

September 8, 2022

Board of County Commissioners  
Clackamas County

Approval of application to Oregon Department of Veterans' Affairs for the annual allocation of County Veterans Service Office operational funds in the amount of \$278,321.

No County General Funds are involved.

Purpose/Outcomes	Oregon Department of Veterans' Affairs will continue to provide operational funding for the County Veterans' Services Office.
Dollar Amount and Fiscal Impact	\$278,321 in Oregon Department of Veterans Affairs funds.
Funding Source	Oregon Department of Veterans' Affairs and County General Funds.
Duration	July 1, 2022 to June 30, 2023
Previous Board Action	Study session 9-7-22
Strategic Plan Alignment	1. This funding aligns with Social Services Division's strategic priority to help people in need live with self-reliance and independence. 2. This funding aligns with the County's strategic priority to ensure safe, healthy and secure communities.
Counsel Review	N/A
Procurement Review	1. Was this item processed through Procurement? No 2. If no, provide brief explanation: This is a Grant Application. Not subject to Procurement review.
Contact Person	Brenda Durbin, Director – Social Services Division – (503) 655-8641
Contract No.	N/A

**BACKGROUND:**

The Social Services Division of the Health, Housing and Human Services Department requests approval to apply for FY22-23 funding from Oregon Department of Veterans' Affairs (ODVA) for grant funding to operate the County Veterans' Services Office to provide services to Clackamas County veterans and their families.

The expected result over time is that more Clackamas County veterans will obtain service connected disability, needs based pension, Veterans' Affairs (VA) health care and other benefits earned through military service. ODVA funding in FY21-22 resulted in 885 initial claims filed and more than \$8,192,921 in claims awarded. The dollar amount will increase

*Healthy Families. Strong Communities.*

as the Veterans' Administration processes more filed claims, especially now that the PACT Act of 2022 has passed. Staff have also engaged regularly with the Veterans Advisory Council, the Homeless Veterans Coordination Team, and Clackamas County Jail leadership and incarcerated veterans.

The County has approved the budgeted funding as part of the County's approved annual budget for fiscal year 2022-2023.

Term is July 1, 2022 to June 30, 2023. A total of \$602,229 in County General Funds are budgeted and are included on the application, along with \$78,127 in carryover from FY21-22.

**RECOMMENDATION:**

Staff recommends the Board approval of this Grant Application, and authorization for Tootie Smith, Board Chair, to execute as specified above.

Respectfully submitted,  
*Denise Swanson*

Rodney A. Cook, Director  
Health, Housing and Human Services Department



**COUNTY APPLICATION FOR ODVA FUNDS**  
**FY2022: JULY 1, 2022 TO JUNE 30, 2023**

*This is a fillable form. Save the form to your computer, complete the form, print, sign, scan and send electronically.*

A county must complete and submit this form along with the required documents listed below to the Oregon Department of Veterans' Affairs **no later than 8/31/2022** in order to receive state funds for the county's Veteran Services Office. Please submit the documents to: [ODVA\\_CVSO-NSOFunding@odva.oregon.gov](mailto:ODVA_CVSO-NSOFunding@odva.oregon.gov).

**SUBMIT TO:** [ODVA\\_CVSO-NSOFunding@odva.oregon.gov](mailto:ODVA_CVSO-NSOFunding@odva.oregon.gov)

TIME PERIOD	
July 1, 2022 to June 30, 2023	
COUNTY	Clackamas

**CONTACT INFORMATION**

Oregon Department of Veterans' Affairs Statewide Veteran Services  
700 Summer St NE Salem, OR 97301-1285  
For questions, please call: (503) 373-2090

**Budgeted Revenue for July 1, 2022 to June 30, 2023**

ITEM	AMOUNT
County Funds	\$
*Carry forward of unspent budgeted funds from previous fiscal year <i>(if applicable)*</i>	\$ 78,127
ODVA Funds for 2022-23	\$ 278,321
Other Funds <i>(Identify source) County general fund</i>	\$ 602,229
<b>TOTAL REVENUE</b>	<b>\$ 958,677</b>

**Budgeted Expenditures for July 1, 2022 to June 30, 2023**

<b>TOTAL BUDGETED EXPENDITURES</b>	<b>\$ 958,677</b>
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(NOTE: Budgeted expenditures should match budgeted revenue)

**Required Documents**

- A copy of the approved budget for county Veteran Services Office for the fiscal year 2023.
- A copy of the actual revenue and expenditures for the prior fiscal year, **if changed since submission with fourth quarter report.**
- \*A description of the planned use of the carry-forward funds from FY 2022, if applicable.\*
- If the county contracts for the provision of veteran services, attach a signed copy of the contract.

**CERTIFICATION**

By my signature below, I hereby certify the following: the county is applying for funds for the county Veteran Services Office from the Oregon Department of Veterans' Affairs; the county will use these funds only as provided in ORS 406.310 and ORS 406.450 – 406.460; the county will comply with the Oregon Administrative Rules in Chapter 274, Division 030 that govern these funds; and the county will submit quarterly reports of activities and expenditures to the Oregon Department of Veterans' Affairs no later than the 30<sup>th</sup> day of the month following the end of each quarter.

Printed Name of County Commissioner/Judge (or designee)

Signature of Authorized County Representative named above

Date Signed

Title of Signer

Email Address

Telephone Number

ODVA APPROVED FOR FUNDING

Authorized Signature

Date

**FY23 Veterans Enhancement Grant**  
**Project 400222400**

<b>Account</b>	<b>Account Description</b>	<b>FY23 Budget</b>
30110	Restricted Beginning Fund Balance	78,127.00
33150	State Operating Grants	278,321.00
39115	Transfers in From General Fund	602,229.00
	<b>FY23 Revenue</b>	<b>958,677.00</b>

<b>Account</b>	<b>Account Description</b>	<b>FY23 Budget</b>
41100	Full Time Wages & Salaries	389,460.00
41110	Part Time Wages & Salaries	38,988.00
41140	Vacation Payouts & Sell-Back	0.00
41210	Fringe Benefits	289,254.00
41220	PERS	0.00
41230	Taxes	0.00
42010	Advertising/Marketing	1,000.00
42080	Dues & Memberships	500.00
42220	Office Supplies	1,500.00
42240	Postage/Shipping	1,250.00
42250	Printing & Copies	2,000.00
42270	Publications & Subscriptions	500.00
42280	Records Destruction	0.00
42310	Telephone & Internet	6,500.00
42320	Training & Development	3,000.00
42330	Transportation - Mileage	4,500.00
42360	Travel - Per Diem	5,920.00
43290	Preemployment Services	0.00
44120	Computer < \$5K	7,593.00
44140	Equipment & Furnishings < \$5K	1,000.00
44240	Program Materials & Supplies	32,602.00
46110	Leases - Copier	2,737.00
41320	Worker Compensation Ins	1,668.00
42150	Insurance - Liability	2,015.00
46150	Leases - Office	10,799.00
47100	Allocated Costs -Finance	11,664.00
47120	Allocated Costs - Facilities	8,857.00
47130	Allocated Costs - Utilities	2,495.00
47140	Allocated Costs -Tech Services	18,742.00
47150	Allocated Cost - PGA	2,232.00
47160	Allocated Costs -Records Mgmt	85.00
47170	Allocated Cost -Human Resource	6,695.00
47180	Allocated Cost -County Admin	1,782.00
47300	Indirect Costs	103,339.00
	<b>FY23 Expenditures</b>	<b>958,677.00</b>
	<b>FY23 Surplus/(Deficit)</b>	<b>0.00</b>