

# Committee for Community Involvement Meeting Minutes - DRAFT

## March 21, 2023 MEETING MINUTES

**Time:** 6 - 8 p.m.

Held via Zoom

**CCI Attendees:** Karen Bjorklund, Rick Cook, Bill Merchant, Rich Nepon, Brent Parries, Gordon Slatford, Barbara Smolak

**County Attendees:** Stacy Davenport (PGA), Holly Krejci (PGA), Abbey Bowman (Resolution Services)

**Public Attendees:** None

1. Welcome, Introductions
2. Approval of 2/21 meeting minutes
  - Brent Parries moved to approve minutes with amendment, Rick Cook 2nd, all in favor.
3. Quarterly Check-in by Resolution Services – Abbey Bowman, Clackamas County Resolution Services
  - Discussed what Resolution Services provides for the County. Abbey is part of the community mediation program. CCI has served as an advisory committee for the community mediation program. Resolution Services will use another resource going forward for the community mediation program and thanked CCI for their support these last few years.
  - CCI Work Item Tracker
    - Discussed the planning of the next Community Leaders meeting.
      - Karen asked the CPO Summit members what they thought about the Community Leader’s meeting. Members provided feedback. Most agreed they would like to continue Community Leader’s meeting in person.
      - Holly will find out the Commissioner’s availability for some time in June.
    - Brent asked how soon the Commissioners could meet with CCI and when is the County budget due. CCI is advocating for more money for annual CPO funds to cover PO box fees, etc.
      - CPO budget was discussed.
      - A CCI member suggested \$500 per CPO. Holly shared that a proposed increase from \$150 - \$500 would be roughly a 233% increase and reminded the group that the County is facing budget cuts.

- Barb shared historical perspective of asks for increase in CPO funding.
  - Holly offered that it is within scope of CCI, as an advisory body to the BCC, to make a recommendation on CPO budget needs.
  - Rick asked how much was spent on CPOs vs. what is budgeted in the five past years. Stacy will get that information for CCI.
  - Bill M. made a motion to draft a letter to Sue Hildick requesting adequate budget for CPOs. Brent seconded the motion. After some discussion, Karen called for a vote to send a letter requesting more money for CPOs the next fiscal year. Motion passed: 5 yes, 1 abstention.
- Started a discussion of developing the 2023-2024 work plan.
  - It was discussed to come up with a purpose statement and several examples were given.
    1. Community Engagement Framework and Bill Flood report should be considered for the purpose statement.
    2. Karen asked for volunteers to work on a purpose statement before the next meeting. Bill and Brent volunteered and asked to include Holly and Stacy. Gordon suggested just sending it out to all members to give feedback.
- 4. CCI Work Item Tracker Task Force and Work Group Reports
  - Brent gave a brief update on the inactive CPO work group. Any land use issues from Estacada, Brent will forward some Estacada areas to Martin Meyers
- 5. CCI Work Item Tracker
  - Holly went over the work item tracker.
- 6. New Business
  - No new business to update.
- 7. Public comment
  - No public comment

**Next Meeting: Tuesday, April 18, 2023, 6 – 8 p.m. via Zoom**

Meeting adjourned 8 p.m.

Committee for Community Involvement  
**Work Item Tracker: April 2023 Updates**

*Current Items*

Date	Item	Assigned	Update
March 2023	Advocate for <b>more adequate reimbursement of CPO expenses</b>	CCI (Karen to draft)	<i>March:</i> CCI passed a motion to write a letter to the County advocating for more adequate reimbursement of CPO expenses.
February 2023	Plan for the <b>next Community Leaders meeting</b> . Include meeting new Commissioner	CCI/PGA	<i>March:</i> Comments from CCI members and gathered from CPO Summit members were shared, including that Community Leaders meetings are valued. Holly was asked to check on dates when the BCC and Sheriff would be available, as their participation is considered an important part of the meetings.
February 2023	Send CPO/Hamlet leaders a link showing <b>email lists CPOs/Hamlets can sign up to receive</b> .	PGA/Holly	<i>March:</i> Holly reported that the email list sign-up webpage is being revised.
January 2023	Determine a project CCI and PGA can partner on to <b>help CPOs engage with their communities</b>	PGA & CCI. (Karen, Rick, Bill, Gordon)	<i>February:</i> PGA selected CPO web page as first project. 4 CCI members volunteered for content workshop with web staff <i>March:</i> PGA staff + CCI work group to have their first discussion about CPO webpage content on March 23.
November 2022	Determine <b>CCI's role re: follow up to the assessment report on County community engagement</b>	CCI & PGA	<i>March:</i> CCI began discussing revisions to CCI purpose, which would provide clarity recommended in the assessment report.
November 2022	Investigate <b>how CCI can help the County and ABCs with community engagement framework</b>	CCI & PGA	<i>February:</i> Consultant answered questions about completed assessment report on County community engagement.
November 2022	Develop <b>use of CCI Email Address</b>	CCI & PGA	CCI email address now receiving public comments; Need plan to get more.
October 2022	Discuss <b>the purpose of CCI</b> and recommend revisions as needed	PGA/Holly & CCI (Karen, Brent, Bill)	<i>March:</i> CCI members began discussing possible revisions to CCI Bylaws purpose & goals. 3 CCI members volunteered for a work group to draft concepts for CCI/staff consideration.

### *Current Items continued*

Date	Item	Assigned	Update
October 2022	Develop <b>CCI 2023-2024 work plan</b>	CCI	<i>March:</i> CCI members wanted to first work on possible revisions to CCI purpose before developing elements of the work plan that would align with the purpose.
October 2022	Create <b>CCI annual report</b> to present to the BCC	CCI	Annual report to be developed after creation of CCI work plan.
August 2022	Pursue <b>prioritizing CPO code enforcement complaints</b>	CCI	Proposed to be part of the CCI 2023 annual report to the BCC.
May 2022	Encourage <b>monitoring of land use application for inactive CPOs</b>	CCI (Brent, Barbara, Bill)	CCI Task Force reported active CPOs have agreed to monitor applications for inactive CPO areas of Estacada, Rockwood, Canby, South Canby, Sandy.
April 2022	Investigate <b>equipment for hybrid community meetings</b>	PGA	PGA tested hybrid meeting equipment. PGA to survey CPOs about interest, capabilities for conducting hybrid meetings. CCI to review survey before distribution. <i>March:</i> PGA reported survey draft not completed yet