



DAN JOHNSON
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
DEVELOPMENT SERVICES BUILDING
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

Board of County Commissioners
Clackamas County

Authorization to Purchase Quantity twenty-seven (27) 2023 Dodge Pursuit AWD Durangos from Withnell Dodge through State of Oregon Cooperative Contract # 1651. Total Contract Value: \$1,142,447.76 funding through Clackamas County Sheriff's Office and the Clackamas County Public Safety Local Option Levy. General Funds are used.

Purpose/Outcome	Purchase twenty-seven (27) 2023 Dodge Pursuit AWD Durangos from Withnell Dodge through the State of Oregon Cooperative Contract # 1651.
Dollar Amount and Fiscal Impact	Purchase Order Value \$1,142,447.76, budgeted in Clackamas County Sheriff's Office.
Funding Source	Clackamas County Sheriff's Office 2022-23 fiscal year budget and the Clackamas County Public Safety Local Option Levy
Duration	At time of purchase execution
Previous Board Action/Review	11/1/22: Discussion item at issues
Strategic Plan Alignment	- Ensure safe secure communities
Counsel Review	Reviewed and approved by County Counsel on 10/26/22
Procurement Review	Was this project processed through Procurement? Yes.
Contact Person	Warren Gadberry- Fleet Manager 503-650-3988
Contract No.	State of Oregon Cooperative Contract # 1651

BACKGROUND: The Clackamas County Sheriff's Office has requested that Clackamas County Fleet Services purchase twenty-seven (27) 2023 Dodge Pursuit AWD Durangos from Withnell Dodge through the State of Oregon Contract # 1651.

PROCUREMENT PROCESS: Approval of the purchase is being requested under the Local Contract Review Board Rule C-046-0400, Authority of Cooperative Procurements. The purchase will be made using cooperative contract #1651 of the State of Oregon Cooperative Purchasing Agreement Program from Withnell Dodge.

A notice of Intent to Purchase the twenty-seven (27) 2023 Dodge Pursuit AWD Durangos was issued on September 1st, 2022. No comments were received at the time of closing on September 8th, 2022.

RECOMMENDATION: Staff respectfully recommends the Board approve this purchase and authorizes Procurement staff to issue the PO on behalf of the County.

Respectfully submitted,

Warren Gadberry

Warren Gadberry
Fleet Manager
Department of Transportation and Development

Placed on the BCC Agenda _____ by Procurement

**BEFORE THE BOARD OF COUNTY COMMISSIONERS
OF CLACKAMAS COUNTY, STATE OF OREGON**

In the Matter of Approving Issuance of
Purchase Order of twenty-seven (27)
2023 Dodge Pursuit AWD Durangos from
Withnell Dodge through State of Oregon
Cooperative Contract # 1651



Board Order No. _____

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Whereas, the Clackamas County Board of County Commissioners (the "Board") has authority to sign all contracts and any amendments or renewals of the same;

Whereas, Oregon Revised Statutes ("ORS") chapter 279A.200-220 and Local Contract Review Board Rule C-046-0400 permit Clackamas County to purchase goods or services using a cooperative procurement;

Whereas, the State of Oregon established a cooperative contract #1651 with Withnell Motor Company, dba Withnell Dodge;

Whereas, the Clackamas County Sheriff's Office desires to purchase twenty-seven (27) 2023 Dodge Pursuit AWD Durangos from Withnell Motor Company through State of Oregon Cooperative Contract # 1651, for a total contract price of \$1,142,447.76;

Whereas, the Clackamas County Department of Finance requests authority to utilize the State of Oregon contract to purchase the aforementioned vehicle by issuance of a purchase order ("PO");

Whereas, a PO is issued directly through the Department of Finance's management software with no signature required or available;

NOW THEREFORE, the Clackamas County Board of County Commissioners resolves as follows:

1. The requested use of the State of Oregon Cooperative Contract # 1651 to purchase the aforementioned vehicles in the amount of \$1,142,447.76 is hereby approved;
2. The Clackamas County Department of Finance is hereby delegated limited authority to issue a PO to purchase the aforementioned vehicle using the State of Oregon contract.

DATED this ____ day of _____, 2022

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary



Clackamas County Sheriff's Office

ANGELA BRANDENBURG
Sheriff

30Aug2022

TO: Warren Gadberry, Clackamas County Fleet

FR: Angela Brandenburg, Clackamas County Sheriff

RE: Purchase of Sheriff's Office vehicle

The Clackamas County Sheriff's Office requests the Clackamas County Fleet Department obtain twenty seven (27) 2023 Dodge Pursuit AWD Durango's from Withnell Dodge equipped per attached vehicle invoice forms. The total cost of the 2023 Dodge Pursuit AWD Durango's is \$1,142,447.76.

