

July 25, 2024

Board of County Commissioners
Clackamas County

Approval of Amendment # 2 increasing funding of a Subrecipient Agreement with the City of Sandy, on behalf of its Sandy Senior & Community Center for services to older adults. Amendment value is \$112,934 for one year. Agreement value increased to \$226,039 for two years. Funding is through the federal Older Americans Act, state energy assistance funds, and state transportation funds for older and disabled residents. No County General Funds are involved.

Previous Board Action/Review	Original Agreement Approved – 9/14/2023, I.D.5 Amendment #1 Approved by County Administrator – 5/2/24 Amendment # 2 Briefed at Issues – 7/23/24		
Performance Clackamas	1. This funding aligns with the strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy, and secure communities by addressing the needs of older adults in the community.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Brenda Durbin, Director	Contact Phone	503-655-8641

EXECUTIVE SUMMARY: The Social Services Division of the Health, Housing and Human Services requests approval of an Amendment to the Subrecipient Agreement with the Sandy Senior & Community Center to provide Older Americans Act (OAA) and other funded services for persons living in the Sandy area. The services include home-delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their needs and help them remain independent and active in the community.

The Sandy Senior & Community Center has provided nutrition, transportation, wellness, recreation, and information support for Sandy’s older adult community since 1974. It’s a place

For Filing Use Only

Healthy Families. Strong Communities.

where individuals gather for resources, group activities, recreational activities, congregate meals, and opportunities for social interaction. In fiscal year 2023-24, the Center has helped over 70 local home-bound seniors and served over 17,000 home-delivered meals. The Center allows volunteers to check in with seniors to see how they are doing and if they need anything while creating a bond. Sandy Senior & Community Center also offers a variety of activities for seniors to participate in; some include fitness programs such as Senior Chair Yoga Tai Chi for Seniors, and has a variety of community resources on hand.

RECOMMENDATION: Staff recommends that the Board of County Commissioners approve this Amendment and authorize the Chair to sign on behalf of the County.

Respectfully submitted,

Rodney A. Cook

Rodney A. Cook
Director of Health, Housing & Human Services

Subrecipient Amendment (FY24-FY27)
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-008</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 2</u>
<u>Subrecipient: City of Sandy, on behalf of its Sandy Senior & Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

Justification for Amendment:

Amendment #2 to Subrecipient Agreement 24-008 (“Agreement”) with City of Sandy (“SUBRECIPIENT”), on behalf of its Sandy Senior & Community Center, provides budget adjustments for ongoing delivery of services for fiscal year 2025 and results in an increase to the budget by an additional \$112,934, for a total Agreement amount of \$226,039.

This Amendment #2 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the Agreement remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

AMEND the following portions of Section 4, Grant Funds:

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$113,105**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY’s funding of **\$55,250** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.2. Grant Funds: COUNTY’s funding of **\$7,000** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY’s funding of **\$5,950** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4. Grant Funds: COUNTY’s funding of **\$41,905** for transportation services outlined in this agreement are from Statewide Transportation Funds (“STF”) for Elderly and Disabled and Statewide Transportation Improvement Funds (“STIF”) for transportation services issued to COUNTY by Oregon Department of Transportation.

City of Sandy – Sandy Senior & Community Center

Subrecipient Agreement 24-008 – Amendment # 2

Page 2 of 10

4.5. Other Funds: COUNTY's funding of **\$3,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

TO READ:

4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for is **\$226,039**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY's funding of **\$104,170** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.045, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

4.2. Grant Funds: COUNTY's funding of **\$10,500** in grant funds for this Agreement is from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; ALN: 20.513).

4.3. Grant Funds: COUNTY's funding of **\$11,900** in grant funds for this Agreement is the Medical Assistance Program (ALN: 93.778) issued to COUNTY by ODHS, APD.

4.4 Grant Funds: COUNTY's funding of **\$93,469** for transportation services outlined in this agreement are from Statewide Transportation Funds ("STF") for Elderly and Disabled and Statewide Transportation Improvement Funds ("STIF") for transportation services issued to COUNTY by Oregon Department of Transportation.

4.5 Other Funds: COUNTY's funding of **\$6,000** for Low Income Home Energy Assistance application assistance outlined in this Agreement are from HEAT Oregon, an Oregon nonprofit organization.

