

August 9, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

Approval for the Public Health Division to apply for the Strategies for Policy and Environmental Change, Tobacco-Free (SPARC TOBACCO-FREE) grant opportunity

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| Purpose/Outcomes | This grant will allow the Clackamas County Public Health Division (CCPHD) to advance policy, systems, and environmental changes that reduce the influence of tobacco in the retail environment and prevent youth from accessing tobacco and nicotine products. |
| Dollar Amount and Fiscal Impact | Maximum grant award \$300,000. No County General Funds are involved. No matching funds required. |
| Funding Source | Oregon Health Authority |
| Duration | August 1, 2018 – June 30, 2019 |
| Previous Board Action | None |
| Contact Person | Dawn Emerick, Public Health Division Director 503.505.0214 |
| Contract No. | N/A |

Background:

The Public Health Division of the Health, Housing & Human Services Department, requests the approval to apply for the Strategies for Policy and Environmental Change, Tobacco-Free (SPARC) grant opportunity. CCPHD's Tobacco Prevention and Education Program (TPEP) is presently funded through Program Element (PE) #13 to enforce the Indoor Clean Air Act and develop other community-based tobacco and nicotine prevention work within Clackamas County. The SPARC grant will augment existing TPEP work and solely focus on the retail environment.

Project:

If awarded, funds will support TPEP team to develop the components that are necessary to ensure the successful implementation of a tobacco retail license and further prevent youth access to tobacco and nicotine products. Funds must also be used to develop at least a minimum of one priority tobacco retail prevention policy, including: (1) prohibiting the sale of flavored tobacco products, (2) restricting the proximity of tobacco outlets near places where children frequent (e.g. schools) or requiring a minimum distance between tobacco retail outlets, (3) increasing the cost of tobacco through non-tax approaches (e.g. price promotion prohibitions), and (4) eliminating the sale of tobacco products in pharmacies.

Grantees will develop an action plan and associated project deliverables in conjunction with OHA and other grantees.

Recommendation:

Staff recommends the Board approve CCPHD's request to apply for the Strategies for Policy and Environmental Change, Tobacco-Free (SPARC) grant.

Respectfully submitted,

Richard Swift, Director
Health, Housing and Human Services

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

** CONCEPTION **

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Lead Department: H3S, Public Health Division Application for: Subrecipient funds Direct Grant
Grant Renewal? Yes No

Name of Funding Opportunity: STRATEGIES FOR POLICY AND ENVIRONMENTAL CHANGE, TOBACCO-FREE
Funding Source: Federal State Local:
Requestor Information (Name of staff person initiating form): Dawn Emerick
Requestor Contact Information: 503.505.0214
Department Fiscal Representative: Sherry L. Olson, PH Business Services Manager
Program Name or Number (please specify): Population Health Strategies
Brief Description of Project:

If awarded, funding will allow the Clackamas County Public Health Division (CCPHD) to advance policy, systems and environmental changes that reduce the influence of tobacco in the retail environment. If awarded, recipients will work with appropriate jurisdictions to adopt and implement a tobacco retail licensure system (if not already in place) and a minimum of one priority tobacco retail prevention policy, including:

1. Prohibit the sale of flavored tobacco products
2. Restrict the proximity of tobacco outlets near places where children frequent (e.g. schools) or require a minimum distance between tobacco retail outlets.
3. Increase the cost of tobacco through non-tax approaches (e.g. price promotion prohibitions)
4. Eliminate the sale of tobacco products in pharmacies
5. Raise the minimum legal sale age to 21 (if proposed by a Tribe that does not have a resolution or policy already in place)

Name of Funding (Granting) Agency: Oregon Health Authority

Agency's Web Address for Grant Guidelines and Contact Information:

DHS/OHA Shared Services
Office of Contracts and Procurement (OC&P)
800 NE Oregon Street, Suite 640
<http://orpin.oregon.gov/open.dll/welcome>

OR

Application Packet Attached: Yes No

Completed By: Sherry Olson, (503) 742-5342

Date: 7/19/18

** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE **

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant/Renewal Other Notification Date: 8/15/2018
CFDA(s), if applicable:
Announcement Date: 7/17/2018 Announcement/Opportunity #: OHA-4633-18
Grant Category/Title: Max Award Value: \$300,000
Allows Indirect/Rate: Yes/not specified Match Requirement: None
Application Deadline: 8/8/2018 Other Deadlines:
Grant Start Date: 8/1/2018 Other Deadline Description:
Grant End Date: 6/30/2019
Completed By: Sherry Olson
Pre-Application Meeting Schedule: None

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department's Mission/Purpose/Goals?

