

113th Annual
Clackamas
County
Fairgrounds
& Event Center

Clackamas County Fair

August 13th – August 17th

*Tuesday thru Thursday 10am – 10pm
Friday & Saturday 10am – 12am*

Clackamas County Fairgrounds & Event Center
694 NE 4th Ave
Canby, OR 97013

Contact Information:

Email: TylerN@CCFairEvents.com **Phone:** (503)263-9201

Web Site: www.ClackamasCountyFair.com

Clackamas County Fair 2019

Commercial Application

EXHIBITOR APPLICATION

This application is not a permit agreement and does not guarantee space for the Clackamas County Fair. All forms must be completed or application will not be accepted.

Please Check Exhibitor Type: _____ Commercial _____ Craft

Business or Organization: _____

Contact Name: _____

Mailing Address: _____

City: _____ State: _____ Zip: _____

Contact Phone: _____

Email Address: _____

Web Site: _____

Product Information Form: Please fill out the form completely. This list should include ALL products you wish to sell or display. If you are requesting more than one booth please fill out another form for that booth. Once your application is accepted then no products can be added or removed without CCFEC approval. List Brand names include pictures and/or brochures. **No exclusivity shall be granted.**

References: List the Fairs, Shows, and Festivals where you have previously exhibited including phone numbers.

Description: A photo or detailed sketch of your booth must be submitted with this application.

Rates: Booth fees vary depending on size and location. Please continue for your specific booth fee.

Booth: Size of space required including awnings, counters, tongues, etc. _____

Canopy: I have my own canopy and will attach photos and proof. I will need a canopy.

Power Requirements: No electrical needed.

Standard 20 Amp Circuit (**No Extra Cost**) Need _____ additional 20 Amp Circuit (**\$35.00 per 20 amp**)

First Time Vendor: Check box here if this will be your first time at The Clackamas County Fair.

Camping: Check here if you would like to camp onsite. Additional forms will be provided with agreement.

I agree to abide by the rules and regulations as specified in the Exhibitors Manual, should I be accepted for the 2019 Clackamas County Fair.

Authorized Representative/Date

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Product Information Form

CCFEC USE ONLY
BOOTH # _____

Business or Organization: _____

Contact Name: _____

Contact Phone: _____

List all products you plan to sell, promote or display. Once your application is accepted and permit is issued then no products may be added or removed without approval of CCFEC.

1. _____
2. _____
3. _____
4. _____
5. _____
6. _____
7. _____
8. _____
9. _____
10. _____
11. _____
12. _____
13. _____
14. _____
15. _____
16. _____
17. _____
18. _____
19. _____
20. _____
21. _____
22. _____
23. _____

Authorized Representative/Date

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Commercial Vendor Booth & Equipment Fees:

INDOOR COMMERCIAL EXHIBIT SPACE

Main Pavilion (no air conditioning is in this building)

8x8	Inline	\$440 per booth fee
8x8	Corner	\$475 per booth fee
8x10	Inline	\$510 per booth fee
8x10	Corner	\$535 per booth fee
10x9	Inline	\$575 per booth fee
10x9	Corner	\$605 per booth fee
10x10	Inline	\$575 per booth fee
10x10	Corner	\$605 per booth fee

OUTDOOR COMMERCIAL EXHIBIT SPACE

10x10	Inline	\$605 per booth fee
10x10	Corner	\$635 per booth fee
15x8	Inline	\$575 per booth fee
15x8	Corner	\$605 per booth fee

CANOPY RENTAL

Please indicate if you DO or DO NOT require a canopy on Agreement form.

SIDE WALL COST 3' or 8' \$3 per foot

UTILITIES

CCFEC will provide each Permittee with **one 20 amp electrical circuit**. More electrical power may be provided if it is available. If additional power is provided, Permittee shall pay the additional cost at the rate of **\$35.00 per 20-amp circuit**. CCFEC is upgrading all electrical service on the grounds to be compliant with NEC requirements. All equipment requiring electrical service **must** be GFCI compatible.

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Insurance Requirements:

We suggest you fill in the information below and send this form to your insurance company so they will understand the exact wording required.

Name of Business (aka Permittee): This information goes to your insurer _____

Dates to be covered: **August 13th – August 17th** _____

Building or Facility being used: **Clackamas County Fair** _____

1. The above named Client, described as PERMITTEE, has a Permit to use the Clackamas County Fairgrounds and Event Center buildings or facilities as described for the period of days shown above.
2. The Client must provide a Certificate of Insurance, 10 days in advance, showing all information required as noted below:
3. The Client (aka Permittee) shall be required to provide liability insurance of not less than \$500,000 per occurrence with a \$1,000,000 aggregate.

The Certificate of Insurance must name **“Clackamas County, Clackamas County Board of Commissioners, Clackamas County Fair Board, their employees and agents as an additional insured”**. The certificate needs to include the **event, the date and the area being used**. Written proof of insurance must be provided by vendor ten (10) days prior to their event.

IMPORTANT NOTICE

FAILURE TO PROVIDE AN APPROVED CERTIFICATE OF INSURANCE will be grounds for cancellation of your scheduled booth without reimbursement. Direct your questions to Clackamas County Fairgrounds and Event Center. Phone number: 503-266-1136

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