The vehicles will be assigned to the Sheriff's Office Patrol Division and will be replacement vehicles. The outgoing vehicles have high mileage and will be relegated to spare use or sent to auction.

The funds for these vehicles are available in the Sheriff's Office 2022-2023 fiscal year budget. The purchase, title and document fees will be drawn from Clackamas County Fleet line item 100-21-2101-210103-48230.

Respectfully,

Angela Brandenburg, Sheriff

A handwritten signature in blue ink that reads "Jenna Morrison".

By Undersheriff Jenna Morrison
Clackamas County Sheriff's Office



Request for a Contract or Contract Amendment

Date:

To: Procurement Division: PACSrequest@clackamas.us

Contract Facilitator:

Phone #:

Contract Administrator:

Phone #:

Department/Division:

Send invoices to:

Vendor Information:

Contractor Name:

Contact Name:

Address:

Phone:

Email:

New Contract Contract Amendment

Original Contract # Original PO #

Account String (required):

MFR Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit (opt)	Project (opt)	Activity (opt)
210103	100	48230				

Short Request Description:

Purchase 27 (twenty seven) new 2023 Dodge Pursuit AWD Durango's with Eplates using State Contract #1651.

** If ordering materials - provide a ship-to address and county contact name and phone number.

NEW CONTRACT

Procurement Authority:

- Direct
- Cooperative Contract (Identify Cooperative)
- Emergency (Attach Emergency Declaration)
- Single Candidate (Attach screening and selection process)
- Intermediate (Attach Bid/Quote Tabulation Form)
- Sole Source (Attach Sole Source Justification)
- Exempt (Reference Code Section)

Goods & Services/Professional

Contract effective date:

Contract expiration date:

Nbr. of Renewals (if any):

Total Contract Value:

Construction/Trades

Key Dates: Start:

Substantial Completion:

Final Completion:

Subject to Prevailing Wage: No Yes

CCB #:

Required - Detailed scope of work attached in a Word document

For Direct Procurement - Quote/Proposal attached

Is this project grant funded: No Yes - Source of Funds:

(Provide the relevant procurement requirements from the grant award)

Note: You must submit subrecipient vs. contractor determination if grant funded.

AMENDMENT

Purpose of Amendment (check all that apply):

- Time Extension:
- Revised Scope of Work. Attach scope revisions in a **Word** document and/or quote/proposal
- Compensation Change:

Budget Authority Approval (electronic or written):

Signature: Digitally signed by Warren Gadberry
Date: 2022.08.31 14:55:32 -07'00'

Date:



Bid/Quote Tabulation Form

To be used for all purchases between \$5,000.01 - \$50,000.00, unless otherwise approved by Procurement. Three bids must be obtained from different vendors.

Date:

To: Procurement Division: PACsrequest@clackamas.us

Contract Facilitator:

Phone Ext:

Contract Administrator:

Phone Ext:

Department/Division:

Were at least three bids/quotes obtained? Yes No, explain reason:

Reason:

Bid/Quote #	Vendor Name	Price	Not Quoting
#1	<input type="text" value="Withnell Dodge"/>	<input type="text" value="\$42,312.88"/>	<input type="checkbox"/>
Date Contacted	<input type="text" value="8/11/22"/>	Date bid/quote received	<input type="text" value="8/22/22"/>
#2	<input type="text" value="Ron Tonkin Chrysler Dodge Jeep Ram"/>	<input type="text" value="\$42,959.58"/>	<input type="checkbox"/>
Date Contacted	<input type="text" value="8/15/22"/>	Date bid/quote received	<input type="text" value="8/15/22"/>
#3	<input type="text" value="Power Auto Group"/>	<input type="text"/>	<input checked="" type="checkbox"/>
Date Contacted	<input type="text" value="8/15/22"/>	Date bid/quote received	<input type="text"/>
#4	<input type="text"/>	<input type="text"/>	<input type="checkbox"/>
Date Contacted	<input type="text"/>	Date bid/quote received	<input type="text"/>

Selected Vendor:

Contact Name:

Email:

Address:

Phone:

Generally the contract should be awarded to the vendor with the lowest price conforming Bid/Quote. If you request exception to the low price award, explain justification:

Reason:

Goods & Services/Professional

Contract Effective Date:

Contract Expiration Date:

Construction Trades

Substantial Completion:

Final Completion:

BOLI/Davis Bacon No Yes

CCB#:

Accounting Tag	Fund (opt)	Account	Service (opt)	PC Bus Unit	Project (opt)	Activity (opt)
Account String: <input type="text" value="210103"/>	<input type="text" value="100"/>	<input type="text" value="48230"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>

Is this project grant funded? No Yes – If Yes, attach a copy of the grant.