This grant will support H3S's mission to ensure healthy families and strong communities in Clackamas County. A necessary component of this mission is to reduce youth access to tobacco and nicotine products.

2. How does the grant support the Division's Mission/Purpose/Goals? (If applicable)

This grant directly supports the goals of Public Health and the Tobacco Prevention and Education Program (TPEP). The TPEP program aims to reduce tobacco's harm in Clackamas County by (1) promoting tobacco-free environments and communities, (2) reducing the influence of tobacco in the retail environment, and (3) encouraging tobacco users to quit and keep youth from starting.

3. What, if any, are the community partners who might be better suited to perform this work?

No, an LPHA must do the work.

4. What are the objectives of this grant? How will we meet these objectives?

The primary objective of the grant is to reduce the influence of tobacco in the retail environment. A requirement of the grant is to develop an Action Plan with OHA and others in the funding cohort. The Action Plan will ensure we meet the objective.

5. Does the grant proposal fund an existing program? If yes, which program? If no, what should the program be called and what is its purpose?

Yes, the Tobacco Prevention and Education Program.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If yes, what types of staff are required? If no, can staff be hired within the grant timeframe?

Yes. Public Health has a 1.0 FTE TPEP coordinator.

2. Is there partnership efforts required? If yes, who are we partnering with, what are their roles and responsibilities, and are they committed to the same goals?

No required partnerships.

3. If this is a pilot project, what is the plan for sunseting the program or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

NA

4. If funding creates a new program, does the department intend that the program continue after initial funding is exhausted? If so, how will the department ensure funding (e.g. request new funding during the budget process, discontinue or supplant a different program, etc.)?

The funding does not create a new program and CCPHD has received budget approval for staff time in FY18-19.

Collaboration

1. List County departments that will collaborate on this award, if any.

PGA, County Counsel

Reporting Requirements

1. What are the program reporting requirements for this grant?

Recipients will submit at least two (2) dissemination products describing progress and results such as conference presentations, success stories or earned media coverage.

2. What is the plan to evaluate grant performance? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

OHA requires that recipients participate in evaluation activities led by OHA throughout the duration of the funding period. Such activities include:

- Meet with an evaluator to develop an evaluation plan specific to Recipient's project(s),
- Collect data and maintain progress documentation throughout the award period,
- Respond to the evaluator's requests for information; and
- Collaborate with the evaluator to develop final reports and products that will highlight outcomes of the Recipient's work.

Recipients will report data to the evaluator on a schedule developed by the Recipient and evaluator.

3. What are the fiscal reporting requirements for this grant?

None specified

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Yes, tobacco is the most preventable cause of death in Clackamas County. Benefit is achieved by the reduction in years of life lost and lower medical

expenditures.

2. What other revenue sources are required? Have they already been secured?
None

3. Is there a match requirement? If yes, how much and what type of funding (CGF, Inkind, Local Grant, etc.)?
No

4. Is this continuous or one-time funding? If one-time funding, how will program funding be sustained?
One-time funding. The funding does not support a position.

5. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?
Yes. No rate cap specified.

Program Approval:

Name (Typed/Printed) Date Signature
**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

Section IV: Approvals

DIVISION DIRECTOR OR ASSISTANT DIRECTOR (or designee, if applicable)
Dawn Emende 7/25/18 [Signature]
Name (Typed/Printed) Date Signature

DEPARTMENT DIRECTOR
Name (Typed/Printed) Date Signature

IF APPLICATION IS FOR FEDERAL FUNDS, PLEASE SEND COPY OF THIS DOCUMENT BY EMAIL TO FINANCE (FinanceGrants@clackamas.us). ROUTE ORIGINAL OR SCANNED VERSION TO COUNTY ADMIN.

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. All grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

COUNTY ADMINISTRATOR Approved: Denied:
Name (Typed/Printed) Date Signature

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda item #:

Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.
Department: keep original with your grant file.

