percent. The amount of interest may not be waived.

5.4.4. If the CONTRACTOR or a subcontractor fails, neglects or refuses to make payment to a person furnishing labor or materials in connection with the public contract, the person may file a complaint with the Construction Contractors Board, unless payment is subject to a good faith dispute as defined in ORS 279C.580.

ARTICLE 6: CONTRACTOR'S REPRESENTATIONS

In order to induce OWNER to enter into this Agreement CONTRACTOR makes the following representations:

6.1. CONTRACTOR has examined and carefully studied the Contract Documents (including the Addenda listed in Article 8) and the other related data identified in the Bidding Documents including "technical data."

6.2. CONTRACTOR has visited the site and become familiar with and is satisfied as to the general, local and site conditions that may affect cost, progress, performance or furnishing of the Work.

6.3. CONTRACTOR is familiar with and is satisfied as to all federal, state and local Laws and regulations that may affect cost, progress, performance and furnishing of the Work.

6.4. CONTRACTOR has carefully studied all reports of explorations and tests of subsurface conditions at or contiguous to the site and all drawings of physical conditions in or relating to existing surface or subsurface structures at or contiguous to the site as provided in Section 00120.15 and 00120.25 of the ODOT Specifications for Construction. CONTRACTOR acknowledges that OWNER and ENGINEER do not assume responsibility for the accuracy or completeness of information and data shown or indicated in the Contract Documents with respect to Underground Facilities at or contiguous to the site. CONTRACTOR has obtained and carefully studied (or assumes responsibility for having done so) all such additional supplementary examinations, investigations, explorations, tests, studies and data concerning conditions (surface, subsurface and Underground Facilities) at or contiguous to the site or otherwise which may affect cost, progress, performance or furnishing of the construction to be employed by CONTRACTOR and safety precautions and programs incident thereto. CONTRACTOR does not consider that any additional examinations, investigations, explorations, tests, studies or data are necessary for the performance and furnishing of the Work at the Contract Price, within the Contract Times and in accordance with the other terms and conditions of the Contract Documents.

6.5. CONTRACTOR is aware of the general nature of work to be performed by OWNER and others at the site that relates to the Work as indicated in the Contract Documents.

6.6. CONTRACTOR has correlated the information known to CONTRACTOR, information and observations obtained from visits to the site, reports and drawings identified in the Contract Documents and all additional examinations, investigations, explorations, tests, studies and data with the Contract Documents.

6.7. CONTRACTOR has given ENGINEER written notice of all conflicts, errors, ambiguities or discrepancies that he has discovered in the Contract Documents and the written resolution thereof by ENGINEER is acceptable to CONTRACTOR, and the Contract Documents are generally sufficient to indicate and convey understanding of all terms and conditions for performance and furnishing of the Work.

6.8. CONTRACTOR is and will remain licensed by the State of Oregon Construction Contractors Board (CCB) or licensed by the State Landscaping Contractors Board (LCB) as required by ORS 671.530 as well as not limited to the same requirements of any and all subcontractors on this PROJECT. If the CONTRACTOR's CCB license is not current during any phase of construction, the OWNER may immediately terminate this Contract.

6.9. Prior to completion and final acceptance of work, the CONTRACTOR shall be held responsible for any injury or damage to the work or to any part thereof by action of the elements, or from any cause whatsoever, and the CONTRACTOR shall make good all injuries or damages to any portion of the work.

6.10. Except as otherwise provided in the Special Provisions of this Contract, the ENGINEER shall make final inspection of work done by the CONTRACTOR within 10 days after written

notification to the ENGINEER by the CONTRACTOR that the work is completed. If the work is not acceptable to the ENGINEER, the ENGINEER shall so advise the CONTRACTOR in writing as to the particular defects to be remedied before acceptance by the ENGINEER can be made.

ARTICLE 7: INDEMNITY – INSURANCE – BONDS

7.1 Responsibility for Damages/ Indemnity. The CONTRACTOR shall be responsible for all damage to property, injury to persons, and loss, expense, inconvenience, and delay that may be caused by, or result from, the carrying out of the Work, or from any act, omission, or neglect of CONTRACTOR, its subcontractors, employees, guests, visitors, invitees, and agents. The CONTRACTOR agrees to indemnify, save harmless and defend the OWNER, its officers, commissioners and employees from and against all claims and action, and all expenses incidental to the investigation and defense thereof, arising out of or based upon damage or injuries to persons or property caused by the errors, omissions, fault or negligence of the CONTRACTOR or the CONTRACTOR'S employees.

7.2 Insurance.

7.2.1. As evidence of the insurance coverage required by this Contract, CONTRACTOR shall furnish a Certificate of Insurance to OWNER. The Contract shall not be effective until the required certificates have been received, approved and accepted by OWNER. A renewal certificate will be sent to OWNER 10 days prior to coverage expiration. The CONTRACTOR agrees to furnish the OWNER evidence of commercial general liability insurance in the amount of not less than \$1,000,000 combined single limit per occurrence/ \$2,000,000 general annual aggregate for personal injury and property damage for the protection of the OWNER, its officers, commissioners and employees against liability for damages because of personal injury, bodily injury, death or damage to property, including loss of use thereof in any way related to this Contract. The general aggregate shall apply separately to this project/location. The OWNER, at its option, may require a complete copy of the above policy.

7.2.2. If the CONTRACTOR has assistance of other persons in the performance of this Contract, the CONTRACTOR, if it is a subject employer, agrees to qualify and remain qualified for the term of this Contract as an insured employer under ORS 656. CONTRACTORS shall maintain employer's liability insurance with limits of \$100,000 each accident, \$100,000 disease each employee, and \$500,000 each policy limit. CONTRACTOR is required to provide to OWNER a Builders Risk Policy based on the award of the project.

7.2.3. If any other required liability insurance is arranged on a "claims made" basis, "tail" coverage will be required at the completion of this Contract for a duration of thirty-six (36) months or the maximum time period the CONTRACTOR'S insurer will provide "tail" coverage as subscribed, or continuous "claims made" liability coverage for thirty-six (36) months following the Contract completion. Continuous "claims made" coverage will be acceptable in lieu of "tail" coverage, provided its retroactive date is on or before the effective date of this Contract.

7.2.4. The CONTRACTOR agrees to furnish the OWNER evidence of business automobile liability insurance in the amount of not less than \$500,000 combined single limit for bodily injury and property damage for the protection of the OWNER, its officers, commissioners and employees against liability for damages because of bodily injury, death or damage to property, including loss of use thereof in any way related to this Contract. The OWNER, at its option, may require a complete copy of the above policy.

7.2.5. The certificate of insurance, other than the pollution liability insurance shall include the OWNER as an expressly scheduled additional insured using form CG 20-10, CG 20-37, CG 32-61 or their equivalent. A blanket endorsement or automatic endorsement is not sufficient to meet this requirement. Proof of insurance must include a copy of the endorsement showing the OWNER as a scheduled insured. Such insurance shall provide sixty (60) days written notice to the OWNER in the event of a cancellation or material change and include a statement that no act on the part of the insured shall affect the coverage afforded to the OWNER under this insurance. This policy(s) shall be primary insurance as respects to the OWNER. Any insurance or self insurance maintained by the OWNER shall be excess and shall not contribute to it.

7.2.6. The CONTRACTOR shall obtain, at the CONTRACTOR'S expense and keep in effect during the term of the Contract, CONTRACTOR'S Pollution Liability insurance covering the CONTRACTOR'S liability for a third party bodily injury and property damage arising from pollution conditions caused by the CONTRACTOR while performing their operations under the Contract. The insurance coverage shall apply to sudden and accidental pollution events. Any coverage restriction as to time limit for discovery of a pollution incident and/or a time limit for notice to the insurer must be accepted by the OWNER. The insurance coverage shall also respond to cleanup cost. This coverage may be written in combination with the commercial general liability insurance or professional liability insurance. The policy's limits shall not be less than \$1,000,000 each loss / \$1,000,000 aggregate. The policy shall be endorsed to state that the general aggregate limit of liability shall apply separately to this Contract. Any self-insured retention / deductible amount shall be submitted to the OWNER for review and approval.

