

## **SHS RFP #04-2021- Proposal Meeting #1 & Reponses to Emailed Questions as of 5/3/21 at 1pm**

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Any additional questions can be sent to [HACCSHS@clackamas.us](mailto:HACCSHS@clackamas.us).

**NOTE: The last 2 pages of this posting are Optional check box recording pages provided in response to the feedback from the proposal meeting #1.** They are offered solely as an option that can be used – *not required* – to provide your answers to the check box questions. Responses to the check-box questions can be submitted in other formats as long as the answers are clearly indicated at a glance. **These pages, if used, will count towards your 20 page limit!**

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### **Proposal Meeting #1 - – 4/26/21 @ 3pm-4:30pm**

Rather than providing a verbatim transcript of answers given in the proposal meeting, the following provides the gist of these answers and in some cases additional information. The recording of the April 26<sup>th</sup> proposal meeting is available at this link <https://youtu.be/gkZ-WI5mXqw>.

#### **Opening by Vahid**

Greetings and welcome. Supportive Housing Services (SHS) is a new program. Your questions are appreciated as they help us to refine and create the best system possible for provider partners and the people we serve. The Clackamas County Local Implementation Plan for the SHS Program will be reviewed by the Regional Oversight Committee on May 24<sup>th</sup>. There will also subsequently be Intergovernmental Agreements (IGAs) between Metro and the three implementing counties. The soonest that revenues will be distributed to the counties is July 1, subsequent to the execution of these IGAs.

Regarding timeline: this procurement closes on May 17<sup>th</sup> at 5pm. There will be a second technical assistance meeting on May, 5<sup>th</sup>. The deadline for questions related to this procurement is May 10<sup>th</sup> at 5pm. All questions will be answered no later than May 12<sup>th</sup>, the final issuance date of the final addendum, and the anticipated award announcement date is June 10<sup>th</sup>. Responses to questions will be available on the Housing Authority website and ORPIN, both of which are linked are in the RFP itself.

#### **Questions Gathered from Chat & Closed caption from Proposal Meeting #1 – 4/26/21:**

- 1. How many construction dollars are available?** The procurement areas do not include capital construction costs. However, under the immediate housing and supportive housing services components of the RFP, costs associated with facilities and building operations may be included in your proposal. There is not a specific amount set aside for any costs related to facilities or building operations.

2. **What is included in the 20 page limit?** The 20 page limit is inclusive of all parts of a respondent's proposal with the sole exceptions of the references page and the proposal certification document.
3. **Does the budget material (spreadsheet and narrative) count in the 20 page limit?** Yes
4. **Is there a budget form/format you'd like all proposals to use? If no standard form/format, how will proposed budgets be scored and then compared against other proposals?** The evaluation (scoring) methodology is described in the RFP (p. 22).

**4.a. F/U Question/Comment to Question 4. - Secondly on the budget there's kind of a similar request maybe to think about a format for budget, you're going to be receiving proposals from 20 or 30 different organizations. We all have our own budget formats. Some are going to be in great detail and some can be in very little detail. And again, you know selfishly if there's no format I'm going to give you, you know, three budget categories, with very little detail to save space on you know 20 page limit, whereas others might give you more budget detail. And then you'll find yourself maybe evaluating more detail against generalities. So, I think it would just serve the process and serve us for sure if there was at least some type of format that you're looking for in the budget.** In the budget question of the RFP, it states, "Budget line items should include administration, staffing, supportive services and flexible funding. Rental subsidies should only be included for STRA, RRH, and Homelessness Prevention. In the narrative, please provide a brief description of the specific use of funds for each budget line item included. In the budget narrative, please include costs for any capacity-building support requested in Question B.13." The specific format of a respondent's proposed budget is left to the respondent to decide.

5. **Is the budget & narrative for the whole program (if it is county-wide), just the metro geographical area of said program, or only for the total Metro RFP funds being sought?** The Metro SHS funds are restricted to use within the Metro boundary. If a proposed or existing program provides services countywide, the budget narrative should describe the overall program and clearly state what the "ask" is for Metro SHS dollars and how those dollars are proposed to serve people within the Metro boundary as part of that countywide program.

