

November 3, 2022

Board of County Commissioners,
Clackamas County

Approval of an Assignment Addendum between Clackamas County, Housing Authority of Clackamas County, and Northwest Housing Alternatives, Inc. for emergency shelter services. The assignment has no fiscal impact. Total contract value remains \$560,000.00. Funding through Supportive Housing Services.
No County General Funds are involved.

Purpose/Outcome	To assign the Northwest Housing Alternatives, Inc. contract from the Housing Authority of Clackamas County (HACC) to Clackamas County upon the creation of the new housing division of the Department of Health, Housing and Human Services (H3S).
Dollar Amount and Fiscal Impact	The total value for the contract over the contract term is \$560,000.00.
Funding Source	Supportive Housing Services funding - No County General Funds are involved.
Duration	Upon signature through June 30, 2023
Previous Board Action/Review	November 1, 2022 – Contract presented at Issues
Strategic Plan Alignment	1. This funding aligns with H3S’s strategic priority to increase self-sufficiency for our clients. 2. This funding aligns with the County’s strategic priority to ensure safe, healthy, secure communities.
Counsel Review	October 11, 2022, Andrew Naylor
Procurement Review	(Please check yes or no for procurement review. If the answer is “no,” please provide an explanation.) 1. Was the item processed through Procurement? yes <input type="checkbox"/> no <input checked="" type="checkbox"/> If no, provide a brief explanation: Assignment of contract from HACC to H3S does not need procurement review
Contact Person	Vahid Brown, Human Services Manager (971) 334-9870
Contract No.	H3S 10867

BACKGROUND:

The Health, Housing, and Human Services Department (H3S) of Clackamas County requests approval to assign the personal services contract #10867 with Northwest Housing Alternatives, Inc. to provide emergency shelter services from the Housing Authority of Clackamas County (HACC) to Clackamas County effective at the creation of the new housing division of H3S.

The Northwest Housing Alternatives, Inc. contract was procured by HACC with the intention of being managed by HACC staff. Following the procurement, Clackamas County elected to create a new housing division within its Department of Health, Housing, and Human Services, to

consolidate the provision of housing-related services, including those funded by the Supportive Housing Services Measure that has previously been managed by HACC. With the creation of the new division, HACC intends to assign the approved contract to Clackamas County for management by the new housing division. As a result, the proposed agreement contains an Assignment Addendum to be executed by the Housing Authority Board and the Clackamas County Board of County Commissioners (BCC) that enables the assignment to occur once the new division is created.

Total contract value is for \$560,000.00.

RECOMMENDATION:

Staff respectfully recommends that the Board of Clackamas County assign contract #10867 with Northwest Housing Alternatives, Inc. providing emergency shelter services from the Housing Authority of Clackamas County to Clackamas County and authorize Commissioner Tootie Smith, Chair, to sign the Assignment Addendum on behalf of Clackamas County.

Respectfully submitted,

Denise Swanson

Rodney A. Cook, Director
Health, Housing & Human Services

**ASSIGNMENT ADDENDUM TO
TO THE CONTRACT DOCUMENTS WITH
NORTHWEST HOUSING ALTERNATIVES, INC.**

This Assignment Addendum is entered into between **Northwest Housing Alternatives, Inc.** (“Contractor”), the Housing Authority of Clackamas County (“HACC”) and Clackamas County (“County”). This Assignment Addendum is attached to, and incorporated into, the contract between Contractor and HACC executed contemporaneously herewith (“Contract”). As used below, “Contract” means this Assignment Addendum and the Contract.

The County is creating a new Housing Division within the County’s Department of Health, Housing, and Human Services. On or after July 1, 2022, contracts for the provision of supportive housing services, including this Contract, will be assigned by HACC, to the County.

On or after July 1, 2022, or at such other time as either HACC or County may determine (the “Effective Date”), all of HACC’s rights, title, interest, responsibilities, and other obligations will be assigned from HACC to County. By execution of this Assignment Addendum, County hereby accepts such assignment and assumes and agrees to be bound by the terms of the Contract as of the date of the Effective Date.

Housing Authority of Clackamas County

Clackamas County

Authorized Signature Date

Authorized Signature Date

Printed Name

Printed Name

Northwest Housing Alternatives, Inc.

 Trell Anderson 10/4/2022
Authorized Signature Date

 Trell Anderson
Printed Name

COVER SHEET

- New Agreement/Contract
- Amendment/Change/Extension to _____
- Other _____

Originating County Department: _____

Other party to contract/agreement: _____

Description:

After recording please return to: _____

- County Admin
- Procurement

If applicable, complete the following: _____

Board Agenda Date/Item Number: _____