



# County Administration

2021-2022 BUDGET PRESENTATION

# 2020 Major Accomplishments

| AREA                 | DESCRIPTION   |
|----------------------|---|
| Equity and Inclusion | First year of the Office of Equity and Inclusion. During this challenging year, this new team made positive impacts to employees and the community. |
| Resiliency           | Supported board and all departments with navigating 3 declared emergencies in 11 months.  |
| Strategy             | Helped Board update the County's Performance Clackamas priorities and results.  |
| Efficiency           | Reorganized/restructured the office to enhance services to the Board, all departments and the public.   |

# Performance Clackamas

## Results Measures (Examples)

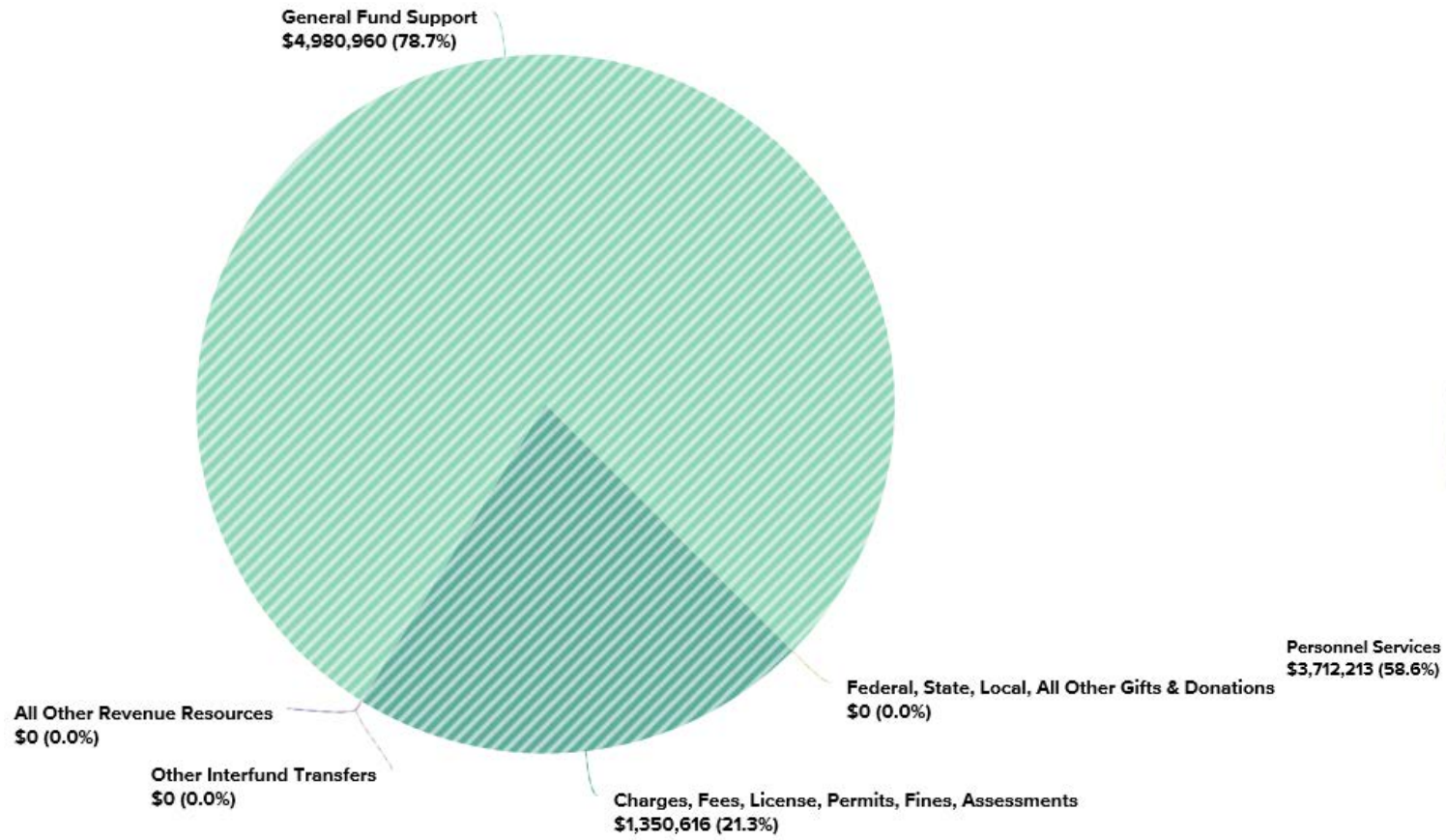
| Line of Business/Program                                     | Results Measure   |  | FY 19-20<br>Actual | FY 20-21<br>Target | FY 20-21<br>Projected<br>Performance | FY 21-22<br>Target |
|--|---|--|--------------------|--------------------|--------------------------------------|--------------------|
| County Administration /<br>Office of County<br>Administrator | By 2020 90% of BCC Members agree they receive timely strategic counsel from Departments   |  | 75%                | 90%                | 60%                                  | 90%                |
| County Administration /<br>Equity Diversity and<br>Inclusion | By 2020, 100% of appointed Departments will establish performance measures and set targets for providing equitable access to services for diverse populations (equitable service delivery plans). |  | 75%                | 100%               | 82%                                  | 100%               |
| County Administration /<br>Performance<br>Clackamas          | By 2022, 100% of the County Budget will be tied to measurable results and outcomes  |  | NA                 | 75%                | 75%                                  | 75%                |
| County Administration /<br>Office of County<br>Administrator | By 2022 100% of reserve and contingency funds for general fund supported programs will reside at the County level   |  | NA                 | 50%                | 100%                                 | Goal<br>Achieved   |

