

February 3, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Subrecipient Grant Amendment #4 with Todos Juntos  
to enhance substance use prevention training in the rural communities of Clackamas County  
Agreement is increased by \$12,000 funded with County General Funds Marijuana Tax  
Revenue

<b>Purpose/Outcome</b>	Todos Juntos will send four staff to the Community Anti-Drug Coalitions of America (CADCA) conference to enhance skill building in youth substance abuse prevention in rural Clackamas County. Todos Juntos provides Youth Marijuana and Substance Abuse (YSAP) prevention services in the rural areas of Clackamas County to middle and high school students. YSAP activities promote student engagement in learning, resiliency, and social-emotional well-being to reduce the risk of youth substance use/abuse and increase youth resistance skills.
<b>Dollar Amount and Fiscal Impact</b>	Amendment #4 adds \$12,000 for a maximum value of \$252,000. Agreement is funded with County General Funds from Marijuana Tax Revenue.
<b>Funding Source</b>	Marijuana Tax Revenue – County General Funds
<b>Duration</b>	Amendment #4 is effective January 1, 2022 through June 30, 2022 Amendment #3 remains in effect for services from July 1, 2022 through June 30, 2022.
<b>Previous Board Action/Review</b>	Previous Board Action: 7/1/21 Board Issues Date: 2/1/22
<b>Strategic Plan Alignment</b>	1. Ensure safe, healthy and secure communities
<b>Counsel Review</b>	This Subrecipient Grant amendment has been reviewed and approved by County Counsel on 1/5/2022, KR
<b>Procurement Review</b>	Was the item processed through Procurement? No. Subrecipient grant amendment, originally selected through a competitive process
<b>Contact Person</b>	Adam Freer, 971-533-4929
<b>Contract No.</b>	H3S CFCC #9096

**BACKGROUND:**

The Children, Family and Community Connections Division of the Health, Housing & Human Services Department requests the approval of a Local Subrecipient Grant Amendment #4 with Todos Juntos to enhance provider skills for staff working with youth marijuana and substance abuse awareness and prevention programs in Rural Clackamas County. The primary goals will be to increase awareness of marijuana and other drug effects, incorporate anti-marijuana campaigns and provide case management for at-risk youth.

This amendment is funded with Marijuana Tax Revenue funds. This Amendment #4 becomes effective January 1, 2022 and adds \$12,000 for a maximum value of \$252,000. This adds to Amendment #3 which remains in effect for services from July 1, 2021 through June 30, 2022. It has been reviewed and approved by County Counsel.

**RECOMMENDATION:**

Staff recommends the Board approval of this Amendment and authorization for Tootie Smith, Board Chair, to sign on behalf of Clackamas County.

Respectfully submitted,

*Rodney Cook*

Rodney A. Cook, Director  
Health, Housing & Human Services

Local Subrecipient Grant Amendment (FY 21-22)  
**H3S – Children, Family & Community Connections Division**

Local Grant Agreement Number: 9096

Board Order Number: 070121-A19

Department/Division: H3S-CFCC

Amendment No. 4

Local Recipient: Todos Juntos

Amendment Requested By: Jessica Duke

Changes:  Scope of Service  
 Agreement Time

Agreement Budget  
 Other:

**Justification for Amendment:**

This Amendment #4 is entered into between Todos Juntos and Clackamas County (“COUNTY”) and shall become part of the original Subrecipient Grant Agreement (“Agreement”) entered into between both parties on December 1, 2018.

This Amendment 4 adds funds to enhance substance use prevention training for four Todos Juntos staff. Trainings will enhance provider skills by providing information, tools and strategies to enhance prevention work in rural communities of Clackamas County. Trainings will include skill building to assess and address substance abuse-related problems, using effective community problem-solving strategies. Todos Juntos will continue to provide Youth Substance Abuse Prevention activities and services that promote student engagement in learning, resiliency, and social-emotional to reduce the risk of youth substance use/abuse and increase youth resistance skills.

This Amendment adds to the maximum compensation of the grant.

Maximum compensation is increased by \$12,000 for a revised maximum of \$252,000. Amendment #4 becomes effective January 1, 2022 and terminates June 30, 2022.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with “***bold/italic***” font for easy reference.

**AMEND:**

1. **Term and Effective Date.** This Agreement shall become effective on July 1, 2021. Funds issued under this Agreement may be used to reimburse Subrecipient for expenses incurred from July 1, 2021 to June 30, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. No grant funds are available for expenditures after the expiration date of this Agreement.

