



Clackamas County Parks Advisory Board
Meeting Minutes, Tuesday February 20, 2024

**Hybrid online or at Development Services
Building, Room 401, Oregon City, OR 97045
@6:00pm**

Members Present Via Zoom: Dana Hindman-Allen, Rob Smoot, Tom Hester, Eric Pfeiffer-Robinson

Members Present at DSB 401: Louise Lopes, Don Morgan, Walter Hull, Justin Ostrander, Mike Ferrell,
Sarah Furber, Chad Parker

Members Not Present: Angela Pederson

Staff Present at DSB 401: Tom Riggs, Mark Shaw, Barb Guthrie, Thomas Gray, Sarah Eckman

Staff Present Via Zoom: Mike Turley

I. Call To Order

Justin Ostrander called the meeting to order at 6:00 pm

II. Meeting Minutes

Justin called for a motion to approve the minutes from January 23, 2024 meeting; Walter Hull motioned to approve, Louise seconded; minutes were approved.

III. Citizen Input & Correspondence

There were no matters to report.

IV. Stone Creek Update: Mike Turley

January has gotten us off to a great start. We have started the pond project; with some good weather we were able to get quite a lot done in the last week and a half. Also working on the culvert between the lakes. Next will be the lake edges on days when they can get out there, when it's not too wet. Overall, things are going well, on time and on budget. Playing time has been impacted with the very damp weather.

V. Park Updates: Mark Shaw

1. Coffee Creek Crew Days: The Coffee Creek Correctional Crew is under contract for 10 days per year. Roughly \$900 per day with 10 inmates + guard for 10 hour shifts. This has proven to be a very cost effective option, especially for manual labor –for landscaping, digging up water lines, invasive species removal, and new campsite installation. Coffee Creek Crew have removed blackberries at Knights Bridge from gates and ecology blocks; with Blackberries removed, staff can now use herbicide to control the invasive plants moving forward.
2. Hazard Tree Complete: Staff spent nearly two weeks removing 32 hazard trees from across the park system with the help of County Forester Andrew Dobmeier. This year, we introduced the use of electric saws and they were successfully used for felling and bucking several smaller trees. As electric saws continue to improve and compete with more closely with gas saws, park's staff will continue to moving towards electric when they become more cost effective. A 60' lift was rented to remove multiple hazard trees in Barton Day Use as opposed to contracting the work out. At least 2 loads of timber was salvageable from the downed trees, and will be going to the mill in the coming weeks to help offset the costs of removal.
3. Feyrer Paving Project: Harper Houf Peterson Righellis (HHPR) – the engineering firm awarded the contract to complete the 'No Rise Certification Analysis' as part of the Feyrer re-paving project has proven to be a good partner. As part of the analysis, much of Feyrer had to be mapped and surveyed. At no additional cost to Parks, HHPR had their surveying team map all utilities as well as elevations and provided the data to parks. Over 2,000 data points were collected and will be added to our existing park maps. The purpose of the 'No Rise Analysis' is to balance out any potential rise to the elevation of the floodway. By adding a 2" lift of new asphalt over the existing roadways, Parks would be adding material to the floodway and creating a 'rise.' To mitigate that, Parks needed to remove an equal amount of material from the floodway to keep the project

neutral. Final calculations showed that Parks needs to remove 600+ yards of material to compensate for the 2” lift over paved surfaces.

4. Carver House: The Carver House Rehab project is almost done. We removed the LP siding and installed new sheathing and vapor barrier, new windows and re-sided the house. Only paint and a few small details are left to complete the project.

VI. Administrative Updates-Tom Riggs

- a. Carver Boat Launch Renaming Request We received a request to rename the Carver Boat Ramp. The BCC has directed Parks staff to work with the PAB and the Committee for Community Involvement (CCI) to come up with a recommendation. The County has a Facilities Naming policy, and in 2021 I shared some additional draft naming criteria with you. I would like to get your input on what criteria the PAB would like to see, and what other concerns or considerations you may have. . At this point, we have 3 main criteria (1) we will avoid names that have the potential for copyright infringement issues, (2) the geographic location, (3) the historical or cultural significance of the location. We will add language that would identify a person who has made a significant contributions to County Parks. The naming/renaming, application should describe the contributions of the person(s) and why the proposal is an appropriate honor. Rob mentioned the issue of the cost of naming/renaming a park property-who will cover those costs; changing maps, signage in parks, brochures, etc. Several questions came up, is a donation part of the process; should it not be allowed to be renamed again for 10 years from the change, signatures from a group applying/X number of signatures required? The County policy was originally designed for the original naming of a place/building. Justin thought that when asking the PAB for approval for naming/renaming any park property that the vote should be an unanimous vote. Staff will check with Robert Rules to see if this applies to a specific item voting. Next steps are to take the PAB identified framework to the CCI, and then bring their recommendations back to the PAB for a final recommendation.
- b. Fee Increases Tom reviewed additional fee changes from the last time this was reviewed by the PAB. The additional fee changes are; dropping the 35 cent fees collected on pay by text system, in the interest of streamlining fees. We also looked at the rate we charge for commercial photography, looking closer at current market rates. Currently we are at \$25/\$150 and we will be moving that up closer to market levels at \$50/\$250. Additionally, we will now charge for rental of our sports fields, \$20 for a two hour block plus an \$11 reservation fee. A motion to support the proposed fee increases was asked for, Mike made the motion, Walter 2nd the motion; PAB members approved the changes with Eric abstaining from the vote.
- c. Code Changes Tom briefly reviewed the suggested code changes. We had discussed this at the January meeting and at that time the PAB decided to vote on the changes after a review of the changes- which was shared with the PAB via email. A review of the major changes was presented. A motion was called, Tom Hester so called and Walter second- motion passed unanimously.
- d. Volunteer Program Tom shared with the PAB a draft outline of a proposed volunteer program that would include incentives to volunteer with Parks by earning parking passes or free camping nights at our camping sites. This program is in development. It includes a process for application to the program, setting a job description of the duties needed by park staff and a thorough application questionnaire for the rules for working at the parks including codes of conduct, the procedure for ending a volunteer’s service time, and free parking while volunteering. This is not a finished product, we are sharing the information as a follow up to requests from PAB to develop a program. This proposal will be further reviewed by the staff. We will match people’s skills with our systems needs, provide volunteer caps and other park swag. We have developed intake questions to ascertain what work they would like to do and how much time they want to contribute. Will start the program as an off season work system.

VII. Good of the Order

Mike asked about the Tickle Creek property; Tom will talk more with Mike about this property.

- ## **VIII. Adjournment**
- Justin called for adjournment at 7:47 pm—Mike so motioned, Louise seconded.