

25 April, 2023

MEMO TO: Residents of the Clackamas County Extension and 4-H Service District, Budget Committee and Board of County Commissioners

Presented today, is the Fiscal Year 2023-2024 budget for the Clackamas County Extension and 4-H Service District in accordance with Oregon Local Budget Law. Local Budget Law provides that a unit of government must establish a budget and/ or declare a levy if it intends to impose property taxes.

The Clackamas County Extension and 4-H Service District was created in November 2008 by voter approval in Clackamas County. The District includes all incorporated and unincorporated jurisdictions in the county except Johnson City. The Clackamas County Board of Commissioners act as the District's governing body. The District, in collaboration with Oregon State University (OSU) Extension - Clackamas, brings the expertise of our faculty and staff, and the resources of the university to our county. Extension's informal education programs are developed with local residents to address their needs and solve their problems by leveraging the most up-to-date science, based on university research. The overall goal of our work in the county is to improve our residents' lives through practical, solution-oriented, research- based education.

In January, the OSU Extension - Clackamas office, in conjunction with North Willamette Research and Extension Center (NWREC), published our annual community report and circulated approximately 180K postcards to all residents and 40,000 paper copy to readers of weekly newspapers throughout the county. The report tells the story of OSU Extension - Clackamas during the past year in our county. It reflects our program accomplishments, work of faculty, staff, and volunteers, and how we strive to make a difference in residents' lives. The report represents an important measure of accountability we provide every year to the residents of the county who entrust fiscal accountability and help fund the services OSU Extension- Clackamas brings to the community.

The Clackamas County Extension and 4-H Service District functions to levy property taxes, collect revenue, and pass it on to Oregon State University Extension- Clackamas to fund education programs, services, and research activities specifically targeted to and for Clackamas County. The District works to ensure funding is focused on programming and education as well as provide community support when and where we are needed.

Guidelines for managing and delivering Extension programs funded through the District are defined by the current Intergovernmental Agreement between Clackamas County and Oregon State University approved in March, 2010 and since renewed. The Clackamas County Extension and 4-H Service District budget, as presented today, includes the imposition of the maximum permanent property tax rate approved by voters thirteen years ago. This rate is \$0.05 per thousand dollars of assessed property valuation. Current tax revenue for the District during FY2023-2024 is projected to generate \$2,998,906 at a 95% collection rate for current year revenue of \$2,848,961. In addition to current property tax revenue, anticipated delinquent tax payments and interest is \$25,000 and investment interest income is \$111,236. The estimated

beginning fund balance for FY2023-2024 is projected to be \$11,123,591. The year's total of expected resources will be \$14,112,341, which includes the savings for the building fund. On the expenditure side, payments budgeted for distribution to Oregon State University Extension - Clackamas for operations during the coming fiscal year total \$2,257,818. The balance of the base budget includes funds earmarked for the design and construction of a new Clackamas Extension Education Center of \$11,688,151 (note: \$7,000,000 was reserved for the building through FY22; less \$706,501 that has already been spent on the project through FY22). Finally, an additional \$149,437 is budgeted into a contingency line.

Faculty and staff have worked to transition out of the COVID pandemic and begin in-person classes, field days, and workshops in every program to meet the needs of the community. The 4-H program conducted a Farm to School Ag day at NWREC for all third-grade classes in the Canby School District. Forestry continued outreach to 85 landowners with the distribution of over 109,000 tree seedlings and provided youth education at the demonstration forest. Family and Community, Health (FCH) distributed information to several community Farmers Markets and offered Double Up Food Buck (DUFb) SNAP dollars to be used at the markets for fresh fruits and vegetables. FCH also purchased home canning equipment to update and stock the Library of Things at six county libraries to include food preservation publications in both English and Spanish. The Master Gardener volunteers grew and donated over 4,815 pounds of vegetables to local food bank as well as conducted 10- Minute University classes via webinars throughout the year. We are always prepared to be available when needed, and our volunteers are as well.

The Clackamas Extension Education Center building project is on hold as of this report. We are reassessing the scope of the project and looking for a location.

We respectfully request that the Budget Committee approve this Clackamas County Extension and 4-H Service District budget and property tax levy for Fiscal Year 2024, as presented.

Sincerely,

DocuSigned by:

*Leah Sundquist*

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Leah R. Sundquist, Clackamas County Liaison  
Clackamas County Extension and 4-H Service District  
Oregon State University Extension- Clackamas County

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*Angela Sandino*

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Angela Sandino, North Willamette Regional Director  
Oregon State University Extension and Engagement Service

DocuSigned by:

*gary schmidt*

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Gary Schmidt, Clackamas County Administrator  
Clackamas County Extension and 4-H District Budget Officer