**5.a. F/U Question to Question 5: I wanted to just go back to the question about sort of a program and a budget so let me just use an example and just some round numbers. If I'm describing a program that is a county wide program, and a cost a million dollars. The Metro part of that is only \$750,000, but I already have money from another source so I only need 500,000 from Metro is my budget, just [propose] a 500,000 budget, or do you want to see the million dollar budget? But in it have a clearly articulate where your money is going to???** Yes, we would like to see how the overall program is funded and where the "ask" for Supportive Housing Services dollars fits in the overall program funding model.

6. **The RFP is set up with fillable/check boxes: a) how do we include them in the submission; and b) do they count in the 20 page limit?** Yes, answers to the fillable check boxes count towards the 20 page limit. Respondents can answer these questions for inclusion in their submission in a variety of ways, such as: printing those pages from the RFP document and checking the boxes; using the optional forms provided below; or including the check box questions in a respondent's document in some other format. The only requirement is that the yes/no check box questions are clearly and materially answered in a yes/no binary format within the respondent's submission. There are points

associated with whether a respondent has answered these questions. See the last two pages of this posting for optional check box recording pages; if used they will count towards your 20 pages. Other formats to submit the check box answers will be permitted.

**6.a. F/U Question to Question 6 - About the boxes checking the boxes. So the way we would do that is print that page, check the box and then scan it back in and it becomes part of the 20 page packet, although there's just two boxes checked. So we've lost half a page of narrative opportunity to build out our narrative, so just wondering if you could maybe rethink that and come up with a different way that we can (do this so) we are able to maximize our 20 page limit?** See above, answer to question 6. In response to feedback regarding the check boxes, the optional pages at the bottom of this document were created.

- 7. So those Checkbox pages then count against the 20? Yes.**
- 8. I need some clarity on that check box answer please. Are you asking us to print out the checkbox page or recreate it in the word doc? See Question 6.**
- 9. How will scoring work for more comprehensive/complex submissions? If an organization applies for 4 of the activities, is a comprehensive/total score developed? How will that be compared to a proposals that submits on 3 of the 4 same activities? How will both of those proposals be compared to a proposals that submits for 2 of the same activity areas and 2 different activity areas?** Submissions/proposals will be scored with a percentage based on the total possible points of each application. Proposals with more components would have a higher number of total possible points than a proposal with fewer components, but both such proposals would receive a percentage score based on points awarded within the total possible number of points. Proposals will be scored independently and not against each other, given the possibility of multiple contracts awarded per service component area of the RFP.
- 10. Comprehensive proposals that seek to link and bridge activities are at a disadvantage with the 20 page limitation - needing more narrative space to describe 5 activities vs a proposal that only submits for 2 activities. Can there be an accommodation in page requirement for proposals that are more comprehensive?** No. We advise you use your space wisely.
- 11. Partnership proposals are at a disadvantage with the 20 page limitation – needing more narrative space to describe each partner organization. Can there an accommodation of page length to partnership proposals?** No. We advise you use your space wisely.
- 12. As you want Diversion at every door.... If we discover that a household can be diverted when they come to our door would we then refer/transfer the household to the agency(ies) that are awarded the Diversion funds? If not, how would our funds be used for Diversion?** Diversion should be attempted where appropriate. Diversion may be offered by the program at the “door” or diversion may be offered in partnership. A description of diversion services can be found in the RFP at p. 8. How an agency would use diversion funds in their proposed program is up to the agency to define/describe in their proposal.
- 13. Is it possible for a household to start off as a STRA household and move into Long Term Rental Assistance and if YES, what is the criteria for LTRA?** Yes. The Regional Long Term Rent Assistance

(RLRA) program work group is finalizing policy for program implementation, including eligibility. SHS funds, including for long term rent assistance (LTRA), can serve people defined by the Metro SHS Work Plan as follows:

Population A. 75% of funds will be devoted to services for population A, defined as:

- Extremely low-income; AND
- Have one or more disabling conditions; AND
- Are experiencing or at imminent risk of experiencing long-term or frequent episodes of literal homelessness.

