



Southgate CPO Meeting Minutes

Meeting date: December 5, 2019

Purpose of meeting:

Read CPO Bylaws and vote for approval

Meeting called to order by Chair Tonya Reed

In attendance:

Tonya Reed, Chair

Timmy Caton, Vice Chair

Ben Reed, Secretary / Treasurer

Kathy Barnett

Megan Babbitt

Minutes:

Minutes from previous meeting, November 11, 2019 read and approved.

Correspondence:

Tonya spoke to County Counsel Stephen Madkour. By laws approved by County Counsel.

Tonya called and left message for Katie Wilson, Clackamas County, to request Southgate CPO map to be attached to the County's Southgate CPO online link.

Business:

Timmy read aloud Southgate CPO by laws to all present.

By laws vote:

Tonya / yes

Ben / yes

Timmy / yes

Megan / yes

Kathy / yes.

Southgate CPO Bylaws approved

Other Business:

Discussed CPO reimbursement forms and procedures:

The County will reimburse CPO for up to \$150 for Fiscal year (July 1, 2019 – June 30, 2020) for meeting incidentals, (printing, postage, meeting place rental etc.)

CPO Chair must submit letter to Public and Government Affairs (PGA) of individuals authorized to submit and receive reimbursements. Ben will print letter to submit to the PGA.

Vote for Timmy Caton to be authorized to submit and receive reimbursements from the County.

Tonya / yes

Ben / yes

Timmy / yes

Megan / yes

Kathy / yes.

Vote for Ben Reed to be authorized to submit and receive reimbursements from the County.

Tonya / yes

Ben / yes

Timmy / yes

Megan / yes

Kathy/yes

Vote presented and passed for Ben Reed and Timmy Caton to be authorized to submit and receive reimbursements.

Next meeting: December 8, 2019, 12:30PM, public notice provided.

Meeting adjourned 2:30PM