

CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS
Sitting as the Clackamas County Budget Committee

Policy Session Worksheet

Presentation Date: Apr 20, 2022 **Approx. Start Time:** 10:00 am **Approx. Length:** 1.0 hours

Presentation Title: Budget Committee Meeting

Department: Finance and County Administration

Presenters: Gary Schmidt County Administrator; Elizabeth Comfort Finance Director, Sandra Montoya Budget Manager, Heather Pederson HR Manager

Other Invitees: Community members of the Budget Committee; Blaze Riggins, Sr Budget Analyst; Jian Zhang and Roxann Fisher, Budget Analysts; Priscilla Montoya, Budget Coordinator

WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?

This is an informational meeting regarding current finance projects and updates.

EXECUTIVE SUMMARY (why and why now):

This meeting will follow the agenda included in the packet.

FINANCIAL IMPLICATIONS (current year and ongoing):

Is this item in your current budget? ☐ YES ☒ NO **N/A informational meeting**

What is the cost? \$

What is the funding source?

STRATEGIC PLAN ALIGNMENT:

- **How does this item align with your Department's Strategic Business Plan goals?**

Strategic Result: Financial Transparency and Accountability.

LEGAL/POLICY REQUIREMENTS:

Budget committee established under ORS 294.414 and additional meetings held from time to time at its discretion (quarterly) in accordance with ORS 294.428 (2).

PUBLIC/GOVERNMENTAL PARTICIPATION:

Budget Committee meetings promotes public engagement and enhances financial transparency and oversight.

OPTIONS:

NA – Informational meeting.

RECOMMENDATION:

NA – Informational meeting.

ATTACHMENTS:

Attachment: Meeting Agenda and Supporting Documents

SUBMITTED BY:

Division Director/Head Approval __ _____

Department Director/Head Approval __ _____

County Administrator Approval _____

For information on this issue or copies of attachments, please contact Blaze Riggins @ briggins@clackamas.us

Budget Committee Meeting

Wednesday, April 20, 2022

10:00 am – 11:00 am

Meeting In Person and via Zoom (*and recordedⁱ*)

Budget Committee:

Board members: County Board Chair - Tootie Smith, Commissioners; Martha Schrader, Mark Shull, Paul Savas, and Sonya Fischer

Public members: Budget Committee Chair - Wilda Parks, Jan Lee, James Rhodes, James Karn, and Kenneth Sernach

Staff: County Administrator Gary Schmidt, Finance Director Elizabeth Comfort, Budget Manager Sandra Montoya, Senior Budget Analyst Blaze Riggins

Agenda:

1. Welcome to Newly Appointed Board Members
2. Approve January 19, 2022 Meeting Minutes
3. Compensation Board's Recommendation
4. Budget Committee Public Member Appointment to the Audit Committee
5. General Fund Forecast (FY22-23 through FY49-50)
6. Budget Committee Calendar
7. New Business/Questions

Attachments:

Discussion Documents:

- January 19, 2022 Meeting Minutes (Attachment A)
- Compensation Board Budget Presentation (Attachment B)
- General Fund Forecast (available during the meeting) (Attachment C)
- Budget Committee Calendar (Attachment D)

For Review:

- FTE Report Jan 2022 – Trailing 13 Month Overtime (Attachment E)
- FTE Report Jan 2022 – YTD FTE Actual vs Budget (Attachment F)
- FTE Report Jan 2022 – YTD Vacancy Salary Savings (Attachment G)
- FY21-22 Supplemental Budgets (9/30/21, 1/6/22, and 3/3/22) (Attachment H)

ⁱRecordings will be saved for one year from the meeting date and will be provided upon request.

Budget Committee Meeting
Wednesday, January 19th, 2022
10:00 am – 11:00 am
via Zoom Meeting

Budget Committee:

Board members: County Board Chair - Tootie Smith, Commissioners; Sonya Fischer, Paul Savas, Martha Schrader, and Mark Shull

Public members: Budget Committee Chair - Wilda Parks, and Jan Lee

Staff:

County Administrator Gary Schmidt, Finance Director Elizabeth Comfort, Budget Manager Sandra Montoya, Senior Budget Analyst Blaze Riggins

Minutes:

1. General Fund Forecast FY22-23 through FY49-50: Budget Manager, Sandra Montoya presented that operations are sustainable. The forecast shows the projected capital costs will require General Fund reductions. The projected capital costs include the Courthouse, construction of two libraries, Red Soils Campus road improvements, and Behavioral Health Clinic relocation.
2. FY22-23 Budget Planning Calendar
MOTION (Recorded time 31:02ⁱ)
Wilda Parks: Motion to adopt the FY22-23 Budget Planning Calendar.
Mark Shull: Second.
Vote: Approved unanimously.
3. Budget Committee Vacancy Update – 3 vacancies posted on the County’s website. Seven applications received.
4. Meeting adjourned at 10:47 am

Prepared by: [Priscila Montoya](#), Budget Coordinator

ⁱ Recordings will be saved for one year from the meeting date and will be provided upon request.

COMPENSATION BOARD FOR ELECTED OFFICIALS

TO: Clackamas County Budget Committee

FROM: Clackamas County Compensation Board for Elected Officials

DATE: March 17, 2022

SUBJECT: Salary Recommendations for Elected Officials FY 22/23

At its March 10, 2022 meeting, the Compensation Board for Elected Officials finalized salary recommendations for all County elected officials: County Assessor, County Clerk, County Commissioner, County District Attorney, Justice of the Peace, County Sheriff, and County Treasurer.

In 2021, the Compensation Board introduced a new three-pronged approach, in which individual recommendations were made when: 1) an elected official is more than 1% below market; 2) an elected official's salary is less than 10% above second-in-command salary; and 3) when a COLA is applied to the Non-Represented employee group. The Compensation Board appreciates the Budget Committee's support of this new approach, and was pleased the committee approved their recommendations.

This year, the Compensation Board members reflected on their process, finding the new approach to be more efficient and transparent. In retrospect, the board agreed to modify the order in which they would apply recommended adjustments. The three-pronged approach now applies the individual elements in the following order, inasmuch as the recommended Cost of Living increase may render the remaining components moot.

1. Recommend an equivalent Cost of Living Adjustment approved for Non-Represented County Employees based on the appropriate CPI-W as a mitigation of compression.
2. For applicable elected official positions, recommend an adjustment where the elected official's salary is less than 10% above second-in-command salary. In recommending this 10% difference, the Compensation Board considers typical compensation practices where managers receive a higher rate of pay than their subordinate employees within the same occupational specialty.
3. Recommend an adjustment where the elected official is more than 1% below market.

The following table summarizes the Compensation Board's recommendations for FY 2022/2023. Due to the significant progress made in 2021, no market adjustments are necessary this year.

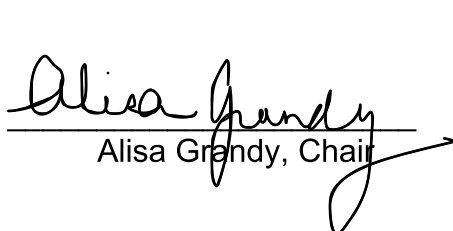
A more detailed narrative on these recommendations can be found on the attached Salary Recommendations document.

Elected Official	Recommendations			Total Recommended Increase
	COLA	Compression Adjustment	Market Adjustment	
Assessor	4.5%	-	-	4.5%
Clerk	4.5%	-	-	4.5%
Commissioners	4.5%	N/A	-	4.5%
District Attorney	11.65%*	-	-	11.65%*
Justice of the Peace	4.5%	-	-	4.5%
Sheriff	4.5%	3.3%	-	7.8%
Treasurer	4.5%	2.4%	-	6.9%

* The State provides the majority of the District Attorney's salary and this recommendation represents the equivalent of an overall increase (i.e., since the desired salary increase is 4.5%, the actual increase to the County-paid portion is 11.65% which represents an overall increase of 4.5% to the District Attorney's salary).

The total fiscal impact of the Compensation Board's recommended increases is \$99,859 which comprises approximately 0.029% of the County's total FY 21/22 personnel services budget of \$339,952,378.

The Compensation Board takes its responsibilities very seriously and is supported by County Human Resources staff who perform the data collection and research for the Compensation Board. Our Salary Recommendation document and Fiscal Impact spreadsheet are attached for your information. We may be contacted if you have questions regarding this information. Heather Pedersen, the County's Compensation Manager, served as staff to our Board and can also provide information. Ms. Pedersen can be reached at (503) 742-5484. The Compensation Board's recommendations will be presented to the Budget Committee at their quarterly meeting on April 20, 2022.


Alisa Grandy, Chair


Melissa Fireside


Colleen Wilson

COMPENSATION BOARD FOR ELECTED OFFICIALS SALARY RECOMMENDATIONS FOR FISCAL YEAR 2022/2023

As set out by Board Order 90-498 and Oregon Revised Statute 204.112, the Compensation Board for Elected Officials convened on February 24, March 10, and March 17, 2022 to consider relevant information and to make recommendations for elected officials' compensation for fiscal year 2022/2023.

In reviewing the compensation of elected officials, the Compensation Board reviewed salary and deferred compensation for all of the Clackamas County comparators (Clark, Deschutes, Lane, Marion, Multnomah and Washington Counties, Cities of Portland and Vancouver, and Metro). The Compensation Board has endeavored to compare positions with similar responsibilities and accountabilities among comparable jurisdictions that provide similar services. The board also reviews the salaries of those employees who hold a second-in-command role in departments run by an elected official.

The Compensation Board's recommendations shall be forwarded to the Budget Committee as a flat monthly rate, which includes the fiscal impact of the recommendations, if any.

RECOMMENDATIONS

The Compensation Board recommends all elected officials receive a cost-of-living adjustment (COLA) of 4.5% on July 1, 2022 based on CPI-W used for Non-Represented County Employees. For the District Attorney, this cost of living adjustment is to the County's portion of the official's salary which represents the equivalent overall increase, recognizing that the State provides the majority of the District Attorney's salary.

In addition, the Compensation Board recommends the following market and/or compression salary adjustments for elected officials as outlined below.

Assessor

The Compensation Board reviewed the monthly salaries for Assessor in Clark, Deschutes, Lane, Marion and Counties. They also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, the second-in-command's salary range and the incumbent's current salary. As agreed, the Compensation Board reviewed their 2021 decision to remove Multnomah and Washington Counties as matches. Staff provided members with relevant historical information as well as information provided by the County Assessor and Deputy Assessor. The board considered this information and recalled their prior deliberations and rationale for removing the matches, ultimately deciding to uphold their original decision to exclude Multnomah and Washington Counties as matches.

The Compensation Board noted the adjusted salary for Assessor is 7.6% above the adjusted market average. No internal compression with a second-in-command was noted. No individual market adjustment is recommended for Assessor at this time.

The recommended cost-of-living adjustment of 4.5% would increase the Assessor base monthly salary from \$11,616.62 to \$12,139.37 effective July 1, 2022.

Clerk

The Compensation Board reviewed the monthly salaries for Clerk in Deschutes, Lane and Marion Counties. They also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, the second-in-command's salary range and the incumbent's current salary.

The Compensation Board noted the Clerk's adjusted salary is 0.4% below the adjusted market average. No internal compression with a second-in-command was noted. No individual market adjustment is recommended for Clerk at this time.

The recommended cost-of-living adjustment of 4.5% would increase the Clerk base monthly salary from \$9,390.47 to \$9,813.04 effective July 1, 2022.

Commissioner

The Compensation Board reviewed the monthly salaries for Commissioner or comparable positions in Lane, Marion, Multnomah and Washington Counties, City of Portland and Metro. They also reviewed the comparable positions' responsibilities, personal services budgets, and number of direct and indirect reports. The Compensation Board noted the Commissioners' adjusted salary is 0.4% above the adjusted market average. Internal compression with a second-in-command is not considered for Commissioner. No individual market adjustment is recommended for Commissioner at this time.

The recommended cost-of-living adjustment of 4.5% would increase the Commissioner base monthly salary from \$9,545.37 to \$9,974.91 effective July 1, 2022.

As the Board Chair position receives a 2% add-to-pay, the recommended cost-of-living adjustment of 4.5% would increase the Board Chair base monthly salary from \$9,736.27 to \$10,174.40 effective July 1, 2022.

District Attorney

The Compensation Board reviewed the monthly salaries for District Attorney in Clark, Lane, Marion and Washington Counties. They also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, the second-in-command's salary range and the incumbent's current salary. The Compensation Board noted the District Attorney's total adjusted salary (State and County) is 12.6% above the adjusted market average. No internal compression with a second-in-command was noted. No individual market adjustment is recommended for District Attorney at this time.

The recommended cost-of-living adjustment of 4.5% would increase the District Attorney base monthly salary from \$7,860.37 to \$8,776.10 effective July 1, 2022, which represents an 11.65% increase to the County-paid portion.

Justice of the Peace

The Compensation Board reviewed the monthly salaries for Justice of the Peace in Deschutes and Washington Counties, and the Oregon Judicial Department (State Circuit Courts) Hearing Referee. The Compensation Board also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, types of cases heard, and the second-in-command's salary range and the incumbent's current salary. The Compensation Board noted the adjusted salary for Justice of the Peace is 0.2% below the adjusted market average. No internal compression with a second-in-command was noted. No individual market adjustment is recommended for Justice of the Peace at this time.

The recommended cost-of-living adjustment of 4.5% would increase the Justice of the Peace base monthly salary from \$9,842.70 to \$10,285.62 effective July 1, 2022.