7.3 Bonds. The CONTRACTOR agrees to furnish to the OWNER bonds covering the performance of the Contract and the payment of obligations each in the amount equal to the full amount of the Contract. Upon the request of any person or entity appearing to be a potential beneficiary of the bonds covering payment of obligations arising in the Contract, the CONTRACTOR shall promptly furnish a copy of the bonds or shall permit a copy to be made. The CONTRACTOR shall secure, include costs thereof in the bid, and pay for a performance bond and payments bond in compliance of ORS 279C.380 and other applicable revised statutes issued by a bonding company licensed to transact business in the State of Oregon in accordance with the bid and performance bonds forms provided or others acceptable to the OWNER. The CONTRACTOR also agrees that the performance bond to be furnished as specified shall be such as to stay in force for a period of three hundred sixty-five days (365), after acceptance of the work by the OWNER as a guarantee of repair or replacement of any item(s) of work found to be defective by reason of faulty workmanship or defective materials.

7.3.1. The CONTRACTOR shall have a public work bond filed with the Construction Contractors Board prior to starting work on the project, in accordance with ORS 279C.830. Additionally the CONTRACTOR shall include in every subcontract a provision requiring the subcontractor to have a public works bond filed with the Construction Contractors Board before starting work, in accordance with ORS 279C.830

ARTICLE 8: CONTRACT DOCUMENTS

The Contract Documents which comprise the entire agreement between OWNER and CONTRACTOR concerning the Work consist of the following, documents set forth in subsection 8.1 through 8.10 below. Each of which are incorporated by this reference herein. If there are any inconsistent or conflicting terms among the Contract Documents, they shall be resolved in the following descending order of precedence:

8.1. This Agreement.

8.2. Exhibits (Reserved - Not used at this time).

8.3. Performance Bond, Labor and Material Payment Bond, Public Works Bond.

8.4. Special Provisions bearing the title “Jennings Lodge Pedestrian Improvements – Portland Avenue, pages 1-103.

8.5. 2018 ODOT Standard Specifications for Construction (Cover, TOC, total pages 149).

8.6. Supplementary Conditions, including:

Special Conditions

HUD Labor Standards, HUD-4010

HUD Section 3 Standards, HUD-60002

Federal Prevailing (Davis-Bacon) Wage Decision: OR190001 Modification: No. 2 Type: Highway, Dated: 2/1/2019

State of Oregon (BOLI) Wage Rates Decision, with State Debarment: January 1, 2019

8.7. OWNER Signage (Hold for future use).

8.8. Addenda Number: ONE.

8.9. CONTRACTOR's Bid Proposal w/ First Tier List.

8.10. The following which may be delivered or issued after the Effective Date of the Agreement and are not attached hereto: All Written Amendments and other documents amending, modifying, or supplementing the Contract Documents pursuant to Section 00140.30 of the ODOT Standard Specifications for Construction.

The documents listed above are attached to this Agreement (except as expressly noted otherwise above).

There are no Contract Documents other than those listed above in this Article 8. The Contract Documents may only be amended, modified or supplemented as provided in Section 00140.30 of the ODOT Specifications for Construction.

ARTICLE 9: FEDERAL (DAVIS-BACON), STATE (BOLI) PREVAILING WAGE RATES

Each worker in each trade or occupation employed in the performance of the contact either by the CONTRACTOR, subcontractor, or other person(s) doing or contracting for the whole or any part of the work on this Contract, shall be paid not less then the applicable prevailing wage rate, and will pay the higher rate of pay on an individual job classification of which shall be in effect for this Contract pursuant to Davis-Bacon Act (40 U.S.C. 276a) and Bureau of Labor and Industries (a.k.a. BOLI) ORS 279C.800 through ORS 279C.870.

ARTICLE 10: DESCRIPTION OF CONTRACTOR

10.1. The CONTRACTOR is engaged hereby as an independent CONTRACTOR and will be so deemed for purposes of the following.

10.1.1. The CONTRACTOR will be solely responsible for payment of any Federal or State taxes required as a result of this agreement.

10.1.2. This Contract is not intended to entitle the CONTRACTOR to any benefits generally granted to OWNER employees. Without limitation, but by way of illustration, the benefits which are not intended to be extended by this Contract to the CONTRACTOR are vacation, holiday and sick leave, other leaves with pay, tenure, medical and dental coverage, life and disability, insurance, overtime, Social Security, Workers' Compensation, unemployment compensation, or retirement benefits (except insofar as benefits are otherwise required by law if the CONTRACTOR is presently a member of the Public Employees Retirement System).

