



CLACKAMAS COUNTY SHERIFF

Sheriff Angela Brandenburg

Jesse Ashby, Undersheriff
Michael Copenhaver, Undersheriff
Jenna Morrison, Undersheriff

January 30, 2025

BCC Agenda Date/Item: _____

Board of County Commissioners
Clackamas County

Approval of a Board Order delegating signing authority to the Chair or the County Administrator to sign on behalf of the County and its service districts for law enforcement sensitive agreements. Signing authority is for 5 years. No fiscal impact. No County General Funds are involved.

Previous Board Action/Review	BCC Agenda Date/Item: 20230112 I.A.2		
Performance Clackamas	Ensure safe, healthy and secure communities.		
Counsel Review	Yes	Procurement Review	No
Contact Person	Patrick Williams	Contact Phone	503-785-5012

EXECUTIVE SUMMARY: The Clackamas County Sheriff's Office (CCSO) on occasion enters into contracts and agreements that contain sensitive information, the disclosure of which would compromise law enforcement tactics and operations, and would put the safety of law enforcement officers at risk. Given the sensitive nature of these documents, the CCSO requests that approval authority for these types of contracts be delegated to the Chair of the Commission or the County Administrator. This signing authority was previously delegated by the Board in 2023, and the CCSO now asks that it be renewed for five (5) years until 2030.

RECOMMENDATION: Staff recommends approval of this agreement.

Respectfully submitted,

Sheriff Angela Brandenburg

For Filing Use Only

A Tradition of Service Since 1845

BEFORE THE BOARD OF COUNTY COMMISSIONERS

OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Approving Agreements that
are Considered Sensitive for Law
Enforcement and Other Purposes



Board Order No.

Page 1 of 2

Whereas, the Clackamas County Board of County Commissioners (the “Board”) is the governing body of the Clackamas County Sheriff’s Office, this matter coming before the Board at this time, and it appearing that The Board has the authority to approve and sign all intergovernmental agreements, contracts, and any amendments or renewals of the same;

Whereas, the Board typically publishes the full terms of all agreements and contracts on the consent agenda of its regular business meetings; and

Whereas, on occasion the Clackamas County Sheriff’s Office (the “CCSO”) enters into contracts and agreements that contain sensitive information, the disclosure of which would compromise law enforcement tactics and operations, and would put the safety of law enforcement officers at risk.;

Whereas, Oregon public records law including but not limited to ORS 192.345(18) and (23), generally permits withholding of law enforcement records when their public release would create a safety threat to the public or to an individual; and

Whereas, to allow for the orderly transaction of the County and CCSO business, the Board will delegate signing authority of documents deemed sensitive agreements to the Chair or the County Administrator

\\
\\
\\
\\
\\
\\
\\
\\
\\

BEFORE THE BOARD OF COUNTY COMMISSIONERS

OF CLACKAMAS COUNTY, STATE OF OREGON

In the Matter of Approving Agreements that
are Considered Sensitive for Law
Enforcement and Other Purposes



Board Order No.

Page 2 of 2

NOW THEREFORE, the Clackamas County Board of Commissioners do hereby order

1. The Board delegates signing authority of sensitive documents to the Chair of the Board of County Commissioners or the County Administrator to sign on behalf of the County and any of its service districts.
2. This delegated signing authority shall exist from the date of the Order through December 31, 2030.
3. To the extent practicable, prior to the Chair or the County Administrator signing the sensitive document, the Board will be briefed on the details of the particular document by county counsel during an executive session under ORS 192.660(2)(f);
4. If extenuating circumstances prevent a briefing to the full Board, either the Chair or the County Administrator can sign the document and will advise the full Board at the next available opportunity of the nature of the document signed and the date it was signed.

_____.

DATED this ____ day of _____, 2025

BOARD OF COUNTY COMMISSIONERS

Chair

Recording Secretary