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May 18, 2023

BCC Agenda Date/Item: \_\_\_\_\_

Board of County Commissioners  
Clackamas County

**Approval of corrected amendment #3 with the City of Portland for UASI 20 Funds. The amendment will add \$11,000 for Building Damage Assessment Trainings. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	The Board approved the original agreement on August 12, 2021. E.3, approved Amendment #1 on July 21, 2022, approved Amendment #2 on January 26, 2023 IV.E.I. The Board approved amendment #3 on March 9, 2023, II.B.I.		
<b>Performance Clackamas</b>	1. This item will provide funding to host building damage assessment trainings to ensure safe, healthy, and secure communities.		
<b>Counsel Review</b>	Yes – 5/9/23 AN	<b>Procurement Review</b>	No
<b>Contact Person</b>	Jamie Poole	<b>Contact Phone</b>	503-278-9150

**EXECUTIVE SUMMARY:** Clackamas County was awarded \$375,833 Urban Area Security Initiative (UASI) grant dollars, supporting four projects: \$111,333 for planning, training and exercise support, \$195,000 for CAD to CAD Enhancements (CCOM), \$60,000 for a fuel tabletop exercise, and \$9,500 for Citizen Corps Training.

Amendment 1 added \$4,691 to support the Fuel Tabletop Exercise.

Amendment 2 added \$10,000 to a new project to enhance soft target security for Elections, and removed the \$111,333 project for planning, training and exercise support, so that the funds will go back to the RDPO to support another regional project that will benefit Clackamas County.

This current amendment (Corrected Amendment 3) will add \$11,000 to support the building damage assessment trainings that Clackamas County and other organizations in the county are in need of.

The City of Portland required minor changes to correct oversights of changes made in prior amendments.

**RECOMMENDATION:** Staff recommends the Board approve the corrected amendment.

Respectfully submitted,

Daniel Nibouar  
Interim Director

For Filing Use Only

**AMENDMENT NUMBER 3**  
to  
**SUBRECIPIENT AGREEMENT NUMBER 32002558**  
for  
**Clackamas County**



**2020 Urban Area Security Initiative Subrecipient Agreement**

This Amendment Number 3 amends Subrecipient Agreement Number 32002558 dated September 3, 2021, by and between Clackamas County (“Grantee”) and the City of Portland, a municipal corporation of the State of Oregon (“City”) by and through their duly authorized representatives. This Amendment may refer to Subrecipient Agreement and City individually as a “Party” or collectively as the “Parties”.

This Amendment is authorized by City Ordinance No. 190344.

The Effective Date of this Amendment is the date both parties have signed this Agreement. The purpose of this Amendment is to extend the duration and add funds to the Agreement.

The Subrecipient Agreement was previously amended as follows:

Amendment 1 dated July 29, 2022, which increased the original not-to-exceed amount of the Agreement from \$375,833 by \$4,691 to a new total not-to-exceed amount of \$380,524.

Amendment 2 dated December 21, 2022 incorporated:

1. Decreased the not-to-exceed amount from \$380,524 to \$279,191.
2. The Term was extended from June 1, 2023 to June 15, 2023, unless terminated sooner under the provisions of the Agreement.
3. The Plan/Train/Exercise project was removed.
4. The Soft Target/Crowded Spaces Improvements project was added.

The Parties agree to Amend the Subrecipient Agreement as follows:

The Agreement and Exhibits A and C are amended as follows. New language is in **BOLD** and deleted language is in ~~strike through~~:

D. Compensation

The total Agreement amount is **increased to \$290,191** ~~\$279,191~~. Funds may only be used for the specific budget line items they were awarded. See Exhibit A for detail. City may only distribute funds under this Agreement to Grantee to perform the work specified in Exhibit A.

E. Reimbursement

1. City will reimburse Grantee its qualified costs incurred in carrying out the Scope of Work, as identified in this Agreement, not to exceed **\$290,191** ~~\$279,191~~. All invoice payments are conditional upon presentation of properly documented reimbursement requests. Reimbursements will be made upon approval by City of a Request for Reimbursement (RFR) as specified in Exhibit E. RFRs shall be submitted bimonthly on or before 30 days following the end of the bimonthly billing period. Final RFR shall be submitted no later than 30 days following the end of the grant. Reimbursements for expenses will be withheld if the Performance Reports are not submitted by the dates as listed in Exhibit A.

Exhibit A is replaced and updated per new Exhibit A, attached to and incorporated by reference.

Exhibit C is replaced and updated per new Exhibit C, attached to and incorporated by reference.

All other terms and conditions of the Subrecipient Agreement remain unchanged by this Amendment and in full force and effect.

This Amendment may be signed in two or more counterparts, each of which shall be deemed an original, and which, when taken together, shall constitute one and the same instrument. The Parties agree that they may execute this Amendment by electronic means, including the use of electronic signatures.

IN WITNESS WHEREOF, the Parties hereby cause this Amendment to be executed.