# Program Profiles: 2021-22 Summary

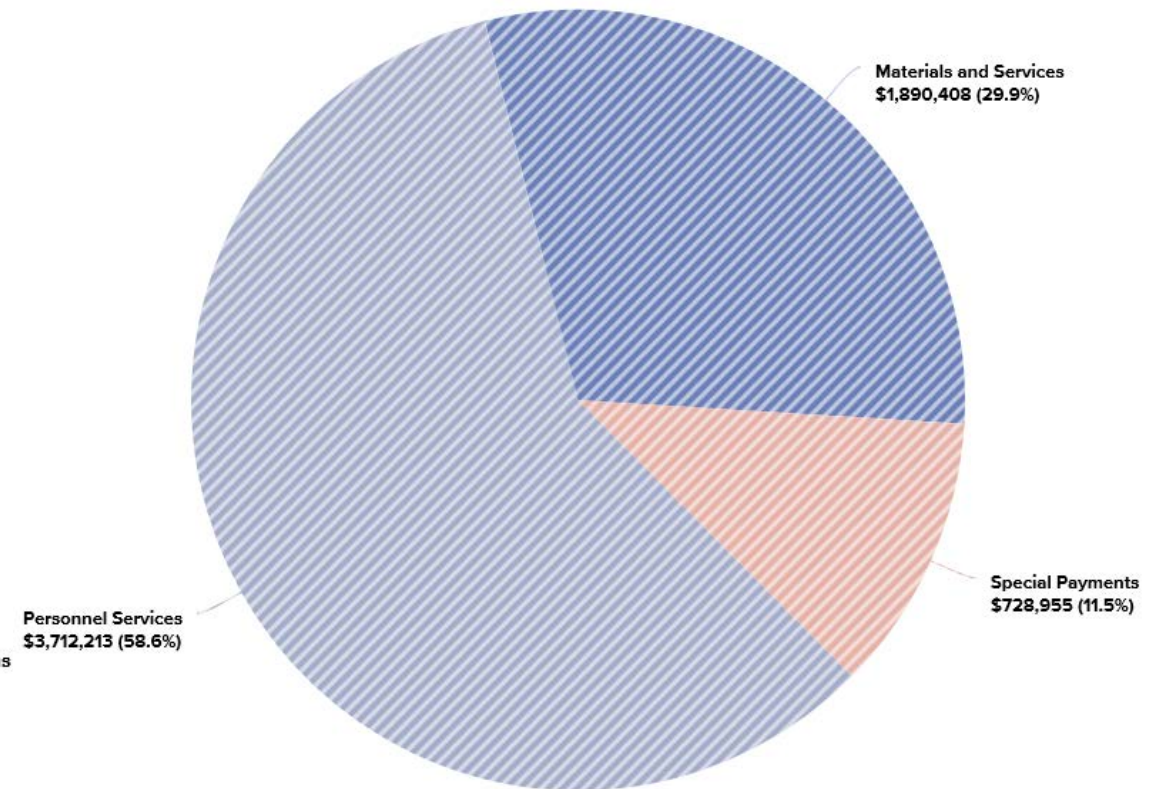
| Line of Business      | Program                        | Total Funds (\$ millions) | % County General Funds | % Restricted Funds | Mandate: Fed/State/Cty /IGA/None | % Program Operated by County | Metrics: % Target Meet/Exceed or Improve |
|-----------------------|--------------------------------|---------------------------|------------------------|--------------------|----------------------------------|------------------------------|--|
| County Administration | Office of County Administrator | \$4,478,050               | 70%                    | 0%                 | County                           | 100%                         | 83%                                      |
|                       | Equity, Diversity & Inclusion  | \$621,710                 | 100%                   | 0%                 | Fed/County                       | 100%                         | 60%                                      |
|                       | Performance Clackamas          | \$214,223                 | 100%                   | 0%                 | None                             | 100%                         | 100%                                     |