10.1.3. The CONTRACTOR certifies that at present, he or she, if an individual, is not a program, County, or federal employee.

ARTICLE 11: MISCELLANEOUS

11.1. Terms used in this Agreement which are defined in Section 00130 - Award and Execution of Contract of the ODOT Specifications for Construction will have the meanings indicated in the ODOT Specifications for Construction.

11.2 The OWNER, through its AUTHORIZED REPRESENTATIVE or his designee shall at all times be allowed access to all parts of the operations and work locations of the CONTRACTOR, and shall be furnished such information and assistance by the CONTRACTOR, or the designated representative or representatives of the CONTRACTOR, as may be required to make a complete and detailed inspection.

11.3. No assignment by a party hereto of any rights under or interests in the Contract Documents will be binding on another party hereto without the written consent of the party sought to be bound; and specifically but without limitation moneys that may become due and moneys that are due may not be assigned without such consent (except to the extent that the effect of this restriction may be limited by law), and unless specifically stated to the contrary in any written consent to an assignment no assignment will release or discharge the assignor from any duty or responsibility under the Contract Documents.

11.4. OWNER and CONTRACTOR each binds itself, its partners, successors, assigns and legal representatives to the other party hereto, its partners, successors, assigns and legal representatives in respect of all covenants, agreements and obligations contained in the Contract Documents.

11.5. If any term or provision of this Contract is declared by the court of competent jurisdiction to be illegal or in conflict with any law, the validity of the remaining terms and provisions shall not be affected, and the rights and obligations of the parties shall be construed and enforced as if the Contract did not contain the particular term or provision held to be invalid.

ARTICLE 12: TAX LAWS

12.1. The CONTRACTOR shall comply with all federal, state and local laws, regulation, executive orders and ordinances applicable to the Work under this Contract. CONTRACTOR must, throughout the duration of this Contract and any extensions, comply with all tax laws of this state and all applicable tax laws of any political subdivision of this state. Any violation of this section shall constitute a material breach of this Contract. Further, any violation of CONTRACTOR'S warranty, in this Contract that CONTRACTOR has complied with the tax laws of this state and the applicable tax laws of any political subdivision of this state also shall constitute a material breach of this Contract. Any violation shall entitle OWNER to terminate this Contract, to pursue and recover any and all damages that arise from the breach and the termination of this Contract, and to pursue any or all of the remedies available under this Contract, at law, or in equity, including but not limited to:

- a.** Termination of this Contract, in whole or in part;
- b.** Exercise of the right of setoff, and withholding of amounts otherwise due and owing to CONTRACTOR, in an amount equal to OWNER'S setoff right, without penalty; and
- c.** Initiation of an action or proceeding for damages, specific performance, declaratory or injunctive relief. OWNER shall be entitled to recover any and all damages suffered as the result of CONTRACTOR'S breach of this Contract, including but not limited to direct, indirect, incidental and consequential damages, costs of cure, and costs incurred in securing replacement performance.

These remedies are cumulative to the extent the remedies are not inconsistent, and OWNER may pursue any remedy or remedies singly, collectively, successively, or in any order whatsoever.

12.2. The CONTRACTOR represents and warrants that, for a period of no fewer than six calendar years preceding the effective date of this Contract, has faithfully complied with:

- a. All tax laws of this state, including but not limited to ORS 305.620 and ORS chapters 316, 317, and 318;
- b. Any tax provisions imposed by a political subdivision of this state that applied to CONTRACTOR, to CONTRACTOR'S property, operations, receipts, or income, or to CONTRACTOR'S performance of or compensation for any work performed by CONTRACTOR;
- c. Any tax provisions imposed by a political subdivision of this state that applied to CONTRACTOR, or to goods, services, or property, whether tangible or intangible, provided by CONTRACTOR; and
- d. Any rules, regulations, charter provisions, or ordinances that implemented or enforced any of the foregoing tax laws or provisions.

ARTICLE 13: DEBT LIMITATION

This Contract is expressly subject to the debt limitation of Oregon counties set forth in Article XI, Section 10, of the Oregon Constitution, and is contingent upon funds being appropriated therefore. Any provisions herein which would conflict with law are deemed inoperative to that extent.