**TO READ:**

1. **Term and Effective Date.** *This Amendment #4 shall become effective on January 1, 2022. Funds issued under this Amendment may be used to reimburse Subrecipient for expenses incurred from January 1, 2022 to June 30, 2022, unless this Agreement is sooner terminated or extended pursuant to the terms hereof. Amendment #3 shall remain in effect for expenses incurred from July 1, 2021 to June 30, 2022. No grant funds are available for expenditures after the expiration date of this Agreement.*

**REPLACE:**

Exhibit B: Todos Juntos – YSAP Budget Amend #3

**WITH:**

Exhibit B: Todos Juntos YSAP Budget Amend #4

EXHIBIT B: RECIPIENT BUDGET		
<b>Organization:</b>	<i>Todos Juntos</i>	
<b>Program Name:</b>	<i>Youth Substance Abuse Prevention</i>	<b>9096 Amend 4</b>
<b>Program Contact:</b>	<i>Eric Johnston</i>	
<b>Agreement Term:</b>	<i>July 1, 2021 - June 30 2022 (12 months)</i>	
<b>Approved Award Budget Categories</b>		<b>Total Budget</b>
<b>Personnel Services</b>		
Program Staff .24 FTE		\$ 12,000.00
Support Staff .5 FTE		\$ 20,000.00
Program Supervision and Oversight .07 FTE		\$ 6,000.00
Tax @ 11%		\$ 4,400.00
<b>Total Personnel Services</b>		<b>\$ 42,400.00</b>
<b>Administration</b>		
Payroll/consultants/bookkeeping		\$ 5,000.00
<b>Program Costs</b>		
Supplies and Materials		\$ 10,000.00
Insurance		\$ 600.00
Mileage		\$ 2,000.00
<b>Additional (please specify)</b>		
Training/Conference		\$ 12,000.00
<b>Total Programmatic Costs</b>		<b>\$ 29,600.00</b>
<b>Total Approved Budget</b>		<b>\$ 72,000.00</b>

**REPLACE:**

\_Exhibit C-1: Todos Juntos – YSAP Request for Reimbursement Amend #3

**WITH:**

Exhibit C-1: Todos Juntos – YSAP Request for Reimbursement Amend #4

Exhibit C-1 REQUEST FOR DISBURSEMENT				
Requests for reimbursement and supporting documentation are due monthly by the 15th of the month, including: <ul style="list-style-type: none"> <li>• Request for Reimbursement with an authorized signature</li> <li>• General Ledger backup to support the requested amount</li> <li>• Monthly Activity Report (Exhibit D-2) showing numbers served and activities conducted during the month of request ( <i>The Monthly Activity Report is NOT required on months when quarterly reports are due</i> ).</li> </ul>				
Organization:	Todos Juntos	Contract #:	9096 - Amend 4	
Address:	PO Box 645 Canby, OR 97013	Reporting Period:		
Contact Person:	Eric Johnston			
Phone Number:	(503) 544-1513			
E-mail:	<a href="mailto:etodosjuntos2@gmail.com">etodosjuntos2@gmail.com</a>			
Budget Category	Budget	Current Draw Request	Previously Requested	Balance Remaining
<b><u>Personnel</u></b>				
Program Staff .24 FTE	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
Support Staff .5 FTE	\$ 20,000.00	\$ -	\$ -	\$ 20,000.00
Program Supervision and Oversight .07 FTE	\$ 6,000.00	\$ -	\$ -	\$ 6,000.00
Tax @ 11%	\$ 4,400.00	\$ -	\$ -	\$ 4,400.00
<b>Total Personnel</b>	<b>\$ 42,400.00</b>		<b>\$ -</b>	<b>\$ 42,400.00</b>
<b><u>Administration</u></b>				
Payroll/consultants/bookkeeping	\$ 5,000.00	\$ -	\$ -	\$ 5,000.00
<b><u>Program Supplies</u></b>				
Supplies and Materials	\$ 10,000.00	\$ -	\$ -	\$ 10,000.00
Insurance	\$ 600.00	\$ -	\$ -	\$ 600.00
Mileage	\$ 2,000.00	\$ -	\$ -	\$ 2,000.00
<b>Additional (please specify)</b>				
Training/Conference	\$ 12,000.00	\$ -	\$ -	\$ 12,000.00
<b>Total Program</b>	<b>\$ 29,600.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 29,600.00</b>
<b>Total Grant Costs</b>	<b>\$ 72,000.00</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 72,000.00</b>
Clackamas County retains the right to inspect all financial records and other books, documents, papers, plans, records of shipments and payments and writings of Recipient that are pertinent to this Agreement.				
<b>CERTIFICATION</b>				
By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and represents actual expenditures, disbursements and cash receipts for the purposes and objectives set forth in the terms of the agreement.				

IN WITNESS WHEREOF, the parties hereto have caused this Amendment to be executed by their duly authorized officers.

**AGENCY**

Todos Juntos  
PO Box 645  
Canby, OR 97013

By:   
Eric Johnston, Executive Director

Date: 1/4/2022

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

**Signing on Behalf of the Board:**

\_\_\_\_\_  
Tootie Smith, Board Chair  
Clackamas County

Date: \_\_\_\_\_

Approved as to form:  
Date: 1/4/2022