# 2021/22 Revenue and Expenses

## Revenue



## Expenses



# Summary of Revenue & Expenses

## County Administration (11&12) Summary of Revenue and Expense

|   | 2018-19<br>Actual | 2019-20<br>Actual | FY 20-21<br>Amended<br>Budget | FY 20-21<br>Projected<br>Year End | FY 21-22<br>Proposed<br>Budget | Chg from<br>Prior Yr<br>Budget | % Chg from<br>Prior Yr<br>Budget |
|---|-------------------|-------------------|-------------------------------|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance</b>                       | -                 | -                 | -                             | -                                 | -                              | -                              | -                                |
| Federal, State, Local, All Other Gifts & Donations  | -                 | 26,916            | -                             | -                                 | -                              | -                              | -                                |
| Charges, Fees, License, Permits, Fines, Assessments | 2,077,825         | 2,114,359         | 2,114,351                     | 2,114,351                         | 1,350,615                      | -763,736                       | -36.1%                           |
| All Other Revenue Resources                         | 72                | 10                | -                             | -                                 | -                              | -                              | -                                |
| Interfund Transfers                                 | -                 | -                 | 280,508                       | 280,508                           | -                              | -280,508                       | -100.0%                          |
| General Fund Support                                | 2,304,858         | 1,976,233         | 2,099,940                     | 2,099,940                         | 4,980,960                      | 2,881,020                      | 137.2%                           |
| <b>Operating Revenue</b>                            | <b>4,382,755</b>  | <b>4,117,518</b>  | <b>4,494,799</b>              | <b>4,494,799</b>                  | <b>6,331,576</b>               | <b>1,836,777</b>               | <b>40.9%</b>                     |
| <b>Total Revenue</b>                                | <b>4,382,755</b>  | <b>4,117,518</b>  | <b>4,494,799</b>              | <b>4,494,799</b>                  | <b>6,331,576</b>               | <b>1,836,777</b>               | <b>40.9%</b>                     |
| Personnel Services                                  | 3,008,910         | 2,805,486         | 3,136,895                     | 3,136,895                         | 3,712,213                      | 575,318                        | 18.3%                            |
| Materials and Services                              | 1,373,845         | 1,312,032         | 1,357,904                     | 1,357,904                         | 1,890,408                      | 532,504                        | 39.2%                            |
| Special Payments                                    | -                 | -                 | -                             | -                                 | 728,955                        | 728,955                        | -                                |
| <b>Operating Expense</b>                            | <b>4,382,755</b>  | <b>4,117,518</b>  | <b>4,494,799</b>              | <b>4,494,799</b>                  | <b>6,331,576</b>               | <b>1,836,777</b>               | <b>40.9%</b>                     |
| <b>Total Expense</b>                                | <b>4,382,755</b>  | <b>4,117,518</b>  | <b>4,494,799</b>              | <b>4,494,799</b>                  | <b>6,331,576</b>               | <b>1,836,777</b>               | <b>40.9%</b>                     |
| <b>Revenues Less Expenses</b>                       | <b>-</b>          | <b>-</b>          | <b>-</b>                      | <b>-</b>                          | <b>-</b>                       | <b>-</b>                       | <b>-</b>                         |
| <b>Full Time Equiv Positions (FTE) Budgeted</b>     | <b>18.4</b>       | <b>18.4</b>       | <b>19.8</b>                   | <b>19.8</b>                       | <b>20.5</b>                    | <b>0.7</b>                     | <b>3.5%</b>                      |



# Department Summary by Fund

## County Administration / BCC (11&12)



### Department Budget Summary by Fund

| <i>Line of Business</i>            | FY 21/22    | FY 21/22         | FY 21/22              | FY 21/22   |
|------------------------------------|-------------|------------------|-----------------------|--|
| <i>Program</i>                     | FTE         | General Fund     | Total Proposed Budget | General Fund Support Included in Proposed Budget** |
| County Administration              |             |                  |                       |  |
| Commissioners Office               | 5.0         | 1,017,593        | 1,017,593             | 1,017,593  |
| Office of the County Administrator | 11.5        | 4,478,050        | 4,478,050             | 3,127,434  |
| Equity, Diversity & Inclusion      | 3.0         | 621,710          | 621,710               | 621,710  |
| Performance Clackamas              | 1.0         | 214,223          | 214,223               | 214,223  |
| <b>TOTAL</b>                       | <b>20.5</b> | <b>6,331,576</b> | <b>6,331,576</b>      | <b>4,980,960</b>                                   |
| <b>FY 20/21 Budget</b>             | <b>19.8</b> | <b>4,494,799</b> | <b>4,494,799</b>      | <b>2,099,940</b>                                   |
| <b>\$ Increase (Decrease)</b>      | <b>0.7</b>  | <b>1,836,777</b> | <b>1,836,777</b>      | <b>2,881,020</b>                                   |
| <b>% Increase ( Decrease)</b>      | <b>3.5%</b> | <b>40.9%</b>     | <b>40.9%</b>          | <b>137.2%</b>                                      |

