To request translation or disability-related accommodations, please contact us at **DTDcompliance@clackamas.us** | **503-742-4400**.

Si quiere solicitar servicios de traducción o adaptaciones para la discapacidad, contáctenos en/al **DTDcompliance@clackamas.us** | **503-742-4400**.

Чтобы запросить перевод или приспособления, связанные с инвалидностью, пожалуйста, свяжитесь с нами по:
DTDcompliance@clackamas.us | **503-742-4400**.

Щоб попросити переклад або спеціальні послуги для осіб з особливими потребами, зверніться до нас, скориставшись такими контактними даними:
DTDcompliance@clackamas.us | **503-742-4400**.

如需翻译服务或残障相关的协助，请与我们联系：
DTDcompliance@clackamas.us | **503-742-4400**。

Để yêu cầu dịch vụ dịch thuật hoặc điều chỉnh liên quan đến tình trạng khuyết tật, vui lòng liên hệ với chúng tôi qua **DTDcompliance@clackamas.us** | **503-742-4400.**

Clackamas County
www.clackamas.us

One- and Two-Family Dwelling Building Permit Application Checklist

Clackamas County
150 Beavercreek Road, Oregon City, OR 97045
Phone: (503) 742-4400, FAX: (503) 742-4741
www.clackamas.us

OFFICE USE ONLY

Reference no.:

Associated permits:

☐ Electrical ☐ Plumbing ☐ Mechanical

☐ Other: _____

THE FOLLOWING ITEMS ARE REQUIRED FOR PLAN REVIEW		YES	NO	N/A
1.	**Land use actions completed**. See jurisdiction criteria for concurrent reviews.			
2.	**Zoning**. Flood plain, solar balance points, seismic soils designation, historic district, etc.			
3.	**Verification of approved plat/lot**.			
4.	**Fire District** _____ approval required.			
5.	**Septic system permit** or authorization for remodel. Existing system capacity _____.			
6.	**Sewer permit.**			
7.	**Water district approval.**			
8.	**Soils report.** Must carry original applicable stamp and signature on file or with application.			
9.	**Erosion control** ❑plan ❑permit required. Include drainage-way protection, silt fence design and location of catch-basin protection, etc.			
10.	**Site/plot drawn to scale** (no larger than 11"x17"). The plan must show lot & building setback dimensions; property corner elevations (if there is more than a 4-ft. elevation differential, plan must show contour lines at 2-ft. intervals); location of easements & driveway; footprint of structure (including decks); location of wells/septic systems; utility locations; direction indicator; lot area; building coverage area; percentage of coverage; impervious area; existing structures on site; and surface drainage.			
11.	**Foundation plan**. Show dimensions, anchor bolts, any hold-downs and reinforcing pads, connection details, vent size and location.			
12.	**Floor Plans**. Show all dimensions, room identification, window size, location of smoke detectors, water heater, furnace, ventilation fans, plumbing fixtures, balconies and decks 30 inches above grade, etc.			
13.	**Cross section(s) and details.** Show all framing-member sizes and spacing such as floor beams, headers, joists, sub-floor, wall construction, roof construction. More than one cross section may be required to clearly portray construction. Show details of all wall and roof sheathing, roofing, roof slope, ceiling height, siding material, footings and foundations, stairs, fireplace construction, thermal insulation, etc.			
14.	**Elevation views.** Provide elevation for new construction; minimum of two elevations for additions and remodels. Exterior elevations must reflect the actual grade if the change in grade is greater than four feet at building envelope. Full-size sheet addendums showing foundation elevations with cross references are acceptable.			
15.	**Wall bracing (prescriptive path)** and/or lateral analysis plans. Must indicate details and locations; for non-prescriptive path analysis provide specifications and calculations to engineering standards.			
16.	**Floor/roof framing.** Provide plans for all floors/roof assemblies, indicating member sizing, spacing, and bearing locations. Show attic ventilation.			
17.	**Basement and retaining walls.** Provide cross sections and details showing placement of rebar. For engineered systems, see item 22, "Engineer's calculations."			
18.	**Beam calculations**. Provide two sets of calculations using current code design values for all beams and multiple joists over 10 feet long and/or any beam/joist carrying a non-uniform load.			
19.	**Manufactured floor**/roof truss design details.			
20.	**Energy Code compliance.** Identify the prescriptive path or provide calculations. A gas-piping schematic is required for four or more appliances.			
21.	**Engineer's calculations.** When required or provided, (i.e., shear wall, roof truss) shall be stamped by an engineer or architect licensed in Oregon and shall be shown to be applicable to the project under review.			
JURISDICTION SPECIFICS				
22.	**Additional Measure Selections (energy)**			
23.	**Radon Mitigation plan or method description**			
24.	**Roof truss engineering and layout**			
25.	**Floor truss/I-joist plan**			
26.				

CCP-PW195 (Rev.3/23)

Checklist must be completed before plan review start date. Minor changes or notes on submitted plans may be in blue or black ink.