August 9, 2018

Board of County Commissioners
 Clackamas County

Members of the Board:

**Approval of an Amendment to a Cooperation Agreement with
 the Friends of the Estacada Community Center
for the Re-roof and HVAC Replacement Project in Estacada**

| | |
|--|--|
| Purpose/Outcomes | Approval of an Amendment to a Cooperation Agreement for design and construction of community center building improvements including heating and cooling systems and roof modifications to improve drainage at the Estacada Community Center. |
| Dollar Amount and Fiscal Impact | Amendment #1 adds \$25,000 of Community Development Block Grant (CDBG) funds to the original \$70,000 for a new total of \$95,000 and approximately \$100,000 of private funds. |
| Funding Source | U.S. Department of Housing and Urban Development No County General Funds are involved. |
| Duration | Effective immediately through 2028 (ten years after project completion). |
| Previous Board Action | 2017 Action Plan and the 3-Year Funding Recommendations were approved by the BCC on May 11, 2017 - agenda item 051117-A1. |
| Strategic Plan Alignment | 1. Build a strong infrastructure 2. Ensure safe, healthy and secure communities |
| Contact Person | Mark Sirois, Housing and Community Development - (503) 655-5664 |
| Contract No. | H3S 8704 |

BACKGROUND:

The Housing and Community Development Division of the Health, Housing and Human Services Department requests the approval of this Amendment #1 adding 35% more funding to a Cooperation Agreement with the Friends of the Estacada Senior Center for design and construction of community center building improvements including heating and cooling systems and roof modifications at the Estacada Community Center. The Agreement determines the roles of the Friends of the Estacada Senior Center and the County regarding contract administration, project management as well as the duties of the hired architect during project construction. These additional funds are available now because another CDBG project was cancelled. The Agreement was reviewed by County Counsel on January 17, 2018.

Healthy Families. Strong Communities.

2051 Kaen Road, Oregon City, OR 97045 • Phone (503) 650-5697 • Fax (503) 655-8677

www.clackamas.us

RECOMMENDATION:

We recommend the approval of this Amendment and that Richard Swift H3S Director be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Richard Swift", written in a cursive style.

Richard Swift, Director
Health, Housing & Human Services Department

**AMENDMENT TO
COOPERATION AGREEMENT**

BETWEEN

**CLACKAMAS COUNTY
DEPARTMENT OF HEALTH, HOUSING AND HUMAN RESOURCES
COMMUNITY DEVELOPMENT DIVISION**

AND

FRIENDS OF THE ESTACADA COMMUNITY CENTER

H3S Contract #:8704

Board Order #: NA

Amendment Requested by: Friends of the Estacada Community Center

Changes: Scope of Work Contract Budget
 Contract Time Other

Justification for Amendment No.1:

Friends of the Estacada Community Center requested additional CDBG funds to be added to the FY2017 funding level of \$70,000. The Friends have been tentatively awarded \$25,000 of CDBG funds in FY 2019 for building improvements. Friends requests that the funds be added to the FY2017 agreement to maximize the funds available for the FY 2017 Re-roof and HVAC Replacement Project. (70,000 + 25,000 = \$95,000)

No County General funds are involved in this project.

TO AMEND

III. Budget & Financial

- A. The COUNTY will apply CDBG funds received in an amount not to exceed **\$70,000** to the project. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for the PROJECT, and in no event shall the COUNTY'S financial contribution exceed the amount finally granted, released and approved by HUD for this PROJECT.

TO READ

III. Budget & Financial

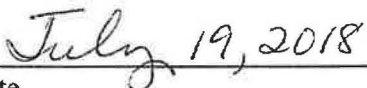
- A. The COUNTY will apply CDBG funds received in an amount not to exceed **\$95,000** to the project. The obligations of the COUNTY are expressly subject to the COUNTY receiving funds from HUD for the PROJECT, and in no event shall the COUNTY'S financial contribution exceed the amount finally granted, released and approved by HUD for this PROJECT.

ESTACADA COMMUNITY CENTER

200 SE Clubhouse Drive
PO Box 430
Estacada, Oregon 97023



Christina Richartz, General Manager



Date

CLACKAMAS COUNTY

Commissioner Jim Bernard, Chair
Commissioner Sonya Fischer
Commissioner Ken Humberston
Commissioner Paul Savas
Commissioner Martha Schrader

Signing on Behalf of the Board.

