



May 16, 2024

BCC Agenda Date/Item: \_\_\_\_\_

North Clackamas Parks and Recreation District Board of Directors

**Approval of Amendment #1 to a grant agreement with Clackamas County for ongoing delivery of Older Americans Act funded senior services. Amendment value is \$23,530, grant value is increased to \$453,988 for 1 year. Funding is through Federal and State grant funds. No County General Funds are involved.**

<b>Previous Board Action/Review</b>	10/26/2023 Subrecipient Grant Agreement with H3S #24-011 Approved		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority of ensuring safe, healthy, and secure communities by addressing the needs of older adult nutrition and transportation, in the community.		
<b>Counsel Review</b>	Yes	<b>Procurement Review</b>	No
<b>Contact Person</b>	Marty Hanley	<b>Contact Phone</b>	503-794-8058

**EXECUTIVE SUMMARY:** The Milwaukie Community Center, a division of the North Clackamas Parks and Recreation District, requests approval of Amendment #1 to increase reimbursement of Older American Act (OAA) funded services. The additional funding is allocated from H3S because the Milwaukie Community Center has provided more units of service than initially projected. This funding comes from the biennial OAA allocations that H3S distributes to the ten Clackamas County community centers. NCPRD's services include congregate and home delivery meals, evidence-based health promotion, transportation, and referral activities. These services link residents with resources and help them remain independent and active in the community. Amendment #1 to Subrecipient Grant Agreement #24-011 provides an additional \$23,530 for the current fiscal year 23-24 for a total agreement amount of \$453,988. This agreement is effective upon signature and continues through June 30, 2027.

**RECOMMENDATION:** Staff recommends the board approve this amendment to provide additional funding for Milwaukie Community Center Older Adult Services.


**ATTACHMENTS:** H3S#24-011 Amendment#1

Respectfully submitted,

Kia Selley, Director  
North Clackamas Parks and Recreation District

For Filing Use Only

Subrecipient Amendment (FY24-FY27)  
Clackamas County, Department of Health, Housing and Human Services

<u>Subrecipient Agreement Number: 24-011</u>	<u>Board Order Number:</u>
<u>Department/Division: H3S, Social Services Division</u>	<u>Amendment No. 1</u>
<u>Subrecipient: North Clackamas Parks &amp; Recreation District, acting by and through its Milwaukie Community Center</u>	<u>Amendment Requested By: Brenda Durbin</u>
<u>Approved to Form:</u>	
 <u>County Counsel</u>	<u>4/25/2024</u> <u>Dated</u>
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

**Justification for Amendment:**

Amendment #1 to Subrecipient Agreement 24-011 (“Agreement”) with North Clackamas Parks and Recreation District provides budget adjustments for ongoing delivery of services for fiscal year 2023-24 and results in an increase to the budget by an additional \$23,530, for a total Agreement amount of \$453,988.

This Amendment #1 is effective upon signature and continues through June 30, 2027.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect.

COUNTY has identified the changes with ***“bold/italic”*** font for easy reference.

**AMEND the following portions of Section 4, Grant Funds:**

4. **Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number (“ALN”) number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year is **\$430,458**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

4.1. Grant Funds: COUNTY’s funding of **\$362,100** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (“APD”), Community Services & Solutions Unit (“CSSU”).

4.4. Grant Funds: COUNTY’s funding of **\$43,020** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

**TO READ:**

**NCPRD - Milwaukie Community Center**

Subrecipient Grant Agreement – 24-011, Amendment #1

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4. **Grant Funds.** COUNTY's funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Assistance Listing Number ("ALN") number as appropriate. The maximum, not to exceed, grant amount COUNTY will pay for one year *is* **\$453,988**. Payments will be made on a reimbursement basis in accordance with the rates set forth in Exhibit B, and the award is conditional upon compliance with the terms herein and disbursements will be made in accordance with the schedule and requirements contained in Exhibit D: Reimbursement Request. Failure to comply with the terms of this Agreement may result in withholding of payment.

- 4.1. Grant Funds: COUNTY's funding of **\$380,500** in grant funds for this Agreement is the Older Americans Act (ALN: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services ("ODHS"), Adults and People with Disabilities ("APD"), Community Services & Solutions Unit ("CSSU").