ARTICLE 14: FURTHER ASSURANCES


CONTRACTOR agrees to take all necessary steps, and execute and deliver any and all necessary written instruments, to perform under this Contract including, but not limited to, executing an amendment to this Contract to incorporate any terms or conditions required under applicable State or Federal law. This requirement expressly includes, but is not limited to, incorporation of the Section 3 clause required under 24 CFR § 135.38, if applicable.

This Agreement will be effective upon the date on which it is signed by the OWNER.

[Signature Page to Follow]

CONTRACTOR

D&D Concrete and Utilities, Inc.

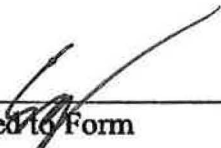
By: 
Don Neinke, President

4-11-2019
Date Signed

93-1036410
Contractor's Federal Tax Identification No.
or Social Security No. (if individual)

219262
Oregon Commercial Contractor's Board No.

COUNTY COUNSEL


Approved to Form

4/26/19
Date Signed

OWNER

Clackamas County, Oregon

Chair: Jim Bernard
Commissioner: Sonya Fischer
Commissioner: Ken Humberston
Commissioner: Paul Savas
Commissioner: Martha Schrader

Signing on Behalf of the Board

By: _____
Richard Swift, Director
Health, Housing and Human Services
Department

Date Signed

May 2, 2019

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of Change Order Number 6 for the
Fenton Avenue Improvements Project – Kerr Contractors of Oregon, Inc.

Purpose/ Outcome	This construction contract with Kerr Contractors Oregon, Inc. is to provide sanitary sewer, waterline, storm sewer, drainage swale, sidewalks, curbs, striping and street lighting in the public right of way, along Fenton Avenue, in Molalla. The project will extend 750 feet south. The improvements will end at the intersection of Heintz Street, in Molalla. All construction site work has been completed as of March 15, 2019. Change Orders 1 through 5 have been reconciled. Change Order 6 will finalize 21 quantity items for project close-out.
Dollar Amount and Fiscal Impact	<p>Original Kerr Contractors of Oregon, Inc. Construction Contract: \$698,465.00 Approved Change Orders 1 through 5, increase of 7.8%: \$ 54,171.85 <u>Change Order 6/ Finalize 21 quantity items, increase of 4.3%</u> \$ 30,809.00 New Kerr Contractors Construction Contract Total (12.1%): \$783,445.85</p> <p>The County has allocated \$165,000 dollars of Community Development Block Grant (CDBG) funds for this project. The City of Molalla is responsible for project funds in the amount of \$618,445.85. To date the City has paid \$531,697.50.</p> <p>No additional CDBG funds are needed for this Change Order. No County General Funds have been used on this project.</p>
Funding Source	City of Molalla Public Works Funds.
Duration	August 15, 2018 to March 15, 2019
Previous Board Action/ Review	BCC Agenda Approval of Kerr Contractors of Oregon, Inc. Construction Contract July 12, 2018.
Strategic Plan Alignment	<ol style="list-style-type: none"> 1. Provide low and moderate income persons with healthy, safe and stable housing in neighborhoods where they have improved access to services. 2. Ensure safe, healthy and secure communities.
Counsel Review	June 4, 2018
Contact Person(s)	Steve Kelly – Community Development Division: 503-650-5665
Contract No.	H3S 8920

BACKGROUND:

The Community Development Division of the Health, Housing and Human Services Department entered into a construction contract with Kerr Contractors of Oregon, Inc. for construction services. The previous five Change Orders total \$54,171.85, a 7.8% increase to the original contract of \$698,465. Change Order 6 is for \$30,809 and represents an increase of 4.3% to the original construction contract. The total of all six Change Orders is \$84,980.85, a 12.1% increase to the original contract price. Approval of Change Order 6 will bring the Kerr Contractors final construction contract amount to \$783,445.85.

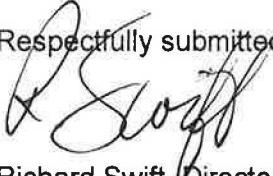
Healthy Families. Strong Communities.

The Public Works Director for the City of Molalla established the Final Completion Date for the project as March 15, 2019.

RECOMMENDATION:

We recommend the approval of Change Order 6 and that Richard Swift, H3S Director be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "R. Swift", written over the text "Respectfully submitted,".