**\*\* General Fund Support is the subsidy, net of any other revenue received by the department.**

The significant increase in General Fund is due to the transfer of income and expenses from the Non-Departmental Fund to the Office of the County Administrator. This move increases transparency and accountability. Previously, county-wide expenses related to Board initiatives, Performance Clackamas, professional services, and equity initiatives were tracked as Non-Departmental Fund expenses.

# Significant Policy and/or Financial Issues

| DESCRIPTION   | IMPACT                         |
|---|--------------------------------|
| Non-Departmental Fund and associated expenses have been shifted to County Administration. This move increases transparency and accountability. Previously, county-wide expenses related to Board initiatives, Performance Clackamas, professional services, and equity initiatives were tracked as Non-Departmental Fund expenses                     | Budget increase of \$1,627,000 |
| The addition of the Arts Alliance, Regional Arts and Culture Council, and the Museum of the Oregon Trail to County Administration.  | Budget increase of \$354,000   |
| The expense of normal cost of living and merit increases for existing positions and the addition of one new position (shared with tourism) exceeds last year. All positions in the new FY will be filled and so we won't see the continued savings from the lower staffing levels. The cost of materials and services has increased at a normal rate. | Budget increase of \$619,000.  |



# End of Presentation

## Thank you



## Department Mission

**PURPOSE STATEMENT:** The mission of the Board of County Commissioners is to set County policy and provide direction to County Administration and County departments so the public can experience responsive and effective government.

**PURPOSE STATEMENT:** The mission of County Administration is to support the Board of County Commissioners, provide leadership and guidance to County departments, and assist to the public so that the Board, County employees, and the public experience transparency, responsiveness, efficiency, and effectiveness from their government.

### BCC & County Administration (11 & 12)

Chair Tootie Smith, Commissioners Sonya Fischer, Paul Savas, Martha Schrader, and Mark Shull  
Gary Schmidt, County Administrator

FTE 20.50

Total Proposed \$ 6,331,576

General Fund Support \$ 4,980,960

#### County Administration

Gary Schmidt

FTE 15.0

Total Proposed

\$5,313,983

Gen Fund \$ 3,963,367

#### Commissioners

Chair Smith

FTE 5.0

Total Proposed

\$1,017,593

Gen Fund \$ 1,017,593

#### Office of the County Administrator

FTE 11.5

Total Proposed

\$4,478,050

Gen Fund \$ 3,127,434

#### Commissioners Office

Chair Smith

FTE 5.0

Total Proposed

\$1,017,593

Gen Fund \$ 1,017,593

#### Equity, Diversity, & Inclusion

FTE 3.0

Total Proposed

\$621,710

Gen Fund \$ 621,710

#### Performance Clackamas

FTE 1.0

Total Proposed

\$214,223

Gen Fund \$ 214,223



# County Administration / BCC (11&12)

## Department Budget Summary by Fund

| <i>Line of Business</i>            | FY 21/22    | FY 21/22         | FY 21/22              | FY 21/22   |
|------------------------------------|-------------|------------------|-----------------------|--|
| <i>Program</i>                     | FTE         | General Fund     | Total Proposed Budget | General Fund Support Included in Proposed Budget** |
| County Administration              |             |                  |                       |  |
| Commissioners Office               | 5.0         | 1,017,593        | 1,017,593             | 1,017,593  |
| Office of the County Administrator | 11.5        | 4,478,050        | 4,478,050             | 3,127,434  |
| Equity, Diversity & Inclusion      | 3.0         | 621,710          | 621,710               | 621,710  |
| Performance Clackamas              | 1.0         | 214,223          | 214,223               | 214,223  |
| <b>TOTAL</b>                       | <b>20.5</b> | <b>6,331,576</b> | <b>6,331,576</b>      | <b>4,980,960</b>                                   |
| <b>FY 20/21 Budget</b>             | <b>19.8</b> | <b>4,494,799</b> | <b>4,494,799</b>      | <b>2,099,940</b>                                   |
| <b>\$ Increase (Decrease)</b>      | <b>0.7</b>  | <b>1,836,777</b> | <b>1,836,777</b>      | <b>2,881,020</b>                                   |
| <b>% Increase ( Decrease)</b>      | <b>3.5%</b> | <b>40.9%</b>     | <b>40.9%</b>          | <b>137.2%</b>                                      |

**\*\* General Fund Support is the subsidy, net of any other revenue received by the department.**

The significant increase in General Fund is due to the transfer of income and expenses from the Non-Departmental Fund to the Office of the County Administrator. This move increases transparency and accountability. Previously, county-wide expenses related to Board initiatives, Performance Clackamas, professional services, and equity initiatives were tracked as Non-Departmental Fund expenses.



**Commissioners**  
**Commissioners Office**

**Purpose Statement**

The Board of County Commissioners sets the strategic vision and policy for Clackamas County government.

**Performance Narrative Statement**

**Key Performance Measures**

|  |  | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Target | FY 20-21<br>Actuals as<br>of 12/31/20 | FY 21-22<br>Target |
|--|--|--------------------|--------------------|--------------------|---------------------------------------|--------------------|
|  |  |                    |                    |                    |                                       |                    |

Program includes:

Mandated Services

Shared Services

Grant Funding



**Commissioners**  
**Commissioners Office**

**Budget Summary**

|                               | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Amended<br>Budget | FY 20-21<br>Projected Year<br>End | FY 21-22<br>Proposed<br>Budget | Chg from<br>Prior Yr<br>Budget | % Chg from<br>Prior Yr<br>Budget |
|-------------------------------|--------------------|--------------------|-------------------------------|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance</b> | -                  | -                  | -                             | -                                 | -                              | -                              | -                                |
| Other Revenues                | 52                 | 10                 | -                             | -                                 | -                              | -                              | -                                |
| General Fund Support          | 1,902,541          | 1,932,008          | 1,956,900                     | 1,965,900                         | 1,017,593                      | (939,307)                      | -48.0%                           |
| <b>Operating Revenue</b>      | <b>1,902,593</b>   | <b>1,932,018</b>   | <b>1,956,900</b>              | <b>1,965,900</b>                  | <b>1,017,593</b>               | <b>(939,307)</b>               | <b>-48.0%</b>                    |
| <b>Total Revenue</b>          | <b>1,902,593</b>   | <b>1,932,018</b>   | <b>1,956,900</b>              | <b>1,965,900</b>                  | <b>1,017,593</b>               | <b>(939,307)</b>               | <b>-48.0%</b>                    |
| Personnel Services            | 780,673            | 843,302            | 845,055                       | 854,055                           | 949,772                        | 104,717                        | 12.4%                            |
| Materials & Services          | 1,121,920          | 1,088,716          | 1,111,845                     | 1,111,845                         | 67,821                         | (1,044,024)                    | -93.9%                           |
| <b>Operating Expense</b>      | <b>1,902,593</b>   | <b>1,932,018</b>   | <b>1,956,900</b>              | <b>1,965,900</b>                  | <b>1,017,593</b>               | <b>(939,307)</b>               | <b>-48.0%</b>                    |
| <b>Total Expense</b>          | <b>1,902,593</b>   | <b>1,932,018</b>   | <b>1,956,900</b>              | <b>1,965,900</b>                  | <b>1,017,593</b>               | <b>(939,307)</b>               | <b>-48.0%</b>                    |
| <b>Revenues Less Expenses</b> | -                  | -                  | -                             | -                                 | -                              | -                              | -                                |

**Significant Issues and Changes**

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

The Board of County Commissioners program is only the costs associated with the salaries and travel expenses of the Board. All initiatives and other expenses are now in the Office of the County Administrator program.



# County Administration

## Office of the County Administrator

### Purpose Statement

The purpose of the Office of the County Administrator program is to provide leadership, representation and administrative support services to the Board, individual Commissioners, County Departments, and the public so they can deliver and experience responsive, professional and effective government.

### Performance Narrative Statement

The Office of the County Administrator program has a proposed budget of \$4,478,049 for FY 21-22. This is an increase of \$1,984,150 from FY 20-21. The significant increase in the budget is due to the transfer of income and expenses from the Non-Departmental Fund into the County Administration program for increased transparency and accountability. An additional driver is the full funding of previously vacant staff positions. These staffing levels will enable the Office of the County Administrator to better support the Board of County Commissioners and all departments through the effective implementation of Board policy decisions.

