

CLACKAMAS COUNTY
 VETERANS ADVISORY COUNCIL
 June 22, 2023 Meeting Minutes
 Hybrid
 2:30pm – 3:30pm

FACILITATOR Adam Khosrobadi					
NOTE TAKER Amy Kelsey					
VETERANS ADVISORY COUNCIL					
P	Adam Khosrobadi	P	Tracy Bogard	P	Gregory Freetage
A	Paul Edgar	P	John Budiao	P	Janet Braman
P	Laurie Kimmell	A	Betty Fish-Ferguson	P	RB Green
A	Larry Moseley	P	Don Hedlind		
P	Carol Bernhard				
CLACKAMAS COUNTY STAFF					
P	Gus Bedwell	P	Amy Kelsey	P	Ken Bietschek
P	Brenda Durbin	P	Aubrie Balkwill		
GUESTS					
P	Tawnya Lege	P	Commissioner Paul Savas		
P	Don Stockton	P	Thomas McAlarney		

P-Present, A -Absent, E-Excused, O-Other Attendee

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
Meeting Called to Order and Introductions	Adam called the meeting to order and a quorum was established.	
Minutes	Paul moved to approve meeting minutes as written. Larry seconded the motion; minutes adopted by Council.	

ITEMS / ISSUES	DISCUSSION	FOLLOW-UP
<p>Service Equity Planning Group</p>	<p>Brenda Durbin, Director of Clackamas County Social Services spoke on the newly formed Service Equity Committee to monitor work and implementation of Service Equity Plans. The Oregon Department of Human Services (ODHS) requires certain programs to develop Service Equity Plans. This requirement applies to two of Social Services’ program areas, Older Adults (OA) and Intellectual and Developmental Disabilities (DD).</p> <p>Establishing an Agency-Wide Service Equity Committee June, 2023</p> <p><u>Background</u> The Oregon Department of Human Services (ODHS) requires certain programs to develop Service Equity Plans. This requirement applies to two of Social Services’ program areas, Older Adults (OA) and Intellectual and Developmental Disabilities (DD).</p> <p>Social Services has created, and the state has approved, the OA and DD plans. Social Services is now in the process of creating an agency-wide committee to monitor the plans and provide input on future plan goals and activities.</p> <p>A small group has advised the agency on the creation of the committee. The planning committee has discussed and made recommendations on the following areas:</p> <ul style="list-style-type: none"> • A review of two approved Service Equity Plans, one for the agency’s Older Adult programs and one for the DD Program. • Discussion of members, criteria, compensation, meeting frequency, and length of term • How to make this a meaningful opportunity for committee members • Identify staff support needed to ensure success <p><u>Discussion</u> There are many areas of alignment between the two plans. Some examples include:</p> <ul style="list-style-type: none"> • Client, community and staff feedback • Language access • Service Access • Workforce diversity • Client demographics compared to population demographics • Equity and Inclusion training <p><u>Initial thoughts on Committee responsibilities</u></p>	

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	<p>The primary role of the Service Equity Committee (SEC) is to assist Social Services with implementing service equity plans by engaging with traditionally underserved communities, reviewing equity-related reports, and providing input on future Plan updates. A few examples of reports include:</p> <ul style="list-style-type: none"> • Review Client Feedback Reports (semi-annually) • Review reports from Ant Farm’s Latinx outreach • Review Get Care reports on “how people find out about aging services” • Review reports on reasons why people leave services • Review annual report on client demographics, and changes from previous year • Review annual report on staff and applicant demographics • One member will be assigned to represent the committee on the ODHS state-level Service Equity Committee <p>Members will include:</p> <ul style="list-style-type: none"> • Aging Services Advisory Council • DD Council • Community Action Board • Veterans Advisory Committee • Culturally Specific Organization(s) <ul style="list-style-type: none"> ○ Currently under contract with County, or not? • County residents <ul style="list-style-type: none"> ○ Current clients, or not, or both? ○ Villages member ○ Promotores • Faith/Interfaith communities/organizations • Local Adults and Persons with Disability (APD) office • Social Services Equity Group member(s) <p>Other membership-related questions to answer</p> <ul style="list-style-type: none"> • Criteria to accept members from Advisory Boards. Will likely need to limit to one member each to ensure a manageable sized committee. • Background • Lived Experience • Geography • Skill sets (to be determined) • Compensation • Member expectations 	