Richard Swift, Director
Health, Housing and Human Services

CHANGE ORDER FORM

Kerr Contractors Oregon, Inc.
PO Box 1060
Woodburn, Oregon 97071

Engineer
 Contractor
 H3S Director

Project Name: Fenton Avenue Improvements Project
Project Address: Fenton Avenue
Molalla, OR

Change Order No: 6
Contract Date: 7/16/2018
Change Order Date: 4/17/2019
Notice to Proceed: 8/15/2018

To: Clackamas County Com. Dev.
2051 Kaen Road, Suite #245
Oregon City, Oregon 97045

The following changes have been authorized by Clackamas County Community Development and the City of Molalla. See the listed changes (increases and decreases) to the above referenced project and are deemed as changes to the original construction contract:

Attached to this Change Order Form is the supporting 1 Page (11x17) costs reconciliation provided by the City of Molalla Public Works Department for Change Order Number 6. The Twenty-One (21) quantity adjusted items total...\$30,809.00. All parties (County, City and Kerr Contractors) agree that these project adjustments are fair and reasonable within industry standards.
UNIT PRICE CONTRACT, QUANTITY OVER/UNDER RUNS.

Original Contract Price	\$698,465.00 ✓
Net Change by Previous Change Orders 1 - 5	\$ 54,171.85 ✓
Contract Price prior to this Change Order	\$752,636.85
Contract Price will be (increased) (unchanged) by this Change Order 6	\$ 30,809.00 ✓ <i>52</i>
The new Contract Price including this Change Order will be	\$783,445.85 ✓ <i>52</i>


The Contract Time has not been increased by Change Order 6 (n/a) for additional calendar days.
The date of Substantial Completion remains as (January 2, 2019, 12pm).

[Signatures to Follow this Page]

Approved:

SR By: 
~~Steven Caspedes, Superintendent (date)~~
Kerr Contractors Oregon, Inc. *Man W. Apin*

Approved:

By:  04/22/19
Gerald Fisher, PE Director (date)
City of Molalla-Public Works

Approved:

By:  4/22/19
Steve Kelly, Project Coordinator (date)
Clackamas County Com. Dev.

Approved:

By: _____
Richard Swift, Director (date)
Health, Housing & Human Services
Department

PROJECT: Fenton Avenue Improvements Project #53425
 OWNER: City of Molalla
 PROJECT: 17-03
 CONTRACTOR: Kerr Contractors
 PREPARED BY: Gerald Fisher, PW Director