### Key Performance Measures

|        |   | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Target | FY 20-21<br>Actuals<br>as of<br>12/31/20 | FY 21-22<br>Target |
|--------|---|--------------------|--------------------|--------------------|--|--------------------|
| Result | By 2020 90% of BCC Members agree they receive timely strategic counsel from Departments   | NA                 | 75%                | 90%                | 60%                                      | 90%                |
| Result | By 2020 BCC Members agree that 90% of departments are responsive to their requests for information in a timely manner.  | NA                 | 75%                | 90%                | 75%                                      | 90%                |
| Result | By 2020 90% of County Administration staff will understand their roles, act as one team and hold each other accountable for the quality of customer service provided. | NA                 | 75%                | 90%                | Survey will go out end of FY             | 90%                |
| Result | By 2022 100% of reserve and contingency funds for general fund supported programs will reside at the County level   | NA                 | NA                 | 50%                | 100%                                     | Goal Achieved      |

Programs Include

Mandated Services

Shared Services

Grant Funding

Explanation of mandated services: The role of the County Administrator is outlined in the County Code and includes signing authority for grants, contracts, and personnel actions as well as overseeing the day to day operations of all County departments and offices. The Administrator serves as the District Administrator for any districts governed by the Board of County Commissioners. This program is mandated to provide Board meeting and event notices, maintenance of Board records, and preparation of all materials – including resolutions, ordinances, board orders, and proclamations – for the Board to perform its decision making functions.



Budget Summary

|  | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Amended<br>Budget | FY 20-21<br>Projected<br>Year End | FY 21-22<br>Proposed<br>Budget | Chg from<br>Prior Yr<br>Budget | % Chg from<br>Prior Yr<br>Budget |
|--|--------------------|--------------------|-------------------------------|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance</b>                  | -                  | -                  | -                             | -                                 | -                              | -                              | -                                |
| Fed, State, Local, All Other Gifts & Donations | -                  | 26,916             | -                             | -                                 | -                              | -                              | -                                |
| Charges for Service                            | 2,077,825          | 2,114,359          | 2,114,351                     | 2,114,351                         | 1,350,616                      | (763,735)                      | -36.1%                           |
| All Other Revenue Resources                    | 20                 | -                  | -                             | -                                 | -                              | -                              | -                                |
| Other Interfund Transfers                      | -                  | -                  | 280,508                       | 280,508                           | -                              | (280,508)                      | -100.0%                          |
| General Fund Support                           | 358,120            | 18,194             | 99,040                        | 99,040                            | 3,127,433                      | 3,028,393                      | 3057.7%                          |
| <b>Operating Revenue</b>                       | <b>2,435,965</b>   | <b>2,159,469</b>   | <b>2,493,899</b>              | <b>2,493,899</b>                  | <b>4,478,049</b>               | <b>1,984,150</b>               | <b>79.6%</b>                     |
| <b>Total Revenue</b>                           | <b>2,435,965</b>   | <b>2,159,469</b>   | <b>2,493,899</b>              | <b>2,493,899</b>                  | <b>4,478,049</b>               | <b>1,984,150</b>               | <b>79.6%</b>                     |
| Personnel Services                             | 2,228,237          | 1,962,184          | 2,282,840                     | 2,282,840                         | 2,086,407                      | (196,433)                      | -8.6%                            |
| Materials & Services                           | 207,728            | 197,285            | 211,059                       | 211,059                           | 1,662,687                      | 1,451,628                      | 687.8%                           |
| <b>Operating Expense</b>                       | <b>2,435,965</b>   | <b>2,159,469</b>   | <b>2,493,899</b>              | <b>2,493,899</b>                  | <b>3,749,094</b>               | <b>1,255,195</b>               | <b>50.3%</b>                     |
| Special Payments                               | -                  | -                  | -                             | -                                 | 728,955                        | 728,955                        | -                                |
| <b>Total Expense</b>                           | <b>2,435,965</b>   | <b>2,159,469</b>   | <b>2,493,899</b>              | <b>2,493,899</b>                  | <b>4,478,049</b>               | <b>1,984,150</b>               | <b>79.6%</b>                     |
| <b>Revenues Less Expenses</b>                  | <b>-</b>           | <b>-</b>           | <b>-</b>                      | <b>-</b>                          | <b>-</b>                       | <b>-</b>                       | <b>-</b>                         |
| <b>Significant Issues and Changes</b>          |                    |                    |                               |                                   |                                |                                |                                  |

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

The Office of the County Administrator and the Board of Commissioners program have consolidated several operating expenditures, including materials & services and cost allocation charges into a single program. This change now reflects the actual cost center for Board operating expenditures and provides increased transparency and clarity about the role of the Office of the County Administrator in supporting the Board of Commissioners. The significant increase in the budget is also due to the transfer of income and expenses from the Non-Departmental Fund into the County Administration program for increased transparency and accountability.





## County Administration

### Equity, Diversity & Inclusion

#### Purpose Statement

The purpose of the Equity, Diversity and Inclusion program is to provide equitable access, planning, facilitation, representation, consultation and relationship services to County employees and the public so they can experience equitable access and enjoy a welcoming and inclusive place to live, work and do business.

