



Clackamas
County
Coordinating
Committee

Promoting partnership among the County, its Cities and Special Districts

Final Report

**CLACKAMAS COUNTY COORDINATING COMMITTEE (C4)
2015 Retreat
Friday, June 12 – Saturday, June 13**

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2015 C4 Retreat Attendance:

C4 Members:

1. Commissioner Paul Savas	Clackamas County	C4 Co-Chair
2. Mayor Brian Hodson	Canby	C4 Co-Chair
3. Councilor Tracy Hensley	Canby Alternate	
4. Comm. Jim Bernard	Clackamas County	Ex-Officio
5. Comm. Martha Schrader	Clackamas County	Ex-Officio
6. Hugh Kalani	Clackamas River Water	
7. Laurie Freeman Swanson	CPOs	C4 Executive Committee
8. Mayor Diana Helm	Damascus	
9. Mayor Brent Dodril	Estacada	
10. John Blanton	Fire Districts	C4 Executive Committee
11. Bob Reeves	Fire Districts Alternate	
12. Councilor Markley Drake	Happy Valley	
13. Mayor Lori DeRemer	Happy Valley Alternate	
14. Rick Cook	Hamlets Alternate	
15. Councilor Jeff Gudman	Lake Oswego	C4 Executive Committee
16. Councilor Carlotta Collette	Metro	Ex-Officio
17. Councilor Shirley Craddick	Metro Alternate	Ex-Officio
18. Mayor-elect Mark Gamba	Milwaukie	
19. Mayor Wilda Parks	Milwaukie	
20. Councilor Jimmy Thompson	Molalla	
21. Terry Gibson	Oak Lodge Sanitary District	C4 Executive Committee
22. Mayor Dan Holladay	Oregon City	
23. Julie Wehling	Rural Transit (Canby)	
24. Councilor Carl Exner	Sandy Alternate	
25. Stephan Lashbrook	Urban Transit (Wilsonville)	
26. Vanessa Vissar	Urban Transit Alt (TriMet)	
27. Joe Mazzara	Villages	
28. Councilor Jenni Tan	West Linn	
29. Mayor Tim Knapp	Wilsonville	

Staff:

30. Amy Herman	Facilitator	C.C. Resolution Services
31. Administrator Don Krupp	Clackamas County	County Administrator
32. Dan Chandler	Clackamas County	Strategic Policy Administrator
33. Barbara Cartmill	Clackamas County	Director of Transp. & Development
34. Gary Schmidt	Clackamas County	Director of Public & Gov. Affairs
35. Drenda Howatt	Clackamas County	Commission Policy Coordinator
36. Ernie Hayes	Clackamas County	Commission Policy Coordinator
37. Karen Buehrig	Clackamas County	Transportation Supervisor
38. Mike Bezner	Clackamas County	Transportation Manager
39. Chris Lyons	Clackamas County	Public & Government Affairs
40. Trent Wilson	Clackamas County	Public & Government Affairs

- 41. Jaimie Lorenzini
- 42. Ree Armitage

Happy Valley Policy Analyst
U.S. Senator Ron Wyden Field Staff

Additional Guests:

- 43. Christian Kaylor
- 44. Julie Stephens
- 45. Cora Potter

Oregon Employment Department
Sandy Transit
Ride Connection

2015 C4 Retreat Action Items:

Process:

- Draft official statements to communicate C4 positions.
 - Bylaws should be updated to describe letter process and capacity.
- Improve the C4 process, roles, and responsibilities.
 - How is the current process working and how can it be improved?
- Record C4 accomplishments.
- Include the Mayor's meeting reports in the agenda materials.

Land Use:

- Encourage jurisdictions to increase communication efforts, including land readiness and aggregate land needs.
- Work on partnership agreements (UGMAs) with the County on land use and development.
- Integrated analysis on land use in the County. Encourage C4 to facilitate the sub-regional discussion at Metro.
- Develop a unified position between cities and the County that could help facilitate getting urban areas into cities.