Richard Swift, Director
Health, Housing & Human Services
Department

Date

August 9, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

Approval to Apply to the Tri-County Metropolitan Transportation District of Oregon (TriMet) for Regional Coordination Program Funds to Support Last Mile and Commuter Shuttle Service in Underserved Areas of Clackamas County

| | |
|--|---|
| Purpose/Outcomes | Approval to apply to the TriMet Regional Coordination Program for funding to provide last mile/commuter shuttles in underserved areas of Clackamas County within the TriMet service district |
| Dollar Amount and Fiscal Impact | The maximum agreement is \$2,364,667 and will be used to pay for planning, capital and operations. No match funds are required |
| Funding Source | HB2017 Statewide Transportation Improvement Fund |
| Duration | January 1, 2019 to June 20, 2021 |
| Previous Board Action | Study session 8/7/18 |
| Strategic Plan Alignment | 1. This funding aligns with the strategic priority to increase self sufficiency for our clients. 2. This funding aligns with the strategic priority to ensure safe, healthy and secure communities by addressing needs of older adults in the community. |
| Contact Person | Brenda Durbin, Director, Social Services Division 503-655-8641 |

BACKGROUND

The Social Services Division of the Department of Health, Housing and Human Services requests approval to apply to TriMet's Regional Coordination Program for funding to provide last mile/commuter shuttles in underserved areas of Clackamas County within the TriMet service district.

House Bill 2017 (HB 2017), titled Keep Oregon Moving, implemented a new 0.1% employee payroll tax to fund public transportation. This tax went into effect July 1, 2018 and provides a dedicated source of funding for expanding public transportation service in Oregon. This new funding source is called the Statewide Transportation Improvement Fund (STIF). TriMet formed an HB 2017 Transit Advisory Committee advise TriMet on how to spend STIF revenues.

TriMet's HB 2017 Transit Advisory Committee approved \$3 million, annually, in STIF funding for the **Regional Coordination Program (RCP)** for last mile shuttles within the TriMet District and/or services that help reduce fragmentation between TriMet and communities outside TriMet's service district, but inside Clackamas, Multnomah and Washington Counties. TriMet is currently accepting applications for Fiscal Year (FY) 2019 – Fiscal Year 2021 (July 1, 2018 – June 30, 2021) STIF funding for the Regional Coordination Program.

Only counties (Clackamas, Multnomah, and Washington counties) and government operated transit providers are eligible to receive RCP funds. Other local government authorities, non-profit organizations, and private for-profit organizations are not directly eligible, but may be co-applicants in a project. To be eligible, project must appear in a local plan. Projects may include planning, capital, and ongoing operations within the TriMet District.

The proposals must target either last mile shuttles within TriMet's district and/or services that reduce fragmentation between TriMet and communities outside TriMet's service district, but inside Clackamas, Multnomah and Washington Counties.

In partnership with other local jurisdictions, Clackamas County is requesting to submit for applications to the Regional Coordination Program. Three of the proposals are included on TriMet's Service Enhancement Plans. The fourth project has been submitted by Clackamas Community College to enhance their existing shuttle between the Clackamas Regional Center and Clackamas Community College. Finally, the City of Milwaukie will submit a request to plan for a last mile shuttle for future funding cycles.

The funding proposed for each project, including planning, capital (vehicles) and operations is as follows:

- | | |
|--|-----------|
| 1) Clackamas Industrial Area Job Connector Shuttle | \$758,959 |
| 2) Oregon City Job Connector and Community Shuttle | \$758,959 |
| 3) Oregon City/West Linn to Tualatin Job Connector Shuttle | \$547,821 |
| 4) Clackamas Community College Shuttle Enhancement | \$221,928 |
| 5) Milwaukie Last Mile Shuttle Planning Project | \$ 77,000 |

The total applications will be for \$2,364,667 for the three year period of the grant.

No match is required and no County General Fund dollars are involved.

RECOMMENDATION

We recommend the approval of this agreement and that Richard Swift be authorized to sign on behalf of the Board of County Commissioners.

Respectfully submitted,



Richard Swift, Director
Health Housing & Human Services

Grant Application Lifecycle Form

Use this form to track your potential grant from conception to submission.

Sections of this form are designed to be completed in collaboration between department program and fiscal staff.

** CONCEPTION **

Note: The processes outlined in this form are not applicable to disaster recovery grants.

Section I: Funding Opportunity Information - To be completed by Requester

Lead Department: H3S-Social Services Division Application for: Subrecipient funds Direct Grant
Grant Renewal? Yes No

Name of Funding Opportunity: TriMet- Regional Coordination Program
Funding Source: Federal State Local: _____
Requestor Information (Name of staff person initiating form): Teresa Christopherson, Admin Services Manager
Requestor Contact Information: X5718
Department Fiscal Representative: Jennifer Snook, Admin Analyst II
Program Name or Number (please specify): Regional Coordination Funds
Brief Description of Project:

HB2017 created a new statewide payroll tax to fund public transit projects (Statewide Transportation Improvement Fund-STIF). TriMet has designated a portion of the funds generated within the TriMet service district for a Regional Coordination Program which funds projects that target last mile shuttles within the TriMet service district or services that reduce fragmentation between TriMet and communities outside of TriMet but within Clackamas, Multnomah and Washington counties. Counties and public transit providers are the only eligible applicants. In partnership with other local jurisdictions and with the Department of Transportation and Development, Clackamas County Social Services Division is requesting to submit five applications for shuttle service planning, capital and operations. The projects are as follows: Clackamas Industrial Area Job Connector Shuttle, Oregon City Job Connector and Community Shuttle, Oregon City/West Linn to Tualatin Job Connector Shuttle, Clackamas Community College Shuttle Enhancement, and Milwaukie Last Mile Shuttle Planning. The total amount being applied for is \$2,364,667

Name of Funding (Granting) Agency: TriMet

Agency's Web Address for Grant Guidelines and Contact Information:

<https://trimet.org/meetings/hb2017/index.htm>

OR

Application Packet Attached: Yes No

Completed By: [Signature] Date: 7/31/18

**** NOW READY FOR SUBMISSION TO DEPARTMENT FISCAL REPRESENTATIVE ****

Section II: Funding Opportunity Information - To be completed by Department Fiscal Rep

Competitive Grant Non-Competing Grant/Renewal Other Notification Date: _____
CFDA(s), if applicable: _____
Announcement Date: 7/3/2018 Announcement/Opportunity #: _____
Grant Category/Title: Regional Coordination Program Max Award Value: \$2,364,667
Allows Indirect/Rate: No Match Requirement: None
Application Deadline: 8/15/2018 Other Deadlines: _____
Grant Start Date: 1/1/2019 Other Deadline Description: _____
Grant End Date: 6/30/2021
Completed By: Teresa Christopherson
Pre-Application Meeting Schedule: 7/31/2018

Section III: Funding Opportunity Information - To be completed at Pre-Application Meeting by Dept Program and Fiscal Staff

Mission/Purpose:

1. How does the grant support the Department's Mission/Purpose/Goals?

The mission of the Department of Health, Housing and Human Services is to promote and assist individuals, families and communities to be safe, healthy and to thrive. This project provides public transit services in underserved areas of Clackamas County, providing vulnerable individuals with access to transit services that promote independence and improved access to jobs and education opportunities.

2. How does the grant support the Division's Mission/Purpose/Goals? (If applicable)

The Social Services Division is dedicated to supporting individuals and families to remain in their homes and communities and increase self-sufficiency. This project provides improved transit options in underserved areas of Clackamas County whose needs are not being met by TriMet bus service. The new services will allow workers to seek employment and educational opportunities and also provides a valuable link for seniors and persons with disabilities to access grocery shopping, medical appointments and other needed services.

3. What, if any, are the community partners who might be better suited to perform this work?

Clackamas County is the only eligible applicant who can apply for RCP funds for these projects.

4. What are the objectives of this grant? How will we meet these objectives?

The purpose of the Regional Coordination Program is to fund last mile shuttles and/or services that help reduce fragmentation between TriMet and communities outside of the TriMet service district but inside Clackamas, Washington and Multnomah Counties. The projects included for funding in this proposal are all last mile/commuter shuttles and additionally meet the overall program objectives of STIF funding by increasing access to work and other opportunities for low income households in these communities.

5. Does the grant proposal fund an existing program? If yes, which program? If no, what should the program be called and what is its purpose?

The only existing project is the Clackamas Community College Service Enhancement project which is operated by CCC directly.

Organizational Capacity:

1. Does the organization have adequate and qualified staff? If yes, what types of staff are required? If no, can staff be hired within the grant timeframe?

While the organization has experienced and qualified staff, additional staffing will be required to administer these funds. The applications include funding to expand staffing to meet the needs of this new program

2. Is there partnership efforts required? If yes, who are we partnering with, what are their roles and responsibilities, and are they committed to the same goals?

Clackamas County is the only eligible applicant who can apply for these funds but applications have been developed in close partnership with the City of Oregon City, the City of West Linn, the City of Milwaukie, the City of Tualatin, and Clackamas Community College. If awarded, we will develop agreements as needed for coordination of funding.

3. If this is a pilot project, what is the plan for sunseting the program or staff if it does not continue (e.g. making staff positions temporary or limited duration, etc.)?

N/A

4. If funding creates a new program, does the department intend that the program continue after initial funding is exhausted? If so, how will the department ensure funding (e.g. request new funding during the budget process, discontinue or supplant a different program, etc.)?

TriMet has indicated that the funding for this program will be ongoing with new applications required at approximately two year intervals.

Collaboration

1. List County departments that will collaborate on this award, if any.

These applications are being developed in partnership with Clackamas County's Department of Transportation and Development.

Reporting Requirements

1. What are the program reporting requirements for this grant?

Reporting requirements are not clearly stated in the application guidance but are expected to comply with state quarterly reporting requirements.

2. What is the plan to evaluate grant performance? Are we using existing data sources? If yes, what are they and where are they housed? If not, is it feasible to develop a data source within the grant timeframe?

Data gathering and reporting is a standardized process within the transit industry and will include metrics such as ridership, cost per ride and cost per revenue hour of service. Since we already report on such data for the Mt Hood Express, no difficulties are anticipated.

3. What are the fiscal reporting requirements for this grant?

Reporting requirements are not clearly stated in the application guidance but are expected to comply with state quarterly reporting requirements. In addition, Social Services has existing contracts directly with TriMet and is experienced in meeting fiscal and auditing requirements.

Fiscal

1. Will we realize more benefit than this grant will cost to administer?

Since Clackamas County is the only eligible applicant for the services applied for in the grant, the county would lose out on the opportunity to provide last miles/commuter shuttle service for its residents if we do not apply.

2. What other revenue sources are required? Have they already been secured?

No additional revenue sources are required.

3. Is there a match requirement? If yes, how much and what type of funding (CGF, Inkind, Local Grant, etc.)?

No match is required.

4. Is this continuous or one-time funding? If one-time funding, how will program funding be sustained?

Continuous funding.

5. Does this grant cover indirect costs? If yes, is there a rate cap? If no, can additional funds be obtained to support indirect expenses and what are they?

Administrative costs have been included in the cost models of the project.

Program Approval:

Teresa Christopherson

7/31/2018

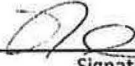
Name (Typed/Printed)


Date


Signature

**** NOW READY FOR PROGRAM MANAGER SUBMISSION TO DIVISION DIRECTOR ****

Section IV: Approvals

| | | |
|---|-----------|--|
| DIVISION DIRECTOR OR ASSISTANT DIRECTOR (or designee, if applicable) | | |
| Brenda Durbin, Director | 7/31/2018 |  |
| Name (Typed/Printed) | Date | Signature |

| | | |
|------------------------------|-----------|--|
| DEPARTMENT DIRECTOR | | |
| Richard Swift, Director, H3S | 7/31/2018 |  |
| Name (Typed/Printed) | Date | Signature |

IF APPLICATION IS FOR FEDERAL FUNDS, PLEASE SEND COPY OF THIS DOCUMENT BY EMAIL TO FINANCE (FinanceGrants@clackamas.us). ROUTE ORIGINAL OR SCANNED VERSION TO COUNTY ADMIN.

Section V: Board of County Commissioners/County Administration

(Required for all grant applications. All grant awards must be approved by the Board on their weekly consent agenda regardless of amount per local budget law 294.338.)

For applications less than \$150,000:

| | | |
|-----------------------------|------------------------------------|----------------------------------|
| COUNTY ADMINISTRATOR | Approved: <input type="checkbox"/> | Denied: <input type="checkbox"/> |
| | | |
| Name (Typed/Printed) | Date | Signature |

For applications greater than \$150,000 or which otherwise require BCC approval:

BCC Agenda Item #: Date:

OR

Policy Session Date:

County Administration Attestation

County Administration: re-route to department contact when fully approved.
 Department: keep original with your grant file.