#### Performance Narrative Statement

The Equity and Inclusion Office (EIO) has a proposed budget of \$621,710 for FY 2021-22. The increase is due to the change of two repurposed staff positions and line item for Equity, Diversity and Inclusion activities. The programmatic commitment to Equal Employment Opportunity, Title II, and Title VI ensures the County has access and opportunity to secure federal assistance and grants. Integration of EDI, civil rights, and workforce character establishes the County as a forward thinking, organizing, and results-oriented public sector employer and service provider. EDI has updated the Performance Clackamas Strategic Plan with new key performance measures shown below.

**Training:** EDI training in this last quarter was the harassment/discrimination training connected to the EDI program's EEO commitment. EIO/HR are collaborating on an expanded harassment/discrimination training with building inclusive workplace cultures for managers/supervisors. EIO will be collecting further data from county departments as they provide EDI training within their divisions.

**EDI events:** The EIO team was just newly formed in July 2020, this office spent it's first eight months establishing itself within the context of COVID. Much of the regional EDI presence has been in partnership with the tri-counties in our equitable COVID response and recovery (as well as wildfire and ice storm). Clackamas County co-hosted and/or sponsored regional EDI events with Partners in Diversity, Northwest Public Diversity Equity Conference (virtual). The EIO is looking at ways to better track the number of EDI regional events.

**Demographics:** When reviewing the demographic breakdown of race and gender comparing County residents to County staff, we see that we have reached this goal. However, it is important to note that if we look at the breakdown of each racial category, the disparity between number of residents compared to employees varies depending on race. For example, while the Asian/Pacific Islander community makes up 4.9% of the population, the County number is at 2.2%. Additionally, EIO would like to look at the demographic break down within each department, temporary positions, manager/supervisor positions, etc. This will give us more meaningful data to improve our diversity throughout the organization and creating an inclusive workplace atmosphere.

#### Key Performance Measures

|        |   | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Target | FY 20-21<br>Actuals as of<br>12/31/20 | FY 21-22<br>Target         |
|--------|---|--------------------|--------------------|--------------------|---------------------------------------|----------------------------|
| Result | By 2020, 100% of appointed Departments will establish performance measures and set targets for providing equitable access to services for diverse populations (equitable service delivery plans). | NA                 | 75%                | 100%               | 94%                                   | 100%                       |
| Result | By 2022, 80% of county employees will participate in an Equity, Diversity and/or Inclusion training.  | NA                 | NA                 | 50%                | 90%<br>(see narrative)                | 90%                        |
| Result | By 2022, 75% of EDI events in the region will have a Clackamas County presence.   | NA                 | NA                 | 50%                | Not Counted.<br>(See narrative)       | NA<br>(new metric to come) |
| Result | By 2024, the demographics of County staff will reflect the demographics of the communities we serve.  | NA                 | NA                 | 50%                | 98%<br>(see narrative)                | NA<br>(new metric to come) |

Program includes:

Mandated Services

Shared Services

Grant Funding

Explanation of mandated services: County Title II (Americans with Disabilities Act) and Title VI (Civil Rights Act) compliance; Equal and Employment opportunities Plans and activities. The asterisk denotes that data was not collected because we are not doing Affirmative Action as part of the program.



**County Administration**  
**Equity, Diversity & Inclusion**  
**Budget Summary**

|                               | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Amended<br>Budget | FY 20-21<br>Projected Year<br>End | FY 21-22<br>Proposed<br>Budget | Chg from<br>Prior Yr<br>Budget | % Chg from<br>Prior Yr<br>Budget |
|-------------------------------|--------------------|--------------------|-------------------------------|-----------------------------------|--------------------------------|--------------------------------|----------------------------------|
| <b>Beginning Fund Balance</b> | -                  | -                  | -                             | -                                 | -                              | -                              | -                                |
| General Fund Support          | 44,197             | 26,031             | 35,000                        | 35,000                            | 621,710                        | 586,710                        | 1676%                            |
| <b>Operating Revenue</b>      | <b>44,197</b>      | <b>26,031</b>      | <b>35,000</b>                 | <b>35,000</b>                     | <b>621,710</b>                 | <b>586,710</b>                 | <b>1676%</b>                     |
| <b>Total Revenue</b>          | <b>44,197</b>      | <b>26,031</b>      | <b>35,000</b>                 | <b>35,000</b>                     | <b>621,710</b>                 | <b>586,710</b>                 | <b>1676%</b>                     |
| Personnel Services            | -                  | -                  | -                             | -                                 | 521,810                        | 521,810                        | -                                |
| Materials & Services          | 44,197             | 26,031             | 35,000                        | 35,000                            | 99,900                         | 64,900                         | 185%                             |
| <b>Operating Expense</b>      | <b>44,197</b>      | <b>26,031</b>      | <b>35,000</b>                 | <b>35,000</b>                     | <b>621,710</b>                 | <b>586,710</b>                 | <b>1676%</b>                     |
| <b>Total Expense</b>          | <b>44,197</b>      | <b>26,031</b>      | <b>35,000</b>                 | <b>35,000</b>                     | <b>621,710</b>                 | <b>586,710</b>                 | <b>1676%</b>                     |
| <b>Revenues Less Expenses</b> | -                  | -                  | -                             | -                                 | -                              | -                              | -                                |