Transportation:

- Engage in additional sharing of ongoing and upcoming project needs for each jurisdiction.
- Set aside time on the C4 agenda learn about and understand STIP projects.
- C4 to consider creating a general, county wide prioritization list as a review mechanism for transportation projects being submitted for STIP, MTIP, TIGER, etc.).
- Set aside time at a C4 meeting to collaborate and establish a county-wide process to advocate for local projects at the state and federal level.
- Lobby together (or set similar legislative agendas) at the state legislature to show unity and a common voice.
- Set aside time at a C4 meeting to discuss "Safe Routes to Schools" (and safety issues in general) and establish criteria for regional significance.

Other (Economic Development, Infrastructure, and Safety)

- Increase coordination on economic development issues.
- Encourage C4 to have more panel presentations on economic development priorities.
- Discussion around equity on fee structures [for infrastructure].
- Work towards the reduction of hurdles for federal funding on local projects.
- Increase involvement with the state and local jurisdictions on conservancy issues.
- Increase dialogue about public safety.
- Increased education about community needs (such as the 800 MHz radio system).



CLACKAMAS COUNTY COORDINATING COMMITTEE (C4)

2015 Retreat

Friday, June 12 – Saturday, June 13

Resort at the Mountain
68010 East Fairway Avenue, Welches, OR 97067

Retreat Summary

Friday, June 12

1:00 p.m

Welcome and Introductions:

- Commissioner Savas and Mayor Hodson provide history of C4 and welcome guests.
- Amy Herman is introduced as a facilitator and explains goals of the meeting:
 - Resolve questions about the Role of the C4.
 - Familiarize new and continuing members with current initiatives in transportation and land use.
 - Determine C4 action items for next year or two.
 - Have fun.

1:00 p.m.

Session 1: Role of C4/Housekeeping

- Role of C4: Advisory Board vs. Action Board
 - C4 agreed to continue as an advisory board, seeking to gain consensus as a group of elected officials representing many parts of Clackamas County.
 - Partnership with the County should include:
 - Consensus
 - Cooperation
 - Coordination
 - Unified Position
 - Official statements should be sent to the Board of County Commissioners for consideration.
 - No determination for whether C4 recommendations can or should be sent to other entities outside of Clackamas County (example: Metro or State). This is to be discussed at a future C4 meeting.
 - Goals of C4 continuing:
 - Coordination and support between local jurisdictions
 - Attract funding for local projects
 - Communication back to councils
 - Collaboration between local staff and agencies
 - Future efforts should be made to record C4 accomplishments
- Letter/Notification Process

- Letters signed by the Co-Chairs of C4 will represent decisions and recommendations made by the larger C4 body.
- As a new C4 policy, this should be included in the bylaws, and can be considered in a future C4 meeting.
- Bylaws
 - No present action needed, except for including the Letter/Recommendation process.
- ACT
 - No decisions made on this subject.

2:45 p.m. **Break**

3:00 p.m. **Session 2: “Looking Forward” – Jurisdictional Goal Sharing**

- Christian Kaylor – *The Secret of Oregon’s Economic Success*
 - Christian Kaylor works for the Oregon Department of Employment and presented on economic trends particular to the Portland area and highlighted several specific trends in Clackamas County.
 - PowerPoint Presentation attached.
- Jurisdictions Share Priority Projects
 - Document attached
 - Information was added by Senator Wyden’s field staff regarding local efforts for forestry initiatives and SRS funding.
- Review of Clackamas County Road Maintenance Survey
 - Gary Schmidt presenting.
 - No large changes from previous years, overall consensus that over 70% of those polled feel the County roads are in fair to good condition, and not in need of addition funding for maintenance. No offered funding mechanism (gas tax, vehicle registration fee, utility fee, road district) received clear majority support.

5:00 p.m. **Adjourn for the day**

6:00 p.m. **Dinner**

Saturday, June 13

8:00 a.m. **Breakfast**

8:30 a.m. **Session 3: “Building the Future” – Transportation**

- Overview of Capital Funding Tools
 - Presented by Karen Buehrig from Clackamas County, Session 3 detailed available state and federal funding mechanisms for local transportation projects, including STIP, MTIP, and TIGER/JTA grants.
 - Power Point presentation attached
- Transportation Projects Exercise
 - This was a breakout exercise for attendees to discuss STIP, MTIP, and TIGER/JTA grants.
- Review of Exercise Outcomes
 - The outcome of the breakouts resulted in 6 action items:

- Engage in additional sharing of ongoing and upcoming project needs for each jurisdiction.
- Set aside time on the C4 agenda learn about and understand STIP projects.
- C4 to consider creating a general, county wide prioritization list as a review mechanism for transportation projects being submitted for STIP, MTIP, TIGER, etc.).
- Set aside time at a C4 meeting to collaborate and establish a county-wide process to advocate for local projects at the state and federal level.
- Lobby together (or set similar legislative agendas) at the state legislature to show unity and a common voice.
- Set aside time at a C4 meeting to discuss “Safe Routes to Schools” (and safety issues in general) and establish criteria for regional significance.

