

DRAFT

Approval of Previous Business Meeting Minutes:

March 19, 2020

# BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

A complete video copy and packet including staff reports of this meeting can be viewed at

<https://www.clackamas.us/meetings/bcc/business>

**Thursday, March 19, 2020 – 10:00 AM**

**Public Services Building**

**2051 Kaen Rd., Oregon City, OR 97045**

**PRESENT:** Chair Jim Bernard  
Commissioner Sonya Fischer – via phone  
Commissioner Ken Humberston  
Commissioner Paul Savas  
Commissioner Martha Schrader

## CALL TO ORDER

- Roll Call
- Pledge of Allegiance

## \*\*COVID-19 UPDATES

Chair Bernard:

- Today's meeting is a little different than normal. We're not at the dais, but instead we are on the floor of our hearing room.
- We're doing this because Clackamas County Commissioners strongly encourage all residents to take measures recommended by public health officials to stop the spread of COVID-19.
- Part of those measures is to practice **social distancing**. So that's why we're seated 6 feet from each other. **We practice what we preach.**
- Further, this meeting is being held during a time when the Board of County Commissioners has decided to close most of our buildings to the public. We don't have any members of the public here.
- This has also been done to stop the spread of the virus and best protect public health.
- Although most of our buildings are closed, the county remains open for business. Our departments and services continue to operate virtually. See a list of how to contact them on our Alert page at [www.clackamas.us/alert](http://www.clackamas.us/alert)
- We also want to encourage our residents to keep in touch with commissioners and send us any questions, comments or concerns to our collective email address: [BCCMail@clackamas.us](mailto:BCCMail@clackamas.us) Lastly, for those watching us live on TV or social media, you can send in a comment. During the meeting, email [ClackCoNews@clackamas.us](mailto:ClackCoNews@clackamas.us).
- We have a staff who will relay the comments we get at the end of the meeting. Be sure to include your name and area when you email.

Chair Bernard: This is a tough time. Businesses are being challenged, and renters are being challenged because they can't go to work, we ask that business owners and property owners not evict people. Therefore, I would like to make the following motion.

### **MOTION:**

Chari Bernard: I move we have a moratorium on commercial and residential evictions based on a tenant's ability to pay rent, due to lost income from the impacts of Coronavirus COVID-19.morratorim

Commissioner Humberston: Aye.

~Board Discussion~

Clerk call the poll...

Commissioner Fischer: Aye.

Commissioner Savas: Aye.

Commissioner Humberston: Aye.

Commissioner Schrader: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

Nancy Bush, Disaster Management gave an update on COVID 19.

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Chair Bernard announced the Board will recess as the Board of County Commissioners and convene as the Housing Authority Board for the next item.

**I. HOUSING AUTHORITY PUBLIC HEARING**

1. **CANCELLED** - Public Hearing for the 2020 Housing Authority of Clackamas County Annual Plan (Jill Smith, Housing Authority Director) this item will be back on the agenda 4-16-2020

**II. HOUSING AUTHORITY CONSENT AGENDA**

Chair Bernard asked the Clerk to read the Housing Authority consent agenda by title, then asked for a motion.

**MOTION:**

Commissioner Humberston: I move we approve the Housing Authority Consent Agenda.  
Commissioner Schrader: Second.  
Clerk call the poll:  
Commissioner Fischer: Aye.  
Commissioner Savas: Aye.  
Commissioner Humberston: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

1. Approval to Execute a Temporary Easement Agreement between the Housing Authority and the Department of Transportation and Development
2. Requesting Approval to Respond to a Request for Proposals to host a Confluence Americorps Participant to Serve as the Food Security Coordinator Serving Residents of Public Housing
3. In the Matter of Writing off Uncollectible Accounts for the Third Quarter of Fiscal Year 2020

Chair Bernard announced the Board would adjourn as the Housing Authority Board and Convene as North Clackamas Parks and Recreation District for the next items.

**IV. PUBLIC HEARING**

**NORTH CLACKMAS PARKS AND RECREATION DISTRICT (NCPRD)**

1. **Resolution No. 2020-17** Approval of a North Clackamas Parks and Recreation District Supplemental Budget (Greater Than Ten Percent and Transfer of Appropriations) for FY 2019-20  
Scott Archer, NCPRD presented the staff report.

Chair Bernard opened the public hearing and asked if anyone would like to speak, seeing none he closed the public hearing and asked for a motion.

**MOTION:**

Commissioner Humberston: I move the Resolution for North Clackamas Parks & Recreation District Supplemental Budget, Greater than 10% and Transfer of Appropriations for FY 2019-20.  
Commissioner Schrader: Second.  
Clerk call the poll:

Commissioner Schrader: Aye.  
Commissioner Fischer: Aye.  
Commissioner Humberston: Aye.  
Commissioner Savas: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

## **V. DISCUSSION ITEM**

### 1. Approval of Deeds for the Transfer of Park Properties Pursuant to the Settlement Agreement with the City of Happy Valley

Jeffery Munns, County Counsel presented the staff report.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Chair Bernard asked for a motion.

#### **MOTION:**

Commissioner Humberston: I move we approval of Deeds for the Transfer of Park Properties Pursuant to the Settlement Agreement with the City of Happy Valley.