Population B. 25% of funds will be devoted to services for population B, defined as:

- Experiencing homelessness; OR
- Have a substantial risk of experiencing homelessness

In addition, the Regional Long-term Rent Assistance (RLRA) draft policy states:

"The majority of households served by the RLRA program will meet the criteria for priority population A with incomes at or below 30% Area Median Income (AMI). Households that meet the criteria for population B, with incomes at or below 50% AMI, will also be eligible."

**14. Please clarify the difference between STRA & RRH. I have always viewed RRH as a philosophy & process while STRA is financial assistance. However, the way it is written in the RFP I don't think that my distinction is still accurate.** This is a fair distinction. Rapid rehousing is an application of Housing First principles: to quickly move households out of homelessness without preconditions. Short term rental assistance may be but is not necessarily always a component of this RRH process. Short term rental assistance may also be a component of interventions aside from RRH, such as homelessness prevention.

**14.a. For the STRA / RRH and Prevention service component, is it possible for an agency to do one or two of these and not all three? As an example, if we are interested in STRA & RRH can we respond for just those and not plan for or apply for Prevention? F/U Question added - So STRA is short term rent assistance RRH is Rapid Rehousing and prevention service component is it possible for an agency to do one or two of these and not all three. As an example, if we are interested in short term rental assistance and rapid rehousing can we respond for just those, and not plan for or apply for prevention.** Yes, a proposal may include one or more of these three under this service component. The three are grouped in this service component as there is often overlap between them.

**15. What is the allowable admin costs with this funding?** There is not an administrative cost cap identified in the Local Implementation Plan nor the RFP.

**15.a. F/U Question for 15. - Regarding budget line items, what is the cap on admin percentage?** There is not a cap. The proposal should articulate the administrative costs than an agency believes are required for the successful administration of the program in order to meet its proposed objectives. Additional administrative support needs can also be identified in answering the capacity building question of the RFP.

**15.b. F/U Question for 15. I have a follow up question on the allowable admin costs...since you have not stated a cap on admin, does that mean we are encouraged to ask for what we need, regardless of %? See answer to 15.a.**

**16. So there is not a cap articulated in the procurement, or in the local implementation plan for housing navigation or barrier busting funds. Are we supposed to try to estimate what those expenses might be and put them in our grant request? Yes.**

**17. Must a household be able access all or some funded (CHA) services 24/7? If “some” which ones?**

The reference to 24 hours-a-day, 7 days-a-week access to coordinated entry was meant to state a *goal* of the Supportive Housing Services program that we hope is achieved over time. The reference was not meant to create or imply a requirement that any program funded through this procurement must be accessible via coordinated entry 24/7.

**17.a. About coordinated Housing Access I have sort of just a blunt force question so for those of us that do bonafide street outreach. We're potentially meeting with 60 to 100 people in a week. You know, maybe five of them, 10 of them, are on a path to income and we find an opportunity to place someone in housing right away. In our counterpart counties' desire, we would then facilitate somebody entering the coordinated Housing Access system, which could potentially delay their housing opportunity. Am I hearing you correctly that Clackamas County does not want to have a similar system whereby if we're we encounter five to 10 people who are ready for housing, who have an income opportunity they really just need some deposit support, and maybe like a retention worker for 12 months, we have the ability to put somebody in housing, and then put them in CHA, I guess you could say, afterward.** Coordinated entry should be flexible. It is a stated goal of SHS to ensure equity and address disparities in our system. We cannot do that by making CHA a barrier to access, especially for culturally specific programs. As we dig deeper into the way the homeless services system will grow, there will continue to be opportunities for flexibility with respect to coordinated entry. It is our commitment that CHA *not* create a barrier or delay for a household with an immediate opportunity for housing.