GRANTEE

\_\_\_\_\_  
Authorized Signature

\_\_\_\_\_  
Date

Name:

Title:

Organization:

Address:

Phone:

Email:

**Agreement Number: 32002558**

**Amendment Number: 3**

**Agreement Title: 2020 Urban Area Security Initiative Subrecipient Agreement**

CITY OF PORTLAND SIGNATURES

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Bureau Director or Designee

Approved as to Form:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Attorney

Approved:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
Office of City Auditor

EXHIBIT A

This scope of work is comprised of the projects described below

1. Computer Aided Dispatch Enhancements
2. Fuel Plan Tabletop Exercise
3. Citizen Corps Equipment, Training and Exercises
4. Election Soft Target/Crowded Spaces Improvements
5. **Building Damage Assessment Trainings**

Goals and Performance Measures

Project	Milestones	Completion Date (following execution of this agreement)
Computer Aided Dispatch Enhancements (CAD to CAD)	<p><i>Bidirectional Component of CAD to CAD Project</i></p> <ol style="list-style-type: none"> <li>1. Complete bidirectional CAD to CAD preliminary conceptual architecture</li> <li>2. Complete initial systems testing of component CAD systems to TELLUS</li> <li>3. Complete interim system testing</li> <li>4. Complete user training and go live</li> </ol> <p><i>Portal System Component of CAD to CAD Project</i></p> <ol style="list-style-type: none"> <li>5. Complete portal system preliminary conceptual architecture</li> <li>6. Complete installation and buildout of TELLUS Fusion</li> <li>7. Complete testing of systems</li> <li>8. Complete user trainings and go live</li> </ol>	<p>90 days (3rd month)</p> <p>180 days (6th month)</p> <p>240 days (8th month)</p> <p>720 days (24th month)</p> <p>180 days (6th month)</p> <p>240 days (8th month)</p> <p>420 days (16th month)</p> <p>June 15, 2023</p>
Fuel Tabletop Exercise of the Regional Fuel Plan	<ol style="list-style-type: none"> <li>1. Design a tabletop exercise to test the regional fuel plan</li> <li>2. Conduct a tabletop exercise of the regional fuel plan</li> <li>3. Develop a written After-Action Report and Improvement Plan of the regional fuel plan tabletop exercise</li> </ol>	<p>240 days (8<sup>th</sup> month)</p> <p>540 days (18<sup>th</sup> month)</p> <p>June 15, 2023</p>
Citizen Corps	1. Complete delivery of trainings	June 15, 2023

Election Protections for Soft Targets/ Crowded Spaces	<ol style="list-style-type: none"> <li>1. Submit an Elections Soft Target/Crowded Spaces Improvement Plan</li> <li>2. Quarterly Project Updates</li> <li>3. Complete project and Final Report</li> </ol>	30 days  January 10 and April 10, 2023 June 15, 2023
<b>Building Damage Assessment Trainings</b>	<ol style="list-style-type: none"> <li>1. <b>Deliver three ATC 20/45) trainings</b></li> <li>2. <b>Deliver three CalOES SAP Trainings</b></li> </ol>	<b>By June 15, 2023</b>

### Performance Reports

Grantee agrees to submit Performance Reports by April ~~10<sup>th</sup>~~ 15<sup>th</sup>, July ~~10<sup>th</sup>~~ 15<sup>th</sup>, October ~~10<sup>th</sup>~~ 15<sup>th</sup>, and January ~~10<sup>th</sup>~~ 15<sup>th</sup> each year during the term of the Agreement. Performance Reports shall include a narrative description of progress, barriers, milestones achieved or unfulfilled as well as fiscal information related to spending and projected costs or savings. Performance Reports shall be sent to the designated City Program and Fiscal Contact and provided in the format requested by City. Late Performance Reports could result in the suspension and/or termination of the grant.

### Grant Total Budget – All Projects

Budget Line-Item	Budget by Project	Federal Funds by Project Area
UA20-014	CAD to CAD Enhancements	\$195,000
UA20-010	Fuel Tabletop Exercise	\$64,691
UA20-026	Citizen Corps Training	\$9,500
UA20-016	Soft Target/Crowded Spaces Improvements	\$10,000
<b>UA20-004</b>	<b>Building Damage Assessment Trainings</b>	<b>\$11,000</b>
	<b>Totals</b>	<b>\$290,191</b> <del>\$279,191</del>

Federal Awarding Agency grant funds to be dispersed to Grantee not to exceed **\$290,191** ~~\$279,191~~

### Exhibit C – Information Required by 2 CFR 200.331

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#### 1. Federal Award Identification:

- (i) Subrecipient name (which must match registered name in DUNS): Clackamas County
- (ii) Subrecipient's DUNS number: Clackamas County 096992656
- (iii) Federal Award Identification Number (FAIN): DHS-18-GPD-067-00-01
- (iv) Federal Award Date: August 15, 2020
- (v) Sub-award Period of Performance: Date of Agreement Execution through June 15, 2023

- (vi) Amount of Federal Funds Obligated by the Agreement between the Oregon Military Department and the City: \$3,208,025
- (vii) Total Amount of Federal Funds Obligated to the Subrecipient by the pass-through entity including this Agreement: **\$290,191** ~~\$279,194~~
- (viii) Total Amount of Federal Award: \$3,500,000
- (ix) Federal award project description: The Portland Urban Area Security Initiative funding is provided to the Portland regional area to prepare for, prevent, mitigate, respond to and recover from natural and human caused threats, including terrorism.
- (x) Name of Federal Awarding Agency: Department of Homeland Security, Federal Emergency Management Agency
- (xi) Name of Pass-through Entity: Oregon Military Department through Oregon Emergency Management to the City of Portland, Portland Bureau of Emergency Management, on behalf of the Regional Disaster Preparedness Organization
- (xii) Contact information for Awarding Official: Shad Ahmed, Director Portland Bureau of Emergency Management 9911 SE Bush, Portland Oregon 97266
- (xiii) CFDA Number and Program Name: CFDA 97.067, Urban Area Security Initiative
- (xiv) Is Award Research & Development? No
- (xv) Indirect cost rate for the Federal award: Not specified
- (xvi) Match required: No

2. Subrecipient's indirect cost rate: N/A