



Clackamas County Sheriff's Office

ANGELA BRANDENBURG
Sheriff

09/08/2022

Board of County Commissioners
Clackamas County

Approval of a Purchase through the Cooperative Procurement Process to Replace 60 Panasonic Toughbook Laptops, Docking Stations and DVD Drives. Total value is \$224,775. Funding is available in the Clackamas County Sheriff's Office (CCSO) FY 2022-23 Budget. County General Funds are involved.

Purpose/Outcome	The Clackamas County Sheriff's Office (CCSO) requests this purchase to replace computer hardware which has reached the end of its useful life
Dollar Amount and Fiscal Impact	Total contract value is \$224,775. Funds are budgeted within CCSO's FY 2022-23 budget
Funding Source	\$178,440: 100-21-2101-210103-44120-21010303 \$46,335: 100-21-2101-210103-48160-21010303
Duration	This request is for a one-time purchase
Previous Board Action/Review	None
Strategic Plan Alignment	Aligns with the Board of County Commissioners' Strategic Goals to Build Strong Infrastructure and Ensure Safe, Healthy, and Secure Communities
Counsel Review	Date of Counsel review: 08/09/2022 Name of County Counsel performing review: Andrew Naylor
Procurement Review	Was the item processed through Procurement? yes <input checked="" type="checkbox"/> no <input type="checkbox"/>
Contact Person	Nancy Artmann, CCSO Finance Manager, 503.785.5012
Contract No.	N/A

BACKGROUND: Under the authority of cooperative procurement, CCSO seeks to purchase replacement equipment for items that have reached the end of their useful life. This request seeks approval to purchase 60 Panasonic FZ-55 Toughbooks, Docking Stations and DVD drives. Funding to cover the request is available within CCSO's existing FY 2022-23 budget.

PROCUREMENT PROCESS: Approval of this purchase is being requested under the Local Contract Review Board Rule C-046-0400, Authority of Cooperative Procurement, this purchase will be made using General Services Administration Contract #47QTCA19D00MM.

RECOMMENDATION: Staff respectfully recommends that the Board approve this purchase for 60 Panasonic FZ-55 Toughbooks, Docking Stations and DVD Drives.

Respectfully submitted,

Angela Brandenburg
Sheriff

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Issuance of Purchase Order for
Purchase of 60 Panasonic FZ-55
TOUGHBOOKS, Docking Stations,
and DVD Drives



Board Order No. _____

Page 1 of 2

Whereas, the Clackamas County Board of County Commissioners,(the “Board”), has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes (“ORS”) 279A.200-220 and Local Contract Review Board Rules C-046-0400 through 0480 permit the purchase of goods and services using cooperative contracts;

Whereas, the General Services Administration, a department of the Federal Government, established a cooperative contract with Datec, Inc. for the purchase of IT Solutions and Services, contract #47QTCA19D00MM;

Whereas, Clackamas County Sheriff’s Office (“CCSO”) desires to utilize the aforementioned cooperative contract and purchase 60 Panasonic FZ-55 TOUGHBOOKS, Docking Stations and DVD Drives, for total of \$224,775.00, as set forth in the Datec Quote #Q22H2901;

Whereas, the Clackamas County Department of Finance requests authority to purchase the aforementioned goods and services on behalf of CCSO by issuance of a purchase order (“PO”); and

Whereas, a PO is issued directly through the Clackamas County Department of Finance’s management software on CCSOs’ behalf with no additional signature;

NOW THEREFORE, the Clackamas County Board of County Commissioners, orders as follows:

1. The requested purchase of the aforementioned goods from Datec, Inc., in the amount of \$224,775.00, is hereby approved; and
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned equipment and services on behalf of CCSO.

[signatures to follow]

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving
Issuance of Purchase Order for
Purchase of 60 Panasonic FZ-55
TOUGHBOOKS, Docking Stations
and DVD Drives



Board Order No. _____

Page 2 of 2

DATED this ____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary