

CLACKAMAS COUNTY HEALTH CENTERS DIVISION  
**COMMUNITY HEALTH COUNCIL**  
 Meeting Minutes – February 21, 2024

*“Removing barriers for vulnerable individuals and families on their path to improved health, wellness, prosperity, and inclusion.”*

Meeting Attendance

Members Present

Janet Squire  
 Linda Smith  
 Tara Schoffstall  
 Brianne Salvati  
 Brin Daniels

Members Absent

Cee Kaiser(Virtual) Janice (E)  
 Michelle Walch  
 Renel Muro  
 Celia DeLos Reyes

Staff Present

Juliana Danforth  
 Leslie King  
 Steve Roy  
 Malia Band  
 Sarah Jacobson  
 Emily Ketola  
 Selynn Edwards  
 Adam Kearn  
 Angie Amundson  
 Patrick Williams

**Guests:** Jerome Dalnes, Jacqueline Arn, Steven Buchman, E Dominguez, Sue Salazar

Call to Order		Linda called the meeting to order at 5:29 p.m. A quorum was established.
County Financial Audit		Patrick Williams from the Finance Department presented the results from the 2022 County Audit.
Adjourned		Meeting adjourned at 5:46p.m.
Call to Order		Linda called the meeting to order at 6:36 p.m. A quorum was established.
Approval of January 17, 2024 Full Council Minutes	<b>Action</b>	The Council reviewed the minutes for the January 17, 2024 meeting. Linda opened the floor for a motion.  <b>Motion:</b> Brianne motioned to approve. <b>Second:</b> Tara seconded. No further discussion. <b>Vote: Approved Unanimously.</b>
Committee Reporting		<b>Finance Committee:</b> Adam shared the Revenue and Expenditure report for period ending December 31, 2023, as well as the Special Revenue Addendum as of February 12, 2024.  <b>QI Committee:</b> All routine, nothing to report.
County Financial Audit		Patrick Williams from the Finance Department presented the results from the 2022 County Audit.
Strategic Planning Update		Angie spoke on the strategic planning for Health Centers next strategic plan. The Council will discuss planning progress quarterly.
FQHC Staff Report		<ul style="list-style-type: none"> <li>• Lake Road space is not yet ready for in person treatment, staff will start transitioning through the month of March.</li> <li>• Trimet has updated their expansion plan to add midday service to line 29, which stops near the Lake Road Health Center</li> <li>• Patient Satisfaction Survey will be included in the Patient Satisfaction presentation each month.</li> <li>• Gladstone Center for Children and Families hosted “Getting prepped for preschool”. Health Centers had a Medical and Dental presence.</li> </ul>
Public Comment		

Next Meeting and Agenda	Next meeting is <b>March 20, 2024, at 5:00 p.m.</b> via Zoom teleconference.  Agenda items include: <ul style="list-style-type: none"> <li>• Behavioral Health Metrics and Patient Satisfaction</li> <li>• Review Council Self Assessment form for 2024</li> </ul>
Adjourn	Meeting adjourned at 7:10 p.m.

**Upcoming meetings/events:**

- Governance Committee, March 20, 2024
- Finance Committee, March 20, 2024
- Quality Improvement Committee, April 17, 2024
- Full Council Meeting, March 20, 2024

**Council packet and handouts include:**

- Agenda
- Governance Committee Meeting Minutes
- Quality Improvement Committee Meeting Minutes
- Dental Performance Metrics
- Dental Patient Satisfaction
- Annual Safety and Risk Management Report
- Council Self-Assessment
- CHC Full Council Meeting Minutes
- Monthly Financials
- Provider Privileging

**IN OUR COUNCIL MEETINGS, WE AGREE TO:**

- Begin and conclude meetings on time;
- Be on time and come prepared to participate;
- Be respectful, including –
  - Keeping our cell phones silent;
- Listening without interrupting when someone else is speaking;
  - Allowing for all to contribute to the discussion;
  - Honoring the Chair;
- Stay aligned with the Mission and Strategy of the FQHC;
- Follow Roberts Rules of Order for parliamentary procedures;
- Honor confidentiality;
- Have fun!**