Score Card for New Applicant Applications

(Including bonus and reallocation)

Project Name: _____ **Date**: _____

Scorecard Instructions When responding to the Section 1 Equity and Local Needs questions, responders should focus their response on the specific project being proposed and **not** your organization. Responders with a subrecipient(s) must also describe how the subrecipient(s) will meet the standards established in each question. Responders will have additional writing space to provide information regarding subrecipients. 700 characters for 1-3 subrecipients and 1000 characters for 4 or more subrecipients.

Assistance Type	Target Population	# of Units Proposed	Households to Serve

1.	Minimum Project Thresholds (CoC and HUD Priorities)	Meets all Y/N

1. Willing and able to participate in CHA: YES _____ NO _____

2. Willing and able to participate in HMIS (or an equivalent, if DV provider): YES _____ NO _____

3. Agrees to all CoC policies and practices: YES _____ NO _____

4. Housing First, **with no service participation requirements or preconditions** (limited exception for sober living projects) YES _____ NO _____

5. Equal Access YES _____ NO _____

6. Application includes only eligible activities and expenses

      a. Program component type is allowed under the FY2022 NOFO: YES _____ NO _____

      b. All Budget Line Items must be allowable under the FY2022 NOFO & clearly explained: YES _____ NO _____

7. Application amount plus match (Budget) reasonably reflects the proposed scope of work: YES _____ NO _____

8. Application is complete by the designated due date with no missing items: YES _____ NO _____

9. The average cost per household served is reasonable, meaning that the cost for housing and services provided by the project are consistent with the population the project plans to serve: YES_____ NO _____

Meets Minimum Threshold: _____

2.	Other HUD and CoC Criteria	Maximum Points: 4

1. Dedicated Chronically Homeless (CH) beds/ Increase overall Rapid Rehousing (RRH) beds (2 points)
      a. YES _____ NO_____

2. Application is for a project that serves non-Chronic single adults. (2 points)
      a. YES _____ NO _____

Total HUD and CoC Criteria Points: _____

3.	Project Narrative	Maximum points: 96

1. Describe (2500 Characters maximum), your proposed project, including services provided, population served, and proposed number served. Please do not describe your organization, but rather the specific project you are

proposing. Please describe any subrecipients and their role in this project. (See scorecard instructions for additional information related to subrecipient responses.) (Not Scored)

2. *Culturally specific organizations* *serve a particular cultural community and is primarily staffed and led by members of that community; use language, structures and settings familiar to the culture of the target population to create an environment of belonging and safety in which services are delivered; these organizations demonstrate intimate knowledge of lived experience of the community. Programs which can effectively respond to the needs of different cultural communities within Clackamas County are important to the overall health and responsiveness of our system. Culturally specific organizations also have a culturally focused organizational identity and environment, a positive track record of successful community engagement, and recognition from the community served as advancing the best interests of that community.*

   To increase culturally specific services, and encourage culturally specific providers to apply, additional points are awarded under this category. Please select the category appropriate to your program, if applicable **(4 points maximum):**

       2.1 Applicant is a Culturally Specific Organization (4pts) _____

       2.2 Lead Applicant is not a Culturally Specific organization, but services are provided in collaboration with a culturally specific organization under this contract. (2pts) _____

3. **NEW QUESTION: Consumer Engagement**: Please describe how you <u>collect</u> and <u>use</u> participant feedback. How has this feedback improved programming over the past year? If feedback has not been collected or used, describe concrete actions you will take in the next year to implement such processes. Please provide at least one issue that arose from participant feedback, and how your agency responded to the feedback, and how this response was communicated back to participants. Please describe any specific consumer engagement activities you conduct that you would consider being innovative or exceptional or are otherwise effective and meets best practice standards. (5000 Characters maximum) **(12 pts maximum)**

   If you are not currently doing this, please clearly identify actions you will take within the next year to engage consumers.

   Include a brief narrative of how your subrecipient(s) engage consumers. If subrecipient(s) is not currently doing this, describe actions subrecipients will take within the next year to engage consumers. (See scorecard instructions for additional information related to subrecipient responses.)

4. *Equity:* *The CoC definition of equity is an on-going process of learning to acknowledge our biases, being flexible, and adapting services and policies to eliminate discrimination and disparities in the delivery of human services. The goal of equity is to provide opportunity and outcomes free from biases and favoritism for all program participants and staff.* *(12 points maximum)*

   3.1 Please provide a brief narrative (2500 characters) describing your program's policies and trainings for staff to address the subjects of equity, anti-oppression, anti-bias, and/or cultural specificity. (3 points)

   3.2 Please provide a brief narrative (2500 characters) describing your program's efforts to center individuals with lived experience of homelessness and/or discrimination based on race, gender, or disability in your organization's decision-making. (3 points)

3.3 Please provide a brief narrative (no more than ½ page) describing how your program applies an anti-racist/equity lens to its projects, caseloads, and participant outcomes. (3 points)

3.4 Please provide a brief narrative (2500 characters) describing your efforts to center individuals from the LGBTQIA+ community in your policies, trainings, services and organizational decision-making. Please describe any specific efforts taken that you would consider innovative or exceptional or are otherwise effective and meet best practices. (3 points)

       3.4.1 If you are not currently doing this, please clearly identify actions you will take within the next year to center individuals from the LGBTQIA+ community in your policies, trainings, services and organizational decision-making.

Include a brief narrative of your subrecipient(s) efforts for each equity question. (See scorecard instructions for additional information related to subrecipient responses.)

