

**CLACKAMAS COUNTY BOARD OF COUNTY COMMISSIONERS**  
**Sitting/Acting as Clackamas County Budget Committee**

**Policy Session Worksheet**

**Presentation Date:** May 16, 2018 **Approx Start Time:** 9:30 **Approx Length:** 2.0 hours

**Presentation Title:** Quarterly General County Budget Committee Meeting

**Department:** Finance & County Administration

**Presenters:** Laurel Butman, Deputy County Administrator, Christa Wolfe, Deputy Finance Director, Diane Padilla, Budget Office

**Other Invitees:** Community members of Budget Committee

**WHAT ACTION ARE YOU REQUESTING FROM THE BOARD?**

This is an informational meeting regarding budget monitoring for FY 2017-18 and issues affecting FY 2017-18 and future years

**EXECUTIVE SUMMARY:** This meeting will follow the agenda included in this packet.

**FINANCIAL IMPLICATIONS (current year and ongoing):**

N/A, no budget deliberations

Is this item in your current budget?       YES       NO

What is the cost?      \$

What is the funding source?

**STRATEGIC PLAN ALIGNMENT:**

- *How does this item align with your Department's Strategic Business Plan goals?*

Further Finance Department goals of:

Policy session packets and staff reports submitted by deadline  
100 Percent of budgets with expenditures not exceeding appropriations  
Budget to actual reports provided to County Administrator

- *How does this item align with the County's Performance Clackamas goals?*

Further countywide goal of Building Public Trust through Good Government.

By 2017, all Commission-managed departments will have completed customer focused, outcome-based Strategic Business Plans, to include customer service and satisfaction measures.

By 2018, 100 percent of County Budget will be attached to measurable customer results.

By 2020, Clackamas County will achieve the Strategic Results in the Strategic Plan.

**LEGAL/POLICY REQUIREMENTS:**

The County is required to establish a budget committee pursuant to ORS 294.414.

**PUBLIC/GOVERNMENTAL PARTICIPATION:**

The presence of the budget committee ensures public participation in the budget process.

**OPTIONS:** N/A, information only

**RECOMMENDATION:** N/A, information only

**ATTACHMENTS:**

1. Attachment A: Meeting Agenda

SUBMITTED BY:

Division Director/Head Approval \_\_\_\_\_ DP

Department Director/Head Approval \_\_\_\_\_ MG

County Administrator Approval \_\_\_\_\_ LB

For information on this issue or copies of attachments, please contact Diane Padilla @ 503-742-5425
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## ATTACHMENT A

### Quarterly Budget Committee Meeting

Wednesday, May 16, 2018 ~ 9:30 – 11:30 a.m.

PSB Hearing Room

#### Budget Committee:

**Public members:** Jeff Caton, Wilda Parks, Tom Feely, Frank Magdlen and Shaun Coldwell

**Board members:** Chair Jim Bernard and Commissioners Paul Savas, Martha Schrader, Ken Humberston and Sonya Fischer

**Staff:** Laurel Butman, Marc Gonzales, Christa Wolfe, and Diane Padilla

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1. Welcome and Introductions 9:30 – 9:40 (All)
2. Administrator's Report: 9:40-11:00 (Laurel Butman)
  - Determination of requests for information to be forwarded to departments
3. Discussion 11:00 – 11:30 (All)
4. Adjourn 11:30 (All)