



**DAN JOHNSON**  
DIRECTOR

DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT  
DEVELOPMENT SERVICES BUILDING  
150 BEAVERCREEK ROAD OREGON CITY, OR 97045

## MEMORANDUM

TO: Clackamas County Board of County Commissioners (BCC)  
FROM: Dan Johnson, Director Department of Transportation and Development  
RE: Creating a Dog Services Charitable Fund and a related Advisory Commission  
DATE: June 4, 2024

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**REQUEST:** County staff are seeking authorization from the Board to bring the attached resolution forth on the next consent agenda to create a Dog Services Charitable Fund within the County Budget.

### **BACKGROUND:**

On April 9, 2024, the BCC directed staff to prepare a resolution creating a Dog Services Charitable Fund. This would hold charitable contributions from the Clackamas Dogs Foundation (CDF) and the public in a pass-through program to be used only for and by Dog Services and its programs and to be distributed through the budget-adoption process. Currently, individuals and public and private organizations routinely make financial and other contributions to the Clackamas Dogs Foundation (CDF), a nonprofit corporation, to exclusively benefit Dog Services and its programs. Every year, the CDF allocates funds to Dog Services to be used for specific purposes, including but not limited to care and medical treatment for shelter animals, adoption outreach programs, improved shelter facilities, and medical and spay and neuter services for pet owners in financial need. The funds that Dog Services receives from the CDF supplement the funds that Dog Services receives from the General Fund, fines, and fees. The annual allocations range is between \$15,000 and \$40,000 annually based on the needs of the shelter any given year. The CDF has a total endowment worth approximately \$470,000.

County staff has requested that the CDF Board of Directors consider transferring their current endowment to the County for easier and streamlined management and having Dog Services accept future contributions directly from the public, rather than through the CDF. The CDF Board of Directors is amenable to those requests, but only if it is ensured that such contributions and the endowment are not redistributed for purposes other than supporting Dog Services and its programs. The County may accept financial and other contributions directly from the public to support Dog Services and its programs, and these contributions are equally tax deductible as contributions to the CDF.

Should the BCC approve the resolution (exhibit A) on a future consent agenda, that would create a Dog Services Charitable Fund (DSCF), which would hold all such contributions in a pass-through program to be used only for and by Dog Services and its programs and to be distributed through the budget-adoption process. Dog Services would allocate contributions from the public similarly to how it currently allocates contributions from the CDF. The Department of Transportation and Development would retain the CDF Board members to make recommendations to the Manager of Dog Services and the Director of the Department of Transportation and Development, or their designees, regarding the use of funds in the DSCF.

**RECOMMENDATION:**

Staff respectfully recommends that he BCC direct staff to bring the attached resolution forth on the next consent agenda to create a Dog Services Charitable Fund within the County budget.

Respectfully Submitted,

*Dan Johnson*

Dan Johnson  
Director

Exhibit A:  
Resolution

# BEFORE THE BOARD OF COUNTY COMMISSIONERS

## OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Creating a Dog  
Services Charitable Fund



Board Order No. \_\_\_\_\_

*Page 1 of 1*

**WHEREAS**, individuals and public and private organizations routinely make financial and other contributions to the Clackamas Dogs Foundation (CDF), a nonprofit corporation, that are intended to benefit Dog Services and its programs;

**WHEREAS**, without such contributions, Dog Services and its programs would receive most of its funding from the General Fund, fines, and fees; and

**WHEREAS**, the County desires to allow Dog Services to accept such contributions directly from the public, rather than through the CDF, and to ensure that such contributions are not redistributed for other purposes;

**NOW, THEREFORE, BE IT ORDERED**, that the County may accept financial and other contributions directly from the public to support Dog Services and its programs;

**ORDERED**, that there is created a Dog Services Charitable Fund (DSCF), which shall hold all such contributions to be used only for and by Dog Services and its programs and to be distributed through the budget-adoption process;

**ORDERED**, that the Department of Transportation and Development (DTD) shall form a department-level advisory group to make recommendations to the Manager of Dog Services and the Director of DTD, or their designees, regarding the use of funds in the DSCF, including but not limited to care and medical treatment for shelter animals, adoption outreach programs, improved shelter facilities, and medical and spay and neuter services for pet owners in financial need; and

**ORDERED**, that DTD shall include DSCF spending recommendations in materials submitted to the Budget Committee during the budget-adoption process;

**DATED** this \_\_\_\_\_ day of \_\_\_\_\_ 2024.

### BOARD OF COUNTY COMMISSIONERS

\_\_\_\_\_  
Chair

\_\_\_\_\_  
Recording Secretary