- 4.4. Grant Funds: COUNTY's funding of **\$48,150** for transportation services outlined in this agreement are from Elderly and Disabled Transportation funds issued to COUNTY by Ride Connection, Inc. and TriMet;

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**REPLACE EXHIBIT B – SUBRECIPIENT Program Budget, with the following:**

**NCPRD - MILWAUKIE CENTER**  
 Fiscal Year 2023-24, Amendment 1

<u>Funding Type</u>	<u>Funding Category</u>	<u>CFDA Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Estimated Program Income</u>	<u>Services</u>	<u>Approx. No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 44,700	\$ 4,967	NA	Case Management	600	\$ 40.00
						Reassurance	420	\$ 20.00
						Info & Assistance	600	\$ 20.00
						Outreach	6	\$ 50.00
Nutrition Services	OAA C1 & C2	93.045	\$ 270,600	\$ 30,069	\$ 22,440	OAA Meal Site Management	68,000	\$ 1.55
						Food Service	68,000	\$ 2.35
	HDM Assessment	270	\$ 20.00					
	NSIP	93.053	\$ 47,600	NA		Food Service	68,000	\$ 0.70
Health Promotion	OAA IIID	93.043	\$ 6,000	NA	NA	Evidence-Based Health & Wellness Programs	120	\$ 50.00
Respite	OAA IIIE	93.052	\$ 11,600	\$ 3,867	NA	Family Caregiver Support Program Respite	290	\$ 40.00
Energy Assistance	LIEAP	NA	\$ 2,500	NA	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	TriMet GF	NA	\$ 48,150	NA	\$ 535	Rides within the TriMet Service Area	5,350	\$ 9.00
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 10,000	\$ 2,500	NA	Vehicle Preventative Maintenance	NA	NA
	STIF Formula – 3.1 CC Transportation Programs	NA	\$ 10,050	NA	\$ 67	Transportation Expansion	670	\$ 15.00
	STIF Formula – 3.6 CC T-19 Match	NA	\$ 663	NA	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	125	\$ 17.00
	Non-Medical Medicaid Rides	93.778	\$ 2,125	NA	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 453,988	Federal Award Total:			\$ 392,625	

\* Source of OAA Match - Staff time

REPLACE EXHIBIT H – 2, with the following:

**2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2024</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$270,600</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$392,625</b>
<b>Total amount of federal award to SUBRECIPIENT:</b>	<b>\$392,625</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Contact information for awarding official of the pass-through entity:</b>	<b>Tonia Hunt THunt@clackamas.us</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.045 Title III, Part C</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**ADD THE FOLLOWING EXHIBIT:**

**EXHIBIT H - 7  
 2 CFR 200.332(a) REQUIRED INFORMATION**

<b>Federal award identification</b>	
<b>SUBRECIPIENT Name:</b>	<b>North Clackamas Parks &amp; Recreation District – Milwaukie Community Center</b>
<b>SUBRECIPIENT Unique Entity Identifier:</b>	<b>RV7UWFESBQC7</b>
<b>Federal Award Identification Number (FAIN):</b>	<b>Unavailable</b>
<b>Federal award date:</b>	<b>Unavailable</b>
<b>Period of Performance (This Agreement):</b>	<b>7/1/2023 – 6/30/2027</b>
<b>Budget Period (This Agreement):</b>	<b>7/1/2023 – 6/30/2024</b>
<b>Amount of federal funds obligated for this ALN by this action to SUBRECIPIENT:</b>	<b>\$47,600</b>
<b>Total amount of all federal funds obligated to SUBRECIPIENT including the current financial obligation:</b>	<b>\$392,625</b>
<b>Total amount of federal award to SUBRECIPIENT:</b>	<b>\$392,625</b>
<b>Federal award project description:</b>	<b>Older Americans Act</b>
<b>Federal awarding agency:</b>	<b>Administration for Community Living</b>
<b>Name of pass-through entity:</b>	<b>Clackamas County</b>
<b>Pass-through entity award identifying number to SUBRECIPIENT:</b>	<b>NVWKAVB8JND6</b>
<b>Contact information for awarding official of the pass-through entity:</b>	<b>Tonia Hunt        THunt@clackamas.us</b>
<b>Assistance Listing Number (ALN) &amp; Title:</b>	<b>93.053 NSIP</b>
<b>Is Award for Research and Development?</b>	<b>No</b>
<b>SUBRECIPIENT indirect cost rate on this Agreement:</b>	<b>N/A</b>

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #1 to be executed by their duly authorized officers.

CLACKAMAS COUNTY

North Clackamas Parks & Recreation District

By: \_\_\_\_\_

By: \_\_\_\_\_

Its: \_\_\_\_\_

Its: \_\_\_\_\_

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_

Approved to Form:

By:  \_\_\_\_\_  
County Counsel

Dated: 4/25/2024 \_\_\_\_\_