Sheriff

The Compensation Board reviewed the monthly salaries for Sheriff in Clark, Lane, Marion and Washington Counties. They also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, the second-in-command's salary range and the incumbents' current salaries.

The Compensation Board noted the Sheriff's adjusted salary is 3.3% below the 10% compression threshold in relation to the highest paid Undersheriff. Based on the Compensation Board's philosophy of maintaining a 10% spread between an elected official and the second-in-command, the Compensation Board recommends an increase of 3.3% to the Sheriff salary effective July 1, 2022.

The Compensation Board noted the Sheriff's adjusted salary is 16.5% above the adjusted market average. No individual market adjustment is recommended for Sheriff at this time.

The recommended cost-of-living increase of 4.5% and individual adjustment for compression would increase the Sheriff base monthly salary from \$16,760.47 to \$17,514.69 effective July 1, 2022.

Treasurer

The Compensation Board reviewed the monthly salaries for Treasurer in Marion County, City of Portland and City of Vancouver. They also reviewed the comparable positions' responsibilities, personal services budgets, number of direct and indirect reports, size of investment portfolio, the second-in-command's salary range and the incumbent's current salary. The Compensation Board noted the Treasurer's adjusted salary is 2.4% below the 10% compression threshold in relation to the Deputy Treasurer. Based on the Compensation Board's revised philosophy of maintaining a 10% spread between an elected official and the second-in-command, the Compensation Board recommends an increase of 2.4% to the Treasurer salary effective July 1, 2022.

In addition, the board noted the adjusted salary for Treasurer is 2.1% below the adjusted market average; however, the adjustment for compression resolves this market disparity.

The recommended cost-of-living adjustment of 4.5% and individual salary adjustment would increase the Treasurer base monthly salary from \$10,910.21 to \$11,401.17 effective July 1, 2022.

**COMPENSATION BOARD FOR ELECTED OFFICIALS
SALARY ADJUSTMENT RECOMMENDATIONS FOR FY 2022/2023**

ELECTED OFFICIAL <i>(w/6.27% deferred comp in italics)</i>	CURRENT MONTHLY SALARY	Effective July 1, 2022						TOTAL FISCAL IMPACT** of ALL Recommendations July 1, 2022 - June 30, 2023
		RECOMMENDED COST-OF-LIVING ADJUSTMENT	PROPOSED MONTHLY SALARY with COLA	RECOMMENDED COMPRESSION ADJUSTMENT	PROPOSED MONTHLY SALARY with COMPRESSION	RECOMMENDED MARKET ADJUSTMENT	PROPOSED MONTHLY SALARY with Market. Adj.	
ASSESSOR	\$11,616.62	4.5%	\$12,139.37	0.0%	\$12,139.37	0.0%	\$12,139.37	\$9,254.27
Tami Little	\$12,344.98		\$12,900.51		\$12,900.51		\$12,900.51	
<i>Annual w/ 6.27% def comp</i>	\$148,140		\$154,806		\$154,806		\$154,806	
CLERK	\$9,390.47	4.5%	\$9,813.04	0.0%	\$9,813.04	0.0%	\$9,813.04	\$7,480.68
Sherry Hall	\$9,979.25		\$10,428.32		\$10,428.32		\$10,428.32	
<i>Annual w/ 6.27% def comp</i>	\$119,751		\$125,140		\$125,140		\$125,140	
COMMISSIONER		4.5%		0.0%		0.0%		\$7,756.23
Tootie Smith- Board Chair*	\$9,736.27		\$10,174.40		\$10,174.40		\$10,174.40	
	\$10,346.73		\$10,812.34		\$10,812.34		\$10,812.34	
<i>Annual w/ 6.27% def comp</i>	\$124,161		\$129,748		\$129,748		\$129,748	
Paul Savas - Position 2	\$9,545.37	4.5%	\$9,974.91	0.0%	\$9,974.91	0.0%	\$9,974.91	\$7,317.96
	\$10,143.86		\$10,600.34		\$10,600.34		\$10,600.34	
<i>Annual w/ 6.27% def comp</i>	\$121,726		\$127,204		\$127,204		\$127,204	
Martha Schrader - Position 3	\$9,545.37	4.5%	\$9,974.91	0.0%	\$9,974.91	0.0%	\$9,974.91	\$7,604.03
	\$10,143.86		\$10,600.34		\$10,600.34		\$10,600.34	
<i>Annual w/ 6.27% def comp</i>	\$121,726		\$127,204		\$127,204		\$127,204	
Mark Shull- Position 4	\$9,545.37	4.5%	\$9,974.91	0.0%	\$9,974.91	0.0%	\$9,974.91	\$7,317.96
	\$10,143.86		\$10,600.34		\$10,600.34		\$10,600.34	
<i>Annual w/ 6.27% def comp</i>	\$121,726		\$127,204		\$127,204		\$127,204	
Sonya Fischer - Position 5	\$9,545.37	4.5%	\$9,974.91	0.0%	\$9,974.91	0.0%	\$9,974.91	\$7,604.03
	\$10,143.86		\$10,600.34		\$10,600.34		\$10,600.34	
<i>Annual w/ 6.27% def comp</i>	\$121,726		\$127,204		\$127,204		\$127,204	
DISTRICT ATTORNEY	\$7,860.37	11.65%	\$8,776.10	0.00%	\$8,776.10	0.00%	\$8,776.10	\$16,211.16
John Wentworth	\$8,353.22		\$9,326.36		\$9,326.36		\$9,326.36	
<i>State Compensation</i>	\$12,181.00		\$12,181.00		\$12,181.00		\$12,181.00	
	\$20,041.37		\$20,957.10		\$20,957.10		\$20,957.10	
	\$20,534.22		\$21,507.36		\$21,507.36		\$21,507.36	
<i>Annual w/ 6.27% def comp</i>	\$246,411		\$258,088		\$258,088		\$258,088	
JUSTICE OF THE PEACE	\$9,842.70	4.5%	\$10,285.62	0.0%	\$10,285.62	0.0%	\$10,285.62	\$7,840.92
Karen Brisbin	\$10,459.84		\$10,930.53		\$10,930.53		\$10,930.53	
<i>Annual w/ 6.27% def comp</i>	\$125,518		\$131,166		\$131,166		\$131,166	
SHERIFF	\$16,760.47	4.5%	\$17,514.69	3.3%	\$18,092.68	0.0%	\$17,514.69	\$13,107.56
Angela Brandenburg	\$17,811.35		\$18,612.86		\$19,227.09		\$18,612.86	
<i>Annual w/ 6.27% def comp</i>	\$213,736		\$223,354		\$230,725		\$223,354	
TREASURER	\$10,910.21	4.5%	\$11,401.17	2.4%	\$11,674.80	0.0%	\$11,401.17	\$8,364.52
Brian Nava	\$11,594.28		\$12,116.02		\$12,406.81		\$12,116.02	
<i>Annual w/ 6.27% def comp</i>	\$139,131		\$145,392		\$148,882		\$145,392	

* Compensation of Board Chair position includes a 2.0% add-to-pay approved by Budget Committee effective July 1, 2013.

TOTAL FISCAL IMPACT: \$99,859.32

** Total Fiscal Impact includes PERS, benefits and Employer Taxes

*Represents 0.029% of the County's total
FY 21/22 personal services budget.*

Compensation Board for Elected Officials
History of Compensation Board Recommendations and Budget Committee Approvals

ELECTED OFFICIAL	7/1/2012		7/1/2013		7/1/2014		7/1/2015		7/1/2016		7/1/2017		7/1/2018		7/1/2019		7/1/2020		7/1/2021	
	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr	CB Rec	BC Appr
ASSESSOR																				
Monthly Salary	8091.66	7730.76	8279.64	8279.64	8503.19	8503.19	8855.39	8855.39	9213.15	9032.50	9393.80	9393.80	9675.61	9675.61	10546.41	10546.41	11200.29	10546.41	10736.25	11616.62
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	1.6%	0.0%	5.0%	5.0%	-	-	2.0%	2.0%	2.0%	2.0%	4.0%	4.0%	3.0%	3.0%	9.0%	9.0%	6.2%	0.0%	-	8.2%
CLERK																				
Monthly Salary	7427.09	7281.46	7427.09	7427.09	7627.62	7627.62	8021.43	8021.43	8247.31	8085.60	8085.6	8085.60	8457.55	8457.55	8685.9	8685.9	9137.57	8685.9	9390.47	9390.47
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	-	-	-	-	-	-	3.0%	3.0%	0.8%	0.8%	-	-	4.6%	4.6%	2.7%	2.7%	5.2%	0.0%	6.2%	6.2%
COMMISSIONER																				
Monthly Salary	7011.93	6738.82	7011.07	7011.07	7308.37	7200.37	7461.85	7461.85	7611.09	7461.85	7905.83	7905.83	8411.80	8411.80	8706.21	8706.21	8932.57	8706.21	9545.37	9545.37
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	1.5%	0.0%	2.0%	2.0%	1.5%	0%	1.5%	1.5%	-	-	5.95%	5.95%	6.40%	6.40%	5.50%	3.50%	2.60%	0.00%	7.70%	7.70%
COMMISSIONER - CHAIR																				
Monthly Salary	7327.07	6738.82	7151.29	7151.29	7454.54	7344.37	7611.08	7611.08	7763.30	7611.08	8063.94	8063.94	8580.33	8580.33	8880.33	8880.33	9111.22	8880.33	9736.27	9736.27
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	1.5%	0.0%	2.0%	2.0%	1.5%	0%	1.5%	1.5%	-	-	5.95%	5.95%	6.40%	6.40%	5.50%	3.50%	2.60%	0.00%	7.70%	7.70%
Add-to-Pay	2.0%	0.0%	2.0%	2.0%	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary	Included in Salary
DISTRICT ATTORNEY																				
Monthly Salary	3120.04	3028.58	3263.60	3263.60	3616.07	3616.07	3898.12	3898.12	4174.89	3898.12	3898.12	3898.12	4463.35	4463.35	4928.88	4928.88	5707.15	4928.88	7860.37	7860.37
General/COLA increases	3.0%	0.0%	7.76%	7.76%	10.80%	10.80%	7.80%	7.80%	7.1%	-	-	-	-	-	-	-	-	-	6.25%	6.25%
Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	14.5%	14.5%	10.4%	10.4%	15.8%	0.0%	50.09%	50.09%
													*Represents a 4% overall increase.		*Represents a 3% overall increase.		*Represents a 4.8% overall increase.		*Represents a 14.8% overall increase.	
JUSTICE OF THE PEACE																				
Monthly Salary	7578.42	7356.26	7653.45	7653.45	7860.09	7860.09	8185.65	8185.65	8349.36	8185.65	8185.65	8185.65	8414.85	8414.85	8414.85	8414.85	9231.09	8414.85	9842.70	9842.70
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	-	-	-	-	-	-	2.0%	2.0%	-	-	-	-	2.8%	2.8%	0.0%	0.0%	9.7%	0.0%	14.9%	14.9%
SHERIFF																				
Monthly Salary	11146	*10819	12012	*12012	13030.46	*13467.99	13750.82	*13884.97	14162.66	*14148.75	14148.75	*14,459.99	14460.00	*14864.85	14864.85	*14864.85	14864.85	*14967.38	16760.47	*16760.47
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	1.8%	-	2.2%	-	2.8%	-	-	-	-	1.8%	1.8%
Adjustment	-	-	-	-	-	-	-	-	-	-	-	-	-	-	0.0%	0.0%	0.0%	0.0%	10.0%	10.0%
TREASURER																				
Monthly Salary	8128.77	7645.81	8110.68	8110.68	8746.15	8746.15	9197.71	9197.71	9381.66	9197.71	9418.46	9418.46	9606.83	9606.83	10384.98	10384.98	10665.37	10384.98	10910.21	10910.21
General/COLA increases	3.0%	0.0%	2.0%	2.0%	2.7%	2.7%	2.1%	2.1%	2.0%	-	-	-	-	-	-	-	-	-	1.8%	1.8%
Adjustment	3.2%	0.0%	4.0%	4.0%	5.0%	5.0%	3.0%	3.0%	-	-	2.4%	-	2.0%	2.0%	8.1%	8.1%	2.7%	0.0%	3.2%	3.2%

*Sheriff salary increased to comply with ORS/CB Practice.