Commissioner Schrader: Second.

~Board Discussion~

Clerk call the poll:

Commissioner Schrader: Aye.

Commissioner Fischer: Aye.

Commissioner Humberston: Aye.

Commissioner Savas: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

## **VI. NORTH CLACKAMAS PARKS & RECREATION DISTRICT CONSENT AGENDA**

Chair Bernard asked the Clerk to read the NCPRD consent agenda by title only, then asked for a motion.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

#### **MOTION:**

Commissioner Humberston: I move we approve the consent agenda.

Commissioner Schrader: Second.

~Board Discussion~ <https://www.clackamas.us/meetings/bcc/business>

Clerk call the poll:

Commissioner Schrader: Aye.

Commissioner Savas: No.

Commissioner Humberston: Aye.

Commissioner Fischer: Aye.

Chair Bernard: Aye – the Ayes have it, the motion carries 4-1.

1. **Board Order No. 2020-18** Authorizing the North Clackamas Parks & Recreation District to Apply for a **Local Government Grant** from the Oregon Parks and Recreation Department for Development of Milwaukie Bay Park
2. **Board Order No.2020-19** Authorizing the North Clackamas Parks & Recreation District to Apply for a **Land and Water Conservation Fund** Grant from the Oregon Parks and Recreation Department for Development of Milwaukie Bay Park
3. Approval of an Intergovernmental Agreement between North Clackamas Parks & Recreation and Oregon City School District for the Development and Ongoing Provision of Park Facilities at Jennings Lodge Elementary School
4. Approval of an Amendment to the Strategic Partnership and Use IGA between North Clackamas Parks & Recreation and North Clackamas School District for the Use of Shared Facilities

Chair Bernard announced the Board will adjourn as North Clackamas Parks & Recreation District and Reconvene as the Board of County Commissioners for the remainder of the meeting.

## **VII. CONSENT AGENDA**

Chair Bernard asked the Clerk to read the consent agenda by title only, then asked for a motion.

### **MOTION:**

Commissioner Humberston: I move we approve the consent agenda.  
Commissioner Schrader: Second.  
Clerk call the poll:  
Commissioner Humberston: Aye.  
Commissioner Fischer: Aye.  
Commissioner Savas: Aye.  
Commissioner Schrader: Aye.  
Chair Bernard: Aye – the Ayes have it, the motion carries 5-0.

### **A. Health, Housing & Human Services**

1. Approval of an Intergovernmental Agreement with Clackamas County Circuit Court to Provide Protective Order and Support Services – *CFCC*
2. Approval of a Letter of Agreement with CareOregon, Inc. for Crisis Respite Services – *Behavioral Health*
3. Approval of a Personal Services Contract with Cascadia Behavioral Healthcare for Crisis Respite Services - *Behavioral Health*
4. Approval of a Subrecipient Grant Agreement with CODA, Inc. for Housing Assistance Program Services - *Behavioral Health*

### **B. Finance Department**

1. Approval of Software Services Agreement with zLink, Inc. for Building Information and Asset Management Software - *Procurement*
2. **Resolution No. 2020-20** Acknowledging Expenditures in Excess of Appropriations for Fiscal Year 2019 and Describing Corrective Action in Accordance with ORS 297.466

### **C. Elected Officials**

1. **Resolution No. 2020-21** Appointing Justices of the Peace Pro Tempore for the Clackamas County Justice of the Peace District – *Justice Court*

### **D. Business & Community Services**

1. Approval of the Rural Strategic Investment Zone (RSIZ) Standardized Agreement for Coho Distributing LLC, dba Columbia Distributing – *Economic Development*
2. **Board Order No. 2020-22** Approving Tax Foreclosed Properties for Declaration as Surplus – *Property Disposition*
3. **Resolution No. 2020-23** Authorizing Business & Community Services, Clackamas County Parks to Apply for a Local Government Grant from the Oregon Parks and Recreation Department for Rehabilitation of the Stone Creek Golf Club Irrigation Pond – *County Parks*

### **III. CITIZEN COMMUNICATION**

Dylan Blaylock, Public & Government Affairs will moderate this portion.

<https://www.clackamas.us/meetings/bcc/business>

1. Les Poole, Gladstone – via email – comments regarding COVID-19, Metro, and comments regarding Gladstone Senior center.
2. Laura Jefferies, West Linn –we have a renter and have decided to wave the rent for the foreseeable future.

### **VIII. COUNTY ADMINISTRATOR UPDATE**

<https://www.clackamas.us/meetings/bcc/business>

### **IX. COMMISSIONERS COMMUNICATION**

<https://www.clackamas.us/meetings/bcc/business>

**MEETING ADJOURNED – 11:26 AM**

**NOTE: Regularly scheduled Business Meetings are televised and broadcast on the Clackamas County Government Channel. These programs are also accessible through the County's Internet site. DVD copies of regularly scheduled BCC Thursday Business Meetings are available for checkout at the Clackamas County Library in Oak Grove. You may also order copies from any library in Clackamas County or the Clackamas County Government Channel. <https://www.clackamas.us/meetings/bcc/business>**