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	<ul style="list-style-type: none"> • How to create a structure that is non-hierarchical • Length of Service • Identify committee training needs • Committee will ensure that all members have the support they need to fully participate in committee activities • Create list of recommended reading, including Coalition of Communities of Color Racial Justice report <p>Draft Recommendation</p> <ol style="list-style-type: none"> 1. Launch with members who are current Advisory Council members and staff. <ul style="list-style-type: none"> • The first activities will include finalizing the charter (currently being drafted) and reaching out to the community to complete committee membership. • Identifying one of the seven identified elements to begin with 	
<p>VAC Subcommittees</p>	<p>Adam led a discussion around the importance of member participation and the need for involvement beyond monthly VAC meetings. Adam has generated a google calendar for outreach events and activities. This is a shared document VAC members will have the opportunity to sign-up to work events.</p> <p>Janet suggested VAC build traveling display for use during events. Traveling display to include:</p> <ul style="list-style-type: none"> • Swag, Banners • Handouts, Business Cards, Brochures • Table Coverings <p>Gus Bedwell, Veteran Service Office Supervisor shared a charter template and discussed the importance of the charter. Committee charters serve as a guideline for the Board of County Commissioners. It includes information about the committee's mission, its primary duties, the composition of a standing committee, and its specific procedures.</p>	

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	<p>Mental Health Subcommittee – Chair to be determined Members: Adam Khosrobadi , Betty Fish Ferguson, Janet Braman, Tito Mendoza</p> <p>Outreach Subcommittee – Larry requested to step down from Chair position Members: Larry Moseley, Adam Khosrobadi, RB Green, Janet Braman, Paul Edgar, John Budiao, Don Hedlind</p> <p>Legislative Subcommittee – Laurie Kimmell, Chair Members: Laurie Kimmell , Carol Bernhard, Don Hedlind</p>	
VAC Bylaw Review	VAC Bylaw Review tabled until June meeting.	
Member Updates	<p>RB invited VAC members to attend the Juneteeth, Pride Event at Clackamas Community College. <i>Summer Connections</i></p> <p>When: 5:30-7:30 p.m. on Friday, June 9</p> <p>Where: 19600 Molalla Ave., Oregon City</p> <p>Cost: This free event is open to the public</p> <p>Online: clackamas.edu/summer-connections</p>	
Public Comment	No Public Comment	
Announcement	<p>Clackamas County Commissioners are seeking interested residents to serve on county Advisory Boards and Commissions (ABCs). These ABCs offer residents the opportunity to become very involved in specific activities and the goals of Clackamas County. Individuals interested in this opportunity can apply online or via a paper form that can be obtained from the Public & Government Affairs Department by calling 503-655-8751.</p>	

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	<p>Veteran’s Advisory Council - The Clackamas County Veterans Advisory Council is committed to ensuring that Council membership reflects the diversity of Clackamas County residents. The Council actively seeks members from all regions of the county, all races, ethnicities, sexual orientations and cultures. The Veterans Advisory Council’s nineteen members advise the Clackamas County Board of Commissioners and the Department of Health, Housing and Human Services on all matters relating to the provision of services to veterans, their families and dependents, ensuring that their needs are recognized and addressed in a timely manner. Veterans Advisory Council also makes recommendations regarding current issues affecting veterans, their families and dependents. Meetings are the 4th Thursday, 2:30 to 3:30 p.m. The Council has nine openings serving two-year terms. The application deadline is Wednesday May 31, 2023. For more information please contact Amy Kelsey at AKelsey@clackamas.us or 503-650-5643.</p>	
Next Meeting	<p>Veterans Advisory Council June 22, 2023 from 2:30pm-3:30pm</p>	