Compensation Board for Elected Officials

History of Compensation Board Recommendations and Budget Committee Approvals

- 7/1/2021: The Compensation Board had a three-pronged approach: to recommend adjustments where the elected official is more than 1% below market; for applicable elected official positions, recommend adjustments where elected official's salary is less than 10% above second -in-command's salary; recommend a 1.8% cost-of-living adjustment based on CPI-W used for non-represented county employees and in anticipation for the COLA increase on 7/1/2021. On May 25, 2021 the County Administrator, acting as the County's Budget Officer, recommended an additional 8.2% increase to the Assessor's salary. This addition was based on market placement which included Multnomah and Washington Counties - matches that were removed by the CB for FY 21/22.
- 7/1/2020: The Compensation Board recommended increases for all elected officials except the Sheriff who is 13.2% above the market average. The BC deferred approval of the recommended increases and asked to revisit the topic at a later budget meeting. The CB's recommendations were presented to the BC in a policy session in January 2021 and the BC voted not to approve increases for any elected official position for FY 20/21. Sheriff's salary increased to comply with ORS/CB practice due to Undersheriff Merit on 1/1/21.
- 7/1/2019: The Compensation Board recommended increases for individual elected officials, including Assessor, Clerk, Commissioner, District Attorney, and Treasurer. The BC approved all recommendations, with the exception of the Commissioners. For Commissioners, the BC approved a 3.5% increase (equivalent to the Non-Rep COLA) rather than the recommended 5.5%. The Sheriff's salary did not increase as there was no internal compression and is 16.5% above the adjusted market average.
- 7/1/2018: The Compensation Board recommended increases for individual elected officials, including Assessor, Clerk, Commissioner, District Attorney, Justice of the Peace, and Treasurer. The BC approved all recommendations. Sheriff's salary increased to comply with ORS/CB practice due to Undersheriff COLA on 7/1/18.
- 7/1/2017: The Compensation Board recommended increases for individual elected officials, including Assessor, Commissioner and Treasurer. The BC approved all recommendations. Sheriff's salary increased to comply with ORS/CB practice due to Undersheriff COLA on 7/1/17.
- 7/1/2016: The Compensation Board recommended all elected officials receive a cost-of-living adjustment of 2.0% effective July 1, 2016. Individual market adjustments were recommended for the Assessor and Clerk, effective 7/1/16. BC only approved the individual adjustments for the Assessor and Clerk. Sheriff's salary increased to comply with ORS/CB practice.
- 7/1/2015: The Compensation Board recommended all elected officials receive a cost-of-living adjustment of 2.1% effective July 1, 2015. Individual market adjustments were recommended for all elected positions, except District Attorney and Sheriff, effective 7/1/15. BC approved all recommendations. Sheriff's salary increased to comply with ORS/CB practice. Undersheriff received longevity increase on 6/9/15.
- 7/1/2014: The Compensation Board recommended all elected officials receive a cost-of-living adjustment of 2.7% effective July 1, 2014. It was also recommended that the Treasurer position receive an individual market adjustment of 5.0% effective July 1, 2014 and the Commissioners receive an individual market adjustment of 1.5%. BC approved all recommendations except the individual adjustment for the Commissioners. Sheriff's salary increased to comply with ORS/CB practice. Undersheriff received increase on 12/1/14.
- 7/1/2013: The Compensation Board recommended all elected officials receive a cost-of-living adjustment of 2% and individual market adjustments as noted effective July 1, 2013. BC approved all recommendations. Sheriff's salary increased to comply with ORS/CB practice. Undersheriff received increase on 12/1/13.
- 7/1/2012: Additional market adjustment recommendation was made for the Assessor, Commissioners, Chair, and Treasurer effective 1/1/12. BC did not approve increases. Sheriff salary increased to comply with ORS/CB practice. Undersheriff received COLA on 7/1/12 & 12/1/12.

COMPENSATION BOARD FOR ELECTED OFFICIALS

FY 2022/2023 Budget Presentation

Compensation Board for Elected Officials

Alisa Grandy, Chair

Colleen Wilson

Melissa Fireside

Staff Liaison – Heather Pedersen, Classification & Compensation Manager
Staff Support – Nina Smith, HR Analyst, Senior and Erin Braman, HR Specialist

ROLE:

Compensation Board for Elected Officials

To Annually Recommend a Compensation Schedule for Elected Officials as Guided by Oregon Revised Statute 204.112:

- Review compensation of comparable positions within labor market.
- Consider various factors, including internal alignment with second-in-command staff.
- Prepare and submit recommendations to County Budget Committee for review and approval.

Clackamas County Elected Officials

Assessor, Clerk, Commissioner, District Attorney, Justice of the Peace, Sheriff, and Treasurer

METHODOLOGY:

Compensation Board for Elected Officials

In 2021, the Compensation Board introduced a new three-pronged approach in forming their recommendations. This year the board used the same approach, developing recommendations in the following order:

- Recommend an equivalent Cost of Living Adjustment approved for Non-Represented County Employees to mitigate compression.
- Recommend an adjustment where an elected official's salary is less than 10% above second-in-command salary.
- Recommend an adjustment where the elected official is more than 1% below market.

FY 2022-23 Recommendations

- County Assessor - 4.5% Cost-of-Living Increase \$9,254
- County Clerk - 4.5% Cost-of-Living Increase \$7,481
- County Commissioners - 4.5% Cost-of-Living Increase \$37,600
- District Attorney - 11.65%* Cost-of-Living Increase \$16,211

* This increase represents a 4.5% overall increase to the District Attorney's total salary.

- Justice of the Peace - 4.5% Cost-of-Living Increase \$7,841
- County Sheriff - 4.5% Cost-of-Living + 3.3% Salary Increase \$13,108
- County Treasurer - 4.5% Cost-of-Living + 2.4% Salary Increase \$8,365

TOTAL FISCAL IMPACT FY 2022-2023

\$99,859**

**Total budget impact including roll-up costs.

QUESTIONS?

(Expanded Detail) 2050 General Fund Forecast With Strategic Reduction Scenario

Excludes Amounts Related to GO Bond (C800)

	Actuals	Projected	Projected	Forecast Yr 1	Forecast Yr 2	Forecast Yr 3	Forecast Yr 4	Forecast Yr 5	Forecast Yr 6	Forecast Yr 28	
	FY 19-20	FY 20-21	FY 21-22	FY 22-23	FY 23-24	FY 24-25	FY 25-26	FY 26-27	FY 27-28	FY 49-50	Notes
Beginning Fund Balance	50,627,960	58,807,978	67,854,581	71,738,497	59,616,650	60,101,291	69,475,036	68,761,232	68,397,929	89,481,920	
Taxes	133,082,464	140,368,995	145,059,244	150,947,359	157,526,354	163,722,421	169,824,151	176,275,379	182,497,219	411,225,704	FY2022-23 Assumes Assessed Value growth of 4.1%
Federal, State, Local, All Other Gifts & Donations	27,984,829	29,230,290	24,646,944	24,809,709	24,864,679	24,988,135	25,235,613	25,487,692	26,189,615	47,940,338	FY2022-23 Assumes reduction in federal grants across multiple departments
Charges, Fees, License, Permits	38,206,779	35,207,095	37,100,250	40,810,582	42,165,514	43,509,047	44,873,852	46,293,400	47,769,952	100,828,670	FY2022-23 Assumes conservative growth trends in Charge for Services
Revenue from Bonds & Other Debts	26,340	2,334,500	65,500	0	0	0	0	0	0	0	0
All Other Revenue Resources	7,076,688	6,303,489	9,679,304	8,748,389	8,858,730	8,928,884	9,009,897	9,083,876	9,184,932	13,189,451	FY2020-21 - FFC Refunding Obligations Series 2020
Operating Revenue	206,377,101	213,444,369	216,551,242	225,316,040	233,415,277	241,148,488	248,943,513	257,140,347	265,641,717	573,184,163	Includes PGA franchise fees and Assessor fees. FY21-22 Projected in OG of \$9.7M. FY22-23 Requested in OG of 8.7M as of 4/4/22.
% Change from prior year	1.8%	3.4%	1.5%	4.0%	3.6%	3.3%	3.2%	3.3%	3.3%	3.6%	
Personnel Services	125,669,698	128,121,032	129,717,170	136,035,683	145,785,855	151,441,448	157,778,588	163,260,143	170,807,485	415,141,175	FY2022-23 Assumes COLA of 4.5%. Forecast assumes 5% vacancy rate. Pass through payroll excluded here.
Equal Pay Cost Adjustments (*Timing TBD)			1,557,870	3,135,740							General Fund will be covering all costs to catch up positions up to the 4.9M. After that detpartments will have to cover.
Materials and Services	49,770,440	53,418,409	51,436,816	54,158,175	57,601,324	59,296,658	60,916,381	62,583,041	64,071,008	107,925,342	FY21-22 Projected in OG of \$51.4M. FY22-23 Requested in OG of 54.2M as of 4/4/22.
Capital Outlay	2,353,501	2,154,457	2,905,025	3,608,159	2,155,684	2,220,354	2,286,965	2,355,574	2,426,241	4,648,929	FY21-22 Projected in OG of \$2.9M. FY22-23 Requested in OG of 3.6M as of 4/4/22.
Special Payments	2,689,925	3,932,467	2,800,000	3,400,000	3,856,413	3,849,741	3,937,994	4,029,270	4,150,148	7,952,113	
General Fund Transfers Out (Net)											
	12,353,812	7,513,536	13,298,594	17,499,851	17,893,598	18,296,204	18,707,868	19,128,795	19,559,193	31,911,256	FY22-23 Aligned to OG transfer Rev total of \$33.3M (4 4 22). Reduced for \$923K JC transfer to H3S (40% of total). Includes \$5.4M shift from allocations. Includes \$419K addition to BCS Library.
Transfer to Debt Service Fund	5,115,403	5,202,044	4,770,068	4,686,058	4,618,125	4,226,579	4,204,126	4,132,470	6,636,542		
Transfer to Building Maintenance			555,554	572,221	589,388	607,069	625,281	644,040	663,361	1,271,068	
Operating Expense	197,952,779	200,341,945	207,041,098	223,095,886	232,500,385	239,938,053	248,457,203	256,133,333	268,313,978	568,849,882	
% Change from prior year	8.7%	1.2%	3.3%	7.8%	4.2%	3.2%	3.6%	3.1%	4.8%	4.1%	
Net Operating Income (Loss)	8,424,322	13,102,424	9,510,144	2,220,153	914,891	1,210,434	486,310	1,007,014	(2,672,261)	4,334,281	
InterFund Loan with WES	244,303	512,455									Repayment to WES for Brooks Bldg Complete in FY2020-21
Special Projects - Juvenile Modular					110,250						
Special Projects - WIC					750,000						
Special Projects - BH Clinic Relocation				2,000,000							
Capital Projects			3,418,728	440,000	2,565,000	2,631,690	2,700,114	2,770,317	2,842,345	4,999,410	FY22-23 low due to \$2M transfer in from facilities fund
Road Improvements / Traffic Study				4,000,000	6,000,000	3,000,000					
Library Buildings (Gladstone & Oak Lodge)				9,000,000							May 2022 Debt Issuance. Assumes bond issuance of \$13.8M.
Courthouse Capital and Additional O&M			2,207,500	3,702,000	605,000	605,000	12,900,000	13,000,000	13,100,000	15,300,000	Estimate of Courthouse P3 costs and additional O&M,
Non Operating & Special Project Expenses	244,303	512,455	5,626,228	19,142,000	10,030,250	6,236,690	15,600,114	15,770,317	15,942,345	20,299,410	
Revenue Less Expenses	8,180,019	12,589,969	3,883,916	(16,921,847)	(9,115,359)	(5,026,256)	(15,113,804)	(14,763,303)	(18,614,606)	(15,965,129)	
Cumulative Strategic Cost Reductions				(4,800,000)	(9,600,000)	(14,400,000)	(14,400,000)	(14,400,000)	(14,400,000)	(14,400,000)	Incremental Cuts FY22-23 to FY24-25
Rev Less Exp With Strategic Reductions	8,180,019	12,589,969	3,883,916	(12,121,847)	484,641	9,373,744	(713,804)	(363,303)	(4,214,606)	(1,565,129)	
Ending Fund Balance	58,807,978	71,397,947	71,738,497	59,616,650	60,101,291	69,475,036	68,761,232	68,397,929	64,183,323	87,916,790	
Daily Operating Expenses	542,336	548,882	567,236	611,222	636,987	657,365	680,705	701,735	735,107	1,558,493	
Reserves (Days of Operating Cash)	108	130	126	98	94	106	101	97	87	56	
Contingency Requirement (5%)	9,897,639	10,017,097	10,352,055	11,154,794	11,025,019	11,996,903	12,422,860	12,806,667	13,415,699	28,442,494	
Reserve Requirement (10%)	15,069,863	15,513,803	16,190,102	16,812,951	17,501,611	18,152,007	18,793,903	17,627,538	18,249,722	41,122,570	
Capital and Debt Reserve											
Total Contingency & Reserves Requirement	24,967,502	25,530,900	26,542,157	27,967,745	29,126,631	30,148,910	31,216,763	30,434,205	31,665,421	69,565,065	Per policy, contingency is 5% of operating expense budget and reserves are 10% of combined property tax and permits.
Fund Balance Net of Reserve Requirements	33,840,476	45,867,047	45,196,340	31,648,905	30,974,661	39,326,126	37,544,469	37,963,724	32,517,902	18,351,726	

ASSUMPTIONS

- Contingency (5% of operating \$) and Reserves (10% of taxes and fees) are maintained at the policy level
- Funds in excess of Contingency and Reserves are used to mitigate reductions
- PERS increase alternating fiscal years at 8.0% and 1.5%
- Property assessed value growth of 3.8% beginning in year 3
- CPI growth of 2.6% beginning in year 1
- Includes 4.5% COLA increase in FY22-23
- FY 27-28 balloon payment of \$6.7M
- Includes an upfront payment for library buildings (vs. bond payments)
- \$15 million in road improvements related to upcoming traffic study
- \$1.6 million for FY21-22 and \$3.1 million for FY22-23 Equal Pay Act adjustments covered in full by General Fund

STRATEGIC REDUCTIONS NOTES

- Strategic reductions are calculated to provide a glide path over three years. The goal is to ensure financial sustainability over the next 30 years.
- Reductions are needed to cover the costs of capital projects
- Reductions reflect on-going reductions to programs/services (vs. one-time)
- Reductions occur primarily in Years 1, 2 and 3
- Reductions are shown cumulatively taking into account reductions from prior years

