

## WORKPLAN TEMPLATE – Metro ADRC Consortium

Activity/ Objective	TASKS	LEAD STAFF	TARGETED START DATE	TARGETED COMPLETION DATE	STATUS
CMS CCTP Care Transitions	<ul style="list-style-type: none"> <li>• CCTP implementation at 7 hospitals in metro area</li> <li>• Establish tracking and QA plan for care transitions</li> <li>• Utilize PDSA process to adjust CCTP processes to meet goals</li> </ul>	Lee Girard	4/9/13	ongoing	
ADRC Marketing & Outreach	<ul style="list-style-type: none"> <li>• Final draft of marketing plan reviewed and approved by ADRC Advisory Committee</li> <li>• Begin implementation of marketing plan</li> <li>• Track marketing outcomes and adjust marketing plan for Years 2 &amp; 3</li> </ul>	Randy Mifflin & Paul larrobino	4/1/13	ongoing	
Training – establish annual training priorities to support key ADRC functions	<ul style="list-style-type: none"> <li>• Motivational interviewing training for ADRC staff and partners</li> <li>• Consumer engagement and self-direction training (contract with ILR)</li> </ul>	Lee Girard	7/1/13	ongoing	

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Options Counseling – MDS-Q expansion	<ul style="list-style-type: none"> <li>• Conduct MDS-Q Options Counseling pilot in Multnomah County</li> <li>• Coordinate with APD to establish MFP payment for services</li> <li>• Expand MDS-Q to all counties</li> </ul>	Jody Michaelson, Juan Carlos Ocaña & Randy Mifflin	6/30/13	ongoing	
Expand partnership with Developmental Disabilities	<ul style="list-style-type: none"> <li>• Recruit DD family caregiver for ADRC Advisory Committee</li> <li>• Identify areas for partnership and coordination across the DD &amp; APD programs</li> </ul>	Brenda Durbin & Peggy Brey	4/19/13	ongoing	
Identify and implement key initiatives between the ADRC and local CCOs	<ul style="list-style-type: none"> <li>• MOUs/agreements completed with each regional CCO</li> <li>• Track MOU activities &amp; outcomes (see MOU/agreement for detailed plan)</li> <li>• Coordinate with CCO transformation pilots, including: <ul style="list-style-type: none"> <li>○ Bridges 2 Care</li> <li>○ C-TRAIN</li> <li>○</li> </ul> </li> </ul>	Lee Girard, Gene Sundet, Jessica Soltesz	1/1/13	ongoing	
Streamlined Access to Public Benefits	<ul style="list-style-type: none"> <li>• Expand Benefits Enrollment Ctr model (currently in WCDAVS) to all counties</li> </ul>	Jeff Hill & Brenda Durbin	4/15/13	ongoing	

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	<ul style="list-style-type: none"> <li>Pilot Medicaid Screening and match project in Clackamas &amp; Washington Counties</li> </ul>				
Develop and pilot Quality Assurance activities (using PDSA process) for key ADRC activities	<ul style="list-style-type: none"> <li>Establish QA work group</li> <li>Identify priority services for establishing QA protocols</li> <li>Review standards and best practice examples for QA</li> <li>Establish QA plan and guidance</li> </ul>	Lee Girard	10/13	ongoing	