

# BOARD OF COUNTY COMMISSIONERS BUSINESS MEETING MINUTES

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**Thursday, June 30, 2022 – 10:00 AM**

**Virtual Meeting via Zoom and in Person**

**PRESENT:** Chair Tootie Smith  
Commissioner Martha Schrader  
Commissioner Paul Savas (Joined at IV(A))  
Commissioner Sonya Fischer  
Commissioner Mark Shull  
Commissioner Leenstra (Present for II(A)-(C) Only)

## **CALL TO ORDER**

- Roll Call
- Pledge of Allegiance

## **I. HOUSING AUTHORITY OF CLACKAMAS COUNTY PUBLIC HEARINGS**

- A. Adoption of a Resolution Adopting and Appropriating Funds for the 2022-2023 Fiscal Year Budget for the Housing Authority of Clackamas County. Total budget is \$69,890,973 with Appropriations totaling \$69,890,973. Funding is through rental incomes, Metro Bond Funds, Federal and State grants, and other revenue sources. No County General Funds are involved.

Chair Smith opened the public hearing

No public testimony was heard

Chair Smith closed the public hearing

Commissioner Schrader moved for the adoption of the Resolution Adopting and Appropriating Funds for the 2022-2023 Fiscal Year Budget for the Housing Authority of Clackamas County. Total budget is \$69,890,973 with Appropriations totaling \$69,890,973. Commissioner Shull seconded the motion.

Clerk called the poll

Commissioner Shull Aye

Commissioner Schrader Aye

Commissioner Fischer Aye

Chair Smith Aye; motion passes 4-0.

## **II. HOUSING AUTHORITY CONSENT AGENDA**

- A. Approval of an Amendment extending the duration and funding of an Agency Services Agreement with Mental Health Association of Oregon to provide Peer Support to residents of the Housing Authority of Clackamas County. Amendment value is \$108,460.37 for 14 months; agreement value is now \$475,864.30 over 5 years. Funding is through Supportive Housing Services funds. No County General Funds are involved.
- B. Approval of an Amendment increasing scope of work and funding of a Personal Services Contract with Northwest Family Services for housing navigation and placement and supportive housing case management services. Amendment value is \$489,065 for 4 months; contract value is now \$1,389,221 for 1 year. Funding is through Supportive Housing Services funds. No County General Funds are involved.
- C. Approval of a Personal Services Contract with Do Good Multnomah for case management, peer support, and housing navigation services for Veterans Village participants and Assignment of the contract to Clackamas County. Contract not to exceed \$1,685,300.21 for 5 years. Funding is through Supportive Housing Services funds. No County General Funds are involved.

Commissioner Schrader moved for approval of the Housing Authority Consent Agenda. Commissioner Fischer seconded the motion.

Clerk called the poll  
Commissioner Leenstra Aye  
Commissioner Shull Aye  
Commissioner Schrader Aye  
Commissioner Fischer Aye  
Chair Smith Aye; motion passes 5-0.

### **III. NORTH CLACKAMAS PARKS AND RECRATION DISTRICT PUBLIC HEARINGS**

- A. Approval of a Resolution Adopting and Appropriating Funds for the 2022-2023 Fiscal Year Budget for the North Clackamas Parks and Recreation District, and Imposing and Categorizing a Property Tax for Tax Year 2022-2023. Total Budget is \$54,935,941 with Appropriations totaling \$40,513,939. Funding is through existing District funds, property taxes, ARPA funds, fees and fines, and other revenue sources. No County General Funds are involved.

Chair Smith opened the public hearing

No public testimony was heard

Chair Smith closed the public hearing

Commissioner Schrader moved for the adoption of the Resolution Adopting and Appropriating Funds for the 2022-2023 Fiscal Year Budget for the North Clackamas Parks and Recreation District, and Imposing and Categorizing a Property Tax for Tax Year 2022-2023. Total Budget is \$54,935,941 with Appropriations totaling \$40,513,939. Commissioner Shull seconded the motion.

Clerk called the poll  
Commissioner Schrader Aye  
Commissioner Shull Aye  
Commissioner Fischer Aye  
Chair Smith Aye; motion passes 4-0.

### **IV. NORTH CLACKAMAS PARKS & RECREATION DISTRICT CONSENT AGENDA**

- A. Approval of an Amendment extending the duration of an Intergovernmental Agreement with Clackamas Community College for provision of program instruction at District facilities. Amendment value is \$39,900 for 1 year; total agreement value is now \$143,484 for 3 years. Funding is through District budgeted funds. No County General Funds are involved.
- B. Approval of an Amendment increasing the compensation and extending the duration of an Intergovernmental Agreement with Clackamas County Community College for access to District facilities for community-based programs. Amendment value is \$15,068 for 1 year, total agreement value is now \$38,330. Funding is through Clackamas Community College. No County General Funds are involved.
- C. Approval of an Amendment increasing funding and adjusting budgeting of a Federal Subrecipient Grant Agreement with Clackamas County for provision of meal, health, transportation, and referral services to Clackamas County residents at the Milwaukie Community Center. Amendment value is \$29,432, grant value is increased to \$453,624. Funding is through the Oregon Department of Human Services. No County General Funds are involved.

Commissioner Schrader moved for approval of the North Clackamas Parks & Recreation District Consent Agenda. Commissioner Fischer seconded the motion.

Clerk called the poll  
Commissioner Schrader Aye  
Commissioner Shull Aye  
Commissioner Fischer Aye  
Chair Smith Aye; motion passes 4-0.

### **V. WATER ENVIRONMENT SERVICES CONSENT AGENDA**

- A. Approval of a Resolution authorizing a Transfer of Appropriations from Contingency into Special Payments within the Sanitary Sewer Operating Fund for Fiscal Year 2021-2022. Transferred

appropriation value is \$50,000. Funding is through service charges, interest, and other income sources. No County General Funds are involved.

- B. Approval of a Goods and Services Contract with TVW, Inc. for cleaning services at various Water Environment Services facilities. Contract value is \$264,581.76 for 3 years. Funding is through Water Environment Services Operating Funds. No County General Funds are involved.
- C. Approval of a Construction Contract with R.L. Reimers Co. for completion of the Kellogg Creek Water Resource Recovery Facility Aeration Basin Improvements Project. Contract value is \$2,794,940. Funding is through Water Environment Services Capital Funds. No County General Funds are involved.
- D. Approval of a Public Improvement Contract with DN Tanks LLC for completion of the Kellogg Creek Water Resource Recovery Facility Secondary Clarifier Rehabilitation Project. Contract value is \$1,797,000. Funding is through Water Environment Services Capital Funds. No County General Funds are involved.

Commissioner Shull moved for approval of the Water Environment Services Consent Agenda. Commissioner Schrader seconded the motion.

Clerk called the poll

Commissioner Fischer Aye

Commissioner Schrader Aye

Commissioner Shull Aye

Chair Smith Aye; motion passes 4-0.

## **VI. CLACKAMAS COUNTY PUBLIC HEARINGS**

- A. Approval of a Clackamas County Supplemental Budget Resolution for Fiscal Year 2021-2022. Fiscal impact is an increase in appropriations of \$405,950. Funding is through beginning fund balance, Federal and State grants, fees for services, interfund transfers, and other revenue.

Chair Smith opened the public hearing

No public testimony was heard

Chair Smith closed the public hearing

Commissioner Shull moved for approval of the Clackamas County Supplemental Budget Resolution for Fiscal Year 2021-2022. Fiscal impact is an increase in appropriations of \$405,950. Commissioner Fischer seconded the motion.

Clerk called the poll

Commissioner Shull Aye

Commissioner Fischer Aye

Commissioner Schrader Aye

Commissioner Savas Aye

Chair Smith Aye; motion passes 5-0.