FY 2022-23 BUDGET PLANNING CALENDAR
Updated 4-4-22

Blue: Departments
Tan: Budget to Administrator
Orange: Budget Committee
Green: Board of Commissioners
Red: Budget Office
Gray: Holiday

Apr-22						
Su	Mo	Tu	We	Th	Fr	Sa
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

Apr 1: Final updates to APOS report with County Administrator approved changes
 Apr 5: County Administrator final approval of FY22-23 Proposed budgets
 Apr 8: 4th Supplemental Budget Requests due to Budget Office

 Apr 20: Quarterly Budget Committee Meeting
 Apr 22: FY22-23 Proposed budget presentations due from departments

May-22						
Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

May 5: 4th Supplemental Budget before BCC
 May 11: FY22-23 Proposed budget packets delivered to Budget Committee
 May 19: Final FY21-22 Supplemental Budget Request due to Budget office
 May 23 - 26: FY22-23 presentations to Budget Committee
 May 30: Memorial Day holiday

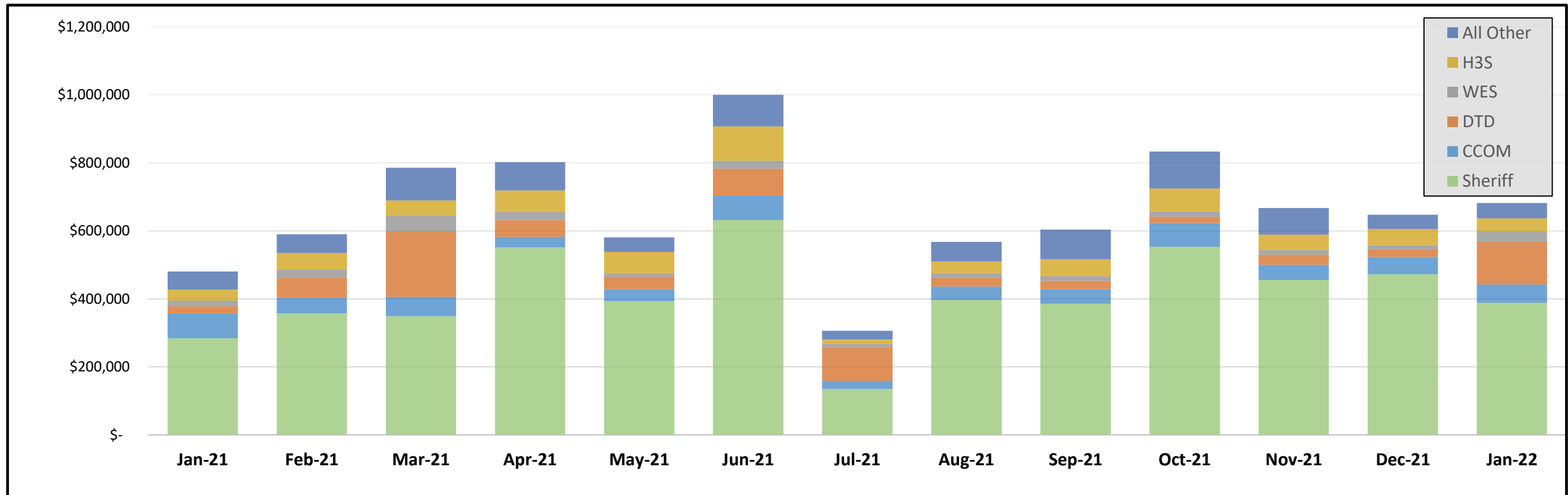
Jun-22						
Su	Mo	Tu	We	Th	Fr	Sa
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

Jun 9: FY22-23 BCC Budget Adoption
 Jun 15: 3rd General Fund Support Transfer (actuals through 3/31/22)
 Jun 23: Final FY21-22 Supplemental budget before BCC

 Sep 1: 4th General Fund Support Transfer (actuals through 6/30/22)

Overtime Cost By Department

Trailing 13 Month (Jan 2022)



Departments	Jan-21	Feb-21	Mar-21	Apr-21	May-21	Jun-21	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22
All Other	\$ 53,087	\$ 55,536	\$ 96,183	\$ 83,114	\$ 43,451	\$ 92,925	\$ 25,660	\$ 57,661	\$ 86,445	\$ 108,244	\$ 78,847	\$ 41,652	\$ 45,489
H3S	\$ 32,043	\$ 47,023	\$ 44,834	\$ 62,514	\$ 61,970	\$ 101,479	\$ 13,577	\$ 34,629	\$ 50,933	\$ 67,161	\$ 44,488	\$ 48,355	\$ 37,717
WES	\$ 16,881	\$ 25,184	\$ 45,845	\$ 24,615	\$ 10,625	\$ 23,332	\$ 9,634	\$ 12,737	\$ 12,595	\$ 16,301	\$ 14,085	\$ 11,321	\$ 31,137
DTD	\$ 22,132	\$ 58,615	\$ 193,155	\$ 49,050	\$ 36,042	\$ 78,621	\$ 98,827	\$ 26,889	\$ 24,990	\$ 18,832	\$ 29,674	\$ 22,941	\$ 124,854
CCOM	\$ 71,868	\$ 46,598	\$ 57,132	\$ 31,074	\$ 35,949	\$ 72,102	\$ 23,777	\$ 39,358	\$ 42,933	\$ 69,311	\$ 44,597	\$ 50,832	\$ 54,538
Sheriff	\$ 284,263	\$ 357,031	\$ 348,550	\$ 551,282	\$ 393,017	\$ 632,024	\$ 134,888	\$ 396,306	\$ 385,537	\$ 553,087	\$ 455,757	\$ 472,283	\$ 388,104
Grand Total	\$ 480,273	\$ 589,986	\$ 785,699	\$ 801,649	\$ 581,054	\$ 1,000,483	\$ 306,363	\$ 567,580	\$ 603,433	\$ 832,936	\$ 667,449	\$ 647,384	\$ 681,840

The above 5 departments' overtime costs represent approximately 90% of the total of county-wide overtime.

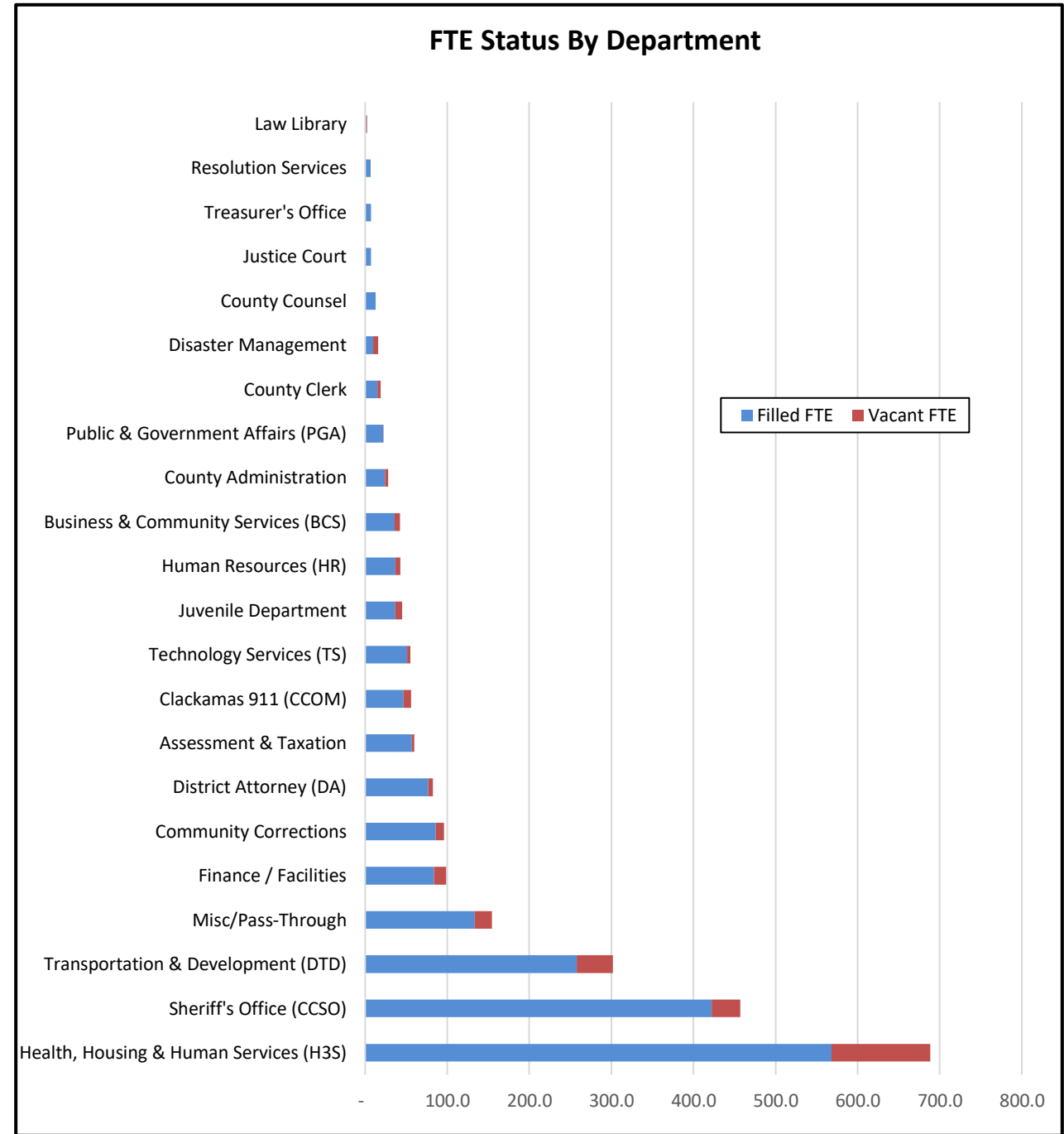
Clackamas County
FY2021-22 FTE YTD Actual Vs Budget

Department	FY22 Adopted Budget Total FTE	Actuals As of 1-31-2022				Total FTE Variance to Budget Explanation
		Filled FTE	Vacant FTE	Total FTE	Change vs Budget	
Assessment & Taxation	60.0	58.0	3.0	61.0	1.0	1 new Property Appraiser
Business & Community Services (BCS)	42.5	37.0	6.5	43.5	1.0	1 new Admin Services Mgr
Clackamas 911 (CCOM)	55.8	49.0	7.0	56.0	0.3	
Community Corrections	96.0	82.0	14.0	96.0	-	
County Administration	27.0	27.0	1.0	28.0	1.0	1 new Senior Tourism Specialist
County Clerk	19.0	16.0	3.0	19.0	-	
County Counsel	12.8	12.8		12.8	-	
Disaster Management	15.8	11.8	6.0	17.8	2.0	1 Community Relations Spec, 1 Management Analyst
District Attorney (DA)	82.7	79.7	9.0	88.7	6.0	1 new Victim Advocate, 1 legal assistant, 4 new Deputy DA
Finance / Facilities	97.7	85.7	13.0	98.7	1.0	1 new office specialist
Health, Housing & Human Services (H3S)	679.4	604.7	109.5	714.2	34.8	several types of new positions
Human Resources (HR)	43.0	38.0	7.0	45.0	2.0	2 new Human Resource Analysts
Justice Court	7.0	6.0	1.0	7.0	-	
Juvenile Department	45.0	37.0	8.0	45.0	-	
Law Library	2.4	1.9	0.5	2.4	-	
Misc/Pass-Through	154.5	133.5	21.0	154.5	-	
Public & Government Affairs (PGA)	22.0	20.0	3.5	23.5	1.5	1 new PT Community Relations Specialist
Resolution Services	6.8	6.8	-	6.8	-	
Sheriff's Office (CCSO)	457.0	420.0	39.0	459.0	2.0	1 new Office Specialist, 1 new Deputy Sheriff
Technology Services (TS)	55.0	49.0	7.0	56.0	1.0	1 new Sr IT Administrator
Transportation & Development (DTD)	301.7	265.7	36.0	301.7	-	
Treasurer's Office	7.0	6.0	1.0	7.0	-	
Grand Total	2,290.1	2,047.6	296.0	2,343.6	53.5	

The adopted Full-Time Equivalent (FTE) count is compared to the current FTE. Changes vs Budget are detailed in the Notes Column.