ITEM	UNIT PRICE	UNIT	DESCRIPTION	CONTRACT AMOUNT		FINAL QUANTITIES	
				QUAN.	TOTAL	QUAN.	TOTAL
1	\$ 69,800.00	LS	Construction Facilities And Temp. Controls	1	\$ 69,800.00	1	\$ 69,800.00
2	\$ 38,000.00	LS	Temporary Protection and Direction of Traffic	1	\$ 38,000.00	1	\$ 38,000.00
3	\$ 34,717.00	LS	Demolition and Site Preparation	1	\$ 34,717.00	1	\$ 34,717.00
4	\$ 24.00	CY	Subgrade Stabilization	100	\$ 2,400.00	498	\$ 11,952.00
5	\$ 21.00	CY	Roadway Excavation	720	\$ 15,120.00	960	\$ 20,160.00
6	\$ 1.00	SF	Concrete Removal	760	\$ 760.00	760	\$ 760.00
7	\$ 4.00	SY	AC Pavement Removal	1900	\$ 7,600.00	1900	\$ 7,600.00
8	\$ 1.50	SY	Subgrade Geotextile Fabric	1900	\$ 2,850.00	2930	\$ 4,395.00
9	\$ 12.00	SY	Aggregate Base - 4" Depth	100	\$ 1,200.00	100	\$ 1,200.00
10	\$ 12.00	SY	Aggregate Base - 9" Depth	1900	\$ 22,800.00	2534	\$ 30,408.00
11	\$ 90.00	TONS	Asphalt Concrete Pavement	485	\$ 43,650.00	530	\$ 47,700.00
12	\$ 975.00	EA	Additional for Asphalt Driveway Approaches	7	\$ 6,825.00	7	\$ 6,825.00
13	\$ 26.00	LF	AC Pavement Removal and Replacement	135	\$ 3,510.00	162	\$ 4,212.00
14	\$ 32.00	LF	Type C Curb - (W/ 4" Crushed Rock Base)	115	\$ 3,680.00	115	\$ 3,680.00
15	\$ 37.00	LF	Curbs and Gutters - (W/ 4" Crushed Rock Base)	1085	\$ 40,145.00	1085	\$ 40,145.00
16	\$ 6.50	SF	Concrete Sidewalk - 4" Depth (W/ 2" Crushed Rock Base)	4445	\$ 28,892.50	3440	\$ 22,360.00
17	\$ 9.00	SF	Concrete Driveways - 6" Depth (W/ 4" Crushed Rock Base)	2580	\$ 23,220.00	3038	\$ 27,342.00
18	\$ 20.00	SF	Concrete Access Ramps - 6" Depth (W/ 4" Crushed Rock Base)	325	\$ 6,500.00	640	\$ 12,800.00
19	\$ 285.00	EA	Truncated Domes	5	\$ 1,425.00	4	\$ 1,140.00
20	\$ 12.00	LF	Subsurface Drain - 4" (Class B Backfill)	40	\$ 480.00	40	\$ 480.00
21	\$ 90.00	LF	Storm Drain - 6" (Class B Backfill)	5	\$ 450.00	5	\$ 450.00
22	\$ 94.00	LF	Storm Drain - 12" (Class B Backfill)	150	\$ 14,100.00	150	\$ 14,100.00
23	\$ 2,870.00	EA	Catch Basin - Type CG3	2	\$ 5,740.00	2	\$ 5,740.00
24	\$ 1,070.00	EA	Catch Basin Hood (Smooth)	2	\$ 2,140.00	2	\$ 2,140.00
25	\$ 1,500.00	EA	Catch Basin - Beehive Inlet	2	\$ 3,000.00	2	\$ 3,000.00
26	\$ 1,335.00	EA	New Storm Drain Connection to Existing Manhole	1	\$ 1,335.00	2	\$ 2,670.00
27	\$ 1,100.00	EA	New Storm Drain Connection to Existing Pipe	1	\$ 1,100.00	1	\$ 1,100.00
28	\$ 34.00	CY	Drainage Swale Excavation	80	\$ 2,720.00	80	\$ 2,720.00
29	\$ 12.00	SF	Drainage Swale Concrete Entrance Ramp	25	\$ 300.00	25	\$ 300.00
30	\$ 36,575.00	LS	Water Quality Swale	1	\$ 36,575.00	1	\$ 36,575.00
31	\$ 93.00	LF	Sanitary Sewer Line Replacement - 8" (Class B Backfill)	755	\$ 70,215.00	755	\$ 70,215.00
32	\$ 90.00	LF	Sanitary Sewer Lateral Replacement - 4" (Class B Backfill)	500	\$ 45,000.00	500	\$ 45,000.00
33	\$ 330.00	EA	Sanitary Sewer Lateral Connection	22	\$ 7,260.00	23	\$ 7,590.00
34	\$ 500.00	EA	Sanitary Sewer Cleanout - 4"	20	\$ 10,000.00	21	\$ 10,500.00
35	\$ 5,025.00	EA	Remove & Replace Sanitary Sewer Manhole - 48"	3	\$ 15,075.00	2	\$ 10,050.00
36	\$ 70.00	LF	Water Line - 6" (Class B Backfill)	15	\$ 1,050.00	15	\$ 1,050.00
37	\$ 70.00	LF	Water Line - 8" (Class B Backfill)	210	\$ 14,700.00	210	\$ 14,700.00
38	\$ 475.00	EA	45 Elbow - 6"	2	\$ 950.00	2	\$ 950.00
39	\$ 630.00	EA	Reducer - 6" x 8"	1	\$ 630.00	1	\$ 630.00
40	\$ 1,740.00	EA	Gate Valve - 8"	1	\$ 1,740.00	1	\$ 1,740.00
41	\$ 1,630.00	EA	Restrained Joint Water Line Transition Coupling - 6"	1	\$ 1,630.00	1	\$ 1,630.00
42	\$ 1,730.00	EA	Restrained Joint Water Line Transition Coupling - 8"	1	\$ 1,730.00	2	\$ 3,460.00
43	\$ 57.00	LF	Service Line - 1"	280	\$ 15,960.00	340	\$ 19,380.00
44	\$ 300.00	EA	Service Connection - 1"	10	\$ 3,000.00	11	\$ 3,300.00
45	\$ 630.00	EA	Water Meter Assembly Relocation	15	\$ 9,450.00	16	\$ 10,080.00
46	\$ 14.55	LF	Thermoplastic Crosswalks	150	\$ 2,182.50	0	\$ -
47	\$ 5.25	LF	Painted Stripe (Curbs)	280	\$ 1,470.00	0	\$ -
48	\$ 860.00	EA	Communications Manhole Adjustment	2	\$ 1,720.00	1	\$ 860.00
49	\$ 50.00	LF	Remove & Relocate Wood Fence	90	\$ 4,500.00	90	\$ 4,500.00
50	\$ 150.00	EA	Remove & Relocate Existing Signs	2	\$ 300.00	2	\$ 300.00
51	\$ 250.00	EA	Signs	4	\$ 1,000.00	4	\$ 1,000.00
52	\$ 250.00	EA	Remove & Relocate Single Mailbox	4	\$ 1,000.00	4	\$ 1,000.00
53	\$ 400.00	EA	Remove & Relocate Multiple Mailboxes	5	\$ 2,000.00	5	\$ 2,000.00
54	\$ 30,000.00	LS	Landscaping	1	\$ 30,000.00	1	\$ 30,000.00
55	\$ 34,868.00	LS	Street Lights	1	\$ 34,868.00	1	\$ 34,868.00
Sub-Total			Subtotal		\$ 698,465.00		\$ 729,274.00

