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PROCUREMENT DIVISION  
PUBLIC SERVICES BUILDING  
2051 KAEN ROAD | OREGON CITY, OR 97045

REQUEST FOR PROPOSALS #2017-87  
Interpreter Services  
RESPONSE TO CLARIFYING QUESTIONS #1  
May 3, 2018

Note that these are questions submitted by interested firms to the above referenced solicitation. The below answers are for clarification purposes only and in no way alter or amend the RFP as published.

1. Do we need an Oregon business license to compete for this contract?

**Answer:**

An Oregon Business license is not required for this contract however registration with the Secretary of State ([http://egov.sos.state.or.us/br/pkg\\_web\\_name\\_srch\\_inq.login](http://egov.sos.state.or.us/br/pkg_web_name_srch_inq.login)) is required.

2. Who is responsible for the criminal background checks, both for completing and paying for them?

**Answer:**

Criminal Background Check Requirements as out lined in RFP #2017-87 for Interpreter Services are defined in Article II, Paragraph 29 in our Professional Services Standardized Contract Terms and Conditions available on our website (<http://www.clackamas.us/bids/>) under Standardized Contract Terms and Conditions. This is applicable to all Contractors who Clackamas County establishes contract with.

Article II, Paragraph 29 states:

**29. CRIMINAL BACKGROUND CHECK REQUIREMENTS.** Contractor shall be required to have criminal background checks (and in certain instances fingerprint background checks) performed on all employees, agents, or subcontractors that perform services under this Contract. Only those employees, agents, or subcontractors that have met the acceptability standards of the County may perform services under this Contract or be given access to Personal Information, Confidential Information or access to County facilities.

Please see Addendum #1, Published May 3, 2018, for RFP #2017-87 Interpreter Services (<http://www.clackamas.us/bids/>).

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End of Clarifying Questions #1