THE REMAINDER OF THIS PAGE IS INTENTIONALLY LEFT BLANK

AMEND EXHIBIT B – SUBRECIPIENT Program Budget, to add the following additional budget for fiscal year 2024-25:

CITY of SANDY - Senior Center
 Fiscal Year 2025, Amendment 2

<u>Funding Type</u>	<u>Funding Category</u>	<u>AL Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 12,700	\$ 1,411	NA	Case Management	100	\$ 42.00
						Reassurance	200	\$ 21.00
						Info & Assistance	200	\$ 21.00
						Outreach	2	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 35,170	\$ 3,908	\$ 3,762	OAA Meal Site Management - Sandy City Residents	7,700	\$ 2.65
						OAA Meal Site Management - unincorporated Cty Residents (DMR only)	3,700	\$ 3.65
						Food Service**	NA	NA
						HDM Assessment	60	\$ 21.00
	NSIP	93.053	\$ -	NA	Food Service**	NA	NA	
Health Promotion	OAA IIID	93.043	\$ 1,050	NA	NA	Evidence-Based Health & Wellness Programs	20	\$ 52.50
Energy Assistance	LIEAP	NA	\$ 3,000	NA	NA	Completed LIEAP Applications	120	\$ 25.00
Transp. Services	STIF Formula – 3.1 & 3.4 CC Specialized Services	NA	\$ 49,500	NA	\$ 330	Rides outside of TriMet Service Area	3,300	\$ 15.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 3,500	\$ 875	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 2,064	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	350	\$ 17.00
	Non-Medical Medicaid Rides	NA	\$ 5,950	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 112,934	Federal Award Total:				\$ 52,420

* Source of OAA Match - Staff time

** Meals for this site are provided by TRIO Community Meals and paid for directly by Clackamas County Social Services (CCSS). Meals ineligible for OAA reimbursement will be charged to the Center by CCSS.

REPLACE EXHIBIT H 1 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Sandy – Sandy Senior/Community Center
SUBRECIPIENT Unique Entity Identifier:	RPCMHNGRWDD1
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$24,800
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$114,670
Total amount of all federal award to SUBRECIPIENT:	\$114,670
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.044 Title III, Part B
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 2 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Sandy – Sandy Senior/Community Center
SUBRECIPIENT Unique Entity Identifier:	RPCMHNGRWDD1
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$68,570
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$114,670
Total amount of all federal award to SUBRECIPIENT:	\$114,670
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part C
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

+

REPLACE EXHIBIT H – 3 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Sandy – Sandy Senior/Community Center
SUBRECIPIENT Unique Entity Identifier:	RPCMHNGRWDD1
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$4,800
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$114,670
Total amount of all federal award to SUBRECIPIENT:	\$114,670
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.045 Title III, Part D
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 4 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Sandy – Sandy Senior/Community Center
SUBRECIPIENT Unique Entity Identifier:	RPCMHNGRWDD1
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$6,000
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$114,670
Total amount of all federal award to SUBRECIPIENT:	\$114,670
Federal award project description:	Older Americans Act
Federal awarding agency:	Administration for Community Living
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Assistance Listing Number (ALN) & Title:	93.052 Title III, Part E
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

REPLACE EXHIBIT H – 5 with the following:

2 CFR 200.332(a) REQUIRED INFORMATION

Federal award identification	
SUBRECIPIENT Name:	City of Sandy – Sandy Senior/Community Center
SUBRECIPIENT Unique Entity Identifier:	RPCMHNGRWDD1
Federal Award Identification Number (FAIN):	Unavailable
Federal award date:	Unavailable
Period of Performance (This Agreement):	7/1/2023 – 6/30/2027
Budget Period (This Agreement):	7/1/2023 – 6/30/2025
Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:	\$10,500
Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:	\$114,670
Total amount of all federal award to SUBRECIPIENT:	\$114,670
Federal award project description:	Enhanced Mobility of Seniors and Individuals with Disabilities
Federal awarding agency:	Federal Transit Administration
Name of pass-through entity:	Clackamas County
Pass-through entity award identifying number to SUBRECIPIENT:	NVWKAVB8JND6
Contact information for awarding official of the pass-through entity:	Tonia Hunt THunt@clackamas.us
Assistance Listing Number (ALN) & Title:	20.513 Section 5310 Program
Is Award for Research and Development?	No
SUBRECIPIENT indirect cost rate on this Agreement:	N/A

“COUNTY has determined Exhibit H-6 was incorrectly included in the Agreement. By execution of this Amendment 2, Exhibit H-6 is hereby removed in its entirety.”

SIGNATURE PAGE

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #2 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

City of Sandy

By: _____

By: *Syler Deema* _____

Its: _____

Its: City Manager _____

Dated: _____

Dated: June 4, 2024 _____

Approved to Form

By: *[Signature]*
County Counsel

Dated: 06/04/2024 _____