

# Committee for Community Involvement Action Item Log

October 2022

Date	Item	Assigned	Update	Completed Date
August 2022	Prioritizing CPO code enforcement complaints	PGA, Chris	Code Enforcement provided background information on their process, which was sent to CCI in September. CCI still wants to take it to the BCC. Chris suggested adding to the annual report for the BCC.	
August 2022	Educate the community about CPOs	CCI, Rick	Rick will work with Martin and Bill on ways to do this	
May 2022	Determine if the Planning Department can have a spreadsheet of inactive CPOs and send land use issues to the neighboring active CPOs. The active CPOs would need to agree before this is done.	PGA, CCI	A CCI task force comprised of interested members will develop a set of preferred inactive areas to be monitored by active CPOs	
April 2022	Test camera technology to aid in facilitating hybrid community meetings	PGA	OWL webcam was recommended; PGA to survey community groups to gauge interest in and Wi-Fi capabilities for conducting hybrid meetings	

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Sept. 2022	Bill Flood's research on the county's community engagement program	CCI	Bill Flood provided his email address for members to share feedback.	Sept. 2022
July 2022	Learn when Coalition of Communities of Color is planning to meet with CPOs/Hamlets and send update to community leaders.	PGA	If CPOs would like to reach out to the CC directly, they can.	Aug. 2022
July 2022	Close CCI recruitment on 7/31 and interview applicants at next CCI meeting.	PGA	Karen Bjorklund was recommended by CCI and approved by the BCC.	Aug. 2022
July 2022	Add action item section on agenda ahead of public comment	PGA	Added to agenda	Aug. 2022

# Committee for Community Involvement Meeting Minutes - *DRAFT*

## September 20, 2022 MEETING MINUTES

Time: 6:00 p.m. - 8:00 p.m.

**CCI Attendees:** Gordon Slatford, Barbara Smolak, Rick Cook, Brent Parries, Bill Merchant, Jerry Andersen, Laurie Swanson, Karen Bjorklund, Richard Nepon

**County Attendees:** Stacy Davenport, Chris Lyons, Kimberly Webb

**Visitors:** Bill Flood, Martin Meyers

1. Approval of August's meeting minutes
  - Rick Cook moved to approve minutes as amended, Barbara Smolak seconded, all in favor
  
2. Old business and review of past action items
  - Web Cameras – PGA tested both types of web cameras. Recommend the OWL. Will ask CPOs/Hamlets how they hold their meetings – in person, online, hybrid.
  - Inactive CPOs – have a task force or subcommittee from CCI about dividing inactive CPOs for the DTD Planning staff for their internal GPS map they use when sending out Land Use Notices. Also discussed that we need to increase community participation and not have CPOs make decisions for an inactive CPO indefinitely. Will come up with a list of inactive CPOs, notify adjacent CPOs to let them know of this opportunity. DTD Planning will need something in writing from active CPO that will review inactive CPOs. Will keep on Action Item list to continue to discuss.
  - Bill Flood update – asked 2 questions to have CCI respond to Bill via email.
    1. What should CCI's role/purpose be?
    2. What do you need to achieve that?
  - Code Enforcement – Sent PGA document on how complaints work. Sent to CCI ahead of time to review. Brent Parries suggests they take it to the BCC to ask for CPOs to have their Code Enforcement complaints a priority. Karen Bjorklund suggested on ways to communicate and collaborate with Code Enforcement.
  - Educating the Community about CPOs – Rick Cook shared PowerPoint. Rick will meet with Martin Meyers and Bill Merchant as a subcommittee
  
3. CCI Officer Elections Process – discussed nomination process. Each CCI member will email their top two nominees to Jerry Anderson, who will send to PGA. Next month's meeting there will be a secret poll with the nominees. The member with the most votes is Chair, next number of votes will be Vice Chair. Bill Merchant motioned for this process, Rick Cook seconded, all in favor.
  
4. Annual Report – Jerry Anderson was not able to find past Annual Reports
  
5. My ClackCo Magazine and Community Involvement stories
  - Kimberly updated that PGA will highlight the CPOs, Hamlets and ABCs for the next My ClackCo quarterly magazine. She will send an email to CCI of the first draft.
  
6. Review new action items and October meeting agenda build
  - Discuss I-205 Tolling and how we can engage the Community about tolling and how community members can voice their concerns. It is an Oregon Department of Transportation (ODOT) project.
  - Set date with BCC on when we will give them an annual report
  - Officer Elections
  
7. Public comment - none

Meeting adjourned 8:00 p.m.