



**Department of Finance**

Public Services Building  
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

March 3, 2022

Board of County Commissioners  
Clackamas County

Members of the Board:

Approval of a Clackamas County Supplemental Budget Resolution  
for Fiscal Year 2021-2022 (FY21-22)

Purpose/Outcomes	Consent Item for supplemental budget changes for FY21-22
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$830,414
Funding Source	Beginning Fund Balance and Federal and State Operating Grants
Duration	July 1, 2021-June 30, 2022
Previous Board Action/Review	Budget Adopted June 16, 2021, revised September 30, 2021 and January 6, 2022 Issues - February 15, 2022
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email <a href="mailto:smontoya@clackamas.us">smontoya@clackamas.us</a>

**BACKGROUND:**

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$830,414

Item								
<b>1 General Fund 100 - District Attorney</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	361,800	-	361,800	Operating Expenses	15,028,549	13,720	15,042,269	
Federal, State, Local, All Other Gifts & Donations	2,777,651	74,220	2,851,871	Special Payments	420,000	60,500	480,500	
Charges, Fees, License, Permits, Fines, Assessments	315,998	-	315,998					
General Fund Support	11,993,100	-	11,993,100					
<b>Revised Total Fund Resources</b>			<b>15,522,769</b>	<b>Revised Total Fund Requirements</b>			<b>15,522,769</b>	
The General Fund - District Attorney's Office is recognizing additional Child Abuse Multidisciplinary Intervention (CAMI) grant revenue and increasing Operating Expense and Special Payments for program costs.								
<b>2 Economic Development Fund 208</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	5,462,270	-	5,462,270	Operating Expenses	2,506,685	-	2,506,685	
Federal, State, Local, All Other Gifts & Donations	2,400,000	-	2,400,000	Special Payments	3,214,636	150,000	3,364,636	
Charges, Fees, License, Permits, Fines, Assessments	10,000	150,000	160,000	Transfers	63,000	-	63,000	
Other Interfund Transfers	100,000	-	100,000	Contingency	2,187,949	-	2,187,949	
<b>Revised Total Fund Resources</b>			<b>8,122,270</b>	<b>Revised Total Fund Requirements</b>			<b>8,122,270</b>	
The Economic Development Fund - is recognizing additional Lottery revenue and increasing budget authority for Special Payments for the emergency COVID-19 business recovery assistance program.								
<b>3 Special Grants Fund 230</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses	13,000,000	6,597,640	19,597,640	
				Special Payments	19,789,865	(6,597,640)	13,192,225	
				Transfers	7,824,096	-	7,824,096	
<b>Revised Total Fund Resources</b>			<b>40,613,961</b>	<b>Revised Total Fund Requirements</b>			<b>40,613,961</b>	
The Special Grants Fund - American Rescue Plan Act (ARPA) is shifting budget authority from the Special Payments category to Operating Expenses to align budget authority with November 2021 - February 2022 projects approved by the ARPA Committee.								
<b>4 Clackamas Broadband Utility Fund 602</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	346,287	27,412	373,699	Operating Expenses	2,703,201	-	2,703,201	
Charges, Fees, License, Permits, Fines, Assessments	2,425,000	-	2,425,000	Special Payments	40,000	27,412	67,412	
All Other Revenue Resources	44,000	-	44,000	Contingency	72,086	-	72,086	
<b>Revised Total Fund Resources</b>			<b>2,842,699</b>	<b>Revised Total Fund Requirements</b>			<b>2,842,699</b>	
The Clackamas Broadband Utility Fund is recognizing actual Beginning Fund Balance and increasing Special Payments.								
<b>5 911 Center Fund 605</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	1,429,401	-	1,429,401	Operating Expenses	9,548,325	253,774	9,802,099	
Federal, State, Local, All Other Gifts & Donations	3,892,895	253,774	4,146,669	Special Payments	1,045,000	-	1,045,000	
Charges, Fees, License, Permits, Fines, Assessments	6,573,488	-	6,573,488	Reserve	717,825	-	717,825	
All Other Revenue Resources	24,700	-	24,700	Contingency	609,334	-	609,334	
General Fund Support	-	-	-					
<b>Revised Total Fund Resources</b>			<b>12,174,258</b>	<b>Revised Total Fund Requirements</b>			<b>12,174,258</b>	
The 911 Center Fund recognizing grant revenue from Oregon Department of Forestry and increasing Operating Expenses.								
<b>6 Technology Services Fund 747</b>								
<b>Resources</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	<b>Requirement</b>	<b>Original</b>	<b>Change</b>	<b>Revised</b>	
Beginning Fund Balance	4,668,734	325,008	4,993,742	Operating Expenses	20,491,774	325,008	20,816,782	
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000	Reserve	426,958	-	426,958	
Charges, Fees, License, Permits, Fines, Assessments	16,431,999	-	16,431,999	Contingency	300,000	-	300,000	
All Other Revenue Resources	83,000	-	83,000					
General Fund Support	-	-	-					
<b>Revised Total Fund Resources</b>			<b>21,543,741</b>	<b>Revised Total Fund Requirements</b>			<b>21,543,740</b>	
The Technology Services Fund recognizing actual Beginning Fund Balance and increasing Operating Expenses.								

Small differences between Resources and Requirements may exist due to rounding.

**RECOMMENDATION:**

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

A handwritten signature in cursive script that reads "Elizabeth Comfort".

Elizabeth Comfort  
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS  
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization  
Regarding Adoption of a Supplemental  
Budget and Making to Appropriations  
for Fiscal Year 2021-22



Resolution Order No. \_\_\_\_\_

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a meeting to discuss the supplemental budget was held before the Board of County Commissioners on March 3, 2022.

WHEREAS; the funds being adjusted are:

General Fund – District Attorney	Clackamas Broadband Utility Fund
Economic Development Fund	911 Center Fund
Special Grants Fund	Technology Services Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2021 through June 30, 2022.

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

**DATED** this 3rd day of March, 2022

**BOARD OF COUNTY COMMISSIONERS**

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary