



Oregon State
University

Extension Service – Clackamas County
Oregon State University
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18 April, 2022

MEMO TO: Residents of the Clackamas County Extension and 4-H Service District,
Budget Committee and Board of County Commissioners

Presented today, is the Fiscal Year 2022-2023 budget for the Clackamas County Extension and 4-H Service District in accordance with Oregon Local Budget Law. Local Budget Law provides that a unit of government must establish a budget and declare a levy if it intends to impose property taxes.

The Extension and 4-H Service District was created in November 2008 by voter approval in Clackamas County. The District includes all incorporated and unincorporated jurisdictions in the county except Johnson City. The Clackamas County Board of Commissioners act as the District's governing body. The District, in collaboration with Oregon State University Extension Service, brings the expertise of faculty and staff, research and resources of the university to our county. Extension's informal education programs developed with local residents and volunteers address local needs and find solutions to problems by leveraging the most up-to-date science, based on university research. The overall goal of our work in the county is to improve our residents' lives through practical, solution-oriented education.

This past January, the Clackamas Extension office, in conjunction with OSU's agricultural experimental farm, the North Willamette Research and Extension Center south of Wilsonville, published our annual community report and circulated approximately 60,000 issues to readers of all weekly newspapers throughout the county. The report tells the story of Extension in our county during this past year: our programs, faculty, staff, and volunteers, and how we work to make a difference in residents lives. The report represents an important measure of accountability we provide every year to the residents of the county who help fund the services OSU Extension Service brings to the community.

The Clackamas Extension and 4-H Service District functions to levy property taxes, collect revenue, and Oregon State University then provides education programs, services, and research based activities specifically targeted to Clackamas County. The District works to ensure funding focus is on programming and education, and provide community support when and where needed.

In February 2022, the Intergovernmental Agreement (IGA) between Clackamas County and Oregon State University defines guidelines for managing and delivering Extension programs funded through the District, and Oregon State University, received approval. The Clackamas Extension and 4-H Service District budget, as presented today, includes the imposition of the maximum permanent property tax rate approved by voters fourteen years

Agricultural Sciences & Natural Resources, Family and Community Health, 4-H Youth, Forestry & Natural Resources, Extension Sea Grant, and Open Campus programs. Oregon State University, United States Department of Agriculture, and Oregon counties cooperating. The Extension Service offers its programs and materials equally to all people.

ago. This rate is \$0.05 per thousand dollars of assessed property valuation. Current tax revenue for the District for FY2022-2023 is projected to generate \$2,897,494 at a 95% collection rate. These figures were calculated based on the information provided by the Clackamas County Assessor. In addition to current property tax revenue, anticipated delinquent tax payment and interest is \$25,000 and investment interest income is \$86,000. The FY 2022- 2023 estimated beginning fund balance is projected to be \$9,503,133. The year's total expected resources will be \$12,370,305, which includes the savings for the building fund. On the expenditure side, payments budgeted for distribution to Oregon State University for operations during the coming fiscal year total \$2,051,687. The balance of the base budget includes funds earmarked for the construction of the new Extension Education Center of \$10,157,987. An additional \$143,358 is in a contingency line.

Faculty and staff continue to pivot to meet the needs of the community due to the effects from the four historic all hazard natural disaster events experienced: Pandemic (COVID-19), Wildfires, Heat and Ice storms. The 4-H youth development served 659 youth in 2021-2022 due to COVID. Virtual county, state and national skills contests occurred on zoom, 93 youth participated in 27 interactive online Science, Technology, Engineering and Math (STEM) classes, 25 youth participated in a Virtual 4-H Art show, and our 4-H LatinX community participated in a "Teens as Teachers Corps" program. Forestry Tree School continues to exceed in person numbers with the online classes. Forestry faculty worked to assist in reforestation after natural disaster efforts and collaborate with partners for teaching Fire Aware, Fire Prepared classes. Family, Community, Health faculty, volunteers and other program volunteers assisted the county with COVID vaccination clinics at the fairgrounds, collaborated the Master Gardener program in the "Grow This! Challenge" and distributed 2,424 seed packets to 1,706 individuals living in rural and urban communities of the county. The Master Gardener program volunteers personally contributed 2,594 pounds of produce to boost the "Grow an Extra Row" (GAER) food pantry deliveries, and their green houses and cold frames served to house and produce 2,722 pounds of fresh vegetables donated to food pantries in Clackamas County. Extension participated in the Clackamas County Fair earning first place for the "vendor booth" theme. We take pride in our education and service to the community, and are always prepared and available when needed.

The Extension Education Center building project is continuing discussions with the Commissioners, and we will look forward to approval of bond sales for the final funding solution to begin construction. Plans for the two-story, 22,000 square foot building at the southeast corner of Warner Milne and Beaver Creek Road are complete with a new estimate completed in March 2022 of the total construction costs. The building will be the first all-wood, mass timber, resilient net zero building in the county exemplifying the timber industry, commitment to eco-friendly sustainability, and support the counties Climate Action plan for the future.

I respectfully request the Budget Committee approve the Clackamas Extension and 4-H Service District budget and property tax levy of \$.05 cents per thousand of assessed property valuation for Fiscal Year 2022- 2023, as presented.

Sincerely,

DocuSigned by:

Leah Sundquist

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Leah R. Sundquist, Clackamas County Liaison
Clackamas County Extension and 4-H Service District
Oregon State University Extension and Engagement Service

DocuSigned by:

Angela Sandino

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Angela Sandino, North Willamette Regional Director
Oregon State University Extension and Engagement Service

DocuSigned by:

gary schmidt

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Gary Schmidt, Clackamas County Administrator
Clackamas County Extension and 4-H District Budget Officer



Clackamas County Extension and 4-H Service District



Oregon State University
Extension Service
Clackamas County



FY 2023 Budget Presentation
Presented By: Leah R. Sundquist
OSU Extension—Clackamas Liaison



OSU Extension's Mission, Vision, Core Values, Services



Oregon State University
Extension Service
Clackamas County

Mission: Partner with the residents of Clackamas County to bring Oregon State University, and our science-based resources, to our communities to address local problems and issues through informal education and community engagement.

Vision: We are community builders. We strengthen the local economy, sustain and enhance natural resources, and promote healthy individuals, families, and communities.

Core Values: Learn by Doing, Teach Life Skills, Promote Self Reliance and Self Sufficiency, and Develop Community Leaders.

Services: Informal, non-credit learning for adults and youth—designed by the people and for the people—and available to everyone in the county.





Clackamas County Five (5) Priorities with OSU Extension Clackamas areas nested



Oregon State University
Extension Service
Clackamas County

- **Build public trust through good government**
 - Provide press releases on events and activities in the community
 - Conduct budget meetings with public volunteer members
 - Conduct Advisory council meetings- program and public volunteers
 - 4-H Youth present at Legislative days, Fair, and club positions for meetings
- **Grow a vibrant economy**
 - Volunteers work to support county departments during and after natural disasters. Support the community needs
 - Support the CC Public Health Department and work using the County bluebook as a guide for Family Community Health programs and serve on county committees
 - Collaborating with Oregon City and county on a Talent ready/ work force development team lead by OC Economic Development Mgr and OSU Extension and Engagement Director
 - 4-H Youth Development and Ambassador programs and presentations
- **Build a strong infrastructure**
 - Plans updated and in place to build the new building to support for 100 yrs
 - Ensuring funding is in place with a long range funding model for Extension
- **Ensure safe, healthy and secure communities**
 - Family Community Health Program
 - SNAP-Ed program across the county- teaching classes
 - 4-H Youth Development to develop leaders in community
- **Honor, utilize, promote and invest in our natural resources**
 - Two demonstration forests for use to teach HS youth and teachers about forestry and natural resources. A partnership with Forest Friends Inc
 - 2 Learning Gardens and a Clackamas Community College community garden area for Master gardeners to work in and teach community gardening skills.



MAJOR ACCOMPLISHMENTS



Oregon State University
Extension Service
Clackamas County

AREA	DESCRIPTION
4-H and Youth development	Clackamas County 4-H Program- 658 club members and 255 volunteers enrolled
	The program has 452 participants in the Horse, dog and county fair
	4-H Virtual Art show featuring the works of 25 young artists.
	37 Youth educators trained over 405 youth throughout Oregon to become confident and capable babysitter.
	Provided over 147 educational programs to youth. Facebook page reached over 45K from Jan21-NOV21. Webpage reached over 23, 807K page views, and 8,649 viewers.
Family Community Health	Culinary Skills sheets were developed to inspire new food adventures. 2000 followers seeing the sheets on social media and website. Collaboration with Zsenger Farmers and the Community Supported Agriculture Share (CSA).
	Supported and participated in the “Grow This! Challenge” program. Distributed over 2424 seed packets to 1076 individuals living in both rural and urban areas of the county. Bi-Mart donated the seeds for the program and the Food Hero program developed the video



MAJOR ACCOMPLISHMENTS



AREA	DESCRIPTION
Agriculture- Small Farms	Collaborated to coordinate existing services for Oregon's beginning farmers and ranchers (BFRs) at all stages of development. Focused between years 0 and 10 of involvement of agricultural production. The primary focus of this working group is on education and training programs for BFRs.
	Wholesale distributors and farmer market managers reported increased interest and sales of winter vegetable since 2019. Wholesale market sales from three local distributors/retailers increased from \$1.5 million to \$1.78 million during the project.
	Introduction to Integrated Pest Management- beginning farmers workshop at Quackenbush Farm in Estacada - focusing on prevention and ecological management for insects and diseases on vegetable farms.
	Faculty serve on the "Fill Your Pantry Coalition" that brought Fill Your Pantry to Oregon City Farmers Market on December 4, 2022. 47 orders and sales of more than \$8500 were generated for pre-orders. The market had a record number of SNAP sales on the day of the event. Farms reported increased sales which they attributed to Fill Your Pantry. Customers would shop before or after picking up their orders.
Agriculture- Community and Urban Horticulture	Metro area Master Gardeners made 2,400 educational contacts using online and in-person methods in Clackamas County. We sent a follow-up survey to a sub-sample of clients from our online Helpline.
	Clackamas County Master Gardeners made 11,013 educational contacts through 10-Minute University (a service of Clackamas County Master Gardener Association).