Note: You must submit subrecipient vs. contractor determination if grant funded.

By submission of this Bid/Quote Tabulation Form, I certify that there are sufficient funds in the above referenced account string for the purchase.

Budget Authority Approval: Digitally signed by Warren Gadberry
Date: 2022.08.31 14:55:22 -07'00'

Date:

Submit with Form: All written quotes, scope of work, and any specifications sent to vendors

WITHNELL DODGE
2650 COMMERCIAL SE
SALEM, OR 973024451

Configuration Preview

Date Printed: 2022-08-02 3:11 PM
Estimated Ship Date:

VIN:
VON:

Quantity: 1
Status: BA - Pending order
FAN 1: 48979 State of Oregon
FAN 2:
Client Code:
Bid Number: TB3086
PO Number:

Sold to:
WITHNELL DODGE (56440)
2650 COMMERCIAL SE
SALEM, OR 973024451

Ship to:
WITHNELL DODGE (56440)
2650 COMMERCIAL SE
SALEM, OR 973024451

Vehicle: 2023 (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75		41,415
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0
	-X9	Black	0
Options:	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	ADL	Skid Plate Group	330
	XCS	4 Additional Key Fobs	115
	LNF	Black Left LED Spot Lamp	610
	CW6	Deactivate Rear Doors/Windows	85
	4DH	Prepaid Holdback	0
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	170	Zone 70-Phoenix Arizona	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB3086	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 47,145

Order Type: Fleet
Scheduling Priority: 1-Sold Order
Salesperson:
Customer Name:
Customer Address:

PSP Month/Week:
Build Priority: 99

USA

Instructions:

41797.⁸⁴
208.⁹⁵ priortax
175.⁵⁵ CAT tax

42182.³⁸
130.⁵⁰ Eplates

0 NATE McOWAN #1651

Note: This is not an invoice. The prices and equipment shown on this priced order confirmation are tentative and subject to change or correction without prior notice. No claims against the content listed or prices quoted will be accepted. Refer to the vehicle invoice for final vehicle content and pricing. Orders are accepted only when the vehicle is shipped by the factory.

42312.⁸⁹ TOTAL
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RON TONKIN CJDRF
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956

Configuration Preview

Date Printed: 2022-08-15 7:19 PM VIN:
 Estimated Ship Date: VON:

Quantity: 1
 Status: BA - Pending order
 FAN 1: 00CNE Clackamas County Sheriff
 FAN 2:
 Client Code:
 Bid Number: TB3107
 PO Number:

Sold to: RON TONKIN CJDRF (60706)
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956
 Ship to: RON TONKIN CJDRF (60706)
 16800 S E MCLOUGHLIN BLVD
 MILWAUKIE, OR 972674956

Vehicle: 2023 DURANGO PURSUIT VEHICLE AWD (WDEE75)

	Sales Code	Description	MSRP(USD)
Model:	WDEE75	DURANGO PURSUIT VEHICLE AWD	41,415
Package:	22Z	Customer Preferred Package 22Z	0
	EZH	5.7L V8 HEMI MDS VVT Engine	2,995
	DFD	8-Spd Auto 8HP70 Trans (Buy)	0
Paint/Seat/Trim:	PW7	White Knuckle Clear Coat	0
	APA	Monotone Paint	0
	*C5	Cloth Bucket Seats w/ Shift Insert	0
	-X9	Black	0
Options:	4DH	Prepaid Holdback	0
	4ES	Delivery Allowance Credit	0
	MAF	Fleet Purchase Incentive	0
	ADL	Skid Plate Group	330
	YEP	Manuf Statement of Origin	0
	XCS	4 Additional Key Fobs	115
	LNF	Black Left LED Spot Lamp	610
	LNA	Black Right LED Spot Lamp	580
	CW6	Deactivate Rear Doors/Windows	85
	5N6	Easy Order	0
	4FM	Fleet Option Editor	0
	4FT	Fleet Sales Order	0
	170	Zone 70-Phoenix Arizona	0
	4EA	Sold Vehicle	0
Non Equipment:	4FA	Special Bid-Ineligible For Incentive	0
Bid Number:	TB3107	Government Incentives	0
Discounts:	YG1	7.5 Additional Gallons of Gas	0
Destination Fees:			1,595

Total Price: 47,725 .

Order Type:	Fleet	PRICE (EA)	\$42,292.00
Scheduling Priority:	1-Sold Order	CORP ACT TAX	\$170.62
Salesperson:		PRIVILEGE TAX	\$211.46
Customer Name:		<u>LICENSING E PLATES</u>	<u>\$285.50</u>
Customer Address:	USA	TOTAL	\$42,959.58

Instructions:

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COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: X _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____