**17.b. It appears a household can directly bypass CHA and enter services and then do CHA retro-actively? If yes, how is this a manifestation of Coordinated Housing Access?** A household need not complete a CHA assessment before accessing immediate housing (shelter). CHA is meant to screen household *in* to all possible programs and services for which they are eligible, not to screen a household *out*. See additional information in answer for 17.a. and 17.c.

**17.c. Cascadia is trying to determine whether or not all the households to be served through these funds must come through the Clackamas Coordinated Housing Access (CHA) system? Or would a provider, like Cascadia, be able to serve households that receive services at our Clackamas clinic?** In the RFP, in the description of the immediate housing service component, it states, “Applicants must have a plan to ensure all participants, where appropriate, receive diversion services before accessing immediate housing and a CHA screening within 3 days of entering an immediate housing program.” The CHA assessment is not required before entering emergency shelter. Yes, all households should be offered a CHA assessment. Yes, a provider would be able to serve households that receive services directly at their agency. Neither of these things preclude the other.

**17.d. Is the county still going to run CHA. Are you looking for a proposal from somebody to run CHA. I couldn't discern that from the list of activities and RFP.** Clackamas County will continue to provide leadership and coordination to the CHA system. The County will continue to provide training, meeting facilitation, and leadership for CHA and Diversion activities. The

intention, vision and opportunity presented by SHS is to have a true No Wrong Door CHA system. We would like to see more “doors” or access points available throughout the provider network.

**18. During the creation of the CC LIP, the County stated that additional data would be presented for use for the RFP. The data I am seeking, and was told we would get, is regarding existing service counts by population & adult vs families as well as goals for phase one funding for each service by population and separated by adult v families. As an example: if we want to provide services to all households with children who need shelter, where can we go to find out how many there are within the metro area of Clackamas County? See answer for 18.a.**

**18.a. F/U Question to 18. - So you may recall in the LIP creation, when we were talking about data there was a really nice data grid that then got removed. And I sort of explained why we were looking for it and Jill sort of had her aha of “Oh, now I see it”, and Jill's comment was that it would come out, either with the, with the RFP or afterwards, and where it was coming from is I don't want to say as an example that we're going to serve 200 families, and shelter. If you already have data that says we only need to serve at families in shelter. And there was a grid and what finally ended up in the LIP is putting all homeless people together, but we looked at some data points along the way that separated out individuals and families on all of the needed areas in both populations A and B. And again, Jill, I was finally able to be clear in the process Jill had her Aha, and said yes we will make sure that that is sat down and it, it isn't. See below for Chart**

**Unmet Needs by Service Type – Clackamas County**

Projected Totals	Population A (Adult Only Households)	Population A (Families with Children)	Population B (Adult Only Households)	Population B (Families with Children)
<b>Count</b>	<b>954</b>	<b>43</b>	<b>1885</b>	<b>324</b>
Supportive Housing	954	43	188	20
Long Term Rent Assistance	954	43	942	162
Short Term Rent Assistance*			942	162
Eviction Prevention*			712	201
Housing Placement	906	28	984	103
Crisis Response–Emergency Shelter	668	30	547	55
Crisis Response–Transitional Housing	286	13	547	55

*\*This assumes that Short Term Rent Assistance will not be needed for Population A due to Long Term Rent Assistance assigned to each unit created or in pipeline. Eviction Prevention activities are part of services with Supportive Housing for stabilization and retention.*

**19. It is exciting to see an RFP doesn't mention HUD homeless categories however it does beg a clarifying question: are services and/or funding tied to HUD categories. As one example: the**

county has funded shelter in the past for HUD cat's I & IV but not II; can metro funds be used to shelter families that would traditionally fall into a non-HUD I & IV category? SHS services and funds are not tied to HUD categories. These funds can be used to shelter families other than those who are in HUD categories 1 (literally homeless) and 4 (fleeing domestic violence). However, immediate housing programs must ensure diversion, where appropriate, happens at the immediate housing door.

- 20. If we are taking a Housing First & Family Choice approach and a family wants to live in Molalla, how do we respond to this? Do we have to say no to the family and only support households who want to live in the metro area? And, what if a Clackamas County household wants to live in metro but in the Wash or Mult part of metro?** The Metro Supportive Housing Services funding cannot be used outside of the Metro boundary, the Urban Growth Boundary. By nature of the revenue source, which is a tax imposed just on the Metro region, the funding has to stay within the Metro boundary. So, the SHS funding cannot be used to subsidize rent for a unit that is located outside of the Metro boundary. The SHS funding can be used to subsidize rent for households who would like to live in Washington or Multnomah Counties, as long as it is within the Metro boundary. Housing First is an important value and tenet of the homeless services system. The County will continue to take a housing first approach, in the way indicated in the question, by coordinating with other programs and funding sources that can be used beyond the UGB. The County recognizes the challenges of implementing a large program, which cannot serve the entire geographic region of Clackamas County. The County is committed to on-going coordination and problem-solving to work through these challenges.
- 21. For housing navigation barrier busting funds, are we supposed to try to estimate what those expenses might be and put them in our grant request?** Yes
- 22. Capacity Building: Can you clarify. If we will need to hire staff and buy IT tools for our proposal does that mean that we need capacity building support?** Hiring staff would not necessarily require capacity-building support. Hiring staff is a regular part of program expansion. Staff that you hire for program delivery is not capacity-building support; it should be included in your project proposal. If an agency needs support staff or leadership, beyond typical administration costs, then that could be considered capacity-building. Examples of paying for staff with capacity-building funding might include HR, IT, finance, or an executive director that the agency doesn't currently have, but needs in order to effectively run an SHS-funded program. Please review the capacity-building question in the RFP for more examples and detail.
- 23. In regards to Resident Services: "On site staffing focused on supporting the stability of the "entire housing community". Does this mean RS is only eligible as a site-based service, or can "housing community" mean program participants in multiple buildings (scattered site approach)? Do we complete the fillable/check box pages and return them as part of the RFP? Or do we just incorporate the questions into the narrative?** "Resident services", as defined by the RFP, is site-based. Services substantially similar to resident services, delivered in a scattered-site model, would be considered "housing retention" or "wrap-around supports" in the RFP.
- 24. Is there a plan for an open grant cycle for Measure 26-210 revenue in 2022?** There is not a plan for an open grant cycle for the SHS program but it is among the options being considered by the Supportive Housing Services team for future procurement within the 2021/2022 fiscal year.

**25. Are manufactured homes costs allowable? It wouldn't be for purchase, just upkeep costs.** If a proposal for immediate housing, for example, involved the use of manufactured homes, then yes, associated facilities costs would be allowable and should be included in the program proposal and budget narrative.

**25.a. F/U Question - We currently provide services to do upkeep for housing things but if there is there's one (a manufactured home), we lack the capacity to provide up-keep, purchasing up-keep cost to like make the house livable. I think is what they're looking for but those aren't allowable costs under different housing grants that we have so I was just wondering if there were any restrictions around that specifically because it's manufactured housing.** The Supportive Housing Services measure does not impose restrictions on funding related to whether a facility is a manufactured home. The RFP allows for facilities costs associated with immediate housing or supportive housing; there is no specific restriction related to manufactured or mobile housing units.

**26. Can you give an estimate or range of the amount of money that will be distributed through this RFP process?** The funds distributed through this RFP will be within the range described in the Local Implementation Plan under “First phase housing and service goals” (p. 23).

A link to the Clackamas County Local Implementation Plan is provided below:

<https://dochub.clackamas.us/documents/drupal/72f5e8e7-d1b9-4fc5-bb11-2877a9934363>

**27. Wondering about the references. I'm unfamiliar with including this in a proposal—can you share what ideal references are?** There is a references page to be included as part of the applications. References could be other agencies or partners that can attest, if asked by the Housing Authority, to an agency's performance and its work with people experiencing homelessness.

**28. I would follow up on that question.....How are we going to know who is doing what in ClackCo? Will there be a central services info HUB type central body on all the services being provided?** The Supportive Housing Services team will be growing, and part of its work will be coordination with all funded providers to create a continuum/system. We will convene, coordinate, and support all service components. Similar to the support provided by the HUD-funded Continuum of Care Lead, the Supportive Housing Services team will provide coordination support to the community of service providers. We will provide space so agencies and programs are aware of one another, can share challenges and successes, and can work together to provide the best continuum of services for people experiencing homelessness.

**29. I wanted to ask about partnership. There's not a whole lot of time before we need to submit our proposals. So if an agency wants to do one of the pieces maybe immediate housing or rapid rehousing will HACC support and help facilitate partnership between various agencies to ensure that there's a very smooth transition from one agency providing immediate housing to another providing Rapid Rehousing. (and with) The street outreach agencies, we really need to be working together. Will there be support doing that or do agencies need to have a plan already when they apply for how to do those connections?** To the extent that agencies can articulate a partnership plan in their proposal, please do so. And yes, the Supportive Housing Services team will be conducting the kinds of supportive activities articulated in the question.

- 30. So this is more of just a question for organizations who might be really new to work in this county. As you may know, Washington County opened up an RFPQ, where it's not for procurement it's really just pre-qualify organizations for future opportunities for SHS. And obviously Clackamas County has a very comprehensive RFP that's out. I'm curious if you could give advice to any organizations that can provide, say, something like street outreach or housing services, but without necessarily a fully baked plan should they still apply in this RFP.** The Clackamas County homeless system of care needs additional capacity throughout the whole continuum of services. If an agency is unsure whether a proposed model will fill a need, they should know that, in general, need far outstrips capacity across the continuum. We welcome proposals from new providers who do not currently provide services in Clackamas County. The Supportive Housing Services team will provide ongoing coordination and support to successful applicants to ensure their programs are integrated within and complementary to the broader system of programs and services.
- 31. So a question that was proposed last week and I've kind of been collecting a bunch of things that I think I didn't see in some emails that might be relevant to some participants, the procurement refers to one proposal, right.** The RFP states: "Proposers may submit only one proposal that covers all categories they are applying for." Each application should include all service components that closely relate to each other in one program proposal. However, there are cases in which agency A might submit more than one proposal for SHS funding. It might be that agency A has a full proposal for one aspect of their work, or for one population. It might also be that agency A partners with agency B to provide a different program altogether. In that case, agency A could submit more than one proposal.
- 32. As we're all of us together are trying to create a continuum, a complete continuum that together will end homelessness. I don't think there's any one proposal that is going to end homelessness. So when I think of what we're working on, there are some assumptions that there are pieces before us on the continuum and after us, and around us. If those assumptions are incorrect so if we say, if x happens we would divert this client to another organization that is doing this service but in fact there is no other organization that is doing that service, do we then get dinged because we didn't know that ahead of time or would that be in negotiation or how would you respond to gaps in in overall system planning, as it relates to individual proposals.** We are asking applicants to think about a full continuum and system. We are asking you to articulate how your proposal would sit or fit into that system, how your proposal would connect to the system. Applications should not be "dinged" because the application suggested the existence of a program that does not exist yet or described a connection to another part of a continuum of services where the proposer does not know which specific provider(s) are currently working in that part of the continuum.
- 33. How is disability being defined?** Disability, or disabling condition, is not otherwise defined in the SHS measure. The Metro SHS Work Plan requires that implementing counties have "a commitment that any documentation required for determining program eligibility will be low barrier and include self-reporting options." More clarity is needed both locally and regionally before we have a clear understanding of how we are defining disability for this measure.

## **Questions received via email as of 5/3/21 at 1pm:**

- 34. Is the length of the contract 4yrs or 8yrs?** Up to 4 years
- 35. Will there be a renewal after this term?** A contract awarded for the full 4 years would have to re-apply for funding at the end of the 4 year period, due to procurement requirements.
- 36. Is this a guaranteed fully funded program?** No application to this procurement is guaranteed to be awarded funding. If awarded, full funding of the proposed budget is not guaranteed. All SHS programs are funded through Measure 26-210.
- 37. Is/Are there any limits on county's liabilities for damages? If yes, what are the limits, in time and dollars?** Specific liability terms will be established in the course of contract negotiations with applicants to whom funding is awarded.
- 38. How does the construction funding program work?** The procurement areas do not include capital construction costs. However, under the immediate housing and supportive housing services components of the RFP, costs associated with facilities and building operations may be included in your proposal. There is not a specific amount set aside for any costs related to facilities or building operations.
- 39. How is disability defined for this program? What sort of documentation is needed, if any, for folks who identify as having a disabling condition?** See question 33, above.
- 40. We understand these funds cannot be used for housing development. Can they, however, be used to “revamp” (get up to code/fix up) existing units and/or complexes?** Yes, possibly. For funding from the RFP, “fixing up units” would need to be part of delivering one of the service components such as part of a proposed prevention or immediate housing program serving one of the priority populations.
- 41. Our Youth Action Board (YAB) plays a crucial role in ensuring that youth projects are developed and run in the best way possible, focused on youth voice, choice, and empowerment. Is there a chance to advocate for funding to support the YAB utilizing these funds? Is this something that can be posed to Metro? I’m not sure they qualify under any of the service components, but they are crucial to our youth housing service system.** Yes, potentially SHS funds could support the work of the YAB in the future. YAB would only be eligible for funding under this procurement if they propose to provide direct services under one of the services components, and have a fiscal sponsor who is eligible to apply for this funding.
- 42. The Metro Housing Development bond measure (I forget the actual measure, I’m sorry) was passed a couple of years ago. What is currently happening with those housing development funds, and how are they being aligned with this SHS funding?** For questions about the Metro Affordable Housing Bond, reach out to Devin Ellen @ [dellin@clackamas.us](mailto:dellin@clackamas.us) . There is ongoing coordination between the SHS team and the HACC development team implementing the Affordable Housing Bond to align funding for project-based services in Bond-funded housing developments.

- 43. Does an agency's poor past performance with County-connected grants affect our eligibility or consideration for this grant opportunity?** Applications will be scored on the basis of the scoring matrix in the procurement.
- 44. In regards to Resident Services: "On site staffing focused on supporting the stability of the "entire housing community". Does this mean RS is only eligible as a site-based service, or can "housing community" mean program participants in multiple buildings (scattered site approach)?** "Resident services", as defined by the RFP, is site-based. Services substantially similar to resident services, delivered in a scattered-site model, would be considered "housing retention" or "wrap-around supports" in this RFP.
- 45. Can I get a copy of the recording from the Proposer meeting?** A link to the recording will be made available soon on the HACC website and on ORPIN.
- 46. Under application requirements. 3. References Provide three (3), previous and/or current references, including the name and title of the contact person, their mailing address, email address, phone number and fax number on a reference page. If applicable, please provide one reference from a public housing authority similar in size to HACC. Can one of these references be HACC?** Yes
- 47. Award of Contract & Terms Contracts may be awarded for terms of up to 4 years. Is it acceptable to submit a four year proposal, assuming funding is only guaranteed for the first year?** Yes
- 48. With this likely proposal, we'd like to reach out now to some organizations that attended the proposal meeting this week. Could you kindly share the list of those organizations so we may reach out to them?** We did not seek prior permission to distribute the attendees list. We recommend you reach out to the Here Together Coalition. The Here Together coalition represents a broad group of housing providers involved in supportive housing services programs.
- 49. Under the 4<sup>th</sup> cluster titled Supportive Housing is provided can you please clarify the difference between the 2<sup>nd</sup> & 4<sup>th</sup> options:** 2<sup>nd</sup> = Through a formal partnership between one or more service providers - agencies are in a formal recipient/sub-recipient relationship within a single contract. 4<sup>th</sup> = Through services leveraged through partnerships - includes any types of informal or less-formal partnership.

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**AGAIN – PLEASE NOTE: The next 2 pages of this posting are Optional check box recording pages provided in response to the feedback from the proposal meeting #1.** They are offered solely as an option that can be used – *not required* – to provide your answers to the check box questions. Responses to the check-box questions can be submitted in other formats as long as the answers are clearly indicated at a glance. **These pages, if used, will count towards your 20 page limit!**

## Checkbox Question Recording Pages (Optional)

Page 1 – for all applicants & Page 2 as needed for service categories

Note – questions are shortened on these pages. Refer to the RFP for full question details. Applicants can choose to record their checkbox questions in alternate ways as long as it is obvious at a glance which items are indicated in their application.

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### A. Threshold Questions – All applicants must complete the following questions.

- A.1. Culturally Specific or Responsive?  Culturally Specific  Culturally Responsive
- A.2. Housing First?  Yes  No
- A.3. Commit to Screening Commitments?  Yes  No If no, please explain in additional pages.
- A.4. Categories Applying for:
- Outreach and engagement
  - Coordinated Housing Access and Diversion
  - Immediate Housing
  - Housing navigation and placement
  - Supportive Housing
  - STRA, RRH, and homelessness prevention
  - Wrap-around supports
- A.5. Commitment to Program Requirements?
- Commitment to use HMIS, or HMIS comparable database (for domestic violence service providers)
  - Commitment to compliance with CHA assessment and referral system
  - Commitment to compliance with system-wide diversion strategy
  - Commitment to Equal Access (see definition in Addendum – Definitions)

### B. General Questions - All applicants must complete the following questions.

- B.12. Clinical behavioral health component?  Yes  No
- B.13. Capacity Building
- Organizational/Operational
  - Finance
  - Advancing housing equity/outcomes & measures
  - Partnership Building and Strengthening
  - Trainings
  - System Integration/Tracking

**C. Specific Service-Component- Questions – Answer all that apply to your project**

NO Checkbox questions for: C.1 Outreach Services, C.2 CHA/Diversion, C.4 Navigation and Placement, & C.6. STRA/RRH/Prevention

**C.3. Immediate Housing Specific Questions**

C.3.1 Immediate Housing Commitments? Check all that apply.

- Families in the program will be provided with the option to sleep together; Families will not be separated unless they choose to sleep separately.
- Children residing in shelter will receive assistance attending former or neighborhood school.
- There will be a clearly posted grievance procedure and a process for reviewing residents' complaints/concerns.
- The program will be connected with housing navigation and placement services to connect participants with permanent housing.
- The program will be connected to permanent housing options to make it easy for participants to transition to the permanent housing option of their choice, including short and long-term subsidy and supportive housing options.

C.3.2 Housing navigation and placement services provided by: Check all that apply.

- The immediate housing provider     A separate organization through a formal partnership
- Through a mobile team that provides services to multiple projects     Other – please describe on additional pages

C.3.3 Permanent housing options provided by: Check all that apply.

- The immediate housing provider     A separate organization through a formal partnership
- Through a mobile team that provides services to multiple projects     Other – please describe on additional pages

**C.5. Supportive Housing Specific Questions**

C.5.1. Program commitments: Check all that apply.

- Households experiencing or at risk of homelessness are allowed to move directly into supportive housing and/or permanent housing without the requirement of first accessing immediate housing programs.
- All participants are screened through the CHA system and, where appropriate, diversion attempts are made.

C.5.3. For the following please check all that apply. If desired, please provide further details in additional pages.

The site of the proposed project is:

- Facility-based     Clustered     Scattered site

Sites are located in:

- Regulated     Private market subsidized     Private market, market rate, scattered site

Pairing with:

- Project-based rent assistance     Tenant-based rent assistance

Supportive Housing is provided:

- In-house by an affordable housing owner     Through a formal partnership between one or more service providers
- Through a partnership with a multi-disciplinary team that provides mobile services to multiple projects or housing sites
- Through services leveraged through partnerships

Additional Services provided:

- Housing retention     Resident services     Building operations

**C.7. Wrap-around Services Specific Questions**

C.7.1. Is this project: (threshold question)

- An integrated service model that combines wrap-around supports with other SHS Service Components
- An organization that provides a specific type of wrap-around support that would then be matched with other SHS Service Components as part of the overall system of care.