

April 28, 2022

Board of County Commissioners  
Clackamas County

Approval of Grant Amendment #7 to a Federal Subrecipient Grant Agreement with Ant Farm, Inc., for Rent Assistance Services. No Change to Agreement Value. Funding from U.S. Department of Treasury, through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance Funds. County General Funds are not involved.

<b>Purpose/Outcome</b>	Approval of Amendment #7 to allow Ant Farm, Inc. to continue to provide rent assistance to households impacted by the COVID-19 crisis. Amendment to budget to shift funds from administration and program delivery to rent assistance.
<b>Dollar Amount and Fiscal Impact</b>	\$11,989,019 is the current value of the agreement and there is no change to this dollar amount with Amendment #7.
<b>Funding Source</b>	Amendment is funded by U.S. Department of Treasury through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance funds. No County General Funds are involved.
<b>Duration</b>	Amendment is effective upon signature to June 30, 2022 with eligible grant expenditure periods specific to each funding source.
<b>Previous Board Action/Review</b>	Original agreement approved by the Board 8/6/20, Amendment #1 approved by the Board on 11/5/20. Amendment #2, approval of non-substantive change by Department on 1/7/21, Amendment #3 approved by County Administrator 4/1/21, Amendment #4, approval of non-substantive change by Department on 04/21/21 Amendment #5, approved by the Board 1/6/22. Amendment #6, approved by the Board on 4/7/22. Item at County Issues: 4-26-22.
<b>Strategic Plan Alignment</b>	1. This funding aligns with the Social Services Division's strategic priority to provide housing stabilization and supportive services to people who are homeless or at risk of becoming homeless so they can obtain and maintain permanent housing. 2. This funding aligns with the County's strategic priority to ensure safe, healthy and secure communities.
<b>Counsel Review</b>	Approved 4/11/22 by Andrew Naylor.
<b>Procurement Review</b>	1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> 2. If no, provide brief explanation: Item is a Grant Amendment
<b>Contact Person</b>	Brenda Durbin, Director – Social Services Division – (503) 655-8641
<b>Contract No.</b>	H3S#9832, #21-003

**BACKGROUND:**

The Social Services Division (SSD) of the Health, Housing and Human Services Department requests the approval of Amendment #7 to a subrecipient grant agreement with Ant Farm, Inc. to continue to provide rent assistance to households impacted by the COVID-19 crisis.

Ant Farm, Inc. provides youth and family services in Northeast Clackamas County and receives referrals for services for residents of Sandy, Estacada and the surrounding rural areas for housing assistance, money management and other programs. Under the agreement, Ant Farm receives referrals from Clackamas County's Coordinated Housing Access program, to determine eligibility and provide rental assistance payments on behalf of eligible households impacted by the COVID-19 pandemic crises.

Funding for Amendment #7 is from the U.S. Department of Treasury through a CARES Act grant via the Consolidated Appropriations Act, Federal Emergency Rental Assistance (FERA) funds. This Amendment shifts funds from administration and program delivery to rent assistance to allow funds to be fully spent out. The Amendment was approved by County Counsel. There is no change to the overall amount of the agreement. No County General Funds are involved.

**RECOMMENDATION:**

Staff recommends the Board approval of this Amendment, and that the Board authorize the Chair to sign on behalf of the County.

Respectfully submitted,



Rodney A. Cook  
Director  
Health, Housing and Human Services Department

Attachment:  
Grant Amendment #7, H3S#9832, #21-003

Subrecipient Amendment (FY 20-21)  
Clackamas County, Department of Health, Housing and Human Services

Subrecipient Agreement Number: 21-003

Board Order Number:

Department/Division: H3S, Social Services Division

Amendment No. 7

Subrecipient: AntFarm, Inc.

Amendment Requested By: Brenda Durbin

Approved to Form:



04/12/2022

County Counsel

Dated

Changes:  Scope of Service  
 Agreement Time

Agreement Budget  
 Other:

**Justification for Amendment:**

This Amendment #7 is entered into between AntFarm, Inc. ("SUBRECIPIENT") and Clackamas County ("COUNTY") and shall become part of that Subrecipient Grant Agreement ("Agreement") entered into between both parties on September 9, 2020. This Amendment #7 shifts funds from administration and program delivery spending categories to rent assistance. There is no change in the total amount of the agreement.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. The County has identified the changes with "***bold/italic***" font for easy reference.

**AMEND:**

Exhibit B: Subrecipient Program Budget

Eligible program expenses may be incurred for an amount not to exceed Eleven Million, Nine Hundred Eighty Nine Thousand and Nineteen Dollars (\$11,989,019) from April 1, 2020 to June 30, 2022, subject to any additional eligibility period restrictions listed in Exhibit A.

This amount includes:

1. State Funded CARES Rent Assistance through Oregon Housing & Community Services, Eligible expenditure period is July 1, 2020 to December 30, 2020:
  - o \$1,597,500 for eligible participant expenses
  - o \$239,625 for program delivery (staff salaries, benefits and taxes, not to exceed 15% of eligible participant expenses)
2. Supporting Tenants Accessing Rental Assistance Program (STARR) –State funded Eligible expenditure period for client rent assistance includes payment of arrears incurred after April 1, 2020 through June 30, 2021, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendment #3.

Note: Except when eligible clients are only eligible for Federal Emergency Rental Assistance (“ERA”), and not eligible under STARR, the STARR funds must be used.

Eligible expenditure period for SUBRECIPIENT program delivery and administration is upon signature of Amendment #3 to June 30, 2021, and budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable state requirements, as amended, including Exhibits K, L, & M. SUBRECIPIENT must comply with Subrecipient Requirements as identified in COUNTY’S 19-21 Master Grant Agreement #5084 issued by the State of Oregon through its Housing & Community Services Department, incorporated into this Agreement by reference and available upon request. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at State of Oregon Housing & Community Services Department website: <https://www.oregon.gov/ohcs/for-providers/Pages/program-compliance-forms.aspx>

**3. Federal Emergency Rental Assistance (ERA)**

Eligible expenditure period for client rent assistance includes payment of arrears incurred by client after April 1, 2020 through June 30, 2022, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendments #5 & #6.

Eligible expenditure period for administration and program delivery is July 1, 2020 to June 30th, 2022, and budget amounts as show in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements, as amended by the U.S. Department of Treasury, including Exhibits H, I, & J. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at U.S. Treasury website <https://home.treasury.gov/policy-issues/cares/emergency-rental-assistance-program>

**4. Community Development Block Grant CARES (CDBG COVID)**

Eligible expenditure period for program delivery for CDBG funds is January 1, 2021 to December 31, 2021, and according budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements and as identified in Exhibit N: Compliance Requirements: Community Development Block Grant (CDBG COVID) Funds.

Budget Line Items	Federal funds – CARES ACT (U.S. Dept of Treasury)	State funds - STARR Budget	Federal funds - ERA Budget	Federal Fund- CDBG COVID Budget
Program Delivery (Includes staff salaries, benefits, taxes).	\$239,625	\$173,417	\$882,506	\$218,321
Administration		\$231,222	\$480,260	0

Rent Assistance				<b>0</b>
	\$1,597,500	\$693,667	\$7,472,502	
<b>Total</b>	\$1,837,125	\$1,098,305	\$8,835,268	\$218,321

**TO READ:**

Exhibit B: Subrecipient Program Budget

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This amount includes:

1. State Funded CARES Rent Assistance through Oregon Housing & Community Services, Eligible expenditure period is July 1, 2020 to December 30, 2020:
  - o \$1,597,500 for eligible participant expenses
  - o \$239,625 for program delivery (staff salaries, benefits and taxes, not to exceed 15% of eligible participant expenses)
2. Supporting Tenants Accessing Rental Assistance Program (STARR) –State funded Eligible expenditure period for client rent assistance includes payment of arrears incurred after April 1, 2020 through June 30, 2021, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for Amendment #3.

Note: Except when eligible clients are only eligible for Federal Emergency Rental Assistance (“ERA”), and not eligible under STARR, the STARR funds must be used.

Eligible expenditure period for SUBRECIPIENT program delivery and administration is upon signature of Amendment #3 to June 30, 2021, and budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable state requirements, as amended, including Exhibits K, L, & M. SUBRECIPIENT must comply with Subrecipient Requirements as identified in COUNTY’S 19-21 Master Grant Agreement #5084 issued by the State of Oregon through its Housing & Community Services Department, incorporated into this Agreement by reference and available upon request. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at State of Oregon Housing & Community Services Department website: <https://www.oregon.gov/ohcs/for-providers/Pages/program-compliance-forms.aspx>

3. Federal Emergency Rental Assistance (ERA) Eligible expenditure period for client rent assistance includes payment of arrears incurred after April 1, 2020 through June 30, 2022, per budget amounts as shown in table below. Payment of rent assistance by SUBRECIPIENT is eligible for reimbursement for payments made after signature of both parties for **Amendment #5-7**.

Eligible expenditure period for administration and program delivery is upon signature of Amendment #5 to June 30th, 2022, and budget amounts as show in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements, as amended by the U.S. Department of Treasury, including Exhibits H, I, & J. SUBRECIPIENT shall check and comply with all requirements, as may be subsequently updated, at U.S. Treasury website <https://home.treasury.gov/policy-issues/cares/emergency-rental-assistance-program>

4. Community Development Block Grant CARES (CDBG COVID)

Eligible expenditure period for program delivery for CDBG funds is January 1, 2021 to December 31, 2021, and according budget amounts as shown in table below. Program delivery and administration will be billed based on actual expenditures incurred. Eligible expenditures must comply with all applicable federal requirements and as identified in Exhibit N: Compliance Requirements: Community Development Block Grant (CDBG COVID) Funds.

Budget Line Items	Federal funds – CARES ACT (U.S. Dept of Treasury)	State funds - STARR Budget	Federal funds - ERA Budget	Federal Fund- CDBG COVID Budget
Program Delivery (Includes staff salaries, benefits, taxes).	\$239,625	\$173,417	<b>\$722,506</b>	\$218,321
Administration		\$231,222	<b>\$145,260</b>	0
Rent Assistance	\$1,597,500	\$693,667	<b>\$7,967,502</b>	<b>0</b>
<b>Total</b>	\$1,837,125	\$1,098,305	\$8,835,268	\$218,321

*(Signature Page Follows)*

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**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #7 to be executed by their duly authorized officers.

**SUBRECIPIENT**  
**AntFarm, Inc.**



By: \_\_\_\_\_  
Authorized Signature  
Two Foxes Singing (Nunpa), Executive Director

4/11/2022

\_\_\_\_\_  
Dated

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Sonya Fischer  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull

\_\_\_\_\_  
Tootie Smith, Chair

\_\_\_\_\_  
Dated