## **VII. CLACKAMAS COUNTY CONSENT AGENDA**

### **A. Elected Officials**

- 1. Approval of June 23, 2022 Business Meeting Minutes – BCC

### **B. Assessment & Taxation**

- 1. Approval of a Personal Services Contract with The Master's Touch LLC for Tax Statement Printing, Mailing and Electronic Delivery. Contract not to exceed \$707,300 over 5 years. Funding is through budgeted County General Funds.

### **C. County Counsel**

- 1. Designation of newspaper for 2022 property tax foreclosure publication. Projected cost of publication is \$1,812.38. Funding is through budgeted County General Funds.

2. Approval of an Amendment modifying the benchmarks of the Clackamas County Courthouse Phase I Funding Agreement. Agreement value remains at approximately \$95.7 million. Funding is through the Oregon Courthouse Capital Construction Improvement Fund. No County General Funds are involved.
3. Adoption of a Board Order revising the effective date of Ordinance No. 09-2020 from July 1, 2022 to July 1, 2023. No fiscal impact. No County General Funds are involved.

**D. Finance**

1. Approval of a Parking Space Lease and Addendum with Nicholas Veroske and George Diamond for 10 parking spaces for the District Attorney's Office. Lease value is \$11,400 per year until terminated. Funding is through budgeted County General Funds.

**E. Human Resources**

1. Approval of a Personal Services Contract with Pacific West Claims, Inc. for liability claims administration services. Contract not to exceed \$425,000 for 5 years. Funding is through Risk Management Claims Funds. No County General Funds are involved.

**F. Health, Housing, & Human Services**

1. Approval of an Amendment increasing funding of an Intergovernmental Agreement with the Oregon Department of Transportation for operation of the Mt Hood Express bus service. Amendment value is \$222,000, agreement value is now \$858,999 for 1 year. Funding is through Federal pass-through dollars. No County General Funds are involved.
2. Approval of an Amendment increasing funding and adjusting budgeting of a Federal Subrecipient Grant Agreement with North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center, for the provision of meal, health, transportation, and referral services to Clackamas County residents. Amendment value is \$29,432, grant value is increased to \$453,624. Funding is through the Oregon Department of Human Services. No County General Funds are involved.
3. Approval of an Assignment of a Personal Services Contract with Do Good Multnomah for case management, peer support, and housing navigation services for Veterans Village participants to Clackamas County from the Housing Authority of Clackamas County. Assignment has no fiscal impact, contract value remains at \$1,685,300.21. Funding is through Supportive Housing Services Funds. No County General Funds are involved.

**G. Transportation & Development**

1. Approval of a Board Order adopting the Solid Waste Management Fee Schedule as recommended by the Solid Waste Commission effective July 1, 2022. No fiscal impact. Funding is through ratepayers. No County General Funds are involved.
2. Approval of a Grant Agreement with the Oregon Department of Transportation for the Sunrise Gateway Corridor Visioning Project. Grant value is \$4,000,000. Funding is through the Coronavirus State Fiscal Recovery Fund. No County General Funds are involved.
3. Approval of a Public Improvement Contract with Granite Construction Company for the Sunnyside Road Area Paving Project. Contract value is \$5,566,566. Funding is through System Development Charges and HB 2017 Funds. No County General Funds are involved.

Commissioner Schrader moved for approval of the Consent Agenda. Commissioner Fischer seconded the motion.

Clerk called the poll

Commissioner Fischer Aye

Commissioner Schrader Aye

Commissioner Shull Aye

Commissioner Savas Aye

Chair Smith Aye; motion passes 5-0.

**VIII. PUBLIC COMMUNICATION**

Chair Smith opened the meeting for public testimony

No public testimony was heard

Chair Smith closed the meeting for public testimony

**IX. COUNTY ADMINISTRATOR UPDATE**

**X. COMMISSIONERS COMMUNICATION**

**Adjourned 10:46 AM**