CHANGE ORDER							
#1	\$ 3,408.91		Tree preservation at 158 Fenton Avenue PCO 01	1	\$ 3,408.91	1	\$ 3,408.91
#2	\$ 750.59		SSMH-1 Standby PCO 02	1	\$ 750.59	1	\$ 750.59
#3	\$ 858.58		SSMH-2 Additional Core PCO 03	1	\$ 858.58	1	\$ 858.58
#4	\$ 427.60		6" Sanitary Laterals PCO 04	1	\$ 427.60	1	\$ 427.60
#5	\$ 1,372.15		Streetlighting Scope Change PCO 05	1	\$ 1,372.15	1	\$ 1,372.15
#5	\$ 3,200.00		Rain Drains PCO 10	1	\$ 3,200.00	1	\$ 3,200.00
#5	\$ 7,579.83		178 Fenton Sanitary Lateral PCO 12	1	\$ 7,579.83	1	\$ 7,579.83
#5	\$ 1,805.82		Waterline Straddle Block PCO 13	1	\$ 1,805.82	1	\$ 1,805.82
#5	\$ 1,067.86		156 Fenton Sanitary Lateral Flush PCO 15	1	\$ 1,067.86	1	\$ 1,067.86
#5	\$ 4,633.48		Sanitary Retest PCO 17	1	\$ 4,633.48	1	\$ 4,633.48
#5	\$ 930.31		Adjust Stop Sign PCO 21	1	\$ 930.31	1	\$ 930.31
#5	\$ 1,442.21		Sand Seal AC Joints PCO 24	1	\$ 1,442.21	1	\$ 1,442.21
#5	\$ 19,899.51		CDF Removal SS Laterals PCO 06	1	\$ 19,899.51	1	\$ 19,899.51
#5	\$ 6,795.00		Landscaping Change PCO 22	1	\$ 6,795.00	1	\$ 6,795.00
Sub-Total			Subtotal		\$ 54,171.85		\$ 54,171.85

Grand Total \$ 752,636.85 (dif.) \$ 783,445.85

21 Items Adjusted, \$30,809.00

County Payment #1	\$ 45,224.99
County Payment #2	\$ 13,479.46
County Payment #3	\$ 195,425.83
County Payment #4	\$ 183,005.39
County Payment #5	\$ 208,157.83
County Payment #6	\$ 51,404.00
Total Payed to Kerr	\$ 696,697.50

Steve Kelly,
Com. Dev.
4/17/2019



Total Unpaid	\$86,748.35
Total Liquidated Damages	TBD
Total Due	TBD