Clackamas County
FY21-22 YTD FTE Vacancy Salary Savings

Department	Actuals As of 1-31-22		
	Total FTE	Vacancy Rate	YTD Salary Savings
Law Library	2.4	20.9%	\$ 28,355
Resolution Services	6.8	0.0%	\$ -
Justice Court	7.0	14.3%	\$ 18,805
Treasurer's Office	7.0	14.3%	\$ 6,726
County Counsel	12.8	0.0%	\$ -
Disaster Management	17.8	33.7%	\$ 290,469
County Clerk	19.0	15.8%	\$ 130,587
Public & Government Affairs (PGA)	23.5	14.9%	\$ 112,019
County Administration	28.0	3.6%	\$ 48,239
Business & Community Services (BCS)	43.5	14.9%	\$ 417,772
Human Resources (HR)	45.0	15.6%	\$ 317,394
Juvenile Department	45.0	17.8%	\$ 421,560
Technology Services (TS)	56.0	12.5%	\$ 342,455
Clackamas 911 (CCOM)	56.0	12.5%	\$ 352,721
Assessment & Taxation	61.0	4.9%	\$ 103,824
District Attorney (DA)	88.7	10.1%	\$ 171,438
Community Corrections	96.0	14.6%	\$ 445,245
Finance / Facilities	98.7	13.2%	\$ 561,357
Misc/Pass-Through	154.5	13.6%	\$ 869,714
Transportation & Development (DTD)	301.7	11.9%	\$ 1,641,708
Sheriff's Office (CCSO)	459.0	8.5%	\$ 1,944,135
Health, Housing & Human Services (H3S)	714.2	15.3%	\$ 3,558,555
Grand Total	2,343.6	12.6%	\$ 11,783,076



**Department of Finance**Public Services Building
2051 Kaen Road, Suite 490 | Oregon City, OR 97045

September 30, 2021

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Clackamas County Supplemental Budget Resolution
for Fiscal Year 2021-2022 (FY21-22) REVISED UPDATE

Purpose/Outcomes	Public hearing for supplemental budget change for FY21-22
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$8,584,156
Funding Source	Beginning Fund Balance, Federal and State Operating Grants, Charge for Services, Taxes, and Reimbursement Revenue
Duration	July 1, 2021-June 30, 2022
Previous Board Action/Review	Budget Adopted June 16, 2021
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, 503-742-5424

BACKGROUND:

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The FY21-22 adopted budget includes \$40.6 million for American Rescue Plan Act (ARPA) spending in the Special Payment category. As the Board awards funding to the departments, there is a need to quickly move appropriation authority to the correct spending category. The resolution delegates authority to the County Administrator and/or the Finance Director to make budget appropriation changes related to ARPA, based on the Board's funding award. These budget moves will not change the overall amount of ARPA funding available.

The effect of this resolution is an increase in revenues and appropriations of \$8,584,156.

Item								
1 General Fund 100 - Board of County Commissioners								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
General Fund Support	1,017,594	(1,017,594)	-	Operating Expenses	1,017,594	(1,017,594)	-	
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The General Fund - Board of County Commissioners department merged with the County Administration.								
2 General Fund 100 - County Administration								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Charges, Fees, License, Permits, Fines, Assessments	1,350,616	-	1,350,616	Operating Expenses	5,313,982	1,017,594	6,331,576	
General Fund Support	3,963,366	1,017,594	4,980,960					
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The General Fund - County Administration department has been updated to include the Board of County Commissioners department.								
3 General Fund 100 - Public Government and Affairs								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
All Other Revenue Resources	3,191,270	140,569	3,331,839	Operating Expenses	5,400,881	140,569	5,541,450	
Charges, Fees, License, Permits, Fines, Assessments	1,300,919	-	1,300,919	Special Payments	371,371	-	371,371	
Beginning Fund Balance	61,678	-	61,678					
Federal, State, Local, All Other Gifts & Donations	302,673	-	302,673					
General Fund Support	915,711	-	915,711					
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The General Fund - Public and Government Affairs department is adding a full-time Community Relations Specialist paid by the Public Health Division to provide public health messaging support for the division.								
4 General Fund 100 - Sheriff								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	320,159	-	320,159	Operating Expenses	88,476,503	144,124	88,620,627	
Charges, Fees, License, Permits, Fines, Assessments	13,687,196	144,124	13,831,320	Special Payments	480,000	-	480,000	
Federal, State, Local, All Other Gifts & Donations	1,588,962	-	1,588,962	Transfers	274,662	-	274,662	
General Fund Support	66,533,841	-	66,533,841					
Other Interfund Transfers	54,203	-	54,203					
Revenue from Bonds & Other Debts	10,000	-	10,000					
All Other Revenue Resources	7,036,803	-	7,036,803					
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The General Fund - Sheriff Patrol program is adding a full-time contracted School Resource Officer with the City of Happy Valley and North Clackamas School District for the FY21-22 school year.								
5 Lottery Fund 208								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Other Interfund Transfers	100,000	-	100,000	Operating Expenses	3,900,379	-	3,900,379	
Beginning Fund Balance	3,375,214	2,700,986	6,076,200	Contingency	2,687,396	-	2,687,396	
Charges, Fees, License, Permits, Fines, Assessments	1,289,211	-	1,289,211	Special Payments	513,650	2,700,986	3,214,636	
Federal, State, Local, All Other Gifts & Donations	2,400,000	-	2,400,000	Interfund Transfers	63,000	-	63,000	
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The Lottery Fund - Economic and Development program is recognizing restricted Beginning Fund Balance CARES revenue and increasing Special Payments for the small business grants program.								
6 Special Grant Fund 230								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses		13,000,000	13,000,000	
	-	-	-	Special Payments	40,613,961	(13,000,000)	27,613,961	
Revised Total Fund Resources				Revised Total Fund Requirements				
Comments: The Special Grants Fund is reducing Special Payments and increasing the Operating Expenses subsequent to the Board's award of American Rescue Plan Act (ARPA) dollars.								

7	Health Housing & Human Services Fund 240 - Public Health							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	All Other Revenue Resources	982,500	-	982,500	Operating Expenses	94,748,896	1,601,567	96,350,463
	Beginning Fund Balance	25,855,187	-	25,855,187	Special Payments	24,161,768	-	24,161,768
	Charges, Fees, License, Permits, Fines, Assessments	11,511,611	-	11,511,611	Contingency	7,558,625	-	7,558,625
	Federal, State, Local, All Other Gifts & Donations	77,605,030	1,601,567	79,206,597	Debt Service	4,000	-	4,000
	General Fund Support	9,785,892	-	9,785,892	Interfund Transfer	212,213	-	212,213
	Other Interfund Transfers	365,283	-	365,283				
	Revenue from Bonds & Other Debts	580,000	-	580,000				
	Revised Total Fund Resources			128,287,070	Revised Total Fund Requirements			128,287,069
Comments:	The Health Housing & Human Services Fund 240 - Public Health is recognizing additional state operating grant revenue and increasing the Operating Expenses for the Public Health Modernization program. The change will increase personnel services for up to 12 positions and materials and services.							
8	Health Centers Fund 253							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Beginning Fund Balance	14,061,297	-	14,061,297	Operating Expenses	48,481,131	716,474	49,197,605
	Charges, Fees, License, Permits, Fines, Assessments	39,144,948	-	39,144,948	Special Payments	6,376	-	6,376
	All Other Revenue Resources	182,234	552,597	734,831	Contingency	10,561,297	-	10,561,297
	Federal, State, Local, All Other Gifts & Donations	5,095,453	163,877	5,259,330				
	General Fund Support	518,909	-	518,909				
	Revenue from Bonds & Other Debts	45,963	-	45,963				
	Revised Total Fund Resources			59,765,278	Revised Total Fund Requirements			59,765,278
Comments:	The Health Centers Fund is recognizing Local Operating Grants and Medicaid revenue and increasing Operating Expenses for seven new positions to support school-based Health Centers for Clackamas School District at two locations, and one new position to support the Dental Program.							
9	Transient Lodging Tax Fund 255							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Beginning Fund Balance	1,246,274	-	1,246,274	Operating Expenses	2,661,542	140,629	2,802,171
	Federal, State, Local, All Other Gifts & Donations	303,105	-	303,105	Contingency	1,605,503	(140,629)	1,464,874
	All Other Revenue Resources	2,717,666	588,788	3,306,454	Interfund Transfer		588,788	588,788
	Revised Total Fund Resources			4,855,833	Revised Total Fund Requirements			4,855,833
Comments:	The Transient Lodging Tax Fund 255 - Tourism is transferring budget authority from Contingency to Operating Expenses for a full-time Tourism Specialist Senior position for program support. Transient Room Tax is recognizing additional tax revenue and appropriating for interfund transfers to other county funds.							
10	Clackamas Broadband Utility Fund 602							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Beginning Fund Balance	156,434	189,853	346,287	Operating Expenses	2,513,348	189,853	2,703,201
	Charges, Fees, License, Permits, Fines, Assessments	2,425,000	-	2,425,000	Special Payments	40,000	-	40,000
	All Other Revenue Resources	44,000	-	44,000	Contingency	72,086	-	72,086
	Revised Total Fund Resources			2,815,287	Revised Total Fund Requirements			2,815,287
Comments:	The Clackamas Broadband Utility Fund is recognizing Beginning Fund Balance to complete several projects postponed or not completed last fiscal year.							
11	Technology Services Fund 747							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Beginning Fund Balance	2,166,939	2,501,795	4,668,734	Operating Expenses	18,039,979	2,451,795	20,491,774
	Charges, Fees, License, Permits, Fines, Assessments	16,431,999	-	16,431,999	Reserves	376,958	50,000	426,958
	All Other Revenue Resources	83,000	-	83,000	Contingency	300,000	-	300,000
	Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000				
	Revised Total Fund Resources			21,218,733	Revised Total Fund Requirements			21,218,732
Comments:	The Technology Services Fund is recognizing Beginning Fund Balance to complete several projects postponed or not completed last fiscal year.							

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

ATTACHMENT H

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making to Appropriations
for Fiscal Year 2021-22



Resolution Order No. 2021-75

Page 1 of 2

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, it is the desire of the Board of Commissioners to award funds received by the County under the American Rescue Plan Act (ARPA) at regular business meetings, and the awards may require a change in the budget appropriation category within the Special Grants Fund (230);

WHEREAS, a supplemental budget for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on September 30, 2021.

WHEREAS; the funds being adjusted are:

General Fund – Board of Commissioners	Health, Housing & Human Services Fund–Public Health
General Fund – County Administration	Health Centers Fund
General Fund – Public Government & Affairs	Transient Lodging Tax Fund
General Fund – Sheriff	Clackamas Broadband Utility Fund
Lottery Fund	Technology Services Fund
Special Grants Fund	

WHEREAS; a correction is needed to merge County Administration and Board of County Commissioners into one department as shown in Clackamas County's chart of accounts.

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2021 through June 30, 2022.

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making to Appropriations
for Fiscal Year 2021-22



Resolution Order No. 2021-75
Page 2 of 2

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:


Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

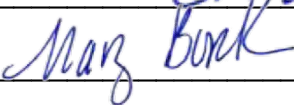
The Clackamas County Administrator and/or the Director of Finance are hereby delegated authority to execute budget category changes to the appropriation of ARPA awards.

The General Fund department of County Administration Department is merged with General Fund Board of County Commissioners for purposes of Clackamas County's chart of accounts.

DATED this 30th day of September 2021

BOARD OF COUNTY COMMISSIONERS



Chair 

Recording Secretary

SUMMARY OF PROPOSED BUDGET CHANGES
Exhibit A- REVISED UPDATE
September 30, 2021

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

1	General Fund 100 - Board of County Commissioners							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	General Fund Support	1,017,594	(1,017,594)	-	Operating Expenses	1,017,594	(1,017,594)	-
	Revised Total Fund Resources			0	Revised Total Fund Requirements			0
	Comments: The General Fund - Board of County Commissioners department merged with the County Administration.							
2	General Fund 100 - County Administration							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Charges, Fees, License, Permits, Fines, Assessments	1,350,616	-	1,350,616	Operating Expenses	5,313,982	1,017,594	6,331,576
	General Fund Support	3,963,366	1,017,594	4,980,960				
	Revised Total Fund Resources			6,331,576	Revised Total Fund Requirements			6,331,576
	Comments: The General Fund - County Administration department has been updated to include the Board of County Commissioners department.							
3	General Fund 100 - Public Government and Affairs							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	All Other Revenue Resources	3,191,270	140,569	3,331,839	Operating Expenses	5,400,881	140,569	5,541,450
	Charges, Fees, License, Permits, Fines, Assessments	1,300,919	-	1,300,919	Special Payments	371,371	-	371,371
	Beginning Fund Balance	61,678	-	61,678				
	Federal, State, Local, All Other Gifts & Donations	302,673	-	302,673				
	General Fund Support	915,711	-	915,711				
	Revised Total Fund Resources			5,912,820	Revised Total Fund Requirements			5,912,821
	Comments: The General Fund - Public and Government Affairs department is adding a full-time Community Relations Specialist paid by the Public Health Division to provide public health messaging support for the division.							
4	General Fund 100 - Sheriff							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Beginning Fund Balance	320,159	-	320,159	Operating Expenses	88,476,503	144,124	88,620,627
	Charges, Fees, License, Permits, Fines, Assessments	13,687,196	144,124	13,831,320	Special Payments	480,000	-	480,000
	Federal, State, Local, All Other Gifts & Donations	1,588,962	-	1,588,962	Transfers	274,662	-	274,662
	General Fund Support	66,533,841	-	66,533,841				
	Other Interfund Transfers	54,203	-	54,203				
	Revenue from Bonds & Other Debts	10,000	-	10,000				
	All Other Revenue Resources	7,036,803	-	7,036,803				
	Revised Total Fund Resources			89,375,288	Revised Total Fund Requirements			89,375,289
	Comments: The General Fund - Sheriff Patrol program is adding a full-time contracted School Resource Officer with the City of Happy Valley and North Clackamas School District for the FY21-22 school year.							
5	Lottery Fund 208							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Other Interfund Transfers	100,000	-	100,000	Operating Expenses	3,900,379	-	3,900,379
	Beginning Fund Balance	3,375,214	2,700,986	6,076,200	Contingency	2,687,396	-	2,687,396
	Charges, Fees, License, Permits, Fines, Assessments	1,289,211	-	1,289,211	Special Payments	513,650	2,700,986	3,214,636
	Federal, State, Local, All Other Gifts & Donations	2,400,000	-	2,400,000	Interfund Transfers	63,000	-	63,000
	Revised Total Fund Resources			9,865,411	Revised Total Fund Requirements			9,865,411
	Comments: The Lottery Fund - Economic and Development program is recognizing restricted Beginning Fund Balance CARES revenue and increasing Special Payments for the small business grants program.							
6	Special Grant Fund 230							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses		13,000,000	13,000,000
		-	-	-	Special Payments	40,613,961	(13,000,000)	27,613,961
	Revised Total Fund Resources			40,613,961	Revised Total Fund Requirements			40,613,961
	Comments: The Special Grants Fund is reducing Special Payments and increasing the Operating Expenses subsequent to the Board's award of American Rescue Plan Act (ARPA) dollars.							
7	Health Housing & Human Services Fund 240 - Public Health							
	Resources	Original	Change	Revised	Requirement	Original	Change	Revised
	All Other Revenue Resources	982,500	-	982,500	Operating Expenses	94,748,896	1,601,567	96,350,463
	Beginning Fund Balance	25,855,187	-	25,855,187	Special Payments	24,161,768	-	24,161,768
	Charges, Fees, License, Permits, Fines, Assessments	11,511,611	-	11,511,611	Contingency	7,558,625	-	7,558,625
	Federal, State, Local, All Other Gifts & Donations	77,605,030	1,601,567	79,206,597	Debt Service	4,000	-	4,000
	General Fund Support	9,785,892	-	9,785,892	Interfund Transfer	212,213	-	212,213
	Other Interfund Transfers	365,283	-	365,283				
	Revenue from Bonds & Other Debts	580,000	-	580,000				
	Revised Total Fund Resources			128,287,070	Revised Total Fund Requirements			128,287,069
	Comments: The Health Housing & Human Services Fund 240 - Public Health is recognizing additional state operating grant revenue and increasing the Operating Expenses for the Public Health Modernization program. The change will increase personnel services for up to 12 positions and materials and services.							