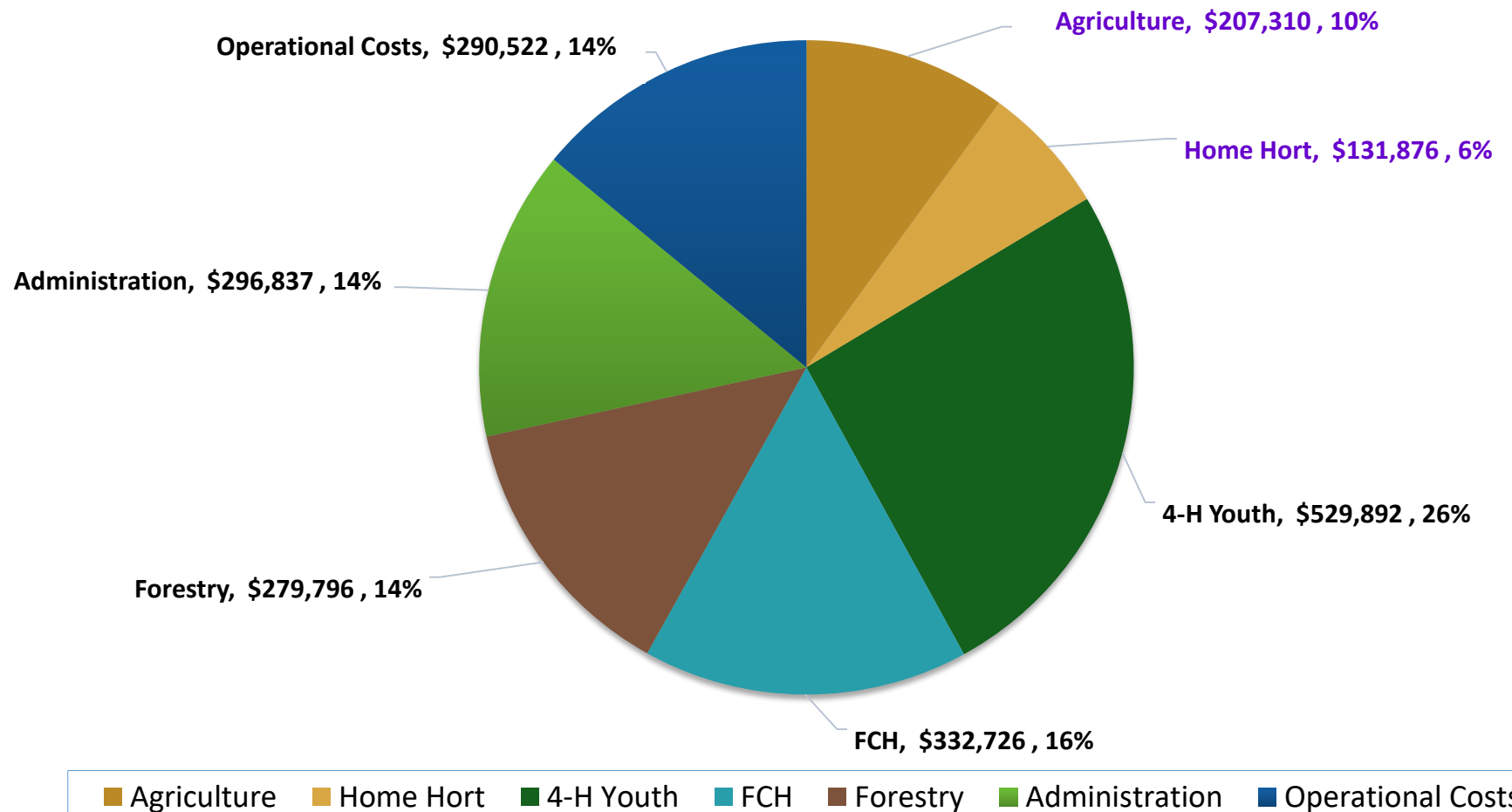
MAJOR ACCOMPLISHMENTS



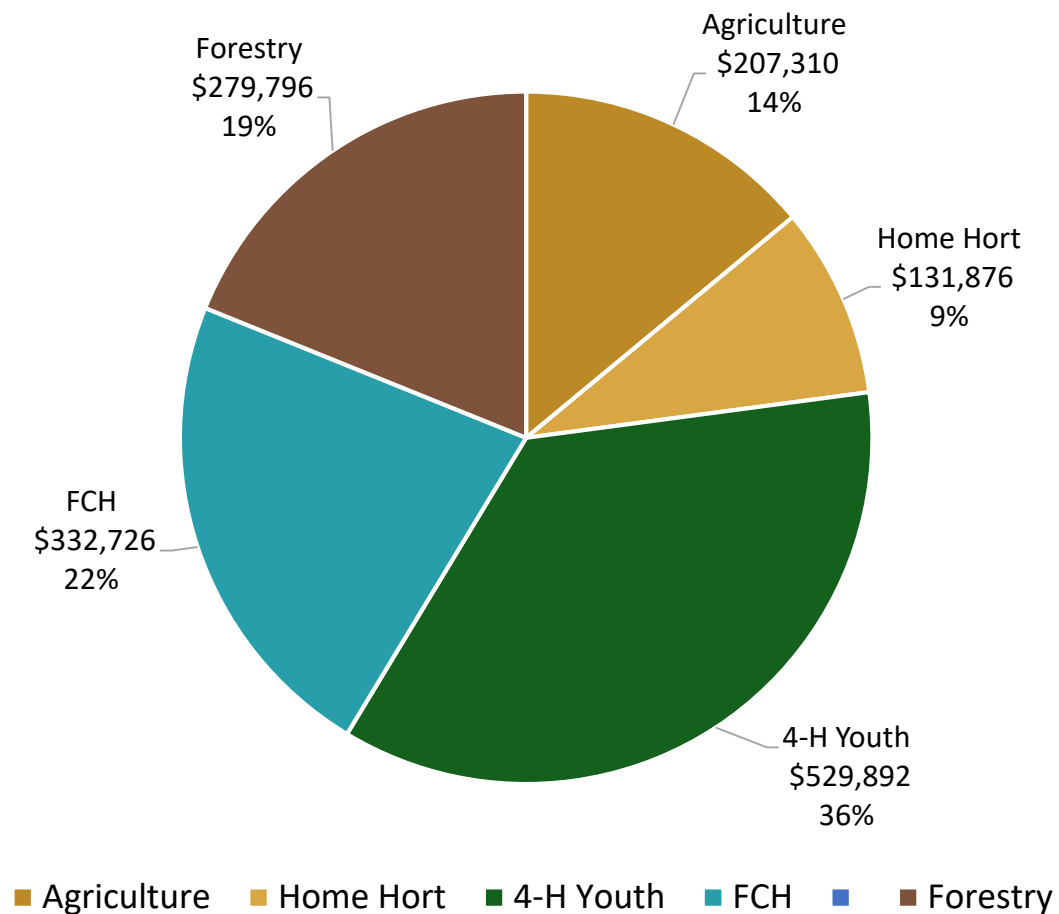
AREA	DESCRIPTION
Forestry/ Natural resources	<i>Provided: Tree School Online</i> (15 webinars), the <i>Basic Woodland Management</i> series (5 webinars), forest-related sessions for the <i>Journey Down the Clackamas</i> conference series (6 webinars), and a variety of in-person field workshops. The library of resources provided by recorded webinars and related resources is being used (50 Tree School webinars, 16,698 cumulative views) and it provides a lasting product for future hybrid programs.
	Supported over 300 landowners who responded to our seedling needs survey and we ordered 1.4 million seedlings based on aggregated needs. Landowners are tapping into ongoing assistance to plan and implement their reforestation and recovery efforts
	Worked with multiple agency partners in forestry education on wildfire preparedness and managing forests to reduce fire risks (Fire Aware Fire Prepared: 3 local webinars, 11 webinars with Statewide team).



FY22-23 Clackamas County Extension Programs Support



FY22-23 CLACKAMAS COUNTY EXTENSION PROGRAM SUPPORT





Department Summary by Fund



Oregon State University
Extension Service
Clackamas County

<i>Line of Business</i>		FY 22-23	FY 22-23	FY 22-23	FY 22-23
<i>Program</i>	<i>Prog #</i>	FTE	Extension & 4-H Service District Fund (235)	Total Budget	General Fund Support in Budget**
Extension and 4H Service District					
Extension and 4H Service District	500701	0.0	12,370,305	12,370,305	-
TOTAL			12,370,305	12,370,305	-
FY 21/22 Budget			10,983,578	10,983,578	-
\$ Increase (Decrease)			1,386,727	1,386,727	-
% Increase (Decrease)			12.63%	12.63%	

** General Fund Support is the subsidy, net of any other revenue received by the department.



Summary of Revenue & Expense

500701 Extension and 4-H Service District Summary of Revenue and Expense

	FY 19-20 Actual	FY 20-21 Actual	FY 21-22 Amended Budget	FY 21-22 Projected Year End	FY 22-23 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Fund Balance	7,003,519	7,745,233	8,197,952	8,715,559	9,503,133	1,305,181	16%
Taxes	2,485,481	2,611,224	2,675,049	2,725,898	2,780,919	105,870	4%
Federal, State, Local, All Other Gifts & Donations	303	2,022	253	253	253	-	-
All Other Revenue Resources	174,350	60,027	110,324	102,324	86,000	(24,324)	-22%
Operating Revenue	2,660,134	2,673,272	2,785,626	2,828,475	2,867,172	81,546	3%
Total Revenue	9,663,653	10,418,505	10,983,578	11,544,034	12,370,305	1,386,727	13%
Materials and Services	7,607	-	27,427	18,927	17,271	(10,156)	-37%
Operating Expense	7,607	-	27,427	18,927	17,271	(10,156)	-37%
Special Payments	1,910,815	1,702,946	2,369,152	2,021,974	11,794,820	9,425,668	398%
Reserve for Future Expenditures	-	-	8,310,086	-	414,855	(7,895,231)	-95%
Contingency	-	-	276,913	-	143,359	(133,554)	-48%
Total Expense	1,918,422	1,702,946	10,983,578	2,040,901	12,370,305	1,386,727	13%
Ending Fund Balance - Restricted				9,503,133			
Revenues Less Expenses	7,745,231	8,715,559	-	-	-	-	-

Emerging Issues...and opportunities

- Growing population, food security, and opportunities to grow farm to table systems to meet the communities needs into the future
- Future Extension Education Center would provide greater capacity to better serve the community. Improved facilities for learning, room for growing faculty, staff, and volunteers and demonstration gardens
- Continued efforts and options to collaborate with the county to fund the Education Center.





