



**NORTH CLACKAMAS  
PARKS & RECREATION DISTRICT**

Administration

Michael Bork, Director  
North Clackamas Parks and Recreation District  
3811 SE Concord Road  
Milwaukie, OR 97267

April 20, 2023

BCC Agenda Date/Item: \_\_\_\_\_

North Clackamas Parks and Recreation District Board of Directors

Approval of Amendment #3 adding funding to a Subrecipient Grant Agreement from Clackamas County for ongoing delivery of senior services at the Milwaukie Center. Amendment value is \$14,355, grant value is increased to \$903,992 for 2 years. Funding is through state and federal grant funds. No County general funds involved.

<b>Previous Board Action/Review</b>	Original Agreement approved 8/5/21, amendment #1 approved 6/30/22, amendment #2 approved 7/26/22		
<b>Performance Clackamas</b>	1. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing the needs of older adults in the community		
<b>Counsel Review</b>	4/4/2023 JM	<b>Procurement Review</b>	No
<b>Contact Person</b>	Marty Hanley	<b>Contact Phone</b>	503-794-8058

**EXECUTIVE SUMMARY:** The Milwaukie Community Center, a division of the North Clackamas Parks and Recreation District requests approval of Amendment #3 to provide Older American Act (OAA) funded services for persons living in the North Clackamas area. The services include congregate and home delivered meals, evidence-based health promotion activities, transportation, and information and referral activities. These services link residents with resources to meet their individual needs. This helps them to remain independent and active in the community. Amendment #3 to Subrecipient Agreement #22-015 provides budget adjustments for ongoing delivery of services for the fiscal year 2022-23 and increases the budget by an additional \$14,355, for a total Agreement amount of \$903,992. This agreement is effective July 1, 2022 and terminates on June 30, 2023.

**RECOMMENDATION:** Staff recommends the board approve this amendment to provide additional funding for Milwaukie Community Center services.

**ATTACHMENTS:** Subrecipient Agreement #22-015 amendment #3

Respectfully submitted,

Michael Bork, Director

North Clackamas Parks and Recreation District

For Filing Use Only

Subrecipient Amendment (FY 21-22)  
Clackamas County, Department of Health, Housing and Human Services

<hr/> <u>Subrecipient Agreement Number: 22-015</u> <hr/>	<hr/> <u>Board Order Number:</u> <hr/>
<hr/> <u>Department/Division: H3S, Social Services Division</u> <hr/>	<hr/> <u>Amendment No. 3</u> <hr/>
<hr/> <u>Subrecipient: North Clackamas Parks &amp; Recreation District, on behalf of its Milwaukie Center</u> <hr/>	<hr/> <u>Amendment Requested By: Brenda Durbin</u> <hr/>
<hr/> <u>Approved to Form:</u> <hr/>	
<hr/> <u>County Counsel</u>	<hr/> <u>Dated</u>
Changes: <input type="checkbox"/> Scope of Service	<input checked="" type="checkbox"/> Agreement Budget
<input type="checkbox"/> Agreement Time	<input type="checkbox"/> Other:

**Justification for Amendment:**

Amendment #3 to Subrecipient Agreement 22-015 (“Agreement”) with North Clackamas Parks & Recreation District, on behalf of its Milwaukie Center provides budget adjustments for ongoing delivery of services for fiscal year 2022-23 and results in an increase to the budget by an additional \$14,355, for a total Agreement amount of \$903,992.

This Amendment #3 is effective upon signature and continues through June 30, 2023.

Except as amended hereby, all other terms and conditions of the contract remain in full force and effect. COUNTY has identified the changes with “***bold/italic***” font for easy reference.

**AMEND the following portion of Section 4, Grant Funds:**

**4. Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations (“CFDA”) number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is \$889,637. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY’s funding of \$727,853 in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$16,500 from Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

**TO READ:**

**4. Grant Funds.** COUNTY’s funding for this Agreement is a combination of Federal, State and Local dollars as specified below by title and Catalog of Federal Regulations (“CFDA”) number as appropriate. The maximum, not to exceed, grant amount that COUNTY will pay is **\$903,992**. This is a cost reimbursement grant and disbursements will be made in accordance with the requirements contained in Exhibit 5 – Reporting Requirements and Exhibit 6 – Budget and Units of Services.

a. **Grant Funds:** COUNTY’s funding of **\$742,208** in grant funds for this Agreement is the Older Americans Act (CFDA: 93.043, 93.044, 93.052, 93.053) issued to COUNTY by the State of Oregon, Department of Human Services (“ODHS”), Adults and People with Disabilities (APD), Community Services & Solutions Unit (CSSU) and \$16,500 from

**NCPRD – Milwaukie Center**

*Subrecipient Agreement 22-015 – Amendment # 3*

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Federal Transportation Administration funds (Federal Statute: 49 USC 5310; CFDA: 20.513) issued to COUNTY by Ride Connection, Inc., an Oregon nonprofit corporation.

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**AMEND EXHIBIT 6- Budget and Units of Services, Section 2, UNIT COST SCHEDULE, 2022-23:**

**NCPRD - MILWAUKIE CENTER**

Fiscal Year 2022-23, Amended

<u>Funding Type</u>	<u>Funding Category</u>	<u>CFDA Number</u>	<u>Max. Total Award</u>	<u>Required Match*</u>	<u>Services</u>	<u>No. of Units</u>	<u>Reimb. Rate</u>
Client Services	OAA IIIB	93.044	\$ 44,750	\$ 4,973	Case Management	600	\$ 37.50
					Reassurance	200	\$ 31.00
					Info & Assistance	700	\$ 18.50
					Outreach	12	\$ 50.00
					OAA Transportation	500	\$ 5.00
COVID Support	Vaccine Access Expansion	93.044	\$ 1,000	NA	Outreach and Vaccine Promotion	NA	NA
Nutrition Services	OAA C1 & C2	93.045	\$ 267,525	\$ 29,727	OAA Meal Site Management	66,000	\$ 1.55
					Food Service	66,000	\$ 2.35
	Supplemental OAA C1&C2**	93.045	\$ 1,400	\$ 156	HDM Assessment	270	\$ 37.50
					Food Service	2,000	\$ 0.70
	NSIP	93.053	\$ 44,800	NA	Food Service	64,000	\$ 0.70
Respite	OAA IIIE	93.052	\$ 11,730	\$ 3,911	Family Caregiver Support Program Respite	204	\$ 57.50
Energy Assistance	LIEAP	NA	\$ 2,500	NA	Completed LIEAP Applications	100	\$ 25.00
Transp. Services	Ride Connection: In Dist. TriMet	NA	\$ 38,700	NA	Rides within the TriMet Service Area	4300	\$ 9.00
	Ride Connection: Out of Dist. STF Funds	NA	\$ -	NA	Rides outside of TriMet Service Area	NA	NA
	Ride Connection: 5310 - Veh. Maintenance	20.513	\$ 8,250	\$ 2,063	Vehicle Preventative Maintenance	NA	NA
	TriMet STF Funds	NA	\$ 27,000	NA	Transportation Expansion	1500	\$ 18.00
	TRIMet STF Funds Taxi (actual cost)	NA	\$ -	NA	Transportation Expansion	NA	NA
	TriMet STF Funds T-19/Medicaid Match	NA	\$ 588	NA	State Match for Non-Medical Rides for Medicaid Enrolled Clients	125	\$ 17.00
	T-19/Medicaid Waiver	NA	\$ 2,125	NA	Non-Medical Rides for Medicaid Enrolled Clients		
Total Maximum Award			\$ 450,368	Federal Award Total:		\$ 378,055	

\* Source of OAA Match - Staff time

\*\*Supplemental OAA C1&C2 is only to be used for reimbursement once NSIP Food Service funding is fully expended.

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**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties hereto have caused this Amendment #3 to be executed by their duly authorized officers.

**North Clackamas Parks & Recreation District**

Commissioner Tootie Smith, Chair  
Commissioner Paul Savas  
Commissioner Martha Schrader  
Commissioner Mark Shull  
Commissioner Ben West

**CLACKAMAS COUNTY**

Commissioner: Tootie Smith, Chair  
Commissioner: Paul Savas  
Commissioner: Martha Schrader  
Commissioner: Mark Shull  
Commissioner: Ben West

By: \_\_\_\_\_

Tootie Smith, Chair

By: \_\_\_\_\_

Tootie Smith, Chair

Dated: \_\_\_\_\_

Dated: \_\_\_\_\_