8 Health Centers Fund 253

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	14,061,297	-	14,061,297	Operating Expenses	48,481,131	716,474	49,197,605
Charges, Fees, License, Permits, Fines, Assessments	39,144,948	-	39,144,948	Special Payments	6,376	-	6,376
All Other Revenue Resources	182,234	552,597	734,831	Contingency	10,561,297	-	10,561,297
Federal, State, Local, All Other Gifts & Donations	5,095,453	163,877	5,259,330				
General Fund Support	518,909	-	518,909				
Revenue from Bonds & Other Debts	45,963	-	45,963				
Revised Total Fund Resources			59,765,278	Revised Total Fund Requirements			59,765,278

Comments: The Health Centers Fund is recognizing Local Operating Grants and Medicaid revenue and increasing Operating Expenses for seven new positions to support school-based Health Centers for Clackamas School District at two locations, and one new position to support the Dental Program.

9 Transient Lodging Tax Fund 255

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,246,274	-	1,246,274	Operating Expenses	2,661,542	140,629	2,802,171
Federal, State, Local, All Other Gifts & Donations	303,105	-	303,105	Contingency	1,605,503	(140,629)	1,464,874
All Other Revenue Resources	2,717,666	588,788	3,306,454	Interfund Transfer		588,788	588,788
Revised Total Fund Resources			4,855,833	Revised Total Fund Requirements			4,855,833

Comments: The Transient Lodging Tax Fund 255 - Tourism is transferring budget authority from Contingency to Operating Expenses for a full-time Tourism Specialist Senior position for program support. Transient Room Tax is recognizing additional tax revenue and appropriating for interfund transfers to other county funds.

10 Clackamas Broadband Utility Fund 602

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	156,434	189,853	346,287	Operating Expenses	2,513,348	189,853	2,703,201
Charges, Fees, License, Permits, Fines, Assessments	2,425,000	-	2,425,000	Special Payments	40,000	-	40,000
All Other Revenue Resources	44,000	-	44,000	Contingency	72,086	-	72,086
Revised Total Fund Resources			2,815,287	Revised Total Fund Requirements			2,815,287

Comments: The Clackamas Broadband Utility Fund is recognizing Beginning Fund Balance to complete several projects postponed or not completed last fiscal year.

11 Technology Services Fund 747

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	2,166,939	2,501,795	4,668,734	Operating Expenses	18,039,979	2,451,795	20,491,774
Charges, Fees, License, Permits, Fines, Assessments	16,431,999	-	16,431,999	Reserves	376,958	50,000	426,958
All Other Revenue Resources	83,000	-	83,000	Contingency	300,000	-	300,000
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000				
Revised Total Fund Resources			21,218,733	Revised Total Fund Requirements			21,218,732

Comments: The Technology Services Fund is recognizing Beginning Fund Balance to complete several projects postponed or not completed last fiscal year.

January 6, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Clackamas County Supplemental Budget Resolution
for Fiscal Year 2021-2022 (FY21-22)

Purpose/Outcomes	Public hearing for supplemental budget change for FY21-22
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$24,847,786
Funding Source	Beginning Fund Balance, Taxes, Federal and State Operating Grants, Charge for Services, Miscellaneous Revenue, and Interfund Transfers
Duration	July 1, 2021-June 30, 2022
Previous Board Action/Review	Budget Adopted June 16, 2021 and revised September 30, 2021
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email smontoya@clackamas.us

BACKGROUND:

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$24,847,786

Item								
1 General Fund 100 - Assessment & Taxation								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Federal, State, Local, All Other Gifts & Donations	1,395,000		1,395,000	Operating Expenses	9,435,547	62,442	9,497,989	
All Other Revenue Sources	1,250,000		1,250,000					
General Fund Support	6,790,547	62,442	6,852,989					
Revised Total Fund Resources			9,497,989	Revised Total Fund Requirements			9,497,989	
Comments: The General Fund - Assessment & Taxation Office is adding a full-time Property Appraisal position for the remainder of FY21-22 and requires additional General Fund Support.								
2 General Fund 100 - Human Resources								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Charges, Fees, License, Permits, Fines, Assessments	3,763,705	-	3,763,705	Operating Expenses	5,063,700	153,797	5,217,497	
General Fund Support	1,299,995	153,797	1,453,792					
Revised Total Fund Resources			5,217,497	Revised Total Fund Requirements			5,217,497	
Comments: The General Fund - Human Resources Department is adding two full-time Human Resources Analyst positions for the remainder of FY21-22 and requires additional General Fund Support.								
3 General Fund 100 - Public Government and Affairs								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	61,678	106,970	168,648	Operating Expenses	5,541,450	-	5,541,450	
Charges, Fees, License, Permits, Fines, Assessments	1,300,919	61,505	1,362,424	Special Payments	371,371	168,475	539,846	
All Other Revenue Resources	3,331,839	-	3,331,839					
Federal, State, Local, All Other Gifts & Donations	302,673	-	302,673					
General Fund Support	915,711	-	915,711					
Revised Total Fund Resources			6,081,295	Revised Total Fund Requirements			6,081,296	
Comments: The General Fund - Public and Government Affairs Department is recognizing actual Beginning Fund Balance for Public, Education, and Government (PEG) and Charges for Services revenue and increasing Special Payments.								
4 General Fund 100 - County Surveyor								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	3,049,105	-	3,049,105	Operating Expenses	12,566,392	(80,385)	12,486,007	
Federal, State, Local, All Other Gifts & Donations	540,000	-	540,000	Contingency	768,372	-	768,372	
Charges, Fees, License, Permits, Fines, Assessments	8,095,746	-	8,095,746	Special Payments	4,617,500	-	4,617,500	
Revenue from Bonds & Other Debts	3,000	-	3,000	Interfund Transfers	45,000	-	45,000	
All Other Revenue Resources	1,975,044		1,975,044	Reserve	679,829		679,829	
General Fund Support	5,014,196	(80,385)	4,933,811					
Revised Total Fund Resources			18,596,706	Revised Total Fund Requirements			18,596,708	
The General Fund - County Surveyor program is reducing General Fund Support for the transfer of a full-time Office Specialist position to the Public Land Corner Fund.								
5 General Fund 100 - Sheriff								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
All Other Revenue Resources	7,036,803	-	7,036,803	Operating Expenses	88,620,627	-	88,620,627	
Beginning Fund Balance	320,159	-	320,159	Special Payments	480,000	-	480,000	
Charges, Fees, License, Permits, Fines, Assessments	13,831,320	-	13,831,320	Transfers	274,662	-	274,662	
Federal, State, Local, All Other Gifts & Donations	1,588,962	-	1,588,962					
General Fund Support	66,533,841	-	66,533,841					
Other Interfund Transfers	54,203	1,725,286	1,779,489					
Revenue from Bonds & Other Debts	10,000		10,000					
Revised Total Fund Resources			91,100,574	Revised Total Fund Requirements			89,375,289	
Comments: The General Fund - Sheriff's Office is recognizing American Rescue Plan Act (ARPA) funding through an Interfund Transfer from the Special Grant Fund (230).								
6 General Fund 100 - Non Departmental								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	60,379,174	-	60,379,174	Operating Expenses	6,007,240	-	6,007,240	
Taxes	145,254,181	-	145,254,181	Debt Services	14,698,720	-	14,698,720	
Federal, State, Local, All Other Gifts & Donations	46,641,891	-	46,641,891	Special Payments	44,697,461	-	44,697,461	
Charges, Fees, License, Permits, Fines, Assessments	10,750	-	10,750	Interfund Transfer	146,356,471	135,404	146,491,875	
All Other Revenue Resources	4,217,583	-	4,217,583	Reserve	20,889,994		20,889,994	
Other Interfund Transfers	1,280,408	-	1,280,408	Contingency	18,350,814	1,589,882	19,940,696	
General Fund Support	4,744,699		4,744,699	Unappropriated Ending Fund Balance	11,527,986		11,527,986	
Revised Total Fund Resources			262,528,686	Revised Total Fund Requirements			264,253,972	
Comments: The General Fund - Non-Departmental is decreasing Contingency to transfer additional General Fund Support to the Assessment & Taxation Office and Human Resources Department for three new positions. The General Fund Support account is also reduced by the transfer of one position from the County Surveyor's program to the Public Land Corner Fund. The net impact of these changes is the use of \$135,404 from Contingency. The General Fund is also receiving ARPA revenue from the Special Grants Fund (See item 5 above).								
7 County Fair Fund 201								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	1,763,197	-	1,763,197	Operating Expenses	4,852,669	-	4,852,669	
Federal, State, Local, All Other Gifts & Donations	58,167	-	58,167	Contingency	814,429	166,560	980,989	
Charges, Fees, License, Permits, Fines, Assessments	3,352,436	-	3,352,436	Special Payments	25,250	-	25,250	
All Other Revenue Resources	1,038,500	-	1,038,500	Reserve	836,540	-	836,540	
Other Interfund Transfers	516,588	166,560	683,148	Interfund Transfers	200,000	-	200,000	
Revised Total Fund Resources			6,895,448	Revised Total Fund Requirements			6,895,448	
Comments: The County Fair Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.								