SIGNIFICANT POLICY and/or FINANCIAL ISSUES



DESCRIPTION	IMPACT
New Building delayed waiting for bond approval. Lacking approximately \$8M to begin construction.	Extension is having to rent facilities for programming in different places in order to conduct classes for the community.
Growing population in Clackamas County, is increasing demands but additionally provides more opportunities for education programs and services.	Extension has outgrown the building and the needs are increasing especially in the areas of Family, Community and Health, Master Gardener classes, and Forestry classes due to COVID, food insecurity challenges, and unprecedented natural disasters.

Questions





Extension and 4H Service District (50)

Department Budget Summary by Fund

<i>Line of Business</i>		FY 22-23	FY 22-23	FY 22-23	FY 22-23
<i>Program</i>	<i>Prog #</i>	FTE	Extension & 4-H Service District Fund (235)	Total Budget	General Fund Support in Budget**
Extension and 4H Service District					
Extension and 4H Service District	500701	0.0	12,370,305	12,370,305	-
TOTAL			12,370,305	12,370,305	-
FY 21/22 Budget			10,983,578	10,983,578	-
\$ Increase (Decrease)			1,386,727	1,386,727	-
% Increase (Decrease)			12.63%	12.63%	

** General Fund Support is the subsidy, net of any other revenue received by the department.



Extension and 4-H Service District (50)

Department Budget Summary

The mission of the Extension and 4H Service District is to partner with the residents of Clackamas County to bring Oregon State University, and our science-based resources, to our communities to address local problems and issues through informal education and community engagement by building a community of health, improving farming practices and profitability, developing community urban horticulture, engaging youth to reach their fullest potential, and enhancing natural resources.

Extension and 4H Service District (50)

Leah Sundquist - County Liaison and Administrative Office Manager
FTE 0.0

Total Proposed 12,370,305

Gen Fund -

Extension and 4H Service District

Leah Sundquist - County Liaison and
Administrative Office Manager

Total Proposed
\$12,370,305

Gen Fund -

Extension and 4H Service District

Leah Sundquist - County Liaison and
Administrative Office Manager

Total Proposed
\$12,370,305

Gen Fund -



Extension and 4H Service District (50)

Extension and 4H Service District Program

Budget Summary

	FY 19-20 Actual	FY 20-21 Actual	FY 21.22 Amended Budget	FY 21.22 Projected Year End	FY 22-23 Proposed Budget	Chg from Prior Yr Budget	% Chg from Prior Yr Budget
Beginning Fund Balance	7,003,519	7,745,233	8,197,952	8,715,559	9,503,133	1,305,181	15.9%
Taxes	2,485,481	2,611,224	2,675,049	2,725,898	2,780,919	105,870	4.0%
Federal, State, Local, All Other Gifts & Donations	303	2,022	253	253	253	-	-
All Other Revenue Resources	174,350	60,027	110,324	102,324	86,000	(24,324)	-22.0%
Operating Revenue	2,660,134	2,673,273	2,785,626	2,828,475	2,867,172	81,546	2.9%
Total Revenue	9,663,653	10,418,506	10,983,578	11,544,034	12,370,305	1,386,727	12.6%
Materials and Services	7,607	-	27,427	18,927	17,271	(10,156)	-37.0%
Operating Expenditure	7,607	-	27,427	18,927	17,271	(10,156)	-37.0%
Special Payments	1,910,815	1,702,946	2,369,152	2,021,974	11,794,820	9,425,668	397.8%
Reserve for Future Expenditures	-	-	8,310,086	-	414,855	(7,895,231)	-95.0%
Contingency	-	-	276,913	-	143,359	(133,554)	-48.2%
Total Expense	1,918,422	1,702,946	10,983,578	2,040,901	12,370,305	1,386,727	12.6%
Ending Fund Balance - Restricted				9,503,133			
Revenues Less Expenses	7,745,231	8,715,560	-	-	-	-	

Significant Issues and Changes

Budget reflects a high dollar amount due to the savings for a new building to include debt security. OSU Extension continues to work with the County Commissioners.