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July 21, 2022

Board of County Commissioners
Clackamas County

Approval of Amendment #1 with the City of Portland for UASI 20 funds. The amendment will increase funds available for the Fuel Tabletop Exercise Project by \$4,691. No County General Funds are involved.

Purpose/Outcome	The amendment is the first amendment to the UASI 20 grant agreement between the City of Portland and Clackamas County, to increase project funds by \$4,691.
Dollar Amount and Fiscal Impact	No impact.
Funding Source	The funding source for the FY20 UASI grant is the United States Department of Homeland Security.
Duration	The agreement is effective from the date both parties have signed and shall end, unless otherwise terminated or extended, until and including June 1, 2023.
Previous Board Action/Review	The original agreement was approved by the Board on August 12, 2021. E.3
Strategic Plan Alignment	1. Clackamas County will have a coordinated, aligned and focused strategy to achieve resilience. 2. Ensure safe, healthy and secure communities.
Counsel Review	7/11/22 AN
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. Item is a grant agreement amendment.
Contact Person	Jamie Poole, 503-278-9150 (cell)

BACKGROUND:

Clackamas County was awarded \$375,833 Urban Area Security Initiative (UASI) grant dollars, supporting four projects: \$111,333 for planning, training and exercise support, \$195,000 for CAD to CAD Enhancements (CCOM), \$60,000 for a fuel tabletop exercise, and \$9,500 for Citizen Corps Training. This amendment will add an additional \$4,691 to the fuel tabletop exercise project to fund printed materials, lunch and other logistical support.

RECOMMENDATION:

Staff respectfully recommends the Board approve this amendment.

Respectfully submitted,

Daniel Nibouar
Interim Director

AMENDMENT NUMBER 1
to
SUBRECIPIENT AGREEMENT NUMBER 32002558
for
Clackamas County

2020 Urban Area Security Initiative Subrecipient Agreement



This Amendment Number 1 amends Subrecipient Agreement Number 32002558 dated September 3, 2021, by and between Clackamas County (“Grantee”) and the City of Portland, a municipal corporation of the State of Oregon (“City”) by and through their duly authorized representatives. This Amendment may refer to Subrecipient Agreement and City individually as a “Party” or collectively as the “Parties”.

This Amendment is authorized by City Ordinance No. 190344.

The Effective Date of this Amendment is the date both parties have signed this agreement. The purpose of this Amendment is to add funds to the Agreement.

The Parties agree to Amend the Subrecipient Agreement as follows:

1. The Subrecipient total Agreement amount of \$375,833 is increased by \$4,691 to a new not-to-exceed amount of **\$380,524**
2. The following language is edited to the Agreement. New language is in **BOLD** and deleted language is in ~~strikethrough~~:

D. Compensation

The total Agreement amount is ~~\$375,833~~ **\$380,524**. Funds may only be used for the specific budget line items they were awarded. See Exhibit A for detail. City may only distribute funds under this Agreement to Grantee to perform the work specified in Exhibit A.

3. Pricing Exhibit A is replaced and updated per new Exhibit A, attached to and incorporated by reference.

All other terms and conditions of the Subrecipient Agreement remain unchanged by this Amendment and in full force and effect.

This Amendment may be signed in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument. The Parties agree that they may execute this Amendment by electronic means, including the use of electronic signatures.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

GRANTEE

Authorized Signature

Date

- Name:
- Title:
- Address:

- Phone:
- Email:

Agreement Number: 32002558

Amendment Number: 1

Agreement Title: 2020 Urban Area Security Initiative Subrecipient Agreement

CITY OF PORTLAND SIGNATURES

By: _____ Date: _____
Bureau Director

Approved as to Form:

By: /s/ Franco A. Lucchin Date: July 5, 2022
Office of City Attorney

Approved:

By: _____ Date: _____
Office of City Auditor

EXHIBIT A

This scope of work is comprised of the projects described below

1. Plan/Train/Exercise
2. Computer Aided Dispatch Enhancements
3. Fuel Plan Tabletop Exercise
4. Citizen Corps Equipment, Training and Exercises

Goals and Performance Measures

Project	Milestones	Completion Date (following execution of this agreement)
Plan/Train/Exercise Project	Establish a project plan 1. Establish a project plan and submit for approval	45 days
Computer Aided Dispatch Enhancements (CAD to CAD)	Bidirectional Component of CAD to CAD Project 1. Complete bidirectional CAD to CAD preliminary conceptual architecture 2. Complete initial systems testing of component CAD systems to TELLUS 3. Complete interim systems testing 4. Complete user training and go live Portal System Component of CAD to CAD Project 5. Complete portal system preliminary conceptual architecture 6. Complete installation and build out of TELLUS Fusion 7. Complete testing of systems 8. Complete user trainings and go live	90 days (3rd month) 180 days (6th month) 240 days (8th month) 720 days (24th month) 180 days (6th month) 240 days (8th month) 420 days (16th month) 720 days (24th month)
Fuel Tabletop Exercise of the Regional Fuel Plan	1. Design a tabletop exercise to test the regional fuel plan 2. Conduct a tabletop exercise of the regional fuel plan 3. Develop a written After-Action Report and Improvement Plan of the regional fuel plan tabletop exercise	240 days (8 th month) 540 days (18 th month) 720 days (24 th month)
Citizen Corps	1. Complete delivery of trainings	660 days (22nd month)

Performance Reports

Grantee agrees to submit Performance Reports by April 15th, July 15th, October 15th, and January 15th each year during the term of the Agreement. Performance Reports shall include a narrative description of progress, barriers, milestones achieved or unfulfilled as well as fiscal information related to spending and projected costs or savings. Performance Reports shall be sent to the designated City Program and Fiscal Contact and provided in the format requested by City. Late Performance Reports could result in the suspension and/or termination of the grant.

Grant Total Budget – All Projects

Budget Line-Item	Budget by Project	Federal Funds by Project Area
UA20-012	Plan/Train/Exercise	\$111,333
UA20-014	CAD to CAD Enhancements	\$195,000
UA20-010	Fuel Tabletop Exercise	\$60,000 \$64,691
UA20-026	Citizen Corps Training	\$9,500
	Totals	\$375,833 \$380,524

Federal Awarding Agency grant funds to be dispersed to Grantee not to exceed ~~\$375,833~~ **\$380,524**

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____