Small differences between Resources and Requirements may exist due to rounding

8 Law Library Fund 211							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	272,471	-	272,471	Operating Expenses	481,798	-	481,798
Charges, Fees, License, Permits, Fines, Assessments	323,727		323,727	Reserve	110,000	-	110,000
All Other Revenue Resources	6,600		6,600	Contingency	11,000	108,798	119,798
Other Interfund Transfers	-	108,798	108,798				
Revised Total Fund Resources			711,596	Revised Total Fund Requirements			711,596
Comments: The Law Library Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.							
9 Library Network Fund 212							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	5,441,406	-	5,441,406	Operating Expenses	11,334,032	27,949	11,361,981
Federal, State, Local, All Other Gifts & Donations	4,561,461		4,561,461	Special Payments	850,000	-	850,000
Charges, Fees, License, Permits, Fines, Assessments	1,145,296		1,145,296	Reserve	2,001,974	-	2,001,974
All Other Revenue Resources	829,250		829,250	Contingency	248,881	-	248,881
General Fund Support	2,457,474		2,457,474				
Other Interfund Transfers	-	27,949	27,949				
Revised Total Fund Resources			14,462,836	Revised Total Fund Requirements			14,462,836
Comments: The Library Network Fund is receiving ARPA revenue from the Special Grant Fund and increasing Operating Expenses.							
10 Road Fund 215							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	45,179,036	-	45,179,036	Operating Expenses	79,285,174	-	79,285,174
Federal, State, Local, All Other Gifts & Donations	45,929,447		45,929,447	Special Payments	5,405,000	-	5,405,000
Charges, Fees, License, Permits, Fines, Assessments	14,813,143		14,813,143	Reserve	3,932,099	-	3,932,099
Revenue from Bonds & Other Debts	29,642		29,642	Transfers	1,845,813		1,845,813
All Other Revenue Resources	3,214,027		3,214,027	Contingency	19,706,000	2,016,845	21,722,845
General Fund Support	759,556		759,556				
Other Interfund Transfers	249,235.00	2,016,845	2,266,080				
Revised Total Fund Resources			112,190,931	Revised Total Fund Requirements			112,190,931
Comments: The Road Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.							
11 Special Grant Fund 230							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses	13,000,000	-	13,000,000
	-	-	-	Special Payments	27,613,961	(7,824,096)	19,789,865
				Transfers	-	7,824,096	7,824,096
Revised Total Fund Resources			40,613,961	Revised Total Fund Requirements			40,613,961
Comments: The Special Grants Fund (ARPA) is moving budget authority from Special Payments to Transfers to various departments for lost revenues in FY20-21.							
12 Public Land Corner 224							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,458,284	-	1,458,284	Operating Expenses	943,738	100,481	1,044,219
Charges, Fees, License, Permits, Fines, Assessments	1,097,325	20,096	1,117,421	Reserve	275,000	-	275,000
All Other Revenue Resources	15,000		15,000	Contingency	1,351,871	(80,385)	1,271,486
Revised Total Fund Resources			2,590,705	Revised Total Fund Requirements			2,590,705
Comments: The Public Land Corner Fund is recognizing additional Charges for Services revenue and reducing Contingency for the transfer of a full-time Office Specialist position originally budgeted in the County Surveyor program to better meet programs demands.							
13 Health Housing & Human Services Fund 240 - Children, Family & Community Connections and Social Services							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	25,855,187	7,082,587	32,937,774	Operating Expenses	96,350,463	16,253,514	112,603,977
Charges, Fees, License, Permits, Fines, Assessments	11,511,611	-	11,511,611	Special Payments	24,161,768	(400,000)	23,761,768
All Other Revenue Resources	982,500	-	982,500	Contingency	7,558,625	1,291,461	8,850,086
Federal, State, Local, All Other Gifts & Donations	79,206,597	8,770,927	87,977,524	Debt Service	4,000	-	4,000
General Fund Support	9,785,892	-	9,785,892	Interfund Transfer	212,213	-	212,213
Other Interfund Transfers	365,283	1,291,461	1,656,744				
Revenue from Bonds & Other Debts	580,000	-	580,000				
Revised Total Fund Resources			145,432,045	Revised Total Fund Requirements			145,432,044
Comments: The Health Housing & Human Services Fund 240 - Children, Family & Community Connection, Social Services, and Public Health is recognizing Oregon Housing & Community Services restricted fund balance revenue and grant revenue from Oregon Emergency Rental Assistant program and Low Income Home Energy Assistant program and. These increases will provide additional support for the Public Health Modernization program and the Federal Rental Assistant program and convert several temporary case manager positions to limited duration to help support the rental program in Social Services. This fund is also receiving ARPA revenue from the Special Grant Fund and increasing Contingency.							
14 Health Centers Fund 253							
Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	14,061,297	-	14,061,297	Operating Expenses	49,197,605	52,260	49,249,865
Charges, Fees, License, Permits, Fines, Assessments	39,144,948	52,260	39,197,208	Special Payments	6,376	-	6,376
All Other Revenue Resources	734,831	-	734,831	Contingency	10,561,297	-	10,561,297
Federal, State, Local, All Other Gifts & Donations	5,259,330	-	5,259,330				
General Fund Support	518,909	-	518,909				
Revenue from Bonds & Other Debts	45,963	-	45,963				
Revised Total Fund Resources			59,817,538	Revised Total Fund Requirements			59,817,538
Comments: The Health Centers Fund is recognizing additional Medicaid revenue and increasing Operating Expenses to increase two positions standard hours for additional behavioral health services and patient access program support.							

Small differences between Resources and Requirements may exist due to rounding

15 Transient Lodging Tax Fund 255								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	1,246,274	-	1,246,274	Operating Expenses	2,802,170	100,000	2,902,170	
Federal, State, Local, All Other Gifts & Donations	303,105	-	303,105	Transfers	588,788	(72,200)	516,588	
All Other Revenue Resources	3,306,454	27,800	3,334,254	Contingency	1,464,874	2,237,819	3,702,693	
Other Interfund Transfers	-	2,237,819	2,237,819					
Revised Total Fund Resources			7,121,452	Revised Total Fund Requirements			7,121,451	

Comments: The Transient Lodging Tax Fund is recognizing additional Transient Room Tax revenue and transferring budget authority from Transfers to Operating Expenses to cover increased fees. This fund is also receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

16 Parks & Forestry Fund 257								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	3,732,273	-	3,732,273	Operating Expenses	5,569,419	-	5,569,419	
Federal, State, Local, All Other Gifts & Donations	1,498,628	-	1,498,628	Special Payments	2,000	-	2,000	
Charges, Fees, License, Permits, Fines, Assessments	1,350,559	-	1,350,559	Contingency	373,520	249,378	622,898	
Revenue from Bonds & Other Debts	1,009,900	-	1,009,900	Reserve	2,369,773	-	2,369,773	
All Other Revenue Resources	262,471	-	262,471					
Other Interfund Transfers	245,000	249,378	494,378					
General Fund Support	215,882	-	215,882					
Revised Total Fund Resources			8,564,091	Revised Total Fund Requirements			8,564,090	

Comments: The Parks & Forestry Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

17 Stone Creek Golf Course Fund 601								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	1,253,558	465,000	1,718,558	Operating Expenses	2,632,999	765,691	3,398,690	
Charges, Fees, License, Permits, Fines, Assessments	2,800,000	82,621	2,882,621	Special Payments	1,000	-	1,000	
All Other Revenue Resources	5,000	218,070	223,070	Interfold Transfer	200,000	-	200,000	
		-	-	Reserve	836,540	-	836,540	
		-	-	Contingency	388,019	-	388,019	
Revised Total Fund Resources			4,824,249	Revised Total Fund Requirements			4,824,249	

Comments: The Stone Creek Golf Course Fund is recognizing Beginning Fund Balance and unanticipated insurance and contract revenue and increasing Operating Expenses for delayed projects from FY20-21.

Small differences between Resources and Requirements may exist due to rounding

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

Elizabeth Comfort

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making to Appropriations
for Fiscal Year 2021-22

Resolution Order No. 2022-01

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a public hearing to discuss the supplemental budget was held before the Board of County Commissioners on January 6, 2022.

WHEREAS; the funds being adjusted are:

General Fund – Assessors	Road Fund
General Fund – Human Resources	Special Grant Fund
General Fund – Public Government & Affairs	Public Land Corner Fund
General Fund – County Surveyor	Health, Housing & Human Services Fund–Children Family and Community Connections, Social Services, and Public Health
General Fund – Sheriff	Health Centers Fund
General Fund – Non Departmental	Transient Lodging Tax Fund
County Fair Fund	Parks & Forestry Fund
Law Library Fund	Stone Creek Golf Course Fund
Library Network Fund	

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2021 through June 30, 2022.


NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 6th day of January, 2022

BOARD OF COUNTY COMMISSIONERS


Chair


Recording Secretary

SUMMARY OF PROPOSED BUDGET CHANGES

Exhibit A

January 6, 2022

AMOUNTS SHOWN ARE REVISED TOTALS IN THOSE FUNDS BEING MODIFIED

Item

1 General Fund 100 - Assessment & Taxation								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Federal, State, Local, All Other Gifts & Donations	1,395,000		1,395,000	Operating Expenses	9,435,547	62,442	9,497,989	
All Other Revenue Sources	1,250,000		1,250,000					
General Fund Support	6,790,547	62,442	6,852,989					
Revised Total Fund Resources			9,497,989	Revised Total Fund Requirements			9,497,989	

Comments: The General Fund - Assessment & Taxation Office is adding a full-time Property Appraisal position for the remainder of FY21-22 and requires additional General Fund Support.

2 General Fund 100 - Human Resources								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Charges, Fees, License, Permits, Fines, Assessments	3,763,705	-	3,763,705	Operating Expenses	5,063,700	153,797	5,217,497	
General Fund Support	1,299,995	153,797	1,453,792					
Revised Total Fund Resources			5,217,497	Revised Total Fund Requirements			5,217,497	

Comments: The General Fund - Human Resources Department is adding two full-time Human Resources Analyst positions for the remainder of FY21/22 and requires additional General Fund Support.

3 General Fund 100 - Public Government and Affairs								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	61,678	106,970	168,648	Operating Expenses	5,541,450	-	5,541,450	
Charges, Fees, License, Permits, Fines, Assessments	1,300,919	61,505	1,362,424	Special Payments	371,371	168,475	539,846	
All Other Revenue Resources	3,331,839	-	3,331,839					
Federal, State, Local, All Other Gifts & Donations	302,673	-	302,673					
General Fund Support	915,711	-	915,711					
Revised Total Fund Resources			6,081,295	Revised Total Fund Requirements			6,081,296	

Comments: The General Fund - Public and Government Affairs Department is recognizing actual Beginning Fund Balance for Public, Education, and Government (PEG) and Charges for Services revenue and increasing Special Payments.

4 General Fund 100 - County Surveyor								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	3,049,105	-	3,049,105	Operating Expenses	12,566,392	(80,385)	12,486,007	
Federal, State, Local, All Other Gifts & Donations	540,000	-	540,000	Contingency	768,372	-	768,372	
Charges, Fees, License, Permits, Fines, Assessments	8,095,746	-	8,095,746	Special Payments	4,617,500	-	4,617,500	
Revenue from Bonds & Other Debts	3,000	-	3,000	Interfund Transfers	45,000	-	45,000	
All Other Revenue Resources	1,975,044		1,975,044	Reserve	679,829		679,829	
General Fund Support	5,014,196	(80,385)	4,933,811					
Revised Total Fund Resources			18,596,706	Revised Total Fund Requirements			18,596,708	

The General Fund - County Surveyor program is reducing General Fund Support for the transfer of a full-time Office Specialist position to the Public Land Corner Fund.

5 General Fund 100 - Sheriff								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
All Other Revenue Resources	7,036,803	-	7,036,803	Operating Expenses	88,620,627	-	88,620,627	
Beginning Fund Balance	320,159	-	320,159	Special Payments	480,000	-	480,000	
Charges, Fees, License, Permits, Fines, Assessments	13,831,320	-	13,831,320	Transfers	274,662	-	274,662	
Federal, State, Local, All Other Gifts & Donations	1,588,962	-	1,588,962					
General Fund Support	66,533,841	-	66,533,841					
Other Interfund Transfers	54,203	1,725,286	1,779,489					
Revenue from Bonds & Other Debts	10,000		10,000					
Revised Total Fund Resources			91,100,574	Revised Total Fund Requirements			89,375,289	

Comments: The General Fund - Sheriff's Office is recognizing American Rescue Plan Act (ARPA) funding through an Interfund Transfer from the Special Grant Fund (230).

6 General Fund 100 - Non Departmental								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	60,379,174	-	60,379,174	Operating Expenses	6,007,240	-	6,007,240	
Taxes	145,254,181	-	145,254,181	Debt Services	14,698,720	-	14,698,720	
Federal, State, Local, All Other Gifts & Donations	46,641,891	-	46,641,891	Special Payments	44,697,461	-	44,697,461	
Charges, Fees, License, Permits, Fines, Assessments	10,750	-	10,750	Interfund Transfer	146,356,471	135,404	146,491,875	
All Other Revenue Resources	4,217,583	-	4,217,583	Reserve	20,889,994		20,889,994	
Other Interfund Transfers	1,280,408	-	1,280,408	Contingency	18,350,814	1,589,882	19,940,696	
General Fund Support	4,744,699		4,744,699	Unappropriated Endin	11,527,986		11,527,986	
Revised Total Fund Resources			262,528,686	Revised Total Fund Requirements			264,253,972	

The General Fund - Non-Departmental is decreasing Contingency to transfer additional General Fund Support to the Assessment & Taxation Office and Human Resources Department for three new positions. The General Fund Support account is also reduced by the transfer of one position from the County Surveyor's program to the Public Land Corner Fund. The net impact of these changes is the use of \$135,404 from Contingency. The General Fund is also receiving ARPA revenue from the Special Grants Fund (See item 5 above).

Small differences between Resources and Requirements may exist due to rounding

7 County Fair Fund 201

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,763,197	-	1,763,197	Operating Expenses	4,852,669	-	4,852,669
Federal, State, Local, All Other Gifts & Donations	58,167	-	58,167	Contingency	814,429	166,560	980,989
Charges, Fees, License, Permits, Fines, Assessments	3,352,436	-	3,352,436	Special Payments	25,250	-	25,250
All Other Revenue Resources	1,038,500	-	1,038,500	Reserve	836,540	-	836,540
Other Interfund Transfers	516,588	166,560	683,148	Interfund Transfers	200,000	-	200,000
Revised Total Fund Resources			6,895,448	Revised Total Fund Requirements			6,895,448

Comments: The County Fair Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

8 Law Library Fund 211

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	272,471	-	272,471	Operating Expenses	481,798	-	481,798
Charges, Fees, License, Permits, Fines, Assessments	323,727	-	323,727	Reserve	110,000	-	110,000
All Other Revenue Resources	6,600	-	6,600	Contingency	11,000	108,798	119,798
Other Interfund Transfers	-	108,798	108,798				
Revised Total Fund Resources			711,596	Revised Total Fund Requirements			711,596

Comments: The Law Library Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

9 Library Network Fund 212

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	5,441,406	-	5,441,406	Operating Expenses	11,334,032	27,949	11,361,981
Federal, State, Local, All Other Gifts & Donations	4,561,461	-	4,561,461	Special Payments	850,000	-	850,000
Charges, Fees, License, Permits, Fines, Assessments	1,145,296	-	1,145,296	Reserve	2,001,974	-	2,001,974
All Other Revenue Resources	829,250	-	829,250	Contingency	248,881	-	248,881
General Fund Support	2,457,474	-	2,457,474				
Other Interfund Transfers	-	27,949	27,949				
Revised Total Fund Resources			14,462,836	Revised Total Fund Requirements			14,462,836

Comments: The Library Network Fund is receiving ARPA revenue from the Special Grant Fund and increasing Operating Expenses.