Examples include, but are not limited to:

- *Example #1: A program creates a policy to ensure hearing-impaired individuals do not experience barriers accessing and receiving services.*
- *Example #2: A program implements a strategic training plan to increase awareness and competency of racism, implicit bias, ableism, LGBTQIA+ issues, and other held identities experiencing disparities accessing services.*
- *Example #3: An organization maintains a robust employee-lead committee that supports an organizational culture centered on equity and inclusion in the workplace.*
- *Example #4: An organization has under-represented individuals (BIPOC, LGBTQ+, etc.) in managerial and leadership positions*
- *Example #5: An organization's board of directors includes representation from more than one person with lived experience*
- *Example #6: An organization has relational process for receiving and incorporating feedback from persons with lived experience*
- *Example #7: New project has reviewed internal policies and procedures with an equity lens and has a plan for developing and implementing equitable policies that do not impose undue barriers that exacerbate disparities and outcomes*
- *Example #8: Demonstration of cultural responsiveness: culturally responsive organizations value diversity, understands differences and develops services and supports to meet the unique needs of each community such as having bilingual and bicultural employees.*

5. **Healthcare Organization Engagement:** Please provide a brief narrative (5000 Characters maximum) describing how your program will work closely with public and private healthcare organizations to meet participant needs. This may include but is not limited to assistance with obtaining medical insurance; connecting participants to primary care providers; and connecting to medical homes. If your program does not currently do this, please describe how you plan to establish collaborative relationships with healthcare providers to address healthcare needs and support permanent housing outcomes. **(12 points maximum)**

6. **Housing First**: All projects must fully follow a Housing First approach, with limited exception for sober housing projects. Sober housing projects must demonstrate how they prevent denial for, or exit from, housing based on current or past substance use. Projects will be scored based on the quality and completeness of their answer. **(12 points maximum)**

Project is committed to using Housing First approach with no service participation or pre-conditions. YES_____
NO__

Each Agency must answer each part to the question affirmatively in to be considered fully in alignment with Housing First:

- Does the project quickly move participants into permanent housing (without preconditions or extra steps required to be met)? Yes or No
- Are you able to respond affirmatively to all of the following statements:
    - This project does not screen out for reasons related to income (Having too little or no income)
    - This project does not screen out for active or history of substance use (including requirements for participation in treatment once enrolled, sobriety or intention to become/remain sober)
    - This project does not screen out for having a criminal record of any kind with exceptions only for state-mandated restrictions. If restrictions in place related to criminal record, please list what they are and corresponding state mandate) If no, please list criminal history screening criteria and mandate requiring it
    - This project does not screen out for having a history of domestic violence (e.g. lack of protection order, period of separation from abuser, or law enforcement involvement, etc.)
    - This project does not screen out based on an individual's "housing readiness" or "motivation to change" or any other similar criteria.
    - This project does not screen out based on previous rental history (evictions, damages, etc.)
- Are you able to respond affirmatively that none of the following are reasons for program termination:
    - Failure to participate in supportive services
    - Failure to make progress on a service plan
    - Loss of income or failure to improve income
    - Domestic violence
    - Any other activity not covered in a lease agreement typically found in the project's geographic area.
- Does the project have written eligibility criteria specific to this project, which are in alignment with Housing First principles and are provided to participants? Yes, attach or No

If you answered 'no' to any of these questions, how do you do everything in your power to support the participant and prevent the participant from losing housing? (2500 Characters maximum)

Describe (5000 characters maximum) your experience utilizing a Housing First approach. Include 1) eligibility criteria; 2) process for accepting new clients; 3) termination policy. Must demonstrate there are no preconditions to entry, allowing entry regardless of current or past substance abuse, income, criminal records (with exceptions of restrictions imposed by federal, state, or local law or ordinance), marital status, familial status, self-disclosed or perceived sexual orientation, gender identity or gender expression. Must demonstrate the project has a process to address situations that may jeopardize housing or project assistance to ensure that participant is terminated in only the most severe cases. Describe what policies and practices you have in place to align with a Housing First approach. Please provide a copy of these policies and procedures.

Include a brief narrative of how your subrecipient(s) utilize Housing First approach. If the subrecipient does not use Housing First approach, how does the subrecipient(s) do everything in our power to support the participant and prevent the participant from losing housing?   (See scorecard instructions for additional information related to subrecipient responses.)

Project has completed a Housing First Evaluation, such as the Housing First Assessment Tool, within the past 12 months, and reviewed with CoC Lead? YES____ NO____ (not scored)

7. Please provide a brief narrative (2500 Characters maximum) describing your agency's administrative capacity (data-tracking, software/HMIS) to implement this program. **(10 points maximum)**

8. Please provide a brief narrative (2500 Characters maximum) describing your agency's experience and documented success working with complicated federal grants. Please include information about compliance with federal regulations, ability to draw down all funds, and ability to keep all beds full while complying with federal and local regulations. **(10 points maximum)**

9. Please provide a brief narrative (5000 Characters maximum) describing your agency and staff's experience working with homeless populations, including your agency's guiding principles. Please include information about how your agency has demonstrated participant success securing and maintaining permanent housing and increasing cash and non-cash income. **(12 points maximum)**

10. Please provide a brief narrative (5000 Characters maximum) describing how your program plans to positively contribute to HUD's System Performance Measures: quickly move people from homelessness to permanent housing; ensure participants exit to/maintain permanent housing (for PSH projects) or retain permanent housing after program completion (for RRH projects); ensure participants graduating programs to do return to homelessness; ensure participants increase income during program participation. **(12 points maximum)**

Total Project Narrative Points: _____

Total Score: _____

Any project submitting either score card or application through Esnaps after the CoC-imposed deadline will have an automatic penalty of 5 points subtracted from their total score, listed above.