**Significant Issues and Changes**

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

The significant increase in this budget is due to the creation of the new Office of Equity and Inclusion. Costs were previously included in the Office budget and have moved from the Office of the County Administrator Program to the Equity, Diversity and Inclusion Program. In addition, revenue and expense from the Non-Departmental Fund are now transitioning to the Equity, Diversity and Inclusion Program.



## County Administration

### Performance Clackamas

#### Department Budget Summary

The purpose of the Performance Clackamas program is to provide strategic performance management and support services to the Board of County Commissioners and County departments so they can achieve the strategic goals set by the Board of County Commissioners and through department strategic business plans.

#### Performance Narrative Statement

The Performance Clackamas program has a proposed budget of \$214,223 for FY 21-22. This is from Personnel Services, which is the majority of this program's budget, and Materials & Services to support the transition to OpenGov. The Performance Clackamas program researches, compiles, and presents data and analytical information documenting progress by County departments and programs on the Board's goals and the Performance Clackamas Strategic Plan. This supports the ongoing work of the Board, County Administration, and all County departments and Offices to make informed decisions about how to achieve strategic goals.

Our transition to OpenGov continues. This new program will be the tool we use to align our budgets and strategic plans. Implementation is underway and we anticipate full roll out during the next FY. Departments continue to improve data submission rates as we shift to a centralized data collection system.

#### Key Performance Measures

|        |  | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Target | FY 20-21<br>Actuals as<br>of 12/31/20 | FY 21-22<br>Target |
|--------|--|--------------------|--------------------|--------------------|---------------------------------------|--------------------|
| Result | % Department performance measures that have current data reported in the dashboard   | NA                 | NA                 | NA                 | 28%                                   | 80%                |
| Result | % Departments that have current analysis narratives for strategic key results ready to review with the County Administrator at quarterly check-ins | NA                 | NA                 | NA                 | <25%                                  | 85%                |
| Result | By 2022, 100% of the County Budget will be tied to measurable results and outcomes   | NA                 | NA                 | 75%                | 75%                                   | 75%                |
| Result | By 2024, 75% of Clackamas County's Strategic Results will be achieved, including annual targets in the Strategic Plan                              | NA                 | NA                 | 50%                | 50%                                   | 75%                |

Program includes:

Mandated Services ☐ N

Shared Services ☐ N

Grant Funding ☐ N



## County Administration

### Performance Clackamas

#### Budget Summary

|                               | FY 18-19<br>Actual | FY 19-20<br>Actual | FY 20-21<br>Amended<br>Budget | FY 20-21<br>Projected Year<br>End | FY 21-22<br>Proposed<br>Budget | Chg from Prior<br>Yr Budget | % Chg from<br>Prior Yr<br>Budget |
|-------------------------------|--------------------|--------------------|-------------------------------|-----------------------------------|--------------------------------|-----------------------------|----------------------------------|
| <b>Beginning Fund Balance</b> | -                  | -                  | -                             | -                                 | -                              | -                           | -                                |
| General Fund Support          | -                  | -                  | -                             | -                                 | 214,223                        | 214,223                     | -                                |
| <b>Operating Revenue</b>      | -                  | -                  | -                             | -                                 | <b>214,223</b>                 | <b>214,223</b>              | -                                |
| <b>Total Revenue</b>          | -                  | -                  | -                             | -                                 | <b>214,223</b>                 | <b>214,223</b>              | -                                |
| Personnel Services            |                    |                    |                               |                                   | 154,223                        | 154,223                     | -                                |
| Materials & Services          |                    |                    |                               |                                   | 60,000                         | 60,000                      | -                                |
| <b>Operating Expense</b>      | -                  | -                  | -                             | -                                 | <b>214,223</b>                 | <b>214,223</b>              | -                                |
| <b>Total Expense</b>          | -                  | -                  | -                             | -                                 | <b>214,223</b>                 | <b>214,223</b>              | -                                |
| <b>Revenues Less Expenses</b> | -                  | -                  | -                             | -                                 | -                              | -                           | -                                |

#### Significant Issues and Changes

FY21-22: Presentation changes are the result of the new county-wide chart of account implementation.

This significant budget increase is due to moving costs from the Office of the County Administrator Program to the Performance Clackamas Program.