10 Road Fund 215

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	45,179,036	-	45,179,036	Operating Expenses	79,285,174	-	79,285,174
Federal, State, Local, All Other Gifts & Donations	45,929,447	-	45,929,447	Special Payments	5,405,000	-	5,405,000
Charges, Fees, License, Permits, Fines, Assessments	14,813,143	-	14,813,143	Reserve	3,932,099	-	3,932,099
Revenue from Bonds & Other Debts	29,642	-	29,642	Transfers	1,845,813	-	1,845,813
All Other Revenue Resources	3,214,027	-	3,214,027	Contingency	19,706,000	2,016,845	21,722,845
General Fund Support	759,556	-	759,556				
Other Interfund Transfers	249,235.00	2,016,845	2,266,080				
Revised Total Fund Resources			112,190,931	Revised Total Fund Requirements			112,190,931

Comments: The Road Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

11 Special Grant Fund 230

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses	13,000,000	-	13,000,000
	-	-	-	Special Payments	27,613,961	(7,824,096)	19,789,865
				Transfers	-	7,824,096	7,824,096
Revised Total Fund Resources			40,613,961	Revised Total Fund Requirements			40,613,961

Comments: The Special Grants Fund (ARPA) is moving budget authority from Special Payments to Transfers to various departments for lost revenues in FY20-21.

12 Public Land Corner 224

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,458,284	-	1,458,284	Operating Expenses	943,738	100,481	1,044,219
Charges, Fees, License, Permits, Fines, Assessments	1,097,325	20,096	1,117,421	Reserve	275,000	-	275,000
All Other Revenue Resources	15,000	-	15,000	Contingency	1,351,871	(80,385)	1,271,486
Revised Total Fund Resources			2,590,705	Revised Total Fund Requirements			2,590,705

Comments: The Public Land Corner Fund is recognizing additional Charges for Services revenue and reducing Contingency for the transfer of a full-time Office Specialist position originally budgeted in the County Surveyor program to better meet programs demands.

13 Health Housing & Human Services Fund 240 - Children, Family & Community Connections and Social Services

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	25,855,187	7,082,587	32,937,774	Operating Expenses	96,350,463	16,253,514	112,603,977
Charges, Fees, License, Permits, Fines, Assessments	11,511,611	-	11,511,611	Special Payments	24,161,768	(400,000)	23,761,768
All Other Revenue Resources	982,500	-	982,500	Contingency	7,558,625	1,291,461	8,850,086
Federal, State, Local, All Other Gifts & Donations	79,206,597	8,770,927	87,977,524	Debt Service	4,000	-	4,000
General Fund Support	9,785,892	-	9,785,892	Interfund Transfer	212,213	-	212,213
Other Interfund Transfers	365,283	1,291,461	1,656,744				
Revenue from Bonds & Other Debts	580,000	-	580,000				
Revised Total Fund Resources			145,432,045	Revised Total Fund Requirements			145,432,044

The Health Housing & Human Services Fund 240 - Children, Family & Community Connection, Social Services, and Public Health is recognizing Oregon Housing & Community Services restricted fund balance revenue and grant revenue from Oregon Emergency Rental Assistant program and Low Income Home Energy Assistant program and. These increases will provide additional support for the Public Health Modernization program and the Federal Rental Assistant program and convert several temporary case manager positions to limited duration to help support the rental program in Social Services. This fund is also receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

Small differences between Resources and Requirements may exist due to rounding

14 Health Centers Fund 253

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	14,061,297	-	14,061,297	Operating Expenses	49,197,605	52,260	49,249,865
Charges, Fees, License, Permits, Fines, Assessments	39,144,948	52,260	39,197,208	Special Payments	6,376	-	6,376
All Other Revenue Resources	734,831	-	734,831	Contingency	10,561,297	-	10,561,297
Federal, State, Local, All Other Gifts & Donations	5,259,330	-	5,259,330				
General Fund Support	518,909	-	518,909				
Revenue from Bonds & Other Debts	45,963	-	45,963				
Revised Total Fund Resources			59,817,538	Revised Total Fund Requirements			59,817,538

Comments: The Health Centers Fund is recognizing additional Medicaid revenue and increasing Operating Expenses to increase two positions standard hours for additional behavioral health services and patient access program support.

15 Transient Lodging Tax Fund 255

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,246,274	-	1,246,274	Operating Expenses	2,802,170	100,000	2,902,170
Federal, State, Local, All Other Gifts & Donations	303,105	-	303,105	Transfers	588,788	(72,200)	516,588
All Other Revenue Resources	3,306,454	27,800	3,334,254	Contingency	1,464,874	2,237,819	3,702,693
Other Interfund Transfers	-	2,237,819	2,237,819				
Revised Total Fund Resources			7,121,452	Revised Total Fund Requirements			7,121,451

Comments: The Transient Lodging Tax Fund is recognizing additional Transient Room Tax revenue and transferring budget authority from Transfers to Operating Expenses to cover increased fees. This fund is also receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

16 Parks & Forestry Fund 257

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	3,732,273	-	3,732,273	Operating Expenses	5,569,419	-	5,569,419
Federal, State, Local, All Other Gifts & Donations	1,498,628	-	1,498,628	Special Payments	2,000	-	2,000
Charges, Fees, License, Permits, Fines, Assessments	1,350,559	-	1,350,559	Contingency	373,520	249,378	622,898
Revenue from Bonds & Other Debts	1,009,900	-	1,009,900	Reserve	2,369,773	-	2,369,773
All Other Revenue Resources	262,471	-	262,471				
Other Interfund Transfers	245,000	249,378	494,378				
General Fund Support	215,882	-	215,882				
Revised Total Fund Resources			8,564,091	Revised Total Fund Requirements			8,564,090

Comments: The Parks & Forestry Fund is receiving ARPA revenue from the Special Grant Fund and increasing Contingency.

17 Stone Creek Golf Course Fund 601

Resources	Original	Change	Revised	Requirement	Original	Change	Revised
Beginning Fund Balance	1,253,558	465,000	1,718,558	Operating Expenses	2,632,999	765,691	3,398,690
Charges, Fees, License, Permits, Fines, Assessments	2,800,000	82,621	2,882,621	Special Payments	1,000	-	1,000
All Other Revenue Resources	5,000	218,070	223,070	Interfund Transfer	200,000	-	200,000
	-	-	-	Reserve	836,540	-	836,540
	-	-	-	Contingency	388,019	-	388,019
Revised Total Fund Resources			4,824,249	Revised Total Fund Requirements			4,824,249

Comments: The Stone Creek Golf Course Fund is recognizing Beginning Fund Balance and unanticipated insurance and contract revenue and increasing Operating Expenses for delayed projects from FY20-21.

Small differences between Resources and Requirements may exist due to rounding

March 3, 2022

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of a Clackamas County Supplemental Budget Resolution
for Fiscal Year 2021-2022 (FY21-22)

Purpose/Outcomes	Consent Item for supplemental budget changes for FY21-22
Dollar Amount and Fiscal Impact	The effect is an increase in appropriations of \$830,414
Funding Source	Beginning Fund Balance and Federal and State Operating Grants
Duration	July 1, 2021-June 30, 2022
Previous Board Action/Review	Budget Adopted June 16, 2021, revised September 30, 2021 and January 6, 2022 Issues - February 15, 2022
Strategic Plan Alignment	Build public trust through good government by providing budget responsibility and transparency
Counsel Review	N/A
Procurement Review	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: This is a Budget item and does not require Procurement's involvement
Contact Person	Sandra Montoya, email smontoya@clackamas.us

BACKGROUND:

Each fiscal year it is necessary to reduce or allocate additional sources of revenue and appropriate additional expenditures to more accurately meet the changing requirements of the operating departments. The attached resolution reflects such changes requested by departments in keeping with a legally accurate budget. These changes are in compliance with Oregon Local Budget Law ORS 294.433 - ORS 294.481, which allows for governing body approval of budget changes under qualified circumstances. The required notice has been published.

The effect of this resolution is an increase in revenues and appropriations of \$830,414

Item								
1 General Fund 100 - District Attorney								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	361,800	-	361,800	Operating Expenses	15,028,549	13,720	15,042,269	
Federal, State, Local, All Other Gifts & Donations	2,777,651	74,220	2,851,871	Special Payments	420,000	60,500	480,500	
Charges, Fees, License, Permits, Fines, Assessments	315,998	-	315,998					
General Fund Support	11,993,100	-	11,993,100					
Revised Total Fund Resources			15,522,769	Revised Total Fund Requirements			15,522,769	
The General Fund - District Attorney's Office is recognizing additional Child Abuse Multidisciplinary Intervention (CAMI) grant revenue and increasing Operating Expense and Special Payments for program costs.								
2 Economic Development Fund 208								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	5,462,270	-	5,462,270	Operating Expenses	2,506,685	-	2,506,685	
Federal, State, Local, All Other Gifts & Donations	2,400,000	-	2,400,000	Special Payments	3,214,636	150,000	3,364,636	
Charges, Fees, License, Permits, Fines, Assessments	10,000	150,000	160,000	Transfers	63,000	-	63,000	
Other Interfund Transfers	100,000	-	100,000	Contingency	2,187,949	-	2,187,949	
Revised Total Fund Resources			8,122,270	Revised Total Fund Requirements			8,122,270	
The Economic Development Fund - is recognizing additional Lottery revenue and increasing budget authority for Special Payments for the emergency COVID-19 business recovery assistance program.								
3 Special Grants Fund 230								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Federal, State, Local, All Other Gifts & Donations	40,613,961	-	40,613,961	Operating Expenses	13,000,000	6,597,640	19,597,640	
				Special Payments	19,789,865	(6,597,640)	13,192,225	
	-	-	-	Transfers	7,824,096	-	7,824,096	
Revised Total Fund Resources			40,613,961	Revised Total Fund Requirements			40,613,961	
The Special Grants Fund - American Rescue Plan Act (ARPA) is shifting budget authority from the Special Payments category to Operating Expenses to align budget authority with November 2021 - February 2022 projects approved by the ARPA Committee.								
4 Clackamas Broadband Utility Fund 602								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	346,287	27,412	373,699	Operating Expenses	2,703,201	-	2,703,201	
Charges, Fees, License, Permits, Fines, Assessments	2,425,000	-	2,425,000	Special Payments	40,000	27,412	67,412	
All Other Revenue Resources	44,000	-	44,000	Contingency	72,086	-	72,086	
Revised Total Fund Resources			2,842,699	Revised Total Fund Requirements			2,842,699	
The Clackamas Broadband Utility Fund is recognizing actual Beginning Fund Balance and increasing Special Payments.								
5 911 Center Fund 605								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	1,429,401	-	1,429,401	Operating Expenses	9,548,325	253,774	9,802,099	
Federal, State, Local, All Other Gifts & Donations	3,892,895	253,774	4,146,669	Special Payments	1,045,000	-	1,045,000	
Charges, Fees, License, Permits, Fines, Assessments	6,573,488	-	6,573,488	Reserve	717,825	-	717,825	
All Other Revenue Resources	24,700	-	24,700	Contingency	609,334	-	609,334	
General Fund Support	-	-	-					
Revised Total Fund Resources			12,174,258	Revised Total Fund Requirements			12,174,258	
The 911 Center Fund recognizing grant revenue from Oregon Department of Forestry and increasing Operating Expenses.								
6 Technology Services Fund 747								
Resources	Original	Change	Revised	Requirement	Original	Change	Revised	
Beginning Fund Balance	4,668,734	325,008	4,993,742	Operating Expenses	20,491,774	325,008	20,816,782	
Federal, State, Local, All Other Gifts & Donations	35,000	-	35,000	Reserve	426,958	-	426,958	
Charges, Fees, License, Permits, Fines, Assessments	16,431,999	-	16,431,999	Contingency	300,000	-	300,000	
All Other Revenue Resources	83,000	-	83,000					
General Fund Support	-	-	-					
Revised Total Fund Resources			21,543,741	Revised Total Fund Requirements			21,543,740	
The Technology Services Fund recognizing actual Beginning Fund Balance and increasing Operating Expenses.								

Small differences between Resources and Requirements may exist due to rounding.

RECOMMENDATION:

Staff respectfully recommends adoption of the attached Resolution Order in keeping with a legally accurate budget.

Sincerely,

A handwritten signature in black ink that reads "Elizabeth Comfort". The script is cursive and fluid, with the first letter of each name being capitalized and prominent.

Elizabeth Comfort
Finance Director

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Providing Authorization
Regarding Adoption of a Supplemental
Budget and Making to Appropriations
for Fiscal Year 2021-22

Resolution Order No. 2022-17

WHEREAS, during the fiscal year changes in appropriated expenditures may become necessary and appropriations may need to be increased, decreased or transferred from one appropriation category to another;

WHEREAS, a supplemental budget for the period of July 1, 2021 through June 30, 2022, inclusive, has been prepared, published and submitted to the taxpayers as provided by statute;

WHEREAS; a meeting to discuss the supplemental budget was held before the Board of County Commissioners on March 3, 2022.

WHEREAS; the funds being adjusted are:

General Fund – District Attorney	Clackamas Broadband Utility Fund
Economic Development Fund	911 Center Fund
Special Grants Fund	Technology Services Fund

It further appearing that it is in the best interest of the County to approve this change in appropriations for the period of July 1, 2021 through June 30, 2022.

NOW THEREFORE, the Clackamas County Board of Commissioners resolves as follows:

Pursuant to ORS 294.433 through ORS 294.481, the supplemental budget be adopted and appropriations established as shown in **Exhibit A**, attached hereto and incorporated by this reference herein; and

DATED this 3rd day of March, 2022

BOARD OF COUNTY COMMISSIONERS



Chair



Recording Secretary