August 9, 2018

Board of County Commissioners
Clackamas County

Members of the Board:

Approval of an Intra-Agency Funding Agreement with Department of Transportation and Development (CCDTD) for reimbursing Public Health Division (CCPHD) 50% of the costs of a full time employee (FTE) to conduct Health and Community Impact Assessment

| | |
|--|--|
| Purpose/Outcomes | CCDTD Agrees to reimburse CCPHD 50% of the cost of a FTE. |
| Dollar Amount and Fiscal Impact | No contract maximum, this will be an on-going Agreement for as long as the FTE exists. |
| Funding Source | No County General Funds are involved. |
| Duration | Effective upon signature and has no termination date |
| Previous Board Action | No Previous Board Actions |
| Strategic Plan Alignment | 1. Health outcome disparities identified in the Community, Health Improvement Plan will be reduced. 2. Build a strong infrastructure. |
| Contact Person | Dawn Emerick, Public Health Director – 503-655-8479 |
| Contract No. | 8909 |

BACKGROUND:

The Clackamas County Public Health Division (CCPHD) of the Health, Housing & Human Services Department requests the approval of a Funding Agreement with Department of Transportation and Development (CCDTD) for reimbursing Public Health Division (CCPHD) 50% of the costs of a full time employee (FTE) to conduct Health and Community Impact Assessment.

This position will conduct and implement Health and Community Impact Assessments that will reflect scientific data, health expertise, and public input to identify the potential effects, both positive and negative, of projects within Clackamas County.

This contract is effective upon signature and continues until terminated. This contract has been reviewed by County Counsel on July 31, 2018.

RECOMMENDATION:

Staff recommends the Board approval of this contract and authorizes Richard Swift, H3S Director to sign on behalf of Clackamas County.

Respectfully submitted,



Richard Swift, Director
Health, Housing, and Human Services

**INTRA-AGENCY AGREEMENT
BETWEEN
CLACKAMAS COUNTY PUBLIC HEALTH DIVISION
AND
CLACKAMAS COUNTY
DEPARTMENT OF TRANSPORTATION AND DEVELOPMENT
Agreement #8909**

I. Purpose

This is a funding Agreement made between **Clackamas County Public Health Division (CCPHD)** and **Clackamas County Department of Transportation and Development (CCDTD)**. Each Division agrees to provide 50% of funding for one (1) FTE and will make provisions in their annual budget to sustain the position. The FTE will provide Health Implications/Impact Assessments for CCPHD and Community Implications/Impact Assessment for CCDTD.

II. Scope of Work and Cooperation

A. *CCDTD agrees to:*

1. Reimburse CCPHD for 50% of the cost of a full time employee.

B. *CCPHD agrees to:*

2. *Recruit and supervise the new position*

III. Compensation

A. *CCDTD agrees to:*

1. Reimburse CCPHD 50% of the cost of a full time employee based on the formula of Salary+Fringe+allocated costs.

B. CCPHD will invoice CCDTD via monthly inter-fund. Time will be tracked in WFS

This Agreement has no maximum value.

IV. Liaison Responsibility

Laurel Bentley Moses will act as liaison from *CCPHD* for this project.
Joe Marek will act as liaison from *CCDTD* for this project.

V. Special Requirements

None

VI. Amendments

This agreement may be amended at any time with the concurrence of both parties. Amendments become a part of this agreement only after the written amendment has been signed by both parties and the Department Director.

VII. Term of Agreement

This agreement becomes effective upon signature. This Agreement has no expiration date.

This agreement is subject to cancellation by either of the parties when ninety (90) days' written notice has been provided.

Termination. This contract may be terminated by mutual consent of both parties, or by either party, upon 90 days' notice, in writing and delivered by certified mail or in person.


CCDTD agrees responsibility for 50% of any unemployment costs that arise from the termination of this Agreement.

This agreement consists of seven (7) sections.

IN WITNESS WHEREOF, the parties hereto have caused this agreement to be executed by their duly authorized officers.

Signatures on next page

**DEPARTMENT OF TRANSPORTATION
AND DEVELOPMENT**




Michael Bezner
Assist Dir, Dept Trans & Dev

Date

7/26/18

PUBLIC HEALTH DIVISION



Dawn Emerick
Director

Date

7/30/18

**CLACKAMAS COUNTY
HEALTH, HOUSING, AND HUMAN SERVICES DEPARTMENT**

Richard Swift
Director

Date