



TRANSITIONAL HOUSING ESTABLISHED BY EMERGENCY DECLARATION

(Clackamas County Internal Use Only)

This form is for establishing transitional housing in unincorporated Clackamas County via the Emergency Declaration. This process applies only for properties in unincorporated Clackamas County. In accordance with ORS 446.265, transitional housing is "accommodations limited to persons who lack permanent of safe shelter and who cannot be placed in other low income housing. Transitional housing accommodations are intended to be used by individuals or families on a limited basis for seasonal, emergency or transitional housing purposes and may include yurts, huts, cabins, fabric structures, tents, and similar accommodations".

STEP 1: Notify County Administrator of the transitional housing project being proposed (completed by H3S department)

STEP 2: Provide transitional housing project information (completed by H3S department)

Location name: Clackamas County Veterans Village

Address: 16575 SE 115th Ave, Clackamas, OR 97015

Contact at property: Jonathan Fisher

Day phone: (503) 754-6572

Email: jfisher@dogoodmultnomah.org

Contact name at H3S: Vahid Brown

Day phone: (971) 334-9870

Email: vbrown@clackamas.us

Proposal description: Veterans Village received 8 new pods donated via the HomeBuilders Foundation. The pods will be connected to electricity soon (projected by 3/6/20) and they are ADA accessible, so Do Good would like to place disabled veterans in them. Proposal is to begin to make use of these pods for veterans experiencing homelessness as transitional housing units at the CC Veterans Village.

Date Emergency Declaration sent to Planning and Building:

STEP 3: Planning review and building inspection (allow 2 business days for these reviews)

Planning and Zoning Review

Use allowed by Zoning and Development Ordinance (ZDO)

Waiver required via the Emergency Declaration

Prohibited for use as a shelter by state law (cannot be waived by Emergency Declaration)

Comments/Items to be waived by emergency declaration: *Conditional use for the Veterans Village is expired and the ZDO no longer allows the use. This makes it a nonconforming use. Alterations to the use require either approval of a land use application for alteration of a nonconforming use or waiver via the emergency declaration. Jennifer Hughes, Planning Director*

Building Codes Review

Building description: *8 new Pods*

Items that can be waived by emergency declaration:

Building project description: *8 new pods for veterans to use as transitional housing for those experiencing homelessness.*

Reviews/permits needed and comments: *Under county code 9.02.020, Transitional housing accommodations are exempt from building permits. Electrical, plumbing, mechanical and associated trade permits will be required.*

Prohibited by:

STEP 4: Approval to use Emergency Declaration

Following Board Resolution 2019-080, approval to use the emergency measures to address the housing crisis must be granted by: *the Board of County Commissioners Chair, Vice-Chair (if the Chair is unavailable), Remaining Clackamas County Board Member (if the Vice-Chair is unavailable) and the Clackamas County Administrator or designee .*

This approval must be specific to the proposed property, use, and items that need to be waived. Approval can be by signature on this form, via email (please attach), or as discussed in Board of Commissioners policy session (audio record).

Approval method (check one):

- via email Discussion in Board of Commissioners policy session (audio record) Signature (provide below)

Approval signature: (if applicable)

Date

Comments:

STEP 5: Fire District Approval (H3S to coordinate with the Fire District) (can be concurrent with step 3)

Fire representative name:

Comments:

Fire representative signature

Date