10:30 a.m. **Break**

10:45 a.m. **Session 4: “Increasing Connections” – Transit In and Around Clackamas County**

- PowerPoint Presentations attached

12:00 p.m. **Lunch**

1:00 p.m. **Session 5: “Planning Ahead” – Land Use, Economic Development, Infrastructure, and Community Connectivity**

- What have we heard, and what will we do?
 - Session 5 encouraged breakout groups for land use, economic development, infrastructure, and community connectivity. An additional group was created to synthesize the transportation breakout session information (see Session 3 notes).
 - Session 5 also ended early, and included a wrap up discussion that was originally planned for Session 6.
- Action Plan Exercise/Brainstorm (break out groups)
 - Land Use
 - Group would like to see:
 - More coordination on land needs, including land readiness and aggregate needs.
 - Work on partnership agreements (UGMAs) with the County on land use and development.
 - Integrated analysis on land use in the County – what can really happen and how to identify which lands need to develop.
 - Encourage C4 to facilitate the sub-regional discussion at Metro
 - Annexation: Develop a unified position between cities and the County that could help facilitate getting urban areas into cities.
 - Economic Development
 - Group would like to see:

- More coordination on economic development issues.
 - Encourage C4 to have more panel presentation on economic development priorities.
 - Including the Mayor's meeting reports in the agenda materials.
- Infrastructure
 - Group would like to see:
 - Additional involvement with the state and local jurisdictions on conservancy issues.
 - Reduction of federal funding needs/hurdles for local projects.
 - Additional Bike/Pedestrian connections.
 - Discussion around equity on fee structures (rate fees versus user fees).
 - Increased advocacy for "safe routes to schools".
 - The C4 table to become a table to build consensus and messaging on these (and any items).
- Community Connectivity
 - Group would like to see:
 - Increased dialogue about public safety.
 - Increased education about community needs (example: the 800mghz radio system).
- Exercise review and feedback
 - The C4 group reconvened and agreed the above discussions should be brought back to future C4 meetings. They also agreed on the following:
 - Improve communications (between each other, between staff of the jurisdictions, and with regards to education).
 - Improve the C4 process, roles, and responsibilities
 - How is the current process working, how can it be improved?
 - Include tracking accomplishments of C4.
 - To be discussed at future C4 meeting.
 - Build consensus on key issues.
 - Increase education on local needs.
 - Transportation goals:
 - Work towards a localized funding stream.
 - Address federal funding issues.
 - Create a unified priority list (for projects within CC).
 - Have this at-the-ready in the event of local funding being made available.
 - Land Use goals:
 - More coordination on land needs, including land readiness and aggregate needs.
 - Work on partnership agreements (UGMAs) with the County on land use and development.
 - Integrated analysis on land use in the County – what can really happen and how to identify which lands need to develop.
 - Encourage C4 to facilitate the sub-regional discussion at Metro.

- Annexation: Develop a unified position between cities and the County that could help facilitate getting urban areas into cities.
 - Group discussed feedback from the retreat:
 - Likes:
 - Asking for priorities in advance and in writing prior to event
 - Small group breakouts being determined ahead of time
 - Christian Kaylor's presentation
 - Time and presentation
 - Great staff support and notebook preparation
 - Informal time (but there could be more)
 - Transportation funding source presentation
 - Recommend changes:
 - Additional information on options for supporting jurisdictions
 - List of who was attending and representation
 - Handouts from the economist presentation
 - Additional planned social time

3:00 p.m. **Break – scheduled, but not taken**

3:15 p.m. **Session 6: Wrap up – Forecasting C4 Goals**

- Merged into Session